

**TWO RIVERS WATER RECLAMATION AUTHORITY  
ONE HIGHLAND AVENUE  
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, April 21, 2015, at 6:00 p.m. at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. William E. Leonard, Chairman. Presided.

All Resolutions are contained in the Resolutions portion of the minutes.

<b>Members Present:</b>	Mr. William E. Leonard, Chairman Mr. William R. Baarck, PE, Secretary Mr. Arno Weber, Assistant Secretary Mr. Barry J. Berdahl, Ph. D, Treasurer Mr. Gregory J. Christopher Mr. Brian McPeak Mr. William W. Nolze Mr. Scott Hartman
<b>Members Absent:</b>	Mr. Thomas Barham, Vice Chairman Mr. Richard Tocci, Assistant Treasurer Mr. John Bonforte Mrs. Catherine D. LaPorta
<b>Others Present:</b>	Mr. Michael A. Gianforte, P.E., Executive Director Mr. Gregory Seaman, Operations Manager Mr. Dennis J. Galvin, Engineering Manager Mr. Kevin Kinneally, Financial Manager Mr. David Applegate, P.E., Representing the Firm of PS&S Mr. David Laughlin, Esq., Birdsall & Laughlin, LLC

**NOTICE OF REGULAR MEETING**

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Friday, December 19, 2014, and The Atlanticville on Thursday, December 25, 2014, and mailing the same on Thursday, December 18, 2014, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Thursday, December 18, 2014.

### CHAIRMAN RULES OF QUORUM

Mr. Leonard declared that a quorum was present. All present saluted the American Flag.

### **APPROVAL OF THE REGULAR MONTHLY MEETING MINUTES OF MARCH 17, 2015**

Mr. Berdahl moved that the minutes from the Regular Monthly Meeting held March 17, 2015 be approved as submitted. The motion was seconded by Mr. Nolze and carried by the following vote on roll call:

**AYES:** Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Gregory J. Christopher  
Mr. Brian McPeak  
Mr. William W. Nolze

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mrs. Catherine D. LaPorta

**ABSTAIN:** Mr. William E. Leonard, Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Scott Hartman

Mr. Gianforte reported that there was a correction to the minutes Mr. Leonard was listed on page 1 it should list Mr. Berdahl instead.

### CORRESPONDENCE

Mr. Gianforte reported there is one item of correspondence: A letter from US Environmental Protection Agency regarding the SSO Compliance Evaluation Inspection. The report states that the TRWRA is currently assessed as implementing a program which adequately minimizes the discharge of sanitary sewage.

Mr. Richard Bernhardt and Mr. Gianforte gave a presentation of the TRWRA Investment Forecast & Operational Risk Assessment dated April 21, 2015, John-Winston Engineers & Consultants, Inc.

### PUBLIC COMMENT ON AGENDA

There was no comment from the public.

**ENGINEERING COMMITTEE**

**ENGINEERING MANAGER'S REPORT**

Mr. Gianforte reported there was a discussion on Fort Monmouth's infrastructure. Discussion ensued.

**RESOLUTION #2015-04-37  
AWARDING CONTRACT NO. 152  
ROOFING/VENTILATION UPGRADES**

Mr. Berdahl moved Resolution #2015-04-37 for adoption. The motion was seconded by Mr. Baarck, and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Gregory J. Christopher  
Mr. Brian McPeak  
Mr. William W. Noize  
Mr. Scott Hartman

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mrs. Catherine D. LaPorta

**RESOLUTION #2015-04-38  
APPROVING CHANGE ORDER #3 FOR SUBSTANTIAL  
COMPLETION DATE CHANGE CONTRACT #141B  
INTERNAL INSPECTION OF SANITARY GRAVITY  
SEWER COLLECTION SYSTEM**

Mr. Berdahl moved Resolution #2015-04-38 for adoption. The motion was seconded by Mr. Nolze, and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Gregory J. Christopher  
Mr. Brian McPeak  
Mr. William W. Nolze  
Mr. Scott Hartman

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mrs. Catherine D. LaPorta

**RESOLUTION #2015-04-43  
APPROVING A WORK ORDER TO  
DURKAN CONSULTING GROUP FOR THE UPDATE AND  
RE-DESIGN OF THE AUTHORITY WEBSITE**

Mr. Berdahl moved Resolution #2015-04-43 for adoption. The motion was seconded by Mr. Weber and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Gregory J. Christopher  
Mr. Brian McPeak  
Mr. William W. Nolze  
Mr. Scott Hartman

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mrs. Catherine D. LaPorta

**RESOLUTION #2015-04-45  
AUTHORIZING THE SPECIFICATION OF PROPRIETARY GOODS  
FOR MIXING PUMPS**

Mr. Berdahl moved Resolution #2015-04-45 for adoption. The motion was seconded by Mr. McPeak and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Gregory J. Christopher  
Mr. Brian McPeak  
Mr. William W. Nolze  
Mr. Scott Hartman

