

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, May 17, 2011 at 6:00 PM at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. William Leonard, Chairman, presided.

Members Present:

Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. William W. Nolze

Members Absent:

Mr. Scott Hartman
Mr. Richard Tocci, Assistant Treasurer

Others Present:

Mr. Michael A. Gianforte, P.E., Executive Director
Mr. Edward Griffin, Financial Manager
Mr. Gregory Seaman, Operations Manager
Mr. David Applegate, P.E., Representing the Firm of
Birdsall Engineering
Ms. Michelle Clark, Esq., Birdsall & Laughlin, LLC

Public Present:

Mr. Daniel Levine, Little Silver Resident & Councilman

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Saturday, December 25, 2010, and The Atlanticville on Wednesday, January 19, 2011, and mailing the same on Wednesday, December 22, 2010, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Wednesday, December 22, 2010.

CHAIRMAN RULES OF QUORUM

Mr. Leonard declared that a quorum was present. All present saluted the American Flag.

**APPROVAL OF THE REGULAR MONTHLY MEETING
MINUTES OF APRIL 19, 2011**

Mr. Nolze moved that the minutes from the Regular Monthly Meeting held April 19, 2011 be approved as submitted. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Brian McPeak
Mr. William W. Nolze

ABSTAIN: Mrs. Catherine D. LaPorta

MEMBERS ABSENT: Mr. Scott Hartman
Mr. Richard Tocci, Assistant Treasurer

CORRESPONDENCE

Mr. Gianforte stated that there are two items of correspondence:

The first item of correspondence was a letter from the Monmouth County Planning Board with reference to the NJDEP Request for Consent for the Wastewater Management Plan for Monmouth County. Mr. Gianforte stated that there will be a hearing on the plan on June 6, 2011. Mr. Gianforte also reported that Monmouth County does not agree with all the modifications made by NJDEP to proposed sewer service areas and that the NJDEP was requesting a written Statement of Consent from the Authority for the proposed WQMP amendment.

The second item of correspondence was a letter from NJDEP with reference to the Laboratory Certification Audit Correction Response. Mr. Gianforte reported that the Authority has satisfied all the requirements needed to operate under the N.J.A.C. 7:18-1 et seq.

Mr. Gianforte stated that copies are available for review.

PUBLIC COMMENT ON AGENDA

There was no comment by the public.

ENGINEERING COMMITTEE

ENGINEERING MANAGER'S REPORT

Mr. Galvin was unable to attend the meeting. Mr. Gianforte updated the Board on the following Engineering projects:

Road Paving Project: The paving contractor has completed projects on Sagamore Avenue and also Pump Stations 4, 7 and 15.

Collection System SCADA: The pilot project is under way and data being provided to the consultant and the kick off meeting has been held.

Contract 135 Main Pump Station Tap Box: The tap box was installed and a punch list is being prepared. The Authority will rent a generator and complete a full scale "live test".

Contract 122C Pump Station 12: The shop drawings have been reviewed and returned.

Contract 137 Underground Storage Tanks Removal and Above Ground Storage Tank Installation: The notice of award has been issued for the removal of the Underground Storage Tanks and the installation of the new Above Ground Storage Tank.

Administration Building Boiler Replacement: The contract documents are being prepared.

OTHER-

Shrewsbury: The Ivy: It was requested that the Board retain the services of T&M Associates to complete the Construction Observation for this project. Birdsall Engineering has indicated that they have a conflict of interest.

Work Order Summary: There are open and pending Work Orders for the following: Switch Gear Training, Friendship Lane Construction Observation, Electric Maintenance Phase 2, UST Removal-AST Installation and Administration Building Boiler Replacement.

SITE PLANS/SUBDIVISIONS:

Fair Haven: There was nothing to report on Brookside Farm Subdivision.

Shrewsbury: There was nothing to report on Thornbrook Subdivision.

Mr. Gianforte read the following resolutions.

**RESOLUTION #2011-05-40
TWO RIVERS WATER RECLAMATION AUTHORITY
RESOLUTION AUTHORIZING CHRISTOPHER C. ILVENTO TO INSTALL A
TEMPORARY FENCE ACROSS THE SANITARY SEWER EASEMENT AT
BLOCK 36, LOT 1.02 IN THE BOROUGH OF OCEANPORT,
MONMOUTH COUNTY, NEW JERSEY**

Mr. Barham moved Resolution #2011-05-40 for adoption. The motion was seconded by Mr. Nolze and carried by the following vote on roll call:

AYES:

Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. William W. Nolze

MEMBERS ABSENT:

Mr. Scott Hartman
Mr. Richard Tocci, Assistant Treasurer

RESOLUTION #2011-05-41
TWO RIVERS WATER RECLAMATION AUTHORITY RESOLUTION CONSENTING TO THE
PROPOSED WATER QUALITY MANAGEMENT (WQM) PLAN AMENDMENT ENTITLED
“MONMOUTH COUNTY WASTEWATER MANAGEMENT PLAN, MONMOUTH COUNTY
WATER QUALITY MANAGEMENT PLAN (WQMP) PROGRAM INTEREST NO.: 435462,
ACTIVITY NO.: WMP030001

Mr. Gianforte requested that this Resolution be **TABLED**. The Board unanimously agreed based on the fact that there is no objection to the plan as presented, but that there is dissention by the County as to whether the plan is acceptable.

