

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, December 16 2014 at 6:00 p.m. at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. William E. Leonard, Chairman, presided.

All Resolutions are contained in the Resolutions portion of the minutes.

Members Present: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. William W. Nolze
Mr. Scott Hartman
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta
Mr. John Bonforte

Members Absent: Mr. Brian McPeak
Mr. Richard Tocci, Assistant Treasurer

Others Present: Mr. Michael A. Gianforte, P.E., Executive Director
Mr. Gregory Seaman, Operations Manager
Mr. Dennis J. Galvin, Engineering Manager
Mr. Kevin Kinneally, Financial Manager
Mr. David Applegate, P.E., Representing the Firm of PS&S
Mr. David Laughlin, Esq., Birdsall & Laughlin, LLC

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings had previously been provided by publishing the same in the Asbury Park Press on Friday, December 27, 2013, and The Atlanticville on Thursday, January 2, 2014 and mailing the same on Friday, December 20, 2013, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Wednesday, December 20, 2013.

CHAIRMAN RULES OF QUORUM

Mr. Leonard declared that a quorum was present. All present saluted the American Flag.

**APPROVAL OF THE REGULAR MONTHLY MEETING
MINUTES OF NOVEMBER 18, 2014**

Mr. Barham moved that the minutes from the Regular Monthly Meeting held November 18, 2014 be approved as submitted. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Scott Hartman
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta
Mr. John Bonforte

Members Absent: Mr. Brian McPeak
Mr. Richard Tocci, Assistant Treasurer

Members Abstain: Mr. William W. Nolze

CORRESPONDENCE

Mr. Gianforte reported that there was correspondence from Maser Consulting informing the Authority that they are withdrawing the TWA application for the project near Monmouth Park Racetrack.

PUBLIC COMMENT ON AGENDA

There was no comment from the public.

ENGINEERING COMMITTEE

ENGINEERING MANAGER'S REPORT

Mr. Galvin reported that all projects are moving along. There are two site plans on the agenda; Schneider Nelson Audi on Route 36 is putting additions on both buildings and Medtronic in Eatontown is renewing their discharging permit. Mr. Christopher asked what they have that requires pretreatment. Mr. Galvin reported that they do the design and development of medical parts.

**RESOLUTION #2014-12-104
GRANTING FINAL APPROVAL FOR A MINOR SITE PLAN TO
SCHNEIDER NELSON REALTY, INC., FOR PROPERTY KNOWN AS
BLOCK 67, LOT 3.2; IN THE BOROUGH OF WEST LONG BRANCH**

Mr. Barham moved Resolution #2014-12-104 for adoption. The motion was seconded by Mr. Bonforte and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. William W. Nolze
Mr. Scott Hartman
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta
Mr. John Bonforte

Members Absent: Mr. Brian McPeak
Mr. Richard Tocci, Assistant Treasurer

**RESOLUTION #2014-12-105
RENEWAL OF INDUSTRIAL WASTE WATER DISCHARGE PERMIT FOR
MEDTRONIC, INC., FOR PROPERTY KNOWN AS 201 INDUSTRIAL WAY;
IN THE BOROUGH OF EATONTOWN**

Mr. Barham moved Resolution #2014-12-105 for adoption. The motion was seconded by Mr. Bonforte and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. William W. Nolze
Mr. Scott Hartman
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta
Mr. John Bonforte

Members Absent: Mr. Brian McPeak
Mr. Richard Tocci, Assistant Treasurer

ENGINEERING REPORT

Mr. Applegate had no additions to the Consulting Engineer's Report. Mr. Baarck asked about the PS&S Sandy support. Mr. Applegate stated that there was very little at this point. Mr. Kinneally reported that he has submitted another request for reimbursement this week. The Authority has begun the audit process with FEMA on some of the claims.

OPERATIONS MANAGER'S REPORT

Mr. Seaman had no additions to the Operations Manager's Report.

FINANCE AND INSURANCE COMMITTEE

FINANCIAL MANAGER'S REPORT

**RESOLUTION #2014-12-106
AUTHORIZING PAYMENT OF BILLS**

Mr. Berdahl moved Resolution #2014-12-106 for adoption. The motion was seconded by Mr. Baarck and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. William W. Nolze
Mr. Scott Hartman
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta
Mr. John Bonforte

Members Absent: Mr. Brian McPeak
Mr. Richard Tocci, Assistant Treasurer

**RESOLUTION #2014-12-107
AUTHORIZING THE EXECUTIVE DIRECTOR TO
ADVERTISE FOR CONNECTION FEE HEARING**

Mr. Berdahl moved Resolution #2014-12-107 for adoption. The motion was seconded by Mr. Baarck, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. William W. Nolze
Mr. Scott Hartman
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta
Mr. John Bonforte

