

State Filing Year

2017

**ADOPTED COPY**

Note: This Budget document is for Fiscal Years Beginning Jan. 1, 2017 to Dec. 31, 2017

Start Year

End Year

Fiscal Year

2017

2018

*Authority Budget of:*

*Two Rivers Water Reclamation Authority*

*For the Period:*

*November 1, 2017*

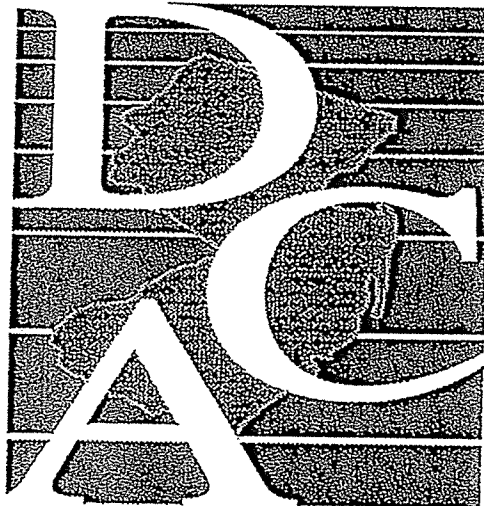
*to*

*October 31, 2018*

[www.trwra.org](http://www.trwra.org)

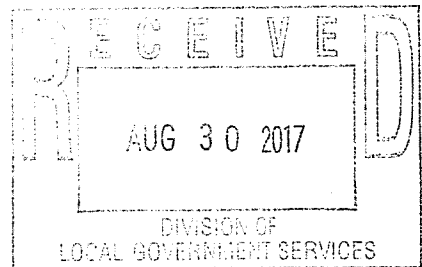
Authority Web Address

Department Of



Community  
Affairs

LOCAL GOVT SERVICES  
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*Division of Local Government Services*

**2018 AUTHORITY BUDGET**

**Certification Section**

2018

Two Rivers Water Reclamation Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM November 1, 2017 TO October 31, 2018

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Paul D. Cwert CPA, RMA Date: 10/10/2017

CERTIFICATION OF ADOPTED BUDGET

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Paul D. Cwert CPA, RMA Date: 10/31/2017

# 2018 PREPARER'S CERTIFICATION

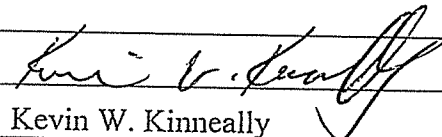
## Two Rivers Water Reclamation Authority

### AUTHORITY BUDGET

FISCAL YEAR: FROM: November 1, 2017 TO: October 31, 2018

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Kevin W. Kinneally		
Title:	Financial Manager		
Address:	One Highland Avenue Monmouth Beach, NJ 07750		
Phone Number:	732-229-8578	Fax Number:	732-870-1442
E-mail address	kkinneally@trwra.org		

# 2018 APPROVAL CERTIFICATION

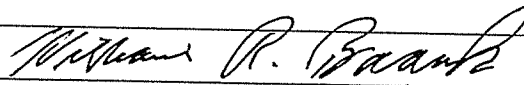
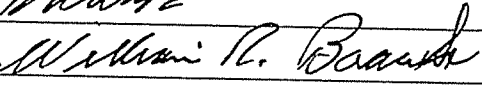
## Two Rivers Water Reclamation Authority

### AUTHORITY BUDGET

FISCAL YEAR: FROM: November 1, 2017 TO: October 31, 2018

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Two Rivers Water Reclamation Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 15 day of August, 2017.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	William R. Baarck, P.E. 		
Title:	Secretary		
Address:	One Highland Ave Monmouth Beach, NJ 07750		
Phone Number:	732-229-8578	Fax Number:	732-870-1442
E-mail address	mgianforte@trwra.org		

# INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	www.trwra.org
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

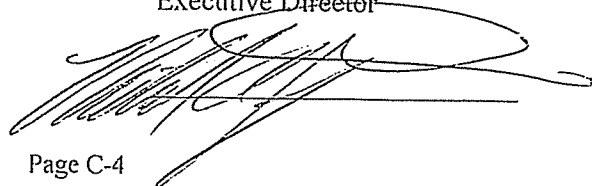
Name of Officer Certifying compliance

Michael Gianforte

Title of Officer Certifying compliance

Executive Director

Signature



**2018 AUTHORITY BUDGET RESOLUTION**  
**Two Rivers Water Reclamation Authority**  
**RESOLUTION NO. 2017-08-80**

**FISCAL YEAR: FROM: November 1, To October 31,**  
**2017 2018**

WHEREAS, the Annual Budget and Capital Budget for the Two Rivers Water Reclamation Authority for the fiscal year beginning, November 1, 2017 and ending, October 31, 2018 has been presented before the governing body of the Two Rivers Water Reclamation Authority at its open public meeting of August 15, 2017 and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 13,630,700. Total Appropriations, including any Accumulated Deficit if any, of \$ 13,630,700 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$1,410,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$675,000.; and

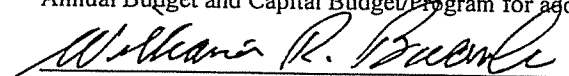
WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Two Rivers Water Reclamation Authority at an open public meeting held on August 15, 2017, that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Two Rivers Water Reclamation Authority for the fiscal year beginning, November 1, 2017 and ending October 31, 2018 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Two Rivers Water Reclamation Authority will consider the Annual Budget and Capital Budget/Program for adoption on October 18, 2017.

  
 William R. Baarck, P.E.