RESOLUTION #2011-05-42
TWO RIVERS WATER RECLAMATION AUTHORITY
APPOINTING CONFLICT ENGINEER FOR CONSTRUCTION
OBSERVATION SERVICES FOR THE PROJECT “IVY AT SHREWSBURY”
IN THE BOROUGH OF SHREWSBURY

Mr. Berdahl moved Resolution #2011-05-42 for adoption. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

AYES:	Mr. William E. Leonard, Chairman Mr. Thomas Barham, Vice Chairman Mr. William R. Baarck, PE, Secretary Mr. Arno Weber, Assistant Secretary Mr. Barry J. Berdahl, Ph. D, Treasurer Mr. John Bonforte Mr. Gregory J. Christopher Mrs. Catherine D. LaPorta Mr. Brian McPeak Mr. William W. Nolze
MEMBERS ABSENT:	Mr. Scott Hartman Mr. Richard Tocci, Assistant Treasurer

CONSULTING ENGINEER'S REPORT

Mr. Applegate had no additions to his report.

OPERATION MANAGER'S REPORT

Mr. Seaman had no additions to his report.

FINANCE AND INSURANCE COMMITTEE

Mr. Berdahl read the following Resolution.

**RESOLUTION #2011-05-43
AUTHORIZING PAYMENT OF BILLS**

Mr. Berdahl moved Resolution #2011-05-43 for adoption. The motion was seconded by Mr. Nolze and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. William W. Nolze

MEMBERS ABSENT: Mr. Scott Hartman
Mr. Richard Tocci, Assistant Treasurer

**RESOLUTION #2011-05-44
RESOLUTION OF THE TWO RIVERS WATER RECLAMATION AUTHORITY,
ACCEPTING THE RESIGNATION OF TD BANK, NATIONAL ASSOCIATION
AS TRUSTEE REGISTRAR AND, PAYING, AND APPOINTING WELLS
FARGO BANK, NATIONAL ASSOCIATION, AS SUCCESSOR
TRUSTEE, REGISTRAR AND PAYING AGENT**

Mr. Berdahl moved Resolution #2011-05-44 for adoption. The motion was seconded by Mr. Nolze and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. William W. Nolze

MEMBERS ABSENT: Mr. Scott Hartman
Mr. Richard Tocci, Assistant Treasurer

PERSONNEL COMMITTEE

Mr. Bonforte read the following Resolution.

**RESOLUTION #2011-05-45
RESOLUTION ESTABLISHING ANNUAL SALARIES FOR
CERTAIN ADMINISTRATIVE PERSONNEL**

Mr. Nolze moved Resolution #2011-05-45 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

AYES:

- Mr. William E. Leonard, Chairman
- Mr. Thomas Barham, Vice Chairman
- Mr. William R. Baarck, PE, Secretary
- Mr. Arno Weber, Assistant Secretary
- Mr. Barry J. Berdahl, Ph. D, Treasurer
- Mr. John Bonforte
- Mr. Gregory J. Christopher
- Mrs. Catherine D. LaPorta
- Mr. Brian McPeak
- Mr. William W. Nolze

MEMBERS ABSENT:

- Mr. Scott Hartman
- Mr. Richard Tocci, Assistant Treasurer

**RESOLUTION #2011-05-46
AWARDING THE LEASE OF A REPLACEMENT VEHICLE**

Mr. Gianforte requested that this Resolution be TABLED. The Board unanimously agreed

LEGAL AFFAIRS

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

There was no new business to discuss

Mr. Gianforte requested a brief Closed Session.

OPEN TO THE PUBLIC

Daniel Levine voiced his opinion that the Authority should purchase American brand cars regardless of whether they are made or assembled in America because he feels it is difficult to know if cars are really made in America. He stated that it is important to appear to support the American workers by buying American brand cars. Discussion ensued.

There was a unanimous motion to go into Closed Session to discuss Personnel Matters.

**RESOLUTION #2011-05-47
TO GO INTO EXECUTIVE SESSION
AND CLOSE THE MEETING TO THE PUBLIC FOR THE
DISCUSSION OF PERSONNEL MATTERS**

Mr. Barham moved Resolution #2011-05-47 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

AYES:	Mr. William E. Leonard, Chairman Mr. Thomas Barham, Vice Chairman Mr. William R. Baarck, PE, Secretary Mr. Arno Weber, Assistant Secretary Mr. Barry J. Berdahl, Ph. D, Treasurer Mr. John Bonforte Mr. Gregory J. Christopher Mrs. Catherine D. LaPorta Mr. Brian McPeak Mr. William W. Nolze
-------	---

MEMBERS ABSENT:	Mr. Scott Hartman Mr. Richard Tocci, Assistant Treasurer
-----------------	---

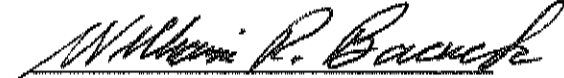
The meeting went into Executive Closed Session at 6:47p.m.

The meeting was reopened to the public at 7:04 p.m. by motion of Commissioner Nolze. The motion was seconded by Commissioner Berdahl and carried by voice vote.

Commissioner Barham moved that the Meeting adjourn at 7:04 p.m. seconded by Commissioner Nolze and carried by voice vote.

The Chairman stated that final copies of approved Resolutions are available in the main office.

Respectfully submitted,


Mr. William R. Baarck, PE, Secretary