

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, January 19, 2016, at 6:00 p.m. at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. William E. Leonard, Chairman Presided.

All Resolutions are contained in the Resolutions portion of the minutes.

Members Present: Mr. William E. Leonard, Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. William W. Nolze
Mr. Brian McPeak
Mr. Robert Proto

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary

Others Present: Mr. Michael A. Gianforte, P.E., Executive Director
Mr. Dennis J. Galvin, Engineering Manager
Mr. Gregory Seaman, Operations manager
Mr. Kevin Kinneally, Financial Manager
Mr. David Applegate, P.E., Representing the Firm of PS&S
Mr. David Laughlin, Esq., Birdsall & Laughlin, LLC

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Friday, December 29, 2015, and The Atlanticville on Thursday, December 31, 2015, and mailing the same on Thursday, December 18, 2015, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Thursday, December 18, 2015.

CHAIRMAN RULES OF QUORUM

Mr. Leonard declared that a quorum was present. All present saluted the American Flag.

**APPROVAL OF THE REGULAR MONTHLY MEETING
MINUTES OF DECEMBER 15, 2015**

Mr. Berdahl moved that the minutes from the Regular Monthly Meeting held December 15, 2015 be approved as submitted. The motion was seconded by Mr. Tocci and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. William W. Nolze

Abstain: Mr. Brian McPeak
Mr. Robert Proto

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary

CORRESPONDENCE

Mr. Gianforte reported that there was no additional correspondence other than what was sent out previously. Mr. Gianforte also reminded the Board of the change of the time for the February meeting. There will be a JIF presentation at 5:00 p.m.; everyone was invited to attend and the regular meeting will follow at 6:00 pm.

APPOINTMENT OF NOMINATING COMMITTEE

Mr. Gianforte reported on Mr. Leonard's appointment of the Nominating Committee for the Election of Officers. The Nominating Committee, will consist of Mr. Bonforte, Chairman, Mr. Christopher, Mr. Berdahl, Mr. Leonard, Mr. Hartman and Mr. Tocci. Discussion ensued.

PUBLIC COMMENT ON AGENDA

There was no one from the public present.

ENGINEERING COMMITTEE

ENGINEERING MANAGER'S REPORT

CONTRACT 132- MANHOLE REHABILITATION: Red Zone inspection reports are still pending.

CONTRACT 141B- CCTV COLLECTION SYSTEM: Red Zone is incorporating some field updates into ICOM and PS&S is coordinating the changes.

CONTRACT 148-BELT FILTER PRESS UPGRADES: The Contractor removed the old press, installed the piping between the Mixing Building and Storage Tank #1, and completed the demolition work inside Storage Tank #1.

CONTRACT 152- ADMIN/DISINFECTION/FILTER BUILDINGS ROOF: The Authority had a follow up inspection completed to address a leak. The Contractor will be back this week to address it.

CONTRACT 154B-STATION 13 BY-PASS: The contractor has been submitting shop drawings and will be anticipating starting this project in about two weeks to put in the by-pass in that station in Oceanport.

CONTRACT 155-STATION 12 ELECTRICAL UPGRADES: Contract documents are being prepared to upgrade the electrical service and replace the variable frequency drives. The contract is similar to the improvements at Station 13.

CONTRACT 159-AREATION BASIN IMPROVEMENTS: Contract documents are being prepared to replace the rubber membranes and to clean the accumulated grit from the aeration basins. The membranes are at the end of their useful life.

CONTRACT 160- PUMP AND MOTOR REPAIR: The existing contract for pump and motor repairs has expired and the Authority is seeking new proposals. A resolution ratifying the Executive Director advertising the project is on the agenda. The previous contractor was pilot electric.

FORT MONMOUTH: Mr. Galvin reported that there will be a meeting next week with the trust to discuss details and a three part agreement to install the improvements in the Oceanport section of Fort Monmouth. The meeting will be between the three parties: Trust, Authority and FMERA. Further discussion ensued. Mr. Gianforte gave a brief explanation on the Loan from EIT.

Mr. Gianforte read the following resolutions:

**RESOLUTION #2016-01-01
AUTHORIZING THE EXECUTIVE DIRECTOR TO ADVERTISE FOR BIDS
FOR CONTRACT NO. 160, FURNISHING PUMP & MOTOR REPAIRS SERVICE
AND THE PURCHASE OF NEW PUMPS & MOTORS**

Mr. Tocci moved Resolution #2016-01-01 for adoption. The motion was seconded by Mr. Berdahl, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. William W. Nolze
Mr. Brian McPeak
Mr. Robert Proto

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary

RESOLUTION #2016-01-02
AUTHORIZING THE AUTHORITY TO DISPOSE OF LIQUID SLUDGE AT THE
STONY BROOK REGIONAL SEWERAGE AUTHORITY

Mr. Tocci moved Resolution #2016-01-02 for adoption. The motion was seconded by Mr. Berdahl, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. William W. Nolze
Mr. Brian McPeak
Mr. Robert Proto