August 15, 2017

Governing Body	Recorded Vote			
Member:	Aye	Nay	Abstain	Absent

\*See attached

TWO RIVERS WATER RECLAMATION AUTHORITY  
2018 BUDGET APPROVAL RESOLUTION - VOTE TALLY PAGE

NAME	AYE	NAY	ABSTAIN	ABSENT
<i>William R. Baarck</i> BAARCK WILLIAM	✓			
BARHAM THOMAS				
BERDAHL BARRY	✓			
BONFORTE JOHN	✓			
CHRISTOPHER GREGORY	✓			
HARTMAN SCOTT				
LEONARD WILLIAM	✓			
MCPEAK BRIAN				
PROTO ROBERT	✓			
TOCCI RICHARD	✓			
TWIGG DAVID	✓			
WEBER ARNO				

RESOLUTION NO: 2017-08-80

TITLE: 2018 Authority Budget Approval for Fiscal Year:  
From November 1, 2017 to October 31, 2018

DATE: August 15, 2017



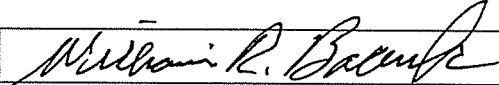
# 2018 ADOPTION CERTIFICATION

## Two Rivers Water Reclamation Authority

### AUTHORITY BUDGET

FISCAL YEAR: FROM: November 1, 2017 TO: October 31, 2018

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the \_\_\_\_\_ Authority, pursuant to N.J.A.C. 5:31-2.3, on the \_\_\_ day of, \_\_\_\_\_, \_\_\_\_\_.

Officer's Signature:			
Name:	William R. Baarck, P.E.		
Title:	Secretary		
Address:	1 Highland Avenue Monmouth Beach, NJ 07750		
Phone Number:	732-229-8578	Fax Number:	732-870-1442
E-mail address	mgianforte@trwra.org		

**2018 ADOPTED BUDGET RESOLUTION**  
**Two Rivers Water Reclamation Authority**  
**RESOLUTION NO. 2017-10-101**

**FISCAL YEAR: From: November 1, 2017 to: October 31, 2018**

WHEREAS, the Annual Budget and Capital Budget/Program for the Two Rivers Water Reclamation Authority for the fiscal year beginning November 1, 2017 and ending October 31, 2018 has been presented for adoption before the governing body of the Two Rivers Water Reclamation Authority at its open public meeting of October 17, 2017; and

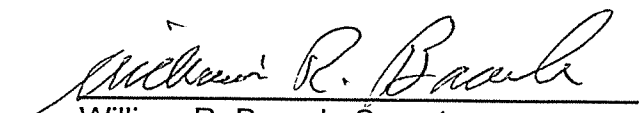
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$13,630,700., Total Appropriations, including any Accumulated Deficit, if any, of \$13,630,700 and Total Unrestricted Net Position utilized of \$None; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$1,410,000 and Total Unrestricted Net Position planned to be utilized of \$675,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Two Rivers Water Reclamation Authority, at an open public meeting held on October, 17, 2017 that the Annual Budget and Capital Budget/Program of the Two Rivers Water Reclamation Authority for the fiscal year beginning, November 1, 2017 and, ending, October 31, 2018 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

  
\_\_\_\_\_  
William R. Baarck, Secretary

October 17, 2017

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
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Page C7

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TWO RIVERS WATER RECLAMATION AUTHORITY  
2018 BUDGET ADOPTION RESOLUTION - VOTE TALLY PAGE

NAME	AYE	NAY	ABSTAIN	ABSENT
BAARCK WILLIAM	X			
BARHAM THOMAS	X			
BERDAHL BARRY	X			
BONFORTE JOHN	X			
CHRISTOPHER GREGORY	X			
HARTMAN SCOTT	X			
LEONARD WILLIAM	X			
MCPEAK BRIAN	X			
ROBERT PROTO	X			
TOCCI RICHARD	X			
TWIGG DAVID	X			
WEBER ARNO				X

RESOLUTION NO: 2017-10-101

TITLE: 2018 Authority Budget Adoption for Fiscal Year:  
From November 1, 2017 to October 31, 2018

DATE: October 17, 2017

**Two Rivers Water Reclamation Authority**

**2018 AUTHORITY BUDGET**

**Narrative and Information Section**

# 2018 AUTHORITY BUDGET MESSAGE & ANALYSIS

## Two Rivers Water Reclamation Authority

### AUTHORITY BUDGET

FISCAL YEAR: FROM: November 1, TO: October 31,  
2017 2018

*Answer all questions below. Attach additional pages and schedules as needed.*

1. Complete a brief statement on the 2017 proposed Annual Budget and make comparison to the 2016 adopted budget for each operation. Explain any variances over +/-10% (As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase. The 2018 budget represents a balanced budget with an increase in overall appropriations of 1.3%. Increased sludge disposal costs account for the majority of the increase.
2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (As shown on budget page F-2 explain reason for change for each revenue changing more than 10%) from the current year adopted budget.  
The budget will have no significant impact on anticipated revenues.
2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. The state of the local/regional economy is strong but will have little impact upon the 2018 budget.
4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered. The total appropriations anticipate no use of Unrestricted Net Position. The Capital budget anticipates the use of \$675,000 of Unrestricted Net Position.
5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.). The Authority's 2018 budget contains no such fund transfers or shared services.
6. The proposed budget must not reflect an anticipated deficit from 2017 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. (Prepare a response to deficits caused by the implementation of GASB 68) The

Authority's 2018 budget does not reflect a deficit from operations. There were no accumulated deficits from prior years.

