

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, March 20, 2012 at 6:00 PM at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. William E. Leonard, Chairman, presided.

All Resolutions are contained in the Resolutions portion of the minutes.

Members Present: Mr. William E. Leonard, Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. William W. Nolze
Mr. Richard Tocci, Assistant Treasurer

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, P.E., Secretary
Mr. John Bonforte

Others Present: Mr. Michael A. Gianforte, P.E., Executive Director
Mr. Gregory Seaman, Operations Manager
Mr. Edward Griffin, Financial Manager
Mr. Dennis J. Galvin, P.E., Engineering Manager
Mr. David Applegate, P.E., Representing Birdsall Services Group
Mr. David Laughlin., Birdsall & Laughlin, LLC

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Sunday, December 25, 2011, and The Atlanticville on Wednesday, December 28, 2011, and mailing the same on Wednesday, December 21, 2011, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Wednesday, December 21, 2011.

CHAIRMAN RULES OF QUORUM

Mr. Leonard declared that a quorum was present. All present saluted the American Flag.

**APPROVAL OF THE REGULAR MONTHLY MEETING
MINUTES OF FEBRUARY 21, 2012**

Mr. Berdahl moved that the minutes from the Regular Monthly Meeting held February 21, 2012 be approved as submitted. The motion was seconded by Mr. Hartman and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. William W. Nolze
Mr. Brian McPeak

Abstain: Mr. Richard Tocci, Assistant Treasurer

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, P.E., Secretary
Mr. John Bonforte

CORRESPONDENCE

Mr. Gianforte reported the following correspondence: A letter was received from ECS with another check for \$2,300.00 for the participation in the summer curtailment program.

The second item of correspondence was from Mr. David Laughlin regarding the A&J Construction Company Bid Bond Claim.

PUBLIC COMMENT ON AGENDA

There was no public present.

ENGINEERING COMMITTEE

ENGINEERING MANAGER'S REPORT

Contract 122C- Station 12: Mr. Galvin stated that the project is moving forward with the substitution of the changing valves.

Contract 140 - Boiler Replacement Project: Mr. Galvin reported that this project will also be closed out and the Authority will seek a quotation from a service contractor to service all of the HVAC equipment in all the buildings and have one contact for the project.

Contract 137-UST Removal and AST Installation: Mr. Galvin stated that Birdsall Services Group provided the Authority with the NJDEP form that will close out the above ground storage tank project.

Contract 135 - MPS TAP Box: Mr. Galvin reported that the TAP Box will be closed out.

OTHER-

- 1) **Ivy at Shrewsbury**—The project is being closed out.
- 2) **Seashore Estates, Shrewsbury**—The original developer sold the project and Toll Brothers are now the new owners. Toll Brothers will complete phases 2 and 3. The original developers will close out phase 1.

- 3) **Station 13 - Oceanport**—The Authority is upgrading the electrical service.
- 4) **Friendship Lane - West Long Branch**—The developer is addressing the punch list. There is a major dip in the sanitary sewer which needs to be corrected.
- 5) **Channel Club - Monmouth Beach** - There was a major repair for the Channel Club Restaurant which was completed last month and the Authority is still finalizing the restoration of the berm area of the Channel Club Tower.

SUBDIVISION /SITE PLAN REVIEW

TRG NJ, LLC
Meadowbrook II
Block 117, Lot 2
1200 Wayside Road
Tinton Falls
TWA Approval for 64 Apartment units.

Mr. Christopher inquired about the boiler. Mr. Galvin reported that Birdsall is of the opinion that it is best to close out the contract and move forward to get the rest of the system serviced by the Authority. Mr. Galvin indicated that the boiler is working fine. Discussion ensued.

CONSULTING ENGINEER'S REPORT

Mr. Applegate had no additions to his report. Discussion ensued in reference to the gravity main replacement project on the beach in Fair Haven.

