

**TWO RIVERS WATER RECLAMATION AUTHORITY  
ONE HIGHLAND AVENUE  
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, September 18, 2012 at 6:00 PM at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. William E. Leonard, Chairman, presided.

All Resolutions are contained in the Resolutions portion of the minutes.

**Members Present:** Mr. William E. Leonard, Chairman  
Mr. William R. Baarck, P.E., Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mrs. Catherine D. LaPorta  
Mr. Brian McPeak  
Mr. Scott Hartman  
Mr. William Nolze

**Members Absent:** Mr. Thomas Barham, Vice Chairman

**Others Present:** Mr. Michael A. Gianforte, P.E., Executive Director  
Mr. Gregory Seaman, Operations Manager  
Mr. Dennis J. Galvin, Engineering Manager  
Mr. Edward Griffin, Financial Manager  
Mr. Patrick Westhoven, P.E., Representing Birdsall Services Group  
Mr. David Laughlin., Birdsall & Laughlin, LLC

**NOTICE OF REGULAR MEETING**

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Sunday, December 25, 2011, and The Atlanticville on Wednesday, December 28, 2011, and mailing the same on Wednesday, December 21, 2011, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Wednesday, December 21, 2011.

**CHAIRMAN RULES OF QUORUM**

Mr. Leonard declared that a quorum was present. All present saluted the American Flag.

**APPROVAL OF THE REGULAR MONTHLY MEETING  
MINUTES OF AUGUST 21, 2012**

Mr. Tocci moved that the minutes from the Regular Monthly Meeting held August 21, 2012 be approved as submitted. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. William R. Baarck, P.E., Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Arno Weber, Assistant Secretary  
Mr. Scott Hartman  
Mrs. Catherine D. LaPorta  
Mr. Mr. Brian McPeak

**Abstain:** Mr. William Nolze

**Members Absent:** Mr. Thomas Barham, Vice Chairman

**CORRESPONDENCE**

Mr. Gianforte reported that there was one item of correspondence. The Borough of Little Silver requested a waiver from the disconnect fee for 466 Prospect Avenue, Little Silver. The Authority consensus was not to deviate from current policy and will not at this time waive the disconnect fee (\$200.00).

Mr. Baarck stated that the JIF Loss Control Meeting Report had some clerical errors. Mr. Christopher inquired if there was a reason why they did not review all the pump stations. Mr. Gianforte reported that they do a three year rotation of the pump stations. Mr. Gianforte reported that the next time they will do the next set of the pump stations.

**PUBLIC COMMENT ON AGENDA**

There was no public present.

**ENGINEERING COMMITTEE**

**ENGINEERING MANAGER'S REPORT**

**CURRENT CONTRACTS AND PROJECTS**

**EASEMENT 1-12 PIPE ON BEACH; GILLESPIE AVENUE, FAIR HAVEN:** Mr. Galvin reported that the NJDEP closed the public comment period on the permit and that there were no comments received.

Mr. Galvin reported that the total cost for construction for the easement pipe on the beach was \$127,223.00 and that includes the pipe and restoration of the concrete driveway for the neighbor that the Authority used to access the beach. Mr. Gianforte stated that there was substantial amount of effort to control that cost between Mr. Galvin and Birdsall Services Group. Discussion ensued.

**CONTRACT 138-PAVEMENT RESTORATION:** Mr. Galvin reported that the contract documents are in order and the Authority is ready to give notice to proceed.

**BY-PASS AND METER AT PUMP STATION #12:** Mr. Galvin reported that the Authority is working closely with the contractor and Birdsall to resolve a proposed change that the contractor wanted to do to

the construction at station 12. The Authority is close to a resolution on that issue and construction will restart.

**OTHER-**

**Seashore Estates/Enclave, Shrewsbury** - Mr. Galvin reported that the project has changed names and is now known as Enclave at Shrewsbury and Toll Brothers are the new developers and are getting ready to restart construction on phases 2 and 3.

**Friendship Lane, West Long Branch**- Mr. Galvin reported that the developer plans to fix the dip in the sewer pipe and are scheduled to be onsite on Thursday to correct that issue.

Mr. Gianforte read the following Resolution.

**RESOLUTION #2012-09-74  
GRANTING PRELIMINARY APPROVAL FOR A MINOR  
SUBDIVISION PLAN TO 20 GILLESPIE LLC FOR PROPERTY KNOWN AS  
BLOCK 51, LOTS 27 & 30; IN THE BOROUGH OF FAIR HAVEN**

Mr. Tocci moved Resolution #2012-09-74 for adoption. The motion was seconded by Mr. Baarck and carried by the following vote on roll call:

**AYES:**

- Mr. William E. Leonard, Chairman
- Mr. William R. Baarck, P.E., Secretary
- Mr. Arno Weber, Assistant Secretary
- Mr. Barry J. Berdahl, Ph. D, Treasurer
- Mr. Richard Tocci, Assistant Treasurer
- Mr. John Bonforte
- Mr. Gregory J. Christopher
- Mrs. Catherine D. LaPorta
- Mr. Brian McPeak
- Mr. Scott Hartman
- Mr. William Nolze

**Members Absent:** Mr. Thomas Barham, Vice Chairman

**CONSULTING ENGINEER'S REPORT**

Mr. Applegate had no additions to his report.