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) if it has been changed since the prior year budget submission and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable. The existing rate structure is attached. No changes to the proposed Member Town rates are anticipated.

TRWRA  
Budget Variances

	2017	2018	Difference	
<b>Appropriations:</b>				
Sludge Disposal	\$ 800,000	\$ 1,100,000	\$ 300,000	37.5% Due to a decrease in number of possible disposal sites in NJ, the Authority anticipates higher disposal rates.
Legal	\$ 100,000	\$ 80,000	\$ (20,000)	-20.0% The run rate during our current fiscal year is lower than anticipated and no major legal issues are anticipated.
Interest payments on debt	\$ 454,473	\$ 257,425	\$ (197,048)	-43.4% The authority has less debt than previous years
<b>Revenues:</b>				
Residential Connection fees	\$ 133,000	\$ 154,000	\$ 21,000	15.8% The Authority is aware of several developments in our service area due to be completed in FY 2018
Business/commercial connection fees	\$ -	\$ 71,500	\$ 71,500	#DIV/0! The Authority is aware of several developments in our service area due to be completed in FY 2018
Miscellaneous revenue	\$ 20,000	\$ 25,000	\$ 5,000	25.0% The Authority based the number on the current year's experience
Interest earned	\$ 50,000	\$ 60,000	\$ 10,000	20.0% The Authority has more money in investments than in prior years.

## AUTHORITY CONTACT INFORMATION 2018

Please complete the following information regarding this Authority. All information requested below must be completed.

<b>Name of Authority:</b>	Two Rivers Water Reclamation Authority		
<b>Federal ID Number:</b>	22-1865492		
<b>Address:</b>	One Highland Avenue		
<b>City, State, Zip:</b>	Monmouth Beach	NJ	07750
<b>Phone: (ext.)</b>	732-229-8578	<b>Fax:</b>	732-870-1442

<b>Preparer's Name:</b>	Kevin W. Kinneally		
<b>Preparer's Address:</b>	One Highland Avenue		
<b>City, State, Zip:</b>	Monmouth Beach	NJ	07750
<b>Phone: (ext.)</b>	732-229-8578 x15	<b>Fax:</b>	732-870-1442
<b>E-mail:</b>	kkinneally@trwra.org		

<b>Chief Executive Officer:</b>	Michael Gianforte		
<b>Phone: (ext.)</b>	732-229-8578 x16	<b>Fax:</b>	732-870-1442
<b>E-mail:</b>	mgianforte@trwra.org		

<b>Chief Financial Officer:</b>	Kevin W. Kinneally		
<b>Phone: (ext.)</b>	732-229-8578 x15	<b>Fax:</b>	732-870-1442
<b>E-mail:</b>	kkinneally@trwra.org		

<b>Name of Auditor:</b>	David A. Kaplan, CPA, RMA, PSA		
<b>Name of Firm:</b>	Wiss & Company, LLP		
<b>Address:</b>	354 Eisenhower Parkway		
<b>City, State, Zip:</b>	Livingston	NJ	07039
<b>Phone: (ext.)</b>	973-994-9400	<b>Fax:</b>	
<b>E-mail:</b>	dkaplan@wiss.com		



# AUTHORITY INFORMATIONAL QUESTIONNAIRE

## Two Rivers Water Reclamation Authority

FISCAL YEAR: FROM: November 1, TO: October 31,  
2017 2018

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in calendar year 2016 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 40
- 2) Provide the amount of total salaries and wages for calendar year 2016 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: \$3,089,034.47
- 3) Provide the number of regular voting members of the governing body: 12
- 4) Provide the number of alternate voting members of the governing body: 0
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No. *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.*

Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) Yes. If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.

- 6) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No *If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.*
- 7) Was the Authority a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
  - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
  - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? No*If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 8) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No. *If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.*
- 9) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. *Attach a narrative of your Authority's procedures for all employees. Yes for 1,2,3 No for 4 & 5.*
- 10) Did the Authority pay for meals or catering during the current fiscal year? Yes *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed. Paid for prepublic meetings sandwiches or pizza-Total expense was approximately \$2,000.*

- 11) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? Yes *If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.*
- 12) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- First class or charter travel No
  - Travel for companions No
  - Tax indemnification and gross-up payments No
  - Discretionary spending account No
  - Housing allowance or residence for personal use No
  - Payments for business use of personal residence No
  - Vehicle/auto allowance or vehicle for personal use No
  - Health or social club dues or initiation fees No
  - Personal services (i.e.: maid, chauffeur, chef) No
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 13) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*
- 14) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No *If "yes," attach explanation including amount paid.*
- 15) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No. *If "yes," attach explanation including amount paid.*
- 16) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? The Authority only has debt issued through NJEIT. No EMMA required. *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.*
- 17) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No. *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 18) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No. *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,  
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS  
Two Rivers Water Reclamation Authority**

**FISCAL YEAR: FROM: November 1, TO: October 31,  
2017 2018**

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest compensated employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2017, the calendar year 2015 W-2 and 1099 should be used (60 days prior to start of budget year is November 1, 2016, with 2014 being the most recent calendar year ended), and for fiscal years ending June 30, 2018, the calendar year 2016 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2017, with 2016 being the most recent calendar year ended).

