

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, October 15 2013, at 6:00 PM at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. William E. Leonard, Chairman, presided.

All Resolutions are contained in the Resolutions portion of the minutes.

Members Present: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mrs. Catherine D. LaPorta
Mr. William W. Nolze
Mr. Gregory J. Christopher
Mr. Brian McPeak

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Scott Hartman

Others Present: Mr. Michael A. Gianforte, P.E., Executive Director
Mr. Gregory Seaman, Operations Manager
Mr. Kevin Kinneally, Financial Manager
Mr. David Laughlin, Esq., Birdsall & Laughlin, LLC
Mr. David Applegate, PS&S Professional Services

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Tuesday, December 25, 2012, and The Atlanticville on Thursday, December 27, 2012, and mailing the same on Wednesday, December 19, 2012, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Wednesday, December 19, 2012.

CHAIRMAN RULES OF QUORUM

Mr. Leonard declared that a quorum was present. All present saluted the American Flag.

**APPROVAL OF THE REGULAR MONTHLY MEETING
MINUTES OF SEPTEMBER 17, 2013**

Mr. Tocci moved that the minutes from the Regular Monthly Meeting held September 17, 2013 be approved as submitted. The motion was seconded by Mr. Nolze and carried by the following vote on roll call:

Members Present: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mrs. Catherine D. LaPorta
Mr. William W. Nolze
Mr. Gregory J. Christopher

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Scott Hartman

Abstain: Mr. Brian McPeak

CORRESPONDENCE

Mr. Gianforte reported the there is no correspondence.

PUBLIC COMMENT ON AGENDA

ENGINEERING MANAGER'S REPORT

CONTRACT 122C- STATION 12 & 13 BY-PASSES: Mr. Galvin reported that Mr. Dave Applegate will provide an update at the meeting as the contractor reported having difficulty finding parts to complete the punch list.

CONTRACT 138- PAVEMENT RESTORATION: Mr. Galvin reported that paving has continued with the lateral trenches being re-paved.

CONTRACT 142B- ADMIN PHASE 2: Mr. Galvin reported that staff is beginning to move back into the offices. Clean-up and touch-up work is underway. It is anticipated work will be completed by the end of October.

CONTRACT 143- BLOWER REPLACEMENT: Mr. Galvin reported that the contract documents will be updated and finalized to incorporate the knowledge obtained at WEFTEC.

CONTRACT 141- CCTV COLLECTION SYSTEM: Mr. Galvin reported that two proposals were received: Metra Industries in the base amount of \$1,616,834.25; and Red Zone Robotics in the base amount of \$1,662,480.75. Both bids exceed the \$900,000.00 provided for the project in the Capital

Budget, therefore it is recommended the bids be rejected. A decision will have to be made on a revised scope of work.

Mr. Gianforte gave a brief summary of the ways to reduce the cost of the contract. Discussion ensued.

CONTRACT 146- STATION 13 ELECTRIC UPGRADES: Mr. Galvin reported that the contractor has verbally suggested cost savings options and we are reviewing them.

CONTRACT 144- MOTOR REPAIR CONTRACT: Mr. Galvin reported that the bids will be received in time for action at the November meeting.

CONTRACT 147- MAIN PUMP STATION CABLE REPLACEMENT: Mr. Galvin reported that the underground electrical cables supplying the Main Pump Station were submerged in salt water during Sandy, and therefore they were tested. The test results indicated they do not meet the minimum standards of the industry. Contract documents were prepared to replace all the power cables. The bids will be received in time for action at the November meeting.

OTHER-

1. Carriage Square—Little Silver—A pre-construction meeting was held and sewer construction should start on Thursday.
2. Fort Monmouth Conceptual Design—A Request for Proposals to prepare a conceptual design of the sanitary sewer system in the Oceanport section of the Fort has been prepared. The conceptual design will also consider the existing system adjoining the Fort to possibly eliminate existing TRWRA facilities.

Mr. Bonforte inquired about the extensive studying which was done previously, and will it be comparable to ours and work to our advantage. Discussion ensued.

Mr. Gianforte gave a summary of the submittal of the application to the NJ Environmental Infrastructure Trust for two projects: Pump Station #13 By-Pass and the Main Pump Station.

