

**TWO RIVERS WATER RECLAMATION AUTHORITY  
ONE HIGHLAND AVENUE  
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, November 17, 2015, at 6:00 p.m. at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. William E. Leonard, Chairman. Presided.

All Resolutions are contained in the Resolutions portion of the minutes.

**Members Present:** Mr. William E. Leonard, Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mrs. Catherine D. LaPorta  
Mr. William W. Nolze

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. Brian McPeak

**Others Present:** Mr. Michael A. Gianforte, P.E., Executive Director  
Mr. Dennis J. Galvin, Engineering Manager  
Mr. Gregory Seaman, Operations manager  
Mr. Kevin Kinneally, Financial Manager  
Mr. David Applegate, P.E., Representing the Firm of PS&S  
Mr. David Laughlin, Esq., Birdsall & Laughlin, LLC

**NOTICE OF REGULAR MEETING**

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Friday, December 19, 2014, and The Atlanticville on Thursday, December 25, 2014, and mailing the same on Thursday, December 18, 2014, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Thursday, December 18, 2014.

**CHAIRMAN RULES OF QUORUM**

Mr. Leonard declared that a quorum was present. All present saluted the American Flag.

**APPROVAL OF THE REGULAR MONTHLY MEETING  
MINUTES OF OCTOBER 20, 2015**

Mr. Nolze moved that the minutes from the Regular Monthly Meeting held October 20, 2015 be approved as submitted. The motion was seconded by Mr. Weber and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mrs. Catherine D. LaPorta  
Mr. William W. Nolze

**Abstain:** Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. Brian McPeak

Mr. Christopher asked about minutes for a meeting. Mr. Gianforte stated that unless verbatim is requested, the minutes are a summary of the meeting.

**CORRESPONDENCE**

Mr. Gianforte reported that a letter was received from a disabled veteran who asked for forgiveness on his sewer bill. Mr. Laughlin and Mr. Gianforte researched the situation and found no way to give relief without setting a precedent and explained that he told this person that he would bring it before the Board. After brief discussion and comment by Mr. Laughlin, the Board was in agreement. Mr. Bonforte suggested sending him a letter letting him know the Authority cannot waive his bill but refer him to an organization who may be able to help him.

**PUBLIC COMMENT ON AGENDA**

There was no comment from the public.

**ENGINEERING COMMITTEE**

**ENGINEERING MANAGER'S REPORT**

Mr. Galvin asked if there were any questions on his report.

**CONTRACT 154B- PUMP STATION NO. 13 METER CHAMBER AND BY-PASS CONNECTION** – Mr. Galvin informed the Board that bids were received this morning for this contract. There were 7 bidders and the low bid was \$251,000, the next bidder being \$310,000. The bid was reviewed with the professionals and appears to be in order; a conditional award is being made because the law allows contractors to withdraw their bids within 5 business days upon receipt. The conditional award is being made to CMS Construction to install a bypass and meter pit at Pump Station #13 which is in Oceanport by Shrewsbury and Werah Place. Discussion ensued regarding the bids, the reference check of the contractor and the right of the contractor to withdraw his bid within 5 days.

**CONTRACT 158- BIOSOLIDS HAULING:** The Authority received bids for Biosolids Hauling during the shutdown of the Belt Filter Press Project which is anticipated to be around late winter/early spring of 2016. The low bidder was Spectraserv at a rate of \$.543 per gallon. This contract is on the agenda to be awarded at this meeting.

**SUBDIVISION /SITE PLAN REVIEW**

1. Shrewsbury Commons, LP  
Block 20, Lot 5  
Block 21, Lot 1.01  
Corner of Broad Street and Patterson Avenue  
Borough of Shrewsbury  
Site plan approval to change the existing uses to a proposed restaurant/retail store with a projected increase in flow of 2,941 gallons over the prior retail uses. Final Approval is recommended
  
2. Medtronic, Inc.  
201 Industrial Way  
Borough of Eatontown  
Industrial Waste Discharge Permit annual renewal. The applicant is requesting the existing permit be renewed.

Mr. Galvin summarized the rest of his report.

**RESOLUTION #2015-11-112  
AWARDING CONTRACT NO. 154B PUMP STATION #13  
METER CHAMBER AND BY-PASS CONNECTION**

Mr. Tocci moved Resolution #2015-11-112 for adoption. The motion was seconded by Mr. Nolze, and carried by the following vote on roll call:

**AYES:**

- Mr. William E. Leonard, Chairman
- Mr. William R. Baarck, PE, Secretary
- Mr. Arno Weber, Assistant Secretary
- Mr. Barry J. Berdahl, Ph. D, Treasurer
- Mr. Richard Tocci, Assistant Treasurer
- Mr. John Bonforte
- Mr. Gregory J. Christopher
- Mr. Scott Hartman
- Mrs. Catherine D. LaPorta
- Mr. William W. Nolze

**Members Absent:**

- Mr. Thomas Barham, Vice Chairman
- Mr. Brian McPeak

**RESOLUTION #2015-11-113  
AUTHORIZING THE SPECIFICATION OF  
PROPRIETARY GOODS FOR PUMP STATION DRIVES**

Mr. Tocci moved Resolution #2015-11-113 for adoption. The motion was seconded by Mr. Nolze, and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mrs. Catherine D. LaPorta  
Mr. William W. Nolze

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. Brian McPeak

**RESOLUTION #2015-11-114  
GRANTING FINAL APPROVAL FOR A MINOR SITE PLAN TO  
SHREWSBURY COMMONS LP, BLOCK 21, LOT 1.01; AND FR  
508 BROAD STREET, BLOCK 20, LOT 5 IN THE BOROUGH OF SHREWSBURY**