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

For the Period ##### to #####  
 Two Rivers Water Reclamation Authority  
 to October 31, 2018

Name	Title	Average Hours per Week Dedicated to Position	Position				Reportable Compensation from Authority (W-2/ 1099)				Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities	
			Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)							
1 William Bark	Commissioner	1 X															
2 William Barham	Commissioner	1 X															
3 Barry Berdahl	Commissioner	1 X															
4 John Bonforte	Commissioner	1 X															
5 Greg Christopher	Commissioner	1 X															
6 Scott Hartman	Commissioner	1 X															
7 Robert Proto	Commissioner	1 X															
8 William Leonard	Commissioner	1 X															
9 Brian McPeak	Commissioner	1 X															
10 Richard Tocci	Commissioner	1 X															
11 David Twigg	Commissioner	1 X															
12 Arnot Weber	Commissioner	1 X															
13 Michael Gianforte	Executive Director	40	X							204,844							
14 Dennis Galvin	Operations Executive	40	X							126,843					4,500	209,344	
15 Kevin Kinneally	Financial Manager	40	X							95,730						126,843	
<b>Total:</b>										\$ 427,417	\$ -	\$ -	\$ -	\$ -	\$ 4,500	\$ -	\$ 95,730
										\$ 427,417	\$ -	\$ -	\$ -	\$ -	\$ 4,500	\$ -	\$ 431,917

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

# Schedule of Health Benefits - Detailed Cost Analysis

Two Rivers Water Reclamation Authority  
 For the Period November 1, 2017 to October 31, 2018

	# of Covered Members		Annual Cost		Total Cost Estimate	# of Covered Members (Medical & Rx)	Annual Cost per Employee Current Year	Total Prior year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	Proposed Budget	Employee Proposed Budget	Proposed Budget	Current Year						
<b>Active Employees - Health Benefits - Annual Cost</b>										
Single Coverage	5	\$ 11,861	\$ 59,305	5	\$ 11,861	\$ 59,305	\$ -	-	0.0%	
Parent & Child	6	21,232	127,392	6	21,232	127,392	-	-	0.0%	
Employee & Spouse (or Partner)	5	23,722	118,610	5	23,722	118,610	-	-	0.0%	
Family	13	33,093	430,209	13	33,093	430,209	-	-	0.0%	
Employee Cost Sharing Contribution (enter as negative - )			(136,000)				(136,000)		#DIV/0!	
Subtotal	29		599,516	29		735,516	(136,000)		-18.5%	
<b>Commissioners - Health Benefits - Annual Cost</b>										
Single Coverage			-				-		#DIV/0!	
Parent & Child			-				-		#DIV/0!	
Employee & Spouse (or Partner)			-				-		#DIV/0!	
Family			-				-		#DIV/0!	
Employee Cost Sharing Contribution (enter as negative - )			-				-		#DIV/0!	
Subtotal	0		-	0			-		#DIV/0!	
<b>Retirees - Health Benefits - Annual Cost</b>										
Single Coverage	5	8,605	43,025	5	8,605	43,025	-	-	0.0%	
Parent & Child			-				-	-	#DIV/0!	
Employee & Spouse (or Partner)	6	17,657	105,942	6	17,657	105,942	-	-	0.0%	
Family	2	38,991	77,982	2	38,991	77,982	-	-	0.0%	
Employee Cost Sharing Contribution (enter as negative - )			-				-	-	#DIV/0!	
Subtotal	13		226,949	13		226,949	-	-	0.0%	
<b>GRAND TOTAL</b>	<b>42</b>		<b>\$ 826,465</b>	<b>42</b>		<b>\$ 962,465</b>	<b>\$ (136,000)</b>		<b>-14.1%</b>	

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)  
 Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Yes	Yes or No
Yes	Yes or No

**Note: Remember to Enter an amount in rows for Employee Cost Sharing**

# Schedule of Accumulated Liability for Compensated Absences

Two Rivers Water Reclamation Authority  
For the Period November 1, 2017

to October 31, 2018

Complete the below table for the Authority's accrued liability for compensated absences.  
 X  Box if Authority has no Compensated Absences

					<i>Legal Basis for Benefit (check applicable items)</i>		
Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability	Approved Labor Agreement	Resolution	Individual Employment Agreement		
See attached		\$ 387,643					
<b>Total liability for accumulated compensated absences at beginning of current year</b>		<b>\$ 387,643</b>					

The total Amount Should agree to most recently issued audit report for the Authority

