

**TWO RIVERS WATER RECLAMATION AUTHORITY  
ONE HIGHLAND AVENUE  
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, November 15, 2011 at 6:00 PM at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. William Leonard, Chairman, presided.

All Resolutions are contained in the Resolutions portion of the minutes.

**Members Present:** Mr. William E. Leonard, Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mr. William W. Nolze

**Members Absent:** Mrs. Catherine D. LaPorta \*  
Mr. Thomas Barham, Vice Chairman\*  
Mr. Brian McPeak

**Others Present:** Mr. Michael A. Gianforte, P.E., Executive Director  
Mr. Edward Griffin, Financial Manager  
Mr. Dennis J. Galvin, P.E., Engineering Manager  
Mr. Patrick Westhoven, P.E., Representing the Firm of Birdsall Engineering  
Mr. David Laughlin., Birdsall & Laughlin, LLC

\*Mr. Thomas Barham, Vice Chairman and Mrs. Catherine D. LaPorta arrived late.

**NOTICE OF REGULAR MEETING**

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Saturday, December 25, 2010, and The Atlanticville on Wednesday, January 19, 2011, and mailing the same on Wednesday, December 22, 2010, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Wednesday, December 22, 2010.

**CHAIRMAN RULES OF QUORUM**

Mr. Leonard declared that a quorum was present. All present saluted the American Flag.

**APPROVAL OF THE REGULAR MONTHLY MEETING  
MINUTES OF OCTOBER 25, 2011**

Mr. Tocci moved that the minutes from the Regular Monthly Meeting held October 25, 2011 be approved as submitted. The motion was seconded by Mr. Nolze and carried by the following vote on roll call:

**Members Present:** Mr. William E. Leonard, Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Gregory J. Christopher  
Mr. John Bonforte  
Mr. William W. Nolze  
Mr. Richard Tocci, Assistant Treasurer  
Mr. Scott Hartman

**Abstain:** None

**Members Absent:** Mr. Thomas Barham, Vice Chairman\*  
Mrs. Catherine D. LaPorta\*  
Mr. Brian McPeak

\*Mr. Thomas Barham, Vice Chairman and Mrs. Catherine D. LaPorta arrived late.

**CORRESPONDENCE**

Mr. Gianforte reported that there was no correspondence.

**PUBLIC COMMENT ON AGENDA**

There was no public present.

**ENGINEERING COMMITTEE**

**ENGINEERING MANAGER'S REPORT**

**Contract 137 Underground Storage Tanks Removal and Above Ground Storage Tank Installation:**

Mr. Galvin reported the tank was installed and the former gas tank is out of the ground as of November 15, 2011 and the project is moving along. Mr. Christopher inquired about the \$25,000.00 savings and if the diesel tank staying in the ground will cause any problems. Mr. Galvin indicated that there should be no problems. Mr. Galvin stated that the tank will be backfilled with flowable fill. Further discussion ensued.

**Contract 140 Boiler Replacement Project:** Mr. Galvin reported that the startup is scheduled for November 23, 2011 and is also ready to be closed out.

**OTHER:**

**Easement**

- J) **219 Tinton Avenue, Eatontown**—work began at the easement and will finalize the easement agreement.

Mr. Galvin stated that there will be a display after the meeting of some broken pipe that the staff found from a repair about twenty five years ago. Mr. Christopher inquired if the new emergency contractor has done any work for the Authority yet. Mr. Galvin indicated that the contractor is scheduled to do work on the November 17, 2011 with an installation.

**CONSULTING ENGINEER'S REPORT**

Mr. Westhoven had no additions to engineering report.

**OPERATION MANAGER'S REPORT**

Mr. Seaman had no additions to his report

Mr. Baarck inquired about the draft flow report. Mr. Baarck commented that the flow does not seem to drop off significantly since Fort Monmouth closed and asked is there that much infiltration in the pipes that contribute to this. Mr. Gianforte answered yes. Mr. Gianforte stated that there was a meeting with Fort Monmouth and the Authority advised Fort Monmouth to turn off the pump stations to save energy and reduce flow. Mr. Bonforte suggested that the Authority keep up with the situation due to the fact that there are many changes coming in the future. Discussion ensued.

