

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, October 20, 2015, at 6:00 p.m. at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. William E. Leonard, Chairman. Presided.

All Resolutions are contained in the Resolutions portion of the minutes.

Members Present: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. William R. Baarck, PE, Secretary
Mr. William W. Nolze

Members Absent: Mr. John Bonforte
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer

Others Present: Mr. Michael A. Gianforte, P.E., Executive Director
Mr. Dennis J. Galvin, Engineering Manager
Mr. Gregory Seaman, Operations manager
Mr. Kevin Kinneally, Financial Manager
Mr. David Applegate, P.E., Representing the Firm of PS&S
Mr. David Laughlin, Esq., Birdsall & Laughlin, LLC

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Friday, December 19, 2014, and The Atlanticville on Thursday, December 25, 2014, and mailing the same on Thursday, December 18, 2014, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Thursday, December 18, 2014.

CHAIRMAN RULES OF QUORUM

Mr. Leonard declared that a quorum was present. All present saluted the American Flag.

**APPROVAL OF THE REGULAR MONTHLY MEETING
MINUTES OF SEPTEMBER 15, 2015**

Mr. Barham moved that the minutes from the Regular Monthly Meeting held September 15, 2015 be approved as submitted. The motion was seconded by Mr. Nolze and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. William R. Baarck, PE, Secretary
Mr. William W. Nolze

Members Absent: Mr. John Bonforte
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer

CORRESPONDENCE

Mr. Gianforte reported that there was no additional correspondence other than what was sent out previously.

PUBLIC COMMENT ON AGENDA

There was no comment from the public.

ENGINEERING COMMITTEE

ENGINEERING MANAGER'S REPORT

CONTRACT 141B- CCTV COLLECTION SYSTEM: The Authority is working with PS&S and Red Zone to close out the project. Red Zone re-mobilized to inspect items that could not be located or were missed during the initial inspection. Authority staff has been assisting Red Zone in locating "missing manholes". Training was scheduled for October 19th and 20th.

CONTRACT 148-BELT FILTER PRESS UPGRADES: Mr. Galvin reported that the contractor is working on his shop drawing/schedule of prices/scheduling submittals and has visited the Plant several times to confirm existing conditions. As a result of the BFP upgrades, but not part of this contract, the Authority is seeking bids to haul liquid sludge during the BFP shut down

CONTRACT 152- ADMIN/DISINFECTION/FILTER BUILDINGS ROOF: Mr. Galvin reported that there is a Change Order on the agenda.

CONTRACT 154- STATION 13 BY-PASS: Mr. Galvin reported that the project was advertised for approximately 3 weeks, there were no bids received. Informal inquiries revealed there were several other "large" projects being advertised at the same time. The Authority will re-advertise the project in November.

OTHER

1. **Ft. Monmouth**—The Authority met with FMERA and due to FMERA's development schedule, design of a portion of the new sanitary sewer may be completed by the developer's engineer. A formal agreement between the Authority and FMERA needs to be finalized that addresses funding of the design and construction.
2. **Contract 153-Emergency Repairs**—Bids were received and the low bidder was J.F. Kiely.

SUBDIVISION /SITE PLAN REVIEW

1. Shrewsbury Commons, LP
Block 20, Lot 5
Block 21, Lot 1.01
Corner of Broad Street and Patterson Avenue
Borough of Shrewsbury
Site plan approval to change the existing uses to a proposed restaurant/retail store with a projected increase in flow of 2,941 gallons over the prior retail uses.
2. Borough of Little Silver
Block 40, Lot 34
543 Prospect Street
Borough of Little Silver
Site plan approval to allow a sanitary sewer connection for the purpose of bathrooms/storage at Firehouse Field.
3. Jane and James Garrett
Block 47, Lot 1
58 Ocean Avenue
Borough of Monmouth Beach
Minor Subdivision approval is requested dividing the property on the southwest corner of Beach Road and Ocean Avenue into two lots. One new lot/connection is proposed.
4. James and Caroline Chapman
Block 57, Lot 3
5 Jessica Place
Borough of Monmouth Beach
Minor Subdivision approval is requested dividing the property on the northeast corner of Jessica Place and Sydney Place into two lots. One new lot/connection is proposed.