PBC - TRWRA  
SICK & VACATION AS OF 10/31/2016

Employees	Hire Date	hrly rate	\$ per day	sick days	1/2 sick days	vac/days	balance	total
3 ALBERT	6/23/1982	\$36.41	\$291.28	115.16	57.58	25.00	82.58	\$24,053.90
3 ACEVEDO	5/5/2014	\$28.30	\$226.42	8.70	4.35	6.00	10.35	\$2,343.44
3 CAMPBELL	11/10/2014	\$28.31	\$226.48	5.57	2.79	5.00	7.79	\$1,763.15
3 COMPTON	10/4/2004	\$35.02	\$280.16	7.86	3.93	13.00	16.93	\$4,743.11
3 CONRAD	11/1/2015	\$40.35	\$322.80	4.38	2.19	4.00	6.19	\$1,998.13
3 CORNELLIJUSEN	9/25/2000	\$36.70	\$293.60	110.27	55.14	21.00	76.14	\$22,353.24
3 DOWLING	3/1/2007	\$34.07	\$272.56	14.81	7.41	2.00	9.41	\$2,563.43
3 FEITER	7/21/2014	\$28.30	\$226.40	11.39	5.70	6.50	12.20	\$2,760.95
3 HEATH	6/25/1984	\$35.67	\$285.36	123.27	61.64	17.00	78.64	\$22,439.28
3 IVINS	3/20/1989	\$34.07	\$272.56	4.39	2.20	7.30	9.50	\$2,587.96
3 MARRONE	7/14/1986	\$39.85	\$318.80	87.51	43.76	10.00	53.76	\$17,137.09
3 MATYNSKI	2/12/1996	\$35.67	\$285.36	81.20	40.60	1.00	41.60	\$11,870.98
2 MCGLOTTEN	7/5/2005	\$34.07	\$272.56	5.86	2.93	11.00	13.93	\$3,796.76
3 NATALE	10/19/1992	\$34.47	\$275.76	39.79	19.90	9.00	28.90	\$7,968.09
3 OTTAVIANO	4/24/1995	\$37.36	\$298.88	47.44	23.72	16.91	40.63	\$12,143.49
3 ORECHIO	5/5/2014	\$28.30	\$226.40	19.73	9.87	8.00	17.87	\$4,044.64
3 PILKINGTON	11/28/1988	\$34.73	\$277.84	3.42	1.71	16.28	17.99	\$4,998.34
3 IVINS J	7/1/2013	\$32.34	\$258.72	0.00	0.00	0.00	0.00	\$0.00
3 ROCK	8/16/1971	\$34.97	\$279.76	66.37	33.19	11.00	44.19	\$12,361.20
3 SANTANA	3/9/1987	\$34.07	\$272.56	77.61	38.81	14.00	52.81	\$14,392.53
3 SKIMELIS	5/8/1988	\$35.13	\$281.04	129.08	64.54	20.00	84.54	\$23,759.12
2 WHITE S	1/3/2005	\$35.62	\$284.96	19.81	9.91	11.00	20.91	\$5,957.09
3 WERSINGER	1/3/2000	\$36.70	\$293.60	55.07	27.54	10.00	37.54	\$11,020.28
3 WHITE R	8/5/2004	\$34.37	\$274.96	8.90	4.45	13.00	17.45	\$4,798.05
1 GIANFORTE	1/2/1995	\$86.54	\$692.32	143.35	71.68	14.63	86.31	\$59,750.68
3 GALVIN	6/11/1999	\$58.71	\$469.68	141.75	70.88	21.00	91.88	\$43,151.85
3 HAM S	6/18/1996	\$41.88	\$335.04	1.31	0.66	7.54	8.20	\$2,745.65
1 HENDRICKS	2/11/2013	\$25.35	\$202.80	18.93	9.47	10.69	20.16	\$4,087.43
3 JNO BAPTISTE	7/27/1998	\$33.79	\$270.32	40.22	20.11	15.00	35.11	\$9,490.94
1 KINNEALLY	7/6/2009	\$46.21	\$369.68	52.84	26.42	6.57	32.99	\$12,195.74
3 KIRMAN	9/5/2005	\$41.88	\$335.04	11.22	5.61	3.00	8.61	\$2,884.69
3 KELLY	7/30/2008	\$19.75	\$158.00	53.07	26.54	5.00	31.54	\$4,982.53
1 PITTS	4/10/2000	\$25.35	\$202.80	3.54	1.77	9.22	10.99	\$2,228.77
1 SALVADOR	7/27/1988	\$25.35	\$190.13	3.43	1.72	8.65	10.37	\$1,970.65
3 SEAMAN	7/22/1996	\$64.95	\$519.60	46.33	23.17	16.50	39.67	\$20,609.93
1 YARBROUGH	4/2/2001	\$29.28	\$234.24	4.43	2.22	5.00	7.22	\$1,690.04
								\$1,387,643.14

note: employees in bold are less than 6yrs of service.

## Schedule of Shared Service Agreements

For the Period Two Rivers Water Reclamation Authority October 31, 2018  
November 1, 2017 to October 31, 2018

*Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.*

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement Effective Date	Agreement End Date	Amount to be Received by/ Paid from Authority

If No Shared Services X this Box X



**2018 AUTHORITY BUDGET**

**Financial Schedules Section**

SUMMARY

Two Rivers Water Reclamation Authority  
 For the Period November 1, 2017 to October 31, 2018

	FY 2018 Proposed Budget					FY 2017 Adopted Budget		All Operations	All Operations	% Increase (Decrease) Proposed vs. Adopted
	Sewer	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations			
REVENUES										
Total Operating Revenues	\$ 13,545,700	\$ -	\$ -	\$ -	\$ -	\$ 13,545,700	\$ 13,385,724	\$ 159,976	1.2%	
Total Non-Operating Revenues	85,000	-	-	-	-	85,000	70,000	15,000	21.4%	
Total Anticipated Revenues	13,630,700	-	-	-	-	13,630,700	13,455,724	174,976	1.3%	
APPROPRIATIONS										
Total Administration	1,940,000	-	-	-	-	1,940,000	2,032,000	(92,000)	-4.5%	
Total Cost of Providing Services	8,109,358	-	-	-	-	8,109,358	7,645,333	464,025	6.1%	
Total Principal Payments on Debt Service in Lieu of Depreciation	3,323,917	-	-	-	-	3,323,917	3,323,918	(1)	0.0%	
Total Operating Appropriations	13,373,275	-	-	-	-	13,373,275	13,001,251	372,024	2.9%	
Total Interest Payments on Debt	257,425	-	-	-	-	257,425	454,473	(197,048)	-43.4%	
Total Other Non-Operating Appropriations	257,425	-	-	-	-	257,425	454,473	(197,048)	-43.4%	
Accumulated Deficit	-	-	-	-	-	-	-	-	#DIV/0!	
Total Appropriations and Accumulated Deficit	13,630,700	-	-	-	-	13,630,700	13,455,724	174,976	1.3%	
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	-	#DIV/0!	
Net Total Appropriations	13,630,700	-	-	-	-	13,630,700	13,455,724	174,976	1.3%	
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	

