

Two Rivers Water Reclamation Authority

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Fair Haven
Little Silver
Monmouth Beach

Oceanport
Shrewsbury
West Long Branch

REGULAR MONTHLY MEETING AGENDA **DECEMBER 18, 2012**

1. Roll Call
2. Chairman calls to order
3. Flag Salute
4. Approval of Regular Monthly Meeting Minutes of November 20, 2012.
5. Correspondence
6. Public Comment on Agenda
7. Committee Reports
 - A. Engineering
 1. Engineering Manager's Report
 2. Current Contracts and Projects
 - a. Work Orders
 - i. Resolution **#2012-12-91** Approving a Work Order to Brown & Caldwell to Inspect a Crack in the Reinforced Concrete Wall at the Main Pump Station and to Develop a Scope of Work to Return the Main Pump Station to Pre-Super Storm Sandy Conditions.
 - b. Subdivisions
 - i. Resolution **#2012-12-92** Authorizing Charges Against the Engineering Inspection Account for FraMar Enterprises, LLC, (a/k/a Friendship Lane Subdivision) for Property Known as Block 60, Lots 214 & 215; in the Borough of West Long Branch, Monmouth County, New Jersey



"Setting The Standard In Water Reclamation"

Customer Towns: Eatontown • Fort Monmouth • Red Bank • Rumson • Sea Bright • Shrewsbury Township • Tinton Falls

- ii. Resolution **#2012-12-93** Authorizing the Release of the Performance Guarantee, for Clubway Associates LLC, Block 30, Lot 21; Block 30.01, Lots 46-50; Block 55, Lots 51-55; Borough of Little Silver, Monmouth County, New Jersey.
 - iii. Resolution **#2012-12-94** Authorizing Charges Against the Engineering Inspection Account for Shrewsbury Meadows for Property Known as Block 70.02, Lot 6; in the Borough of Shrewsbury, Monmouth County, New Jersey.
- 5. Consulting Engineer's Report
 - 6. Operations Manager's Report

B. Finance and Insurance

1. Discussion

a. Defeasance of Outstanding Bonds.

- i. Resolution **#2012-12-95** Authorizing Payment of Bills.
- ii. Resolution **#2012-12-96** Authorizing the Executive Director to Advertise for Connection Fee Hearing.
- iii. Resolution **#2012-12-97** Appointing Governmental Risk Management Associates, Inc. as Risk Management Consultant.
- iv. Resolution **#2012-12-98** Authorizing the Executive Director to Retain the Current Deductible of \$20,000 Per Claim Through the New Jersey Utility Authorities' Joint Insurance Fund.
- v. Resolution **#2012-12-99** Authorizing a Waiver of the Disconnect Fee and a Waiver of the Third Quarter Sewer Bill Charges due November 1, 2012 for 3 Months for Ratepayers Whose Homes Were Affected by Super Storm Sandy.
- vi. Resolution **#2012-12-100** Awarding Contract for Extraordinary Unspecifiable Services to Witt Group Holdings, LLC.

C. Personnel

- i. Resolution **#2012-12-101** Approving Training and Conference Request.

D. Legal Affairs

1. Discussion

- a. Jeff Westbrook and Ralph Lawrence from Witt Associates will give a presentation to update the Board on the Authority's compliance with FEMA Requirements and Documentation.

- i. Resolution **#2012-12-102** For the Annual Notice of Meetings.

- ii. Resolution **#2012-12-103** to go into Executive Session and Close the meeting to the Public for the Discussion of Legal Matters. (If required)

8. Old Business

9. New Business

10. Open to the Public

11. Adjournment