**RESOLUTION #2015-10-94
AWARDING CONTRACT NO. 153
EMERGENCY REPAIRS**

Mr. Christopher moved Resolution #2015-10-94 for adoption. The motion was seconded by Mr. Barham, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. William R. Baarck, PE, Secretary
Mr. William W. Nolze

Members Absent: Mr. John Bonforte
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer

**RESOLUTION #2015-10-95
AUTHORIZING THE EXECUTIVE DIRECTOR TO RE-ADVERTISE
FOR BIDS FOR CONTRACT 154 PUMP STATION 13 BY-PASS &
METER CHAMBER INSTALLATION**

Mr. Barham moved Resolution #2015-10-95 for adoption. The motion was seconded by Mr. Baarck, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. William R. Baarck, PE, Secretary
Mr. William W. Nolze

Members Absent: Mr. John Bonforte
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer

**RESOLUTION #2015-10-96
APPROVING CHANGE ORDER #1
FOR CONTRACT NO. 152
ROOFING/VENTILATION UPGRADES**

Mr. Barham moved Resolution #2015-10-96 for adoption. The motion was seconded by Mr. Baarck, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. William R. Baarck, PE, Secretary
Mr. William W. Nolze

Members Absent: Mr. John Bonforte
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer

Mr. McPeak left the Board room prior to any further discussion.

**RESOLUTION #2015-10-97
APPROVING A WORK ORDER TO PAULUS, SOKOLOWSKI
& SARTOR TO PROVIDE ENGINEERING SERVICES FOR THE
REPLACEMENT OF AERATION DIFFUSERS**

Mr. Barham moved Resolution #2015-10-97 for adoption. The motion was seconded by Mr. Baarck, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mrs. Catherine D. LaPorta
Mr. William R. Baarck, PE, Secretary
Mr. William W. Nolze

Out of the Room Mr. Brian McPeak

Members Absent: Mr. John Bonforte
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer

Mr. McPeak re-entered the Board room prior to any further discussion.

**RESOLUTION #2015-10-98
GRANTING PRELIMINARY APPROVAL FOR A MINOR
SUBDIVISION PLAN TO JANE AND JAMES GARRETT FOR PROPERTY
KNOWN AS BLOCK 47, LOT 1; IN THE BOROUGH OF MONMOUTH BEACH**

Mr. Barham moved Resolution #2015-10-98 for adoption. The motion was seconded by Mr. McPeak, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. William R. Baarck, PE, Secretary
Mr. William W. Nolze

Members Absent: Mr. John Bonforte
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer

**RESOLUTION #2015-10-99
GRANTING PRELIMINARY APPROVAL FOR A MINOR
SUBDIVISION PLAN TO CAROLINE AND JAMES CHAPMAN FOR PROPERTY
KNOWN AS BLOCK 57, LOT 3; IN THE BOROUGH OF MONMOUTH BEACH**

Mr. Barham moved Resolution #2015-10-99 for adoption. The motion was seconded by Mr. McPeak, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. William R. Baarck, PE, Secretary
Mr. William W. Nolze

Members Absent: Mr. John Bonforte
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer

**RESOLUTION #2015-10-100
GRANTING PRELIMINARY APPROVAL FOR A
MINOR SITE PLAN TO SHREWSBURY COMMONS LP
BLOCK 21 LOT 1.01; and FR 508 BROAD STREET BLOCK 20 LOT 5**

Mr. Barham moved Resolution #2015-10-100 for adoption. The motion was seconded by Mr. McPeak, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. William R. Baarck, PE, Secretary
Mr. William W. Nolze

Members Absent: Mr. John Bonforte
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer

**RESOLUTION #2015-10-101
GRANTING FINAL APPROVAL FOR A
MINOR SITE PLAN TO BOROUGH OF LITTLE SILVER; BLOCK 40 LOT 34
IN THE BOROUGH OF LITTLE SILVER**

Mr. Barham moved Resolution #2015-10-101 for adoption. The motion was seconded by Mr. McPeak, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. William R. Baarck, PE, Secretary
Mr. William W. Nolze

Members Absent: Mr. John Bonforte
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer

CONSULTING ENGINEER'S REPORT

Mr. Applegate had no additions to the Consulting Engineer's Report. Mr. Christopher asked about the Pump Hardening. Mr. Applegate replied regarding pump station 11 and discussed the project. Mr. Christopher asked about the roof drains on the roof project. Mr. Applegate and Mr. Gianforte gave a brief explanation.

OPERATIONS MANAGER'S REPORT

Mr. Seaman had no additions to the Operations Manager's Report.

FINANCE AND INSURANCE COMMITTEE
FINANCIAL MANAGER'S REPORT

Mr. McPeak left the Board room prior to any further discussion.

RESOLUTION #2015-10-102
AUTHORIZING PAYMENT OF BILLS

Mr. Christopher moved Resolution #2015-10-102 for adoption. The motion was seconded by Mr. Barham, and carried by the following vote on roll call:

AYES:	Mr. William E. Leonard, Chairman Mr. Thomas Barham, Vice Chairman Mr. Arno Weber, Assistant Secretary Mr. Gregory J. Christopher Mr. Scott Hartman Mrs. Catherine D. LaPorta
Out of the Room	Mr. Brian McPeak Mr. William R. Baarck, PE, Secretary Mr. William W. Nolze
Members Absent:	Mr. John Bonforte Mr. Barry J. Berdahl, Ph. D, Treasurer Mr. Richard Tocci, Assistant Treasurer

Mr. McPeak reentered the Board room prior to any further discussion.