# Revenue Schedule

Two Rivers Water Reclamation Authority  
For the Period November 1, 2017 to October 31, 2018

	<i>FY 2018 Proposed Budget</i>						Total All	<i>FY 2017 Adopted</i>	<i>\$ Increase</i>	<i>% Increase</i>
	Sewer	N/A	N/A	N/A	N/A	N/A	Operations	Budget	<i>Proposed vs.</i>	<i>(Decrease)</i>
							Total All	Operations	All Operations	All Operations
<b>OPERATING REVENUES</b>										
<i>Service Charges</i>										
Residential	4525200						\$ 4,525,200	\$ 4,485,600	\$ 39,600	0.9%
Business/Commercial	950000						950,000	940,000	10,000	1.1%
Industrial	225000						225,000	225,000	-	0.0%
Intergovernmental	7260000						7,260,000	7,252,124	7,876	0.1%
Other	160000						160,000	150,000	10,000	6.7%
<b>Total Service Charges</b>	<b>13,120,200</b>						<b>13,120,200</b>	<b>13,052,724</b>	<b>67,476</b>	<b>0.5%</b>
<i>Connection Fees</i>										
Residential	154000						154,000	133,000	21,000	15.8%
Business/Commercial	71500						71,500	-	71,500	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental	200000						200,000	200,000	-	0.0%
Other							-	-	-	#DIV/0!
<b>Total Connection Fees</b>	<b>425,500</b>						<b>425,500</b>	<b>333,000</b>	<b>92,500</b>	<b>27.8%</b>
<i>Parking Fees</i>										
Meters							-	-	-	#DIV/0!
Permits							-	-	-	#DIV/0!
Fines/Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
<b>Total Parking Fees</b>							<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<i>Other Operating Revenues (List)</i>										
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
<b>Total Other Revenue</b>							<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Total Operating Revenues</b>	<b>13,545,700</b>						<b>13,545,700</b>	<b>13,385,724</b>	<b>159,976</b>	<b>1.2%</b>
<b>NON-OPERATING REVENUES</b>										
<i>Other Non-Operating Revenues (List)</i>										
Miscellaneous	25,000						25,000	20,000	5,000	25.0%
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
<b>Total Other Non-Operating Revenue</b>	<b>25,000</b>						<b>25,000</b>	<b>20,000</b>	<b>5,000</b>	<b>25.0%</b>
<i>Interest on Investments &amp; Deposits (List)</i>										
Interest Earned	60,000						60,000	50,000	10,000	20.0%
Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
<b>Total Interest</b>	<b>60,000</b>						<b>60,000</b>	<b>50,000</b>	<b>10,000</b>	<b>20.0%</b>
<b>Total Non-Operating Revenues</b>	<b>85,000</b>						<b>85,000</b>	<b>70,000</b>	<b>15,000</b>	<b>21.4%</b>
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 13,630,700</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,630,700</b>	<b>\$ 13,455,724</b>	<b>\$ 174,976</b>	<b>1.3%</b>

# Prior Year Adopted Revenue Schedule

Two Rivers Water Reclamation Authority

		FY 2017 Adopted Budget					Total All
		Sewer	N/A	N/A	N/A	N/A	Operations
<b>OPERATING REVENUES</b>							
<i>Service Charges</i>							
Residential		\$ 4,485,600					\$ 4,485,600
Business/Commercial		940,000					940,000
Industrial		225,000					225,000
Intergovernmental		7,252,124					7,252,124
Other		150,000					150,000
Total Service Charges		13,052,724	-	-	-	-	13,052,724
<i>Connection Fees</i>							
Residential		133,000					133,000
Business/Commercial							-
Industrial							-
Intergovernmental		200,000					200,000
Other							-
Total Connection Fees		333,000	-	-	-	-	333,000
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees			-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue			-	-	-	-	-
Total Operating Revenues		13,385,724	-	-	-	-	13,385,724
<b>NON-OPERATING REVENUES</b>							
<i>Other Non-Operating Revenues (List)</i>							
Miscellaneous		20,000					20,000
Type in							-
Type in							-
Type in							-
Type in							-
Total Other Non-Operating Revenues		20,000	-	-	-	-	20,000
<i>Interest on Investments &amp; Deposits</i>							
Interest Earned		50,000					50,000
Penalties							-
Other							-
Total Interest		50,000	-	-	-	-	50,000
Total Non-Operating Revenues		70,000	-	-	-	-	70,000
<b>TOTAL ANTICIPATED REVENUES</b>		<b>\$ 13,455,724</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,455,724</b>

# Appropriations Schedule

Two Rivers Water Reclamation Authority  
For the Period November 1, 2017 to October 31, 2018