**OPERATION MANAGER'S REPORT**

Mr. Seaman had no additions his report. Mr. Baarck inquired about turning down blowers to operate more efficiently and what is the status on this. Mr. Seaman responded that the Authority has achieved everything mechanically and also software wise with Turblex help and this particular project is now completed. Mr. Gianforte reported that meetings have been setup with vendors on this issue while Authority members are at WEFTEC. Discussion ensued

**FINANCE AND INSURANCE COMMITTEE**

Mr. Berdahl inquired if there were any changes to the bills and Mr. Griffin responded that there was a correction to the bills and the new total is \$538,913.22. Mr. Griffin reported that the addition of \$2,169.00 is for the WEFTEC registrations which were not correctly billed initially by WEFTEC. Mr. Gianforte read the following Resolutions.

**RESOLUTION #2012-09-75  
AUTHORIZING PAYMENT OF BILLS**

Mr. Berdahl moved Resolution #2012-09-75 for adoption. The motion was seconded by Mr. Baarck and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. William R. Baarck, P.E., Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mrs. Catherine D. LaPorta  
Mr. Brian McPeak  
Mr. Scott Hartman  
Mr. William Nolze

**Members Absent:** Mr. Thomas Barham, Vice Chairman

**PERSONNEL COMMITTEE**

Mr. Bonforte reported on certain items as follows: Item #1 - charging developers for internal costs, and recommends that the Authority considers looking into this. Item #2 - Requests to receive saving process chart report. Item #3 - Fort Monmouth: recommends that the Authority should be more involved with this project.

**RESOLUTION #2012-09-76  
RESOLUTION RATIFYING TRAINING AND  
CONFERENCE REQUESTS**

Mr. Berdahl moved Resolution #2012-09-76 for adoption. The motion was seconded by Mr. Nolze and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. William R. Baarck, P.E., Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mrs. Catherine D. LaPorta  
Mr. Brian McPeak  
Mr. Scott Hartman  
Mr. William Nolze

**Members Absent:** Mr. Thomas Barham, Vice Chairman

**LEGAL AFFAIRS COMMITTEE**

Mr. Baarck reported that there are no items to discuss at this time.

**OLD BUSINESS**

There was no old business.

**NEW BUSINESS**

Mr. Berdahl inquired if the Authority was aware of the new sewer replacements in Shrewsbury Township. Mr. Galvin reported that Shrewsbury Township met with the Authority about a month ago and indicated that there were going to be new improvements to one of the larger homeowners associations that dominate the Township. Discussion ensued.

There was a unanimous motion to go into Closed Session to discuss Legal Matters.

**RESOLUTION #2012-09-77  
TO GO INTO EXECUTIVE SESSION  
AND CLOSE THE MEETING TO THE PUBLIC FOR THE  
DISCUSSION OF LEGAL MATTERS**

Mr. Baarck moved Resolution #2012-09-77 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

**AYES:**

- Mr. William E. Leonard, Chairman
- Mr. William R. Baarck, P.E., Secretary
- Mr. Arno Weber, Assistant Secretary
- Mr. Barry J. Berdahl, Ph. D, Treasurer
- Mr. Richard Tocci, Assistant Treasurer
- Mr. John Bonforte
- Mr. Gregory J. Christopher
- Mrs. Catherine D. LaPorta
- Mr. Brian McPeak
- Mr. Scott Hartman
- Mr. William Nolze

**Members Absent:** Mr. Thomas Barham, Vice Chairman

The meeting went into Executive Closed Session at 6:30 p.m. The meeting was reopened to the public at approximately 6:45 p.m. by motion of Mr. Berdahl. The motion was seconded by Mr. Barham and carried by voice vote.

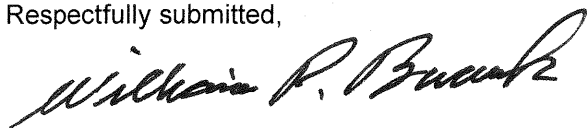
**OPEN TO THE PUBLIC**

There was no public present.

Mr. Baarck moved that the Meeting adjourn at approximately 6:50 p.m. The motion was seconded by Mr. Berdahl and carried by voice vote.

The Chairman stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,



Mr. William R. Baarck, Secretary