

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, May 15, 2012 at 6:00 PM at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. William E. Leonard, Chairman, presided.

All Resolutions are contained in the Resolutions portion of the minutes.

Members Present: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, P.E., Secretary
Mr. Arno Weber, Assistant Secretary
Mr. John Bonforte
Mr. Brian McPeak
Mrs. Catherine D. LaPorta
Mr. William W. Nolze

Members Absent: Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Richard Tocci, Assistant Treasurer

Others Present: Mr. Michael A. Gianforte, P.E., Executive Director
Mr. Gregory Seaman, Operations Manager
Mr. Edward Griffin, Financial Manager
Mr. Dennis J. Galvin, P.E., Engineering Manager
Mr. Patrick Westhoven, P.E., Representing Birdsall Services Group
Mr. David Laughlin., Birdsall & Laughlin, LLC

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Sunday, December 25, 2011, and The Atlanticville on Wednesday, December 28, 2011, and mailing the same on Wednesday, December 21, 2011, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Wednesday, December 21, 2011.

CHAIRMAN RULES OF QUORUM

Mr. Leonard declared that a quorum was present. All present saluted the American Flag.

**APPROVAL OF THE REGULAR MONTHLY MEETING
MINUTES OF MAY 15, 2012**

Mr. Baarck moved that the minutes from the Regular Monthly Meeting held May 15, 2012 be approved as submitted. The motion was seconded by Mr. Nolze and carried by the following vote on roll call: Mr. Nolze requested that his detailed comments be reflected in the May minutes regarding the Fair Haven Project on Gillespie Avenue including discussion of the amount and scope of the project. Mr. Baarck indicated that the refrection is in the Birdsall presentation.

AYES: Mr. William E. Leonard, Chairman
Mr. William R. Baarck, P.E., Secretary
Mr. Arno Weber, Assistant Secretary
Mr. John Bonforte
Mrs. Catherine D. LaPorta
Mr. William W. Nolze

Abstain: Mr. Thomas Barham, Vice Chairman
Mr. Brian McPeak

Members Absent: Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Richard Tocci, Assistant Treasurer

CORRESPONDENCE

Mr. Gianforte reported the first item of correspondence was a revised estimate from Kiely Construction for the Fair Haven Project of \$240,000.00. Mr. Gianforte reviewed the scope of repair. Mr. Baarck inquired if the pipe will be located above mean high tide. Mr. Gianforte described the planned pipe placement. Mr. Nolze asked if there is any additional money for bulkhead repairs. Mr. Gianforte reported that this is an estimate only and may be higher due to expenses, permit fees etc.

The second item of correspondence was the confirmation of receipt of claim by the Authority's insurance company for the pipe failure in Fair Haven.

The third item of correspondence was a Thank You letter from the students of MAST for their tour of the Treatment Plant.

The last item of correspondence was a letter from the Reussille Law Firm, LLC in reference to Seaview Avenue, Monmouth Beach.

PUBLIC COMMENT ON AGENDA

There was no public present.

ENGINEERING COMMITTEE

ENGINEERING MANAGER'S REPORT

A. CURRENT CONTRACTS AND PROJECTS

CONTRACT 122C- STATION 12: Mr. Galvin stated that there is a Change Order.

EASEMENT 1-12 PIPE ON BEACH; GILLESPIE AVENUE FAIR HAVEN: Mr. Galvin reported that manholes had been ordered. Mr. Baarck asked about access to the site by the contractor. Mr. Nolze asked about the dock and Mr. Galvin explained that a section will have to be temporarily removed.

OTHER-

- 1) **Seashore Estates, Shrewsbury**—Mr. Galvin reported that the developer has resolved the manhole issue.
- 2) **JCP&L Pump Station #13**—Mr. Galvin reported that there will be an update in June.
- 3) **Tinton Avenue**- Mr. Galvin reported that the easement was to be recorded.
- 4) **Red Bank**- Mr. Galvin reported on a 57 unit Building.

Mr. Baarck asked where the 57 unit building would be in Red Bank. Mr. Galvin responded that he will check.

In response to a question prior to the meeting, Mr. Galvin reported that 75 houses flow to Gillespie Avenue.

CONSULTING ENGINEER'S REPORT

Mr. Westhoven had no additions to report.

Mr. Gianforte read the following resolutions:

**RESOLUTION #2012-05-39
AUTHORIZING THE EXECUTIVE DIRECTOR
TO ACQUIRE NECESSARY EASEMENTS FROM
FAIR HAVEN PROPERTY OWNERS**

Mr. Bonforte moved Resolution #2012-05-39 for adoption. The motion was seconded by Mr. Baarck and carried by the following vote on roll call:

AYES:	Mr. William E. Leonard, Chairman Mr. Thomas Barham, Vice Chairman Mr. William R. Baarck, P.E., Secretary Mr. Arno Weber, Assistant Secretary Mr. John Bonforte Mr. Brian McPeak Mrs. Catherine D. LaPorta Mr. William W. Nolze
--------------	---

Members Absent:	Mr. Barry J. Berdahl, Ph. D, Treasurer Mr. Gregory J. Christopher Mr. Scott Hartman Mr. Richard Tocci, Assistant Treasurer
------------------------	---

**RESOLUTION #2012-05-40
APPROVING CHANGE ORDER FOR CONTRACT 122C
PUMP STATION #12 PUMP BY-PASS AND METER INSTALLATION**

Mr. Barham moved Resolution #2012-05-40 for adoption. The motion was seconded by Mr. Bonforte and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, P.E., Secretary
Mr. Arno Weber, Assistant Secretary
Mr. John Bonforte
Mr. Brian McPeak
Mrs. Catherine D. LaPorta
Mr. William W. Nolze