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary

RESOLUTION #2016-01-03
AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE NEW
AGREEMENT WITH PASSAIC VALLEY SEWERAGE COMMISSIONERS

Mr. Tocci moved Resolution #2016-01-03 for adoption. The motion was seconded by Mr. Berdahl, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. William W. Nolze
Mr. Brian McPeak
Mr. Robert Proto

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary

**RESOLUTION #2016-01-04
AUTHORIZING THE EXECUTIVE DIRECTOR
TO NEGOTIATE AND EXECUTE A CONTRACT FOR THE
BENEFICIAL USE OF SEWAGE SLUDGE**

Mr. Tocci moved Resolution #2016-01-04 for adoption. The motion was seconded by Mr. Berdahl, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. William W. Nolze
Mr. Brian McPeak
Mr. Robert Proto

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary

Mr. Christopher inquired about the Liability of the Authority for compost. Mr. Gianforte gave a brief explanation.

**RESOLUTION #2016-01-05
AUTHORIZING THE RELEASE OF THE
PERFORMANCE GUARANTEE FOR VICTORIAN GARDENS
FOR PROPERTY KNOWN AS BLOCK 7, LOTS 1-5, 9 AND 10, IN THE
BOROUGH OF WEST LONG BRANCH, MONMOUTH COUNTY, NEW JERSEY**

Mr. Christopher moved Resolution #2016-01-05 for adoption. The motion was seconded by Mr. Nolze, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. William W. Nolze
Mr. Brian McPeak
Mr. Robert Proto

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary

**RESOLUTION #2016-01-06
GRANTING PRELIMINARY APPROVAL FOR A
MINOR SITE PLAN TO WORLD AUTO 681 LLC
BLOCK 3 LOT 14; BOROUGH OF SHREWSBURY**

Mr. Christopher moved Resolution #2016-01-06 for adoption. The motion was seconded by Mr. Nolze, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. William W. Nolze
Mr. Brian McPeak
Mr. Robert Proto

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary

**RESOLUTION #2016-01-07
GRANTING PRELIMINARY APPROVAL FOR A
MINOR SITE PLAN TO AUTOZONE NORTHEAST LLC
BLOCK 69 LOTS 15 &16
IN THE BOROUGH OF WEST LONG BRANCH**

Mr. Christopher moved Resolution #2016-01-07 for adoption. The motion was seconded by Mr. Nolze, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. William W. Nolze
Mr. Brian McPeak
Mr. Robert Proto

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary

CONSULTING ENGINEER'S REPORT

Mr. Applegate had no additions to the Consulting Engineer's Report.

OPERATIONS MANAGER'S REPORT

Mr. Seaman had no additions to the Operations Manager's Report.

FINANCE AND INSURANCE COMMITTEE

FINANCIAL MANAGER'S REPORT

RESOLUTION #2016-01-08 AUTHORIZING PAYMENT OF BILLS

Mr. Berdahl moved Resolution #2016-01-08 for adoption. The motion was seconded by Mr. Bonforte, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. William W. Nolze
Mr. Brian McPeak
Mr. Robert Proto

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary

Mr. Christopher inquired about the accounts receivable. Mr. Kinneally responded that the accounts receivable are in good shape and that next month the auditor will be in attendance to present the audit.

PERSONNEL

RESOLUTION #2016-01-09 ESTABLISHING ANNUAL SALARIES FOR CERTAIN ADMINISTRATIVE PERSONNEL

Mr. Bonforte moved Resolution #2016-01-09 for adoption as amended to the correction of the Authority Engineer's salary to \$122,100.00. The motion was seconded by Mr. Tocci, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Scott Hartman
Mr. Brian McPeak
Mr. Robert Proto

NAYS: Mr. Gregory J. Christopher
Mr. William W. Nolze

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary

LEGAL AFFAIRS

There was no legal business to report

OLD BUSINESS

There was no old business to report.

NEW BUSINESS

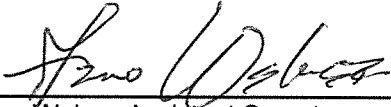
Mr. Gianforte reported that Atlantic County increased their rates for Sludge tipping. Mr. Gianforte stated that Mr. Seaman and Mr. Galvin are working on getting information on a new alternative called Orège. Mr. Gianforte gave a brief summary on this new alternative. Mr. Christopher asked what the increase rate from Atlantic City was. Mr. Gianforte report that it went from 64 to 113.

Mr. Bonforte and Mr. Gianforte met with Mayor Jay Coffey and Mr. Proto. Mr. Bonforte explained that this meeting was to welcome Mr. Proto and this served to give a brief explanation of the Authority. A picture was taken and posted on Facebook indicating that this was the introduction of Mr. Proto, as the Borough of Oceanport Commissioner to the Authority. The Board welcomed Mr. Proto to the Authority.

Mr. Nolze moved that the Meeting adjourn at approximately 6:37 p.m. The motion was seconded by Mr. Berdahl and carried by voice vote.

The Chairman stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,



Mr. Arno Weber, Assistant Secretary

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