Members Absent: Mr. Brian McPeak
Mr. Richard Tocci, Assistant Treasurer

**RESOLUTION #2014-12-108
APPOINTING GOVERNMENTAL RISK MANAGEMENT
ASSOCIATES, INC. AS RISK MANAGEMENT CONSULTANT
PURSUANT TO N.J.S.A. 19:44A-20.5**

Mr. Berdahl moved Resolution #2014-12-108 for adoption. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. William W. Nolze
Mr. Scott Hartman
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta
Mr. John Bonforte

Members Absent: Mr. Brian McPeak
Mr. Richard Tocci, Assistant Treasurer

**RESOLUTION #2014-12-109
RATIFYING THE ESTABLISHMENT OF \$100,000 RESERVE
FUND FOR POTENTIAL REIMBURSEMENTS TO FEMA
OF SUPERSTORM SANDY REPAIR AND
MITIGATION EXPENSES BY THE EXECUTIVE DIRECTOR**

Mr. Berdahl moved Resolution #2014-12-109 for adoption. The motion was seconded by Mr. Weber amended then and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. William W. Nolze
Mr. Scott Hartman
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta
Mr. John Bonforte

Members Absent: Mr. Brian McPeak
Mr. Richard Tocci, Assistant Treasurer

Mr. Gianforte stated that it was recommended by our Auditor that it would be best management practices for the Authority to have a reserve. The auditor did not object to the amount of \$100,000.

Mr. Gianforte explained the need for the reserve by giving examples of where claims approved by FEMA were changed after FEMA's approval.

Mr. Christopher asked if counsel was in agreement and the response was yes. Mr. Baarck suggested two additional clauses, one that it be self-extinguishing and disappear at the end of the 2015 fiscal year. The Authority can always reopen it. There is no sense in carrying it in the books forever; put an end date on it. The other suggestion is that no expenditures can be made from this reserve fund without the express consent of the commissioners. Further discussion ensued about the reserve and the resolution was amended.

Mr. Baarck asked if the Authority received any money from FEMA this month. Mr. Kinneally reported that the Authority has not and the only change was the requests for reimbursement which were processed this last week and were over \$434,000 for electrical work done here at the plant. Mr. Baarck asked what the total FEMA claim is now. Mr. Kinneally indicated it was the same.

PERSONNEL COMMITTEE

There was no personnel business to report

RESOLUTION #2014-12-110 APPROVING TRAINING AND CONFERENCE REQUESTS

Mr. Nolze moved Resolution #2014-12-110 for adoption. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. William W. Nolze
Mr. Scott Hartman
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta
Mr. John Bonforte

Members Absent: Mr. Brian McPeak
Mr. Richard Tocci, Assistant Treasurer

LEGAL AFFAIRS

There was no legal business to report

**RESOLUTION #2014-12-111
THE ANNUAL NOTICE OF MEETINGS**

Mr. Barham moved Resolution #2014-12-111 for adoption. The motion was seconded by Mr. Baarck and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. William W. Nolze
Mr. Scott Hartman
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta
Mr. John Bonforte

Members Absent: Mr. Brian McPeak
Mr. Richard Tocci, Assistant Treasurer

**RESOLUTION #2014-12-112
AUTHORIZING THE EXECUTIVE DIRECTOR TO
EXECUTE A LEASE AGREEMENT WITH MONMOUTH BEACH
FOR THE USE OF RECREATION FIELDS**

Mr. Barham moved Resolution #2014-12-112 for adoption. The motion was seconded by Mr. Baarck and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. William W. Nolze
Mr. Scott Hartman
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta
Mr. John Bonforte

Members Absent: Mr. Brian McPeak
Mr. Richard Tocci, Assistant Treasurer

Mr. Christopher asked what the amount of the lease was and Mr. Gianforte responded that it was for \$1.00.

OLD BUSINESS

There was no old business to report.

NEW BUSINESS

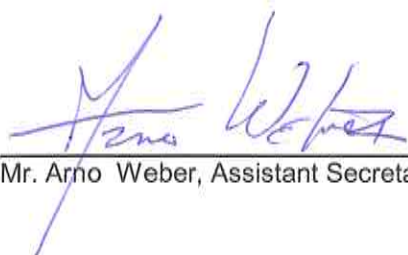
There was no new business to report

OPEN TO THE PUBLIC

Mr. Leonard moved that the Meeting adjourn at approximately 6:19 p.m. The motion was seconded by Mr. Bonforte and carried by voice vote.

The Chairman stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Arno Weber", is written over a horizontal line. The signature is stylized and cursive.

Mr. Arno Weber, Assistant Secretary