Mr. Gianforte read the following resolutions:

**RESOLUTION NO. 2013-10-108
AUTHORIZING THE EXECUTIVE DIRECTOR TO REJECT THE BID OF
METRA INDUSTRIES AND RESUBMIT CONTRACT 141 INTERNAL INSPECTION OF
SANITARY GRAVITY SEWER COLLECTION SYSTEM FOR ADDITIONAL BIDS**

Mr. Baarck moved Resolution #2013-10-108 for adoption. The motion was seconded by Mr. Nolze and carried by the following vote on roll call:

AYES:

- Mr. William E. Leonard, Chairman
- Mr. Thomas Barham, Vice Chairman
- Mr. William R. Baarck, PE, Secretary
- Mr. Barry J. Berdahl, Ph. D, Treasurer
- Mr. Richard Tocci, Assistant Treasurer
- Mr. John Bonforte
- Mrs. Catherine D. LaPorta
- Mr. William W. Nolze
- Mr. Gregory J. Christopher
- Mr. Brian McPeak

Members Absent:

- Mr. Thomas Barham, Vice Chairman
- Mr. Arno Weber, Assistant Secretary
- Mr. Scott Hartman

**RESOLUTION NO. 2013-10-109
AUTHORIZING CHARGES AGAINST THE
ENGINEERING INSPECTION ACCOUNT FOR CARRIAGE PARK AT
LITTLE SILVER FOR PROPERTY KNOWN AS BLOCK 58,
LOTS 20.01, 25-40; IN THE BOROUGH OF LITTLE SILVER,
MONMOUTH COUNTY, NEW JERSEY**

Mr. Tocci moved Resolution #2013-10-109 for adoption. The motion was seconded by Mr. McPeak and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mrs. Catherine D. LaPorta
Mr. William W. Nolze
Mr. Gregory J. Christopher
Mr. Brian McPeak

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Scott Hartman

CONSULTING ENGINEER'S REPORT

Mr. Applegate had no additions to the Consulting Engineer's Report.

OPERATION MANAGER'S REPORT

Mr. Seaman had no additions to the Operations Manager's Report. Mr. Christopher asked about sludge hauling; Atlantic City has the cheapest price and why the Authority has not sent them any. Mr. Seaman responded that the shortest manpower trip is to Stony Brook Regional considers all costs when scheduling loads.

FINANCIAL MANAGER'S REPORT

Mr. Kinneally had no additions to the Financial Manager's Report

**RESOLUTION NO. 2013-10-110
AUTHORIZING PAYMENT OF BILLS**

Mr. Berdahl moved Resolution #2013-10-110 for adoption. The motion was seconded by Mr. Baarck and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mrs. Catherine D. LaPorta
Mr. William W. Nolze
Mr. Gregory J. Christopher
Mr. Brian McPeak

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Scott Hartman

**RESOLUTION NO. 2013-10-111
TWO RIVERS WATER RECLAMATION AUTHORITY
ADOPTED BUDGET RESOLUTION FISCAL YEAR:
FROM NOVEMBER 1, 2013 TO OCTOBER 31, 2014**

Mr. Berdahl moved Resolution #2013-10-111 for adoption. The motion was seconded by Mr. Baarck and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mrs. Catherine D. LaPorta
Mr. William W. Nolze
Mr. Gregory J. Christopher
Mr. Brian McPeak

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Scott Hartman

Mr. Kinneally gave a brief summary of the Super Storm Sandy damage costs that were spent and reimbursed to date. The projected FEMA claims are still coming in from the Witt O'Brien's LLC that is managing the project. Discussion ensued.

**RESOLUTION NO. 2013-10-112
APPROVING TRAINING AND
CONFERENCE REQUESTS**

Mr. Nolze moved Resolution #2013-10-112 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mrs. Catherine D. LaPorta
Mr. William W. Nolze
Mr. Gregory J. Christopher
Mr. Brian McPeak

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Scott Hartman

PERSONNEL COMMITTEE

Mr. Bonforte would like to mention that the TRWRA has a well managed Authority.

LEGAL AFFAIRS

Mr. Gianforte read the following resolution.

**RESOLUTION NO. 2013-10-113
AUTHORIZING EXECUTIVE DIRECTOR TO PROVIDE A RELEASE
TO PARTNER ENGINEERING AND SCIENCE, INC. IN EXCHANGE
FOR THE PROVISION OF REQUIRED RECORDS**

Mr. Tocci moved Resolution #2013-10-113 for adoption. The motion was seconded by Mr. Nolze and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mrs. Catherine D. LaPorta
Mr. William W. Nolze
Mr. Gregory J. Christopher
Mr. Brian McPeak

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Scott Hartman

OLD BUSINESS

Mr. Gianforte reported on a final report from USDA that concludes the 2013 Cooperative Service agreement between USDA Wildlife Services and the Borough of Monmouth Beach.

Mr. Gianforte reported on the Curtailment for 2013. ECS provided the Authority a final report on our performance this year. The Authority is one of the few entities which had a 100 percent performance rate out of all the entities in the PJM grid.

NEW BUSINESS

There was no new business to report.

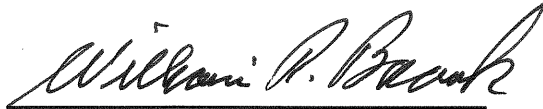
OPEN TO THE PUBLIC

There was no public present.

Mr. Leonard moved that the Meeting adjourn at approximately 6:30 p.m. The motion was seconded by Mr. Barham and carried by voice vote.

The Chairman stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,



Mr. William R. Baarck, PE, Secretary