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mrs. Catherine D. LaPorta

**RESOLUTION #2015-04-46  
AUTHORIZING THE SPECIFICATION OF PROPRIETARY GOODS  
FOR CAKE AND CONVEYANCE EQUIPMENT**

Mr. Berdahl moved Resolution #2015-04-46 for adoption. The motion was seconded by Mr. McPeak, and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Gregory J. Christopher  
Mr. Brian McPeak  
Mr. William W. Nolze  
Mr. Scott Hartman

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mrs. Catherine D. LaPorta

**RESOLUTION #2015-04-47  
AUTHORIZING THE SPECIFICATION OF PROPRIETARY GOODS  
FOR BELT FILTER PRESS PROJECT**

Mr. Berdahl moved Resolution #2015-04-47 for adoption. The motion was seconded by Mr. McPeak, and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Gregory J. Christopher  
Mr. Brian McPeak  
Mr. William W. Nolze  
Mr. Scott Hartman

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mrs. Catherine D. LaPorta

**RESOLUTION #2015-04-39  
GRANTING PRELIMINARY APPROVAL FOR A  
MINOR SITE PLAN TO UMBERTO RESCINIO  
BLOCK 27 LOT 30; BOROUGH OF OCEANPORT**

Mr. Christopher moved Resolution #2015-04-39 for adoption. The motion was seconded by Mr. Baarck, and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Gregory J. Christopher  
Mr. Brian McPeak  
Mr. William W. Nolze  
Mr. Scott Hartman

**Abstain:** Mr. William W. Nolze

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mrs. Catherine D. LaPorta

**ENGINEERING REPORT**

Mr. Applegate had no additions to the Engineer's Report.

**OPERATIONS MANAGER'S REPORT**

Mr. Seaman had no additions to the Operations Manager's Report.

**FINANCE AND INSURANCE COMMITTEE**

**FINANCIAL MANAGER'S REPORT**

Mr. Kinneally gave a brief summary on the new billing post cards which were sent out and how much the Authority has saved using this new billing system. Mr. Gianforte reported that this was completed in a timely manner even with only 50 percent of the office staff, due to an employee quitting and also due to an employee's injury both employees are from the Billing Department.

**RESOLUTION #2015-04-40  
AUTHORIZING PAYMENT OF BILLS**

Mr. Berdahl moved Resolution #2015-04-40 for adoption. The motion was seconded by Mr. Nolze and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Gregory J. Christopher  
Mr. Brian McPeak  
Mr. William W. Nolze  
Mr. Scott Hartman

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mrs. Catherine D. LaPorta

**PERSONNEL COMMITTEE**

**RESOLUTION #2015-04-41  
APPROVING TRAINING AND  
CONFERENCE REQUESTS**

Mr. Nolze moved Resolution #2015-04-41 for adoption. The motion was seconded by Mr. McPeak, and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Gregory J. Christopher  
Mr. Brian McPeak  
Mr. William W. Nolze  
Mr. Scott Hartman

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mrs. Catherine D. LaPorta

**RESOLUTION #2015-04-44  
AUTHORIZING THE HIRING OF  
TWO TEMPORARY INTERNS**

Mr. Nolze moved Resolution #2015-04-44 for adoption. The motion was seconded by Mr. Berdahl, and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Gregory J. Christopher  
Mr. Brian McPeak  
Mr. William W. Nolze  
Mr. Scott Hartman

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mrs. Catherine D. LaPorta

**LEGAL AFFAIRS**

**RESOLUTION #2015-04-42  
AUTHORIZING THE EXECUTIVE DIRECTOR TO APPROVE THE  
USE OF A TEMPORARY SHED ON THE AUTHORITY'S  
RECREATION FIELDS  
FOR STORAGE OF EQUIPMENT & SUPPLIES**

Mr. Berdahl moved Resolution #2015-04-42 for adoption. The motion was seconded by Mr. Baarck, and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Gregory J. Christopher  
Mr. Brian McPeak  
Mr. William W. Nolze  
Mr. Scott Hartman

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mrs. Catherine D. LaPorta



**OLD BUSINESS**

There was no old business to report.

**NEW BUSINESS**

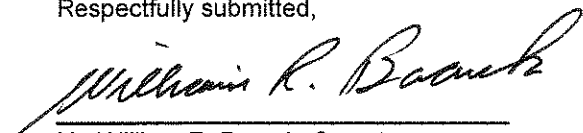
There was no new business to report.

**OPEN TO THE PUBLIC**

Mr. Leonard moved that the Meeting adjourn at approximately 7:10 p.m. The motion was seconded by Mr. McPeak and carried by voice vote.

The Assistant Secretary stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,



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Mr. William R. Baarck, Secretary