Mr. Tocci moved Resolution #2015-11-114 for adoption. The motion was seconded by Mr. Bonforte, and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mrs. Catherine D. LaPorta  
Mr. William W. Nolze

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. Brian McPeak

**RESOLUTION #2015-11-115  
RENEWAL OF INDUSTRIAL WASTE WATER DISCHARGE PERMIT  
FOR MEDTRONIC, INC., FOR PROPERTY KNOWN AS 201 INDUSTRIAL  
WAY; IN THE BOROUGH OF EATONTOWN**

Mr. Tocci moved Resolution #2015-11-115 for adoption. The motion was seconded by Mr. Bonforte, and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mrs. Catherine D. LaPorta  
Mr. William W. Nolze

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. Brian McPeak

Mr. Gianforte noted that the Annual Inspection Report has been distributed. It has been reviewed by staff and is a report to the Authority's bond holders. Mr. Gianforte presented the Annual Inspection Report for Acceptance by the Board. Motion was made by Mr. Berdahl for approval and seconded by Mr. Tocci. The vote was unanimous.

**CONSULTING ENGINEER'S REPORT**

Mr. Applegate had no additions to the Consulting Engineer's Report.

**OPERATIONS MANAGER'S REPORT**

Mr. Seaman had no additions to the Operations Manager's Report.

**FINANCE AND INSURANCE COMMITTEE  
FINANCIAL MANAGER'S REPORT**

Mr. Berdahl asked Mr. Kinneally if the bills are correct in the amount of \$680,782.12. Mr. Kinneally said yes.

**RESOLUTION #2015-11-116  
AUTHORIZING PAYMENT OF BILLS**

Mr. Berdahl moved Resolution #2015-11-116 for adoption. The motion was seconded by Mr. Baarck, and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mrs. Catherine D. LaPorta  
Mr. William W. Nolze

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. Brian McPeak

Mr. Baarck asked Mr. Kinneally for an update on how much money has been received to date from FEMA. Mr. Kinneally responded that the Authority has received \$1,327,000 and this amount has not changed from last month. FEMA is listing \$982,000 as obligated and unpaid. Mr. Baarck asked how much money has been paid to Witt to date and Mr. Kinneally responded that the Authority has paid them \$285,000 including the amount that is in tonight's check run. Mr. Gianforte explained the definition of obligated in this situation. Further discussion continued.

**RESOLUTION #2015-11-117  
AUTHORIZING THE EXECUTIVE DIRECTOR TO  
AWARD A BID FOR ELECTRICITY SUPPLY**

Mr. Berdahl moved Resolution #2015-11-117 for adoption. The motion was seconded by Mr. Tocci, and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mrs. Catherine D. LaPorta  
Mr. William W. Nolze

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. Brian McPeak

**RESOLUTION #2015-11-119  
AWARDING CONTRACT NO. 158 BIOSOLIDS HAULING**

Mr. Berdahl moved Resolution #2015-11-119 for adoption. The motion was seconded by Mr. Baarck, and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mrs. Catherine D. LaPorta  
Mr. William W. Nolze

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. Brian McPeak

Mr. Gianforte reported that the Annual Meeting of the Joint Insurance Fund was today and the Authority's total insurance bill is going up by less than 1% which is very positive. A dividend was also issued to the entire Joint Insurance Fund of \$1,500,000. This is the largest dividend in the history of the JIF and the Authority's share of that is over \$42,000. Mr. Gianforte reminded the Commissioners that he is the Secretary for the JIF and may be Chairman next year.

Mr. Baarck noted problems with the Authority phone system and Mr. Gianforte stated it will be taken care of.

**PERSONNEL COMMITTEE**

Mr. Bonforte gave a brief report about the conclusion of the Contract with Union Local #1075.

**LEGAL AFFAIRS**

Mr. Baarck had nothing new to report.

**OLD BUSINESS**

No old business to report.

**NEW BUSINESS**

Mr. Gianforte informed the Board that the quarterly bills went out. Approximately 600 to 800 bills were not delivered. Mr. Gianforte stated that he met with the representative of Edmunds today, the President, who worked with Mr. Kinneally during the day to get those bills sent out. Mr. Gianforte expects to ask the Board to waive one month's interest on these 600 to 800 bills that did not go out on time if their payment is not received on time. He went into further detail about what is being done and whose responsibility it is so it does not happen again.

**RESOLUTION #2015-11-120  
TO GO INTO EXECUTIVE SESSION AND CLOSE  
THE MEETING TO THE PUBLIC FOR THE  
DISCUSSION OF LEGAL MATTERS.**

Mr. Tocci moved Resolution #2015-11-120 for adoption. The motion was seconded by Mr. Baarck, and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mrs. Catherine D. LaPorta  
Mr. William W. Nolze

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. Brian McPeak

The meeting went into closed session at 6:23.

**RE-OPEN TO THE PUBLIC**

**RESOLUTION #2015-11-118  
AUTHORIZING A CREDIT TO THE BOROUGH OF TINTON FALLS**

Mr. Tocci moved Resolution #2015-11-118 for adoption. The motion was seconded by Mr. Berdahl, and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Scott Hartman

**NAYS:** Mr. William R. Baarck, PE, Secretary  
Mr. Gregory J. Christopher  
Mr. William W. Nolze

**Abstain:** Mrs. Catherine D. LaPorta


**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. Brian McPeak



Mr. Berdahl moved that the Meeting adjourn at approximately 6:45 p.m. The motion was seconded by Mr. Bonforte and carried by voice vote.

The Chairman stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,

  
Mr. William Baarck, Secretary