Mr. Gianforte read the following resolutions:

**RESOLUTION #2011-11-96  
GRANTING FINAL APPROVAL FOR A MINOR SITE PLAN TO  
VINCENT S. MASTRO MONTESSORI ACADEMY  
FOR PROPERTY KNOWN AS BLOCK 34, LOTS 5, 6 & 7;  
IN THE BOROUGH OF SHREWSBURY**

Mr. Berdahl moved Resolution #2011-11-96 for adoption. The motion was seconded by Mr. Baarck and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman  
Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. Gregory J. Christopher  
Mr. John Bonforte  
Mr. Scott Hartman  
Mrs. Catherine D. LaPorta  
Mr. William W. Nolze

MEMBERS ABSENT: Mr. Brian McPeak

**RESOLUTION #2011-11-97  
AUTHORIZING CHARGES AGAINST THE  
ENGINEERING ACCOUNT FOR SHREWSBURY MEADOWS  
FOR PROPERTY KNOWN AS BLOCK 70.02, LOT 6;  
IN THE BOROUGH OF SHREWSBURY,  
MONMOUTH COUNTY, NEW JERSEY**

Mr. Berdahl moved Resolution #2011-11-97 for adoption. The motion was seconded by Mr. Baarck and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. Gregory J. Christopher  
Mrs. Catherine D. LaPorta  
Mr. John Bonforte  
Mr. Scott Hartman  
Mr. William W. Nolze

**MEMBERS ABSENT:** Mr. Brian McPeak

**FINANCE AND INSURANCE COMMITTEE**

Mr. Berdahl read the following Resolution.

**RESOLUTION #2011-11-98  
AUTHORIZING PAYMENT OF BILLS**

Mr. Berdahl moved Resolution #2011-11-98 for adoption. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. Gregory J. Christopher  
Mrs. Catherine D. LaPorta  
Mr. John Bonforte  
Mr. Scott Hartman  
Mr. William W. Nolze

**MEMBERS ABSENT:** Mr. Brian McPeak

**RESOLUTION #2011-11-99  
RENEWING THE AGREEMENT WITH  
MONMOUTH BEACH FOR MUNICIPAL SERVICES**

Mr. Barham moved Resolution #2011-11-99 for adoption. The motion was seconded by Mr. Tocci and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. Gregory J. Christopher  
Mrs. Catherine D. LaPorta  
Mr. John Bonforte  
Mr. Scott Hartman  
Mr. William W. Nolze

**MEMBERS ABSENT:** Mr. Brian McPeak

Mr. Gianforte stated that Monmouth Beach Borough will be notified and a copy of the agreement and resolution will be sent.

Mr. Gianforte read the following resolutions:

**RESOLUTION #2011-11-100  
AUTHORIZING EXECUTIVE DIRECTOR TO  
AWARD A BID FOR ELECTRICITY SUPPLY**

Mr. Berdahl moved Resolution #2011-11-100 for adoption. The motion was seconded by Mr. Baarck and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. Gregory J. Christopher  
Mrs. Catherine D. LaPorta  
Mr. John Bonforte  
Mr. Scott Hartman  
Mr. William W. Nolze

**MEMBERS ABSENT:** Mr. Brian McPeak

Mr. Gianforte reported that the bids will be received in December and this is part of the energy aggregation group of Sewerage Authorities. There has been a lot of discussion of terms of the agreement with the consultant for the group. Mr. Gianforte reported that the agreement that has been used in the past was restrictive according to bidders who did not bid in previous requests for bids. Mr. Gianforte and Mr. Christopher spoke of who the members of the group were. Discussion ensued.

Mr. Gianforte reported on Seaview Avenue and the final numbers for the construction. Discussion ensued. Mr. Christopher inquired about Siemens. Mr. Gianforte updated the Board on the Siemens and if the Authority receives funds the customer towns that pay for the repair will be credited.

#### PERSONNEL COMMITTEE

Mr. Bonforte reported that the program with Mr. Griffin and Mr. Kevin Kinneally is working smoothly.

#### LEGAL AFFAIRS

Mr. Baarck had nothing to report.

#### OLD BUSINESS

Mr. Baarck inquired about the issue of the Authority taking over the maintenance for Borough of Sea Bright. Mr. Gianforte reported that the Authority has heard nothing further on the issue.

#### NEW BUSINESS

Mr. Bonforte reported on a program that has been started in the Borough of Oceanport called More with Less. Mr. Bonforte reported that the Oceanport Schools will be participating in the program and the Authority will have some students come in see the day to day activity of the Plant.

The Board discussed and voted on having a Holiday Party. The Board voted no to the Holiday party for Commissioners.

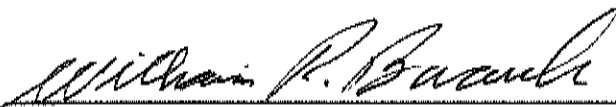
#### OPEN TO THE PUBLIC

There was no public present

Mr. Nolze moved that the Meeting adjourn at 6:26 p.m. seconded by Mr. Barham and carried by voice vote.

The Chairman stated that final copies of approved Resolutions are available in the main office.

Respectfully submitted,



Mr. William R. Baarck, PE, Secretary

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