RESOLUTION #2015-10-103
ADOPTED BUDGET

Mr. Barham moved Resolution #2015-10-103 for adoption. The motion was seconded by Mr. Baarck, and carried by the following vote on roll call:

AYES:	Mr. William E. Leonard, Chairman Mr. Thomas Barham, Vice Chairman Mr. Arno Weber, Assistant Secretary Mr. Gregory J. Christopher Mr. Scott Hartman Mrs. Catherine D. LaPorta Mr. William R. Baarck, PE, Secretary Mr. William W. Nolze
Out of the Room	Mr. Brian McPeak
Members Absent:	Mr. John Bonforte Mr. Barry J. Berdahl, Ph. D, Treasurer Mr. Richard Tocci, Assistant Treasurer

PERSONNEL COMMITTEE

Mr. Gianforte read the following resolutions.

**RESOLUTION #2015-10-104
APPROVING TRAINING AND
CONFERENCE REQUESTS**

Mr. Barham moved Resolution #2015-10-104 for adoption. The motion was seconded by Mr. Baarck, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. William R. Baarck, PE, Secretary
Mr. William W. Nolze

Members Absent: Mr. John Bonforte
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer

**RESOLUTION #2015-10-105
RATIFYING THE 4/1/2015 – 3/31/2019 AGREEMENT BETWEEN THE TWO RIVERS WATER
RECLAMATION AUTHORITY
AND THE COMMUNICATIONS WORKERS OF AMERICA
AFL-CIO-CLC GWA LOCAL 1075, BRANCH 4**

Mr. Barham moved Resolution #2015-10-105 for adoption. The motion was seconded by Mr. Baarck, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. William R. Baarck, PE, Secretary
Mr. William W. Nolze

Members Absent: Mr. John Bonforte
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer

**RESOLUTION #2015-10-106
AUTHORIZING AND MEMORIALIZING THE
HIRING OF AN EMPLOYEE**

Mr. Barham moved Resolution #2015-10-106 for adoption. The motion was seconded by Mr. Weber, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. William R. Baarck, PE, Secretary
Mr. William W. Nolze

Members Absent: Mr. John Bonforte
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer

**RESOLUTION #2015-10-107
AUTHORIZING THE HIRING OF TEMPORARY INTERN**

Mr. Barham moved Resolution #2015-10-107 for adoption. The motion was seconded by Mr. Weber, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. William R. Baarck, PE, Secretary
Mr. William W. Nolze

Members Absent: Mr. John Bonforte
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer

**RESOLUTION #2015-10-108
AUTHORIZING SETTLEMENT OF THE CUSTOMER TOWN
LITIGATION AND AUTHORIZING AUTHORITY COUNSEL TO
DISMISS THE PENDING ACTION**

Mr. Barham moved Resolution #2015-10-108 for adoption. The motion was seconded by Mr. Baarck, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. William R. Baarck, PE, Secretary
Mr. William W. Nolze

Members Absent: Mr. John Bonforte
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer

LEGAL AFFAIRS

**RESOLUTION #2015-10-109
AUTHORIZING ADVERTISEMENT FOR
BIOSOLIDS HAULING CONTRACT NO. 158**

Mr. Barham moved Resolution #2015-10-109 for adoption. The motion was seconded by Mr. Baarck, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. William R. Baarck, PE, Secretary
Mr. William W. Nolze

Members Absent: Mr. John Bonforte
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer

**RESOLUTION #2015-10-111
ESTABLISHING A MEMBER RATE
STABILIZATION FUND**

Mr. Barham moved Resolution #2015-10-111 for adoption. The motion was seconded by Mr. Baarck, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. William R. Baarck, PE, Secretary
Mr. William W. Nolze

Members Absent: Mr. John Bonforte
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer

Discussion ensued.

OLD BUSINESS

No old business to report

NEW BUSINESS

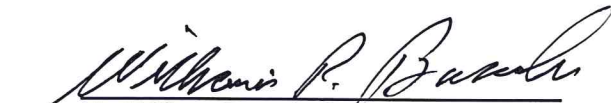
No new business to report.

OPEN TO THE PUBLIC

Mr. Berdahl moved that the Meeting adjourn at approximately 6:43p.m. The motion was seconded by Mr. Baarck and carried by voice vote.

The Chairman stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,


Mr. William Baarck, Secretary