

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, December 15, 2015, at 6:00 p.m. at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. Thomas Barham, Vice Chairman Presided.

All Resolutions are contained in the Resolutions portion of the minutes.

Members Present:	Mr. Thomas Barham, Vice Chairman Mr. William R. Baarck, P.E., Secretary Mr. Arno Weber, Assistant Secretary Mr. Barry J. Berdahl, Ph. D, Treasurer Mr. Richard Tocci, Assistant Treasurer Mr. John Bonforte Mr. Gregory J. Christopher Mr. Scott Hartman Mr. Brian McPeak Mr. William W. Nolze
Members Absent:	Mr. William E. Leonard, Chairman Mrs. Catherine D. LaPorta
Others Present:	Mr. Michael A. Gianforte, P.E., Executive Director Mr. Dennis J. Galvin, Engineering Manager Mr. Gregory Seaman, Operations manager Mr. Kevin Kinneally, Financial Manager Mr. David Applegate, P.E., Representing the Firm of PS&S Mr. David Laughlin, Esq., Birdsall & Laughlin, LLC

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Friday, December 19, 2014, and The Atlanticville on Thursday, December 25, 2014, and mailing the same on Thursday, December 18, 2014, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Thursday, December 18, 2014.

CHAIRMAN RULES OF QUORUM

Mr. Barham declared that a quorum was present. All present saluted the American Flag.

**APPROVAL OF THE REGULAR MONTHLY MEETING
MINUTES OF NOVEMBER 17, 2015**

Mr. Nolze moved that the minutes from the Regular Monthly Meeting held October 20, 2015 be approved as submitted. The motion was seconded by Mr. Tocci and carried by the following vote on roll call:

AYES: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. William W. Nolze

Abstain: Mr. Brian McPeak

Members Absent: Mr. William E. Leonard, Chairman
Mrs. Catherine D. LaPorta

CORRESPONDENCE

Mr. Gianforte reported that the Authority received a 100% reduction in the power test which means 100% success in the generator test which means the Authority will get full reimbursement from the Energy Curtailment Program from last year.

PUBLIC COMMENT ON AGENDA

There was no one from the public present.

ENGINEERING COMMITTEE

ENGINEERING MANAGER'S REPORT

Mr. Galvin reported that the Belt Filter Press project is underway. Contractors are demolishing the press and connecting the storage tank and the Mixing Building together.

CONTRACT ROOFING/VENTILATION UPGRADES - There is a resolution on the Agenda for consideration this evening to close out the roof project with a Final Quantities Change Order.

CONTRACT 154B- PUMP STATION NO. 13 METER CHAMBER AND BY-PASS CONNECTION – Mr. Galvin informed the Board that there was a preconstruction meeting last week. The contractor anticipates doing a test pit later this week.

Mr. Galvin asked the Board if there were any questions; there were none.

Mr. Tocci asked Mr. Gianforte to read the Resolutions as follows:

RESOLUTION #2015-12-121
APPROVING FINAL CHANGE ORDER FOR CONTRACT NO. 152
ROOFING AND VENTILATION UPGRADES

Mr. Tocci moved Resolution #2015-12-121 for adoption. The motion was seconded by Mr. Baarck, and carried by the following vote on roll call:

AYES: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Brian McPeak
Mr. William W. Nolze

Members Absent: Mr. William E. Leonard, Chairman
Mrs. Catherine D. LaPorta

RESOLUTION #2015-12-122
APPROVING A WORK ORDER TO PS & S TO PROVIDE PROFESSIONAL
SERVICES FOR SPILL PREVENTION CONTROL AND COUNTER MEASURE PLAN

Mr. Tocci moved Resolution #2015-12-122 for adoption. Mr. Gianforte stated he wanted the record to reflect that Brian McPeak has left the room due to conflict of interest. The motion was seconded by Mr. Berdahl, and carried by the following vote on roll call:

AYES: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. William W. Nolze

Excused Mr. Brian McPeak

Members Absent: Mr. William E. Leonard, Chairman
Mrs. Catherine D. LaPorta

Mr. Gianforte requested that the Resolution for the Approval of Bills be next while Mr. McPeak was out of the room and Mr. Barham agreed.