Mr. Gianforte read the following resolutions:

RESOLUTION #2012-03-26 AUTHORIZING THE EXECUTIVE DIRECTOR TO SIGN A DUPLICATE KEY RELEASE FORM

Mr. Tocci moved Resolution #2012-03-26 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

AYES:

- Mr. William E. Leonard, Chairman
- Mr. Arno Weber, Assistant Secretary
- Mr. Barry J. Berdahl, Ph. D, Treasurer
- Mr. Gregory J. Christopher
- Mr. Scott Hartman
- Mrs. Catherine D. LaPorta
- Mr. Brian McPeak
- Mr. William W. Nolze
- Mr. Richard Tocci, Assistant Treasurer

Members Absent:

- Mr. Thomas Barham, Vice Chairman
- Mr. William R. Baarck, P.E., Secretary
- Mr. John Bonforte

**RESOLUTION #2012-03-27
AUTHORIZING CHARGES AGAINST THE
ENGINEERING INSPECTION ACCOUNT FOR SHREWSBURY MEADOWS
FOR PROPERTY KNOWN AS BLOCK 70.02, LOT 6; IN THE BOROUGH OF SHREWSBURY,
MONMOUTH COUNTY, NEW JERSEY**

Mr. Tocci moved Resolution #2012-03-27 for adoption. The motion was seconded by Mr. Nolze and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. William W. Nolze
Mr. Richard Tocci, Assistant Treasurer

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, P.E., Secretary
Mr. John Bonforte

**RESOLUTION #2012-03-28
AUTHORIZING THE EXECUTIVE DIRECTOR TO
EXECUTE A TREATMENT WORKS APPROVAL APPLICATION
FOR MEADOWBROOK II FOR PROPERTY KNOWN AS BLOCK 117, LOT 2
IN THE BOROUGH OF TINTON FALLS**

Mr. Tocci moved Resolution #2012-03-28 for adoption. The motion was seconded by Mr. Nolze and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. William W. Nolze
Mr. Richard Tocci, Assistant Treasurer

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, P.E., Secretary
Mr. John Bonforte

OPERATION MANAGER'S REPORT

Mr. Seaman had no additions to his report. Mr. Christopher discussed the Red Zone equipment. Mr. Gianforte informed the Board about the equipment and pricing. Further discussion ensued.

FINANCE AND INSURANCE COMMITTEE

Mr. Berdahl read the following Resolutions.

**RESOLUTION #2012-03-29
AUTHORIZING PAYMENT OF BILLS**

Mr. Berdahl moved Resolution #2012-03-29 for adoption. The motion was seconded by Mr. Nolze and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. William W. Nolze
Mr. Richard Tocci, Assistant Treasurer

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, P.E., Secretary
Mr. John Bonforte

**RESOLUTION #2012-03-30
REGARDING ANNUAL LAWN MAINTENANCE
FOR TREATMENT PLANT AND OUTLYING SITES**

Mr. Berdahl moved Resolution #2012-03-30 for adoption. The motion was seconded by Mr. Nolze and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. William W. Nolze
Mr. Richard Tocci, Assistant Treasurer

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, P.E., Secretary
Mr. John Bonforte

PERSONNEL COMMITTEE

Mr. Gianforte read the following resolution:

**RESOLUTION #2012-03-31
APPROVING TRAINING AND
CONFERENCE REQUESTS**

Mr. Nolze moved Resolution #2012-03-31 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. William W. Nolze
Mr. Richard Tocci, Assistant Treasurer

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, P.E., Secretary
Mr. John Bonforte

LEGAL AFFAIRS

Discussion ensued in reference to the A&J Contractor bid bond.

Mr. Gianforte read the following Resolution:

**RESOLUTION #2012-03-32
AUTHORIZING SUIT TO COLLECT BID BOND**

Mr. Tocci moved Resolution #2012-03-32 for adoption. The motion was seconded by Mr. McPeak and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. William W. Nolze
Mr. Richard Tocci, Assistant Treasurer

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, P.E., Secretary
Mr. John Bonforte

Mr. Gianforte gave the Board an update in reference to the Borough of Rumson and Siemens. Discussion ensued. Mr. Gianforte stated that the day the Authority will host tours for Earth Day was changed to April 20, 2012.

OLD BUSINESS

There was no old business to report.

NEW BUSINESS

There was no new business to report

OPEN TO THE PUBLIC

There was no public present

Mr. Tocci moved that the Meeting adjourn at approximately 6:36.p.m. The motion was seconded by Mr. Berdahl and carried by voice vote.

The Chairman stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,


Mr. William R. Baarck, Secretary