Members Absent: Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Richard Tocci, Assistant Treasurer

**RESOLUTION #2012-05-41
AUTHORIZING THE EXECUTIVE DIRECTOR TO
EXECUTE A TREATMENT WORKS APPROVAL APPLICATION
FOR MONMOUTH WEST FOR PROPERTY KNOWN AS
BLOCK 42 LOTS 1, 2, 2.01, 3, 4, 19-21
IN THE BOROUGH OF RED BANK**

Mr. Barham moved Resolution #2012-05-41 for adoption. The motion was seconded by Mr. Nolze and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, P.E., Secretary
Mr. Arno Weber, Assistant Secretary
Mr. John Bonforte
Mr. Brian McPeak
Mrs. Catherine D. LaPorta
Mr. William W. Nolze

Members Absent: Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Richard Tocci, Assistant Treasurer

OPERATION MANAGER'S REPORT

Mr. Seaman had no additions to his report.

FINANCE AND INSURANCE COMMITTEE

Mr. Gianforte read the following Resolutions.

**RESOLUTION #2012-05-42
AUTHORIZING PAYMENT OF BILLS**

Mr. Barham moved Resolution #2012-05-42 for adoption. The motion was seconded by Mr. Baarck, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, P.E., Secretary
Mr. Arno Weber, Assistant Secretary
Mr. John Bonforte
Mr. Brian McPeak
Mrs. Catherine D. LaPorta
Mr. William W. Nolze

Members Absent: Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Richard Tocci, Assistant Treasurer

PERSONNEL COMMITTEE

Mr. Gianforte read the following resolution:

**RESOLUTION #2012-05-43
APPROVING TRAINING AND
CONFERENCE REQUESTS**

Mr. Nolze moved Resolution #2012-05-43 for adoption. The motion was seconded by Mr. Weber and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, P.E., Secretary
Mr. Arno Weber, Assistant Secretary
Mr. John Bonforte
Mr. Brian McPeak
Mrs. Catherine D. LaPorta
Mr. William W. Nolze

Members Absent: Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Richard Tocci, Assistant Treasurer

LEGAL AFFAIRS

Mr. Baarck stated that there was a meeting scheduled with the Customer Towns to discuss their issues. Mr. Gianforte reviewed who will be in attendance for both parties. Mr. Baarck reported that the Borough of Rumson stated in a letter that they do not intend to pay the Seaview Avenue charges. Mr. Baarck indicated that the Authority is obligated to pursue the Borough of Rumson to get payment. Mr. Gianforte reported that there is a meeting with the Borough of Rumson scheduled for June 7, 2012 to address the Seaview Avenue bill issue.

Mr. Gianforte read the following resolution:

**RESOLUTION #2012-05-44
APPROVING TRAINING AND
CONFERENCE REQUESTS**

Mr. Bonforte moved Resolution #2012-05-44 for adoption. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

AYES:	Mr. William E. Leonard, Chairman Mr. Thomas Barham, Vice Chairman Mr. William R. Baarck, P.E., Secretary Mr. Arno Weber, Assistant Secretary Mr. John Bonforte Mr. Brian McPeak Mrs. Catherine D. LaPorta Mr. William W. Nolze
Members Absent:	Mr. Barry J. Berdahl, Ph. D, Treasurer Mr. Gregory J. Christopher Mr. Scott Hartman Mr. Richard Tocci, Assistant Treasurer

OLD BUSINESS

There was no old business to report.

NEW BUSINESS

Mr. Nolze reported that he supports the efforts to enhance the collection system inspection program and the re-examination of chemical treatment locations and to determine if there are additional locations that should have chemical treatment. Mr. Baarck asked to have Birdsall Services Group to expand their scope to include pipe lines in their annual report. Mr. Gianforte described the new technology that may allow the Authority to inspect the entire system. The Authority expects to report on the Red Zone proposal in June. Discussion ensued regarding the chronology of events related to the Fair Haven project and the reports in months prior to the recent failure of possible alternative re-routing of the pipe.

Mr. Bonforte reported on the Fort Monmouth realtor being appointed to sell all property at Fort Monmouth. Mr. Bonforte asked about the infrastructure on the Fort and if it is being reported properly to the new developers. Mr. Gianforte reviewed the CommVault purchase of Fort Monmouth property near Tinton Falls.

There was a unanimous motion to go into Closed Session to discuss Legal Matters.

**RESOLUTION #2012-05-45
TO GO INTO EXECUTIVE SESSION
AND CLOSE THE MEETING TO THE PUBLIC FOR THE
DISCUSSION OF LEGAL MATTERS**

Mr. Nolze moved Resolution #2012-05-45 for adoption. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

AYES:

- Mr. William E. Leonard, Chairman
- Mr. Thomas Barham, Vice Chairman
- Mr. William R. Baarck, P.E., Secretary
- Mr. Arno Weber, Assistant Secretary
- Mr. John Bonforte
- Mr. Brian McPeak
- Mrs. Catherine D. LaPorta
- Mr. William W. Nolze

Members Absent:

- Mr. Barry J. Berdahl, Ph. D, Treasurer
- Mr. Gregory J. Christopher
- Mr. Scott Hartman
- Mr. Richard Tocci, Assistant Treasurer

The meeting went into Executive Closed Session at 6:45 p.m. The meeting was reopened to the public at approximately 7:15 p.m. by motion of Mr. Nolze. The motion was seconded by Mr. Barham and carried by voice vote.

OPEN TO THE PUBLIC

There was no public present.

Mr. Nolze moved that the Meeting adjourn at approximately 7:16 p.m. The motion was seconded by Mr. Barham and carried by voice vote.

The Chairman stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,



Mr. William R. Baarck, Secretary