Mr. Berdahl asked Mr. Kinneally if the amount for the bills was the correct amount and Mr. Kinneally confirmed the amount is correct.

**RESOLUTION #2015-12-123
AUTHORIZING PAYMENT OF BILLS**

Mr. Berdahl moved Resolution #2015-12-123 for adoption. Mr. Christopher asked Mr. Kinneally what one of the pages of the bills meant and Mr. Kinneally answered that the figures represent all checks over the amount of \$10,000.00 for this month. A short discussion followed. The motion was seconded by Mr. Baarck, and carried by the following vote on roll call:

AYES: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. William W. Nolze

Excused Mr. Brian McPeak

Members Absent: Mr. William E. Leonard, Chairman
Mrs. Catherine D. LaPorta

CONSULTING ENGINEER'S REPORT

Mr. Applegate had no additions to the Consulting Engineer's Report.

OPERATIONS MANAGER'S REPORT

Mr. Seaman had no additions to the Operations Manager's Report.

FINANCE AND INSURANCE COMMITTEE

FINANCIAL MANAGER'S REPORT

Mr. Barham noted that there are quite a few Resolutions under Finance and Mr. Gianforte asked if he can combine numbers 24, 25, 28 & 29 but 26 and 27 have to be handled separately and Mr. Berdahl agreed. Mr. Gianforte read the 4 Resolutions which were motioned and seconded and then he proceeded to provide some pertinent information to the Board about the Connection Fee resolution, the Risk Management resolution, the Cash Management Plan resolution and then the resolution Increasing the Bid Threshold. The Board then voted as follows:

**RESOLUTION #2015-12-124
AUTHORIZING THE EXECUTIVE DIRECTOR TO
ADVERTISE FOR CONNECTION FEE HEARING**

Mr. Berdahl moved Resolution #2015-12-124 for adoption. The motion was seconded by Mr. Bonforte, and carried by the following vote on roll call:

AYES: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Brian McPeak
Mr. William W. Nolze

Members Absent: Mr. William E. Leonard, Chairman
Mrs. Catherine D. LaPorta

**RESOLUTION #2015-12-125
APPOINTING GOVERNMENTAL RISK MANAGEMENT ASSOCIATES, INC.
AS RISK MANAGEMENT CONSULTANT**

Mr. Berdahl moved Resolution #2015-12-125 for adoption. The motion was seconded by Mr. Bonforte, and carried by the following vote on roll call:

AYES: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Brian McPeak
Mr. William W. Nolze

Members Absent: Mr. William E. Leonard, Chairman
Mrs. Catherine D. LaPorta

**RESOLUTION #2015-12-128
MEMORIALIZING THE ADOPTION AND IMPLEMENTATION
OF A CASH MANAGEMENT PLAN**

Mr. Berdahl moved Resolution #2015-12-128 for adoption. The motion was seconded by Mr. Bonforte, and carried by the following vote on roll call:

AYES: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Brian McPeak
Mr. William W. Nolze

Members Absent: Mr. William E. Leonard, Chairman
Mrs. Catherine D. LaPorta

**RESOLUTION #2015-12-129
AUTHORIZING INCREASING BID THRESHOLD PURSUANT TO
N.J.S.A. 40a:11-3a and N.J.A.C.5:34-5 ET SEQ**

Mr. Berdahl moved Resolution #2015-12-129 for adoption. The motion was seconded by Mr. Bonforte, and carried by the following vote on roll call:

AYES: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Brian McPeak
Mr. William W. Nolze

Members Absent: Mr. William E. Leonard, Chairman
Mrs. Catherine D. LaPorta

**RESOLUTION #2015-12-126
MAKING APPLICATION TO THE LOCAL FINANCE BOARD
PURSUANT TO N.J.S.A. 40A:5A:-6**

Mr. Berdahl moved Resolution #2015-12-126 for adoption. The motion was seconded by Mr. Tocci, and carried by the following vote on roll call:

AYES: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Brian McPeak
Mr. William W. Nolze

Members Absent: Mr. William E. Leonard, Chairman
Mrs. Catherine D. LaPorta

**RESOLUTION #2015-12-127
AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE
A CONTRACT WITH THE ATLANTIC COUNTY UTILITIES AUTHORITY
FOR SLUDGE DISPOSAL**

Mr. Berdahl moved Resolution #2015-12-127 for adoption. The motion was seconded by Mr. Tocci, and carried by the following vote on roll call:

AYES: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Brian McPeak
Mr. William W. Nolze

Members Absent: Mr. William E. Leonard, Chairman
Mrs. Catherine D. LaPorta

Mr. Berdahl asked if there was a sliding scale in their regulations and where does the Authority fall. Mr. Gianforte said yes there is a scale and currently the Authority is at the bottom and gave an explanation as to why and what is being done to reduce the volume of the sludge, scheduling as few loads as possible to

Atlantic County. After speaking with representatives from Burlington and Stony Brook, they are holding their price. He further explained that he needs to keep all 3 options open and this resolution needs to be approved so Atlantic County can be used occasionally. Other possibilities are being examined for sludge disposal.

PERSONNEL

Mr. Bonforte stated that he and the Personnel Committee met for several hours with the office workers union and negotiations went well and were finalized. All parties walked away with a positive attitude.

**RESOLUTION #2015-12-130
RATIFYING THE 1/1/2016 – 12/31/20 AGREEMENT BETWEEN THE
TWO RIVERS WATER RECLAMATION AUTHORITY AND THE OFFICE
OF PROFESSIONAL EMPLOYEES INTERNATIONAL (O.P.E.I U.) UNION LOCAL 32**

Mr. Bonforte moved Resolution #2015-12-130 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

AYES: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Brian McPeak
Mr. William W. Nolze

Members Absent: Mr. William E. Leonard, Chairman
Mrs. Catherine D. LaPorta

Mr. Gianforte wanted to update the Board that during the course of this contract, the health benefits contributions are phased in. Mr. Berdahl inquired about the percentages that will be paid and Mr. Gianforte gave him a brief explanation.

Mr. Bonforte informed the Board that a letter was received from Sharon Eastwick from the Union thanking the Authority for the cooperation given during negotiations.

LEGAL AFFAIRS

Mr. Baarck turned the report over to Mr. Gianforte for discussion of Resolution #2015-12-131 for the Annual Notice of Meetings. He informed the Board of the 2 changes of meeting times. The November meeting has been moved to a Monday in order for Mr. Christopher and Mr. McPeak to attend the AEA.

Mr. Berdahl brought up the February 16, 2016 meeting which will start at 5:00 p.m. for JIF training and all Commissioners should attend. This benefits the Authority by taking \$250 off the insurance premium for each Commissioner who attends.

OLD BUSINESS

No old business to report.


NEW BUSINESS

Mr. Christopher inquired about the Authority getting prices for having its own scale on the premises to weigh the trucks and Mr. Gianforte informed him the cost would be \$150,000.00 for the basic scale which does not include annual maintenance; that evaluation has been done. Mr. Christopher asked about a traffic ticket for an overweight truck and Mr. Gianforte stated it was a \$100.00 fine and was for one axle. The state now enforces weight by axle not by truck so you need a trailer to get to 80,000 lbs. In the BFP upgrade the Authority is putting in a measuring device to measure the amount of sludge being loaded in a container. It is being solved by spending less than \$2,000.00 instead of \$150,000.00. There may come a day when axle scales are needed but it is not cost effective at this point.

Mr. Nolze moved that the Meeting adjourn at approximately 6:15 p.m. The motion was seconded by Mr. Berdahl and carried by voice vote.

The Vice Chairman stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,



Mr. Arno Weber, Assistant Secretary