	FY 2018 Proposed Budget						Total All Operations	FY 2017 Adopted Budget	Proposed vs. Adopted	% Increase (Decrease)
	Sewer	N/A	N/A	N/A	N/A	N/A		Total All Operations	All Operations	All Operations
<b>OPERATING APPROPRIATIONS</b>										
<i>Administration - Personnel</i>										
Salary & Wages	\$ 525,000					\$ 525,000	\$ 510,000	\$ 15,000	2.9%	
Fringe Benefits	270,000					270,000	290,000	(20,000)	-6.9%	
<b>Total Administration - Personnel</b>	<b>795,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>795,000</b>	<b>800,000</b>	<b>(5,000)</b>	<b>-0.6%</b>	
<i>Administration - Other (List)</i>										
Legal	80,000					80,000	100,000	(20,000)	-20.0%	
Engineering	150,000					150,000	150,000	-	0.0%	
Insurance	215,000					215,000	210,000	5,000	2.4%	
Pension	310,000					310,000	320,000	(10,000)	-3.1%	
Miscellaneous Administration*	390,000					390,000	452,000	(62,000)	-13.7%	
<b>Total Administration - Other</b>	<b>1,145,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,145,000</b>	<b>1,232,000</b>	<b>(87,000)</b>	<b>-7.1%</b>	
<b>Total Administration</b>	<b>1,940,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,940,000</b>	<b>2,032,000</b>	<b>(92,000)</b>	<b>-4.5%</b>	
<i>Cost of Providing Services - Personnel</i>										
Salary & Wages	2,440,000					2,440,000	2,611,000	(171,000)	-6.5%	
Fringe Benefits	1,200,000					1,200,000	1,150,000	50,000	4.3%	
<b>Total COPS - Personnel</b>	<b>3,640,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,640,000</b>	<b>3,761,000</b>	<b>(121,000)</b>	<b>-3.2%</b>	
<i>Cost of Providing Services - Other (List)</i>										
Electricity	800,000					800,000	775,000	25,000	3.2%	
Sludge disposal	1,100,000					1,100,000	800,000	300,000	37.5%	
Maintenance Lines	250,000					250,000	250,000	-	0.0%	
Chemicals	376,000					376,000	370,000	6,000	1.6%	
Miscellaneous COPS*	1,943,358					1,943,358	1,689,333	254,025	15.0%	
<b>Total COPS - Other</b>	<b>4,469,358</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,469,358</b>	<b>3,884,333</b>	<b>585,025</b>	<b>15.1%</b>	
<b>Total Cost of Providing Services</b>	<b>8,109,358</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,109,358</b>	<b>7,645,333</b>	<b>464,025</b>	<b>6.1%</b>	
<b>Total Principal Payments on Debt Service in Lieu of Depreciation</b>	<b>3,323,917</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,323,917</b>	<b>3,323,918</b>	<b>(1)</b>	<b>0.0%</b>	
<b>Total Operating Appropriations</b>	<b>13,373,275</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>13,373,275</b>	<b>13,001,251</b>	<b>372,024</b>	<b>2.9%</b>	
<b>NON-OPERATING APPROPRIATIONS</b>										
Total Interest Payments on Debt	257,425					257,425	454,473	(197,048)	-43.4%	
Operations & Maintenance Reserve									#DIV/0!	
Renewal & Replacement Reserve									#DIV/0!	
Municipality/County Appropriation									#DIV/0!	
Other Reserves									#DIV/0!	
<b>Total Non-Operating Appropriations</b>	<b>257,425</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>257,425</b>	<b>454,473</b>	<b>(197,048)</b>	<b>-43.4%</b>	
<b>TOTAL APPROPRIATIONS</b>	<b>13,630,700</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>13,630,700</b>	<b>13,455,724</b>	<b>174,976</b>	<b>1.3%</b>	
<b>ACCUMULATED DEFICIT</b>										
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	<b>13,630,700</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>13,630,700</b>	<b>13,455,724</b>	<b>174,976</b>	<b>1.3%</b>	
<b>UNRESTRICTED NET POSITION UTILIZED</b>										
Municipality/County Appropriation									#DIV/0!	
Other									#DIV/0!	
<b>Total Unrestricted Net Position Utilized</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>	
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 13,630,700</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,630,700</b>	<b>\$ 13,455,724</b>	<b>\$ 174,976</b>	<b>1.3%</b>	

Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 668,663.75 \$ - \$ - \$ - \$ - \$ - \$ - \$ 668,663.75

# Prior Year Adopted Appropriations Schedule

## Two Rivers Water Reclamation Authority

### FY 2017 Adopted Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
<b>OPERATING APPROPRIATIONS</b>							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 510,000						\$ 510,000
Fringe Benefits	290,000						290,000
Total Administration - Personnel	800,000	-	-	-	-	-	800,000
<i>Administration - Other (List)</i>							
Legal	100,000						100,000
Engineering	150,000						150,000
Business Insurance	210,000						210,000
Pension	320,000						320,000
Miscellaneous Administration*	452,000						452,000
Total Administration - Other	1,232,000	-	-	-	-	-	1,232,000
Total Administration	2,032,000	-	-	-	-	-	2,032,000
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	2,611,000						2,611,000
Fringe Benefits	1,150,000						1,150,000
Total COPS - Personnel	3,761,000	-	-	-	-	-	3,761,000
<i>Cost of Providing Services - Other (List)</i>							
Electricity	775,000						775,000
Sludge disposal	800,000						800,000
Maintenance Lines	250,000						250,000
Chemicals & polymer	370,000						370,000
Miscellaneous COPS*	1,689,333						1,689,333
Total COPS - Other	3,884,333	-	-	-	-	-	3,884,333
Total Cost of Providing Services	7,645,333	-	-	-	-	-	7,645,333
Total Principal Payments on Debt Service in Lieu of Depreciation	3,323,918	-	-	-	-	-	3,323,918
Total Operating Appropriations	13,001,251	-	-	-	-	-	13,001,251
<b>NON-OPERATING APPROPRIATIONS</b>							
Total Interest Payments on Debt	454,473	-	-	-	-	-	454,473
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	454,473	-	-	-	-	-	454,473
<b>TOTAL APPROPRIATIONS</b>	<b>13,455,724</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>13,455,724</b>
<b>ACCUMULATED DEFICIT</b>							<b>-</b>
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	<b>13,455,724</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>13,455,724</b>
<b>UNRESTRICTED NET POSITION UTILIZED</b>							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other							-
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 13,455,724</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,455,724</b>

Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations     \$ 650,062.55     \$ -     \$ -     \$ -     \$ -     \$ -     \$ 650,062.55

# Debt Service Schedule - Principal

Two Rivers Water Reclamation Authority

If Authority has no debt X this box

	Fiscal Year Ending in						Total Principal Outstanding		
	Adopted Budget Year 2017	Proposed Budget Year 2018	2019	2020	2021	2022		2023	Thereafter
<i>Sewer</i>									
2000 Revenue Bond NJEIT	\$ 3,108,918	\$ 3,108,917	\$ 3,206,938	\$ 3,256,401					\$ 9,572,256
2016 Revenue Bond	215,000	215,000	220,000	225,000	230,000	235,000	240,000	2,205,000	3,570,000
Type in Issue Name									
Type in Issue Name									
Total Principal	3,323,918	3,323,917	3,426,938	3,481,401	230,000	235,000	240,000	2,205,000	13,142,256
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
<b>TOTAL PRINCIPAL ALL OPERATIONS</b>	<b>\$ 3,323,918</b>	<b>\$ 3,323,917</b>	<b>\$ 3,426,938</b>	<b>\$ 3,481,401</b>	<b>\$ 230,000</b>	<b>\$ 235,000</b>	<b>\$ 240,000</b>	<b>\$ 2,205,000</b>	<b>\$ 13,142,256</b>
<i>Indicate the Authority's most recent bond rating and the year of the rating by ratings service.</i>									
Bond Rating	Moody's		Fitch		Standard & Poors				
Year of Last Rating	A1		A1		2016				

Debt Service Schedule - Interest

Two Rivers Water Reclamation Authority

If Authority has no debt X this box

		Fiscal Year Ending in							
	Adopted Budget Year 2017	Proposed Budget Year 2018	2019	2020	2021	2022	2023	Thereafter	Total Interest Payments Outstanding
Sewer									
2000 Revenue Bond NJEIT	\$ 374,780	\$ 183,500	\$ 80,345						\$ 263,845
2016 Revenue Bond	79,693	73,925	70,438	66,528	62,180	47,500	42,000	347,715	710,286
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	454,473	257,425	150,783	66,528	62,180	47,500	42,000	347,715	974,131
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Interest Payments									
TOTAL INTEREST ALL OPERATIONS	\$ 454,473	\$ 257,425	\$ 150,783	\$ 66,528	\$ 62,180	\$ 47,500	\$ 42,000	\$ 347,715	\$ 974,131



# Net Position Reconciliation

Two Rivers Water Reclamation Authority  
 For the Period November 1, 2017 to October 31, 2018

## FY 2018 Proposed Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)	\$ 67,500,910						\$ 67,500,910
Less: Invested in Capital Assets, Net of Related Debt (1)	57,357,699						57,357,699
Less: Restricted for Debt Service Reserve (1)	100,000						100,000
Less: Other Restricted Net Position (1)	1,690,000						1,690,000
Total Unrestricted Net Position (1)	8,353,211						8,353,211
Less: Designated for Non-Operating Improvements & Repairs	400,000						400,000
Less: Designated for Rate Stabilization	3,000,000						3,000,000
Less: Other Designated by Resolution							
Plus: Accrued Unfunded Pension Liability (1)							
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)							
Plus: Estimated Income (Loss) on Current Year Operations (2)	250,000						250,000
Plus: Other Adjustments (attach schedule)							
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	5,203,211						5,203,211
Unrestricted Net Position Utilized to Balance Proposed Budget							
Unrestricted Net Position Utilized in Proposed Capital Budget							
Appropriation to Municipality/County (3)			650,000	25,000			675,000
Total Unrestricted Net Position Utilized in Proposed Budget			650,000	25,000			675,000
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR (4)	\$ 5,203,211	\$ -	\$ (650,000)	\$ (25,000)	\$ -	\$ -	\$ 4,528,211

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2018

Two Rivers Water Reclamation  
Authority

AUTHORITY  
CAPITAL  
BUDGET/  
PROGRAM

# 2018 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

## Two Rivers Water Reclamation Authority

FISCAL YEAR: FROM: November 1, TO: October 31,  
2017 2018

[ X ] It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Two Rivers Water Reclamation Authority, on the 15th day of August, 2017.

OR

[ ] It is hereby certified that the governing body of the Two Rivers Water Reclamation Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s):

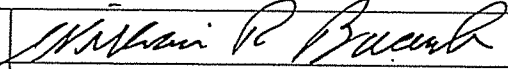
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Officer's Signature:			
Name:	William R. Baarck, P.E.		
Title:	Secretary		
Address:	One Highland Avenue Monmouth Beach, NJ 07750		
Phone Number:	732-229-8578	732-870-1442	
E-mail address	mgianforte@trwra.org		

# 2018 CAPITAL BUDGET/PROGRAM MESSAGE

## Two Rivers Water Reclamation Authority

FISCAL YEAR: FROM: November 1, TO: October 31,  
2017 2018

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program? No.
2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority? Yes.
3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared? No.
4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules. It is projected that the proposed Capital Budget will have no impact upon the Members' rates, fees or service charges.
5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan. N/A.
6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan. N/A.

*Add additional sheets if necessary.*

# Proposed Capital Budget

Two Rivers Water Reclamation Authority  
For the Period November 1, 2017 to October 31, 2018

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
Plant SCADA/Server/Software	\$ 200,000		\$ 200,000			
Garage Doors replacement	70,000		70,000			
Sludge truck	150,000		150,000			
Type in Description	-					
<b>Total</b>	<b>420,000</b>	-	<b>420,000</b>	-	-	-
<i>N/A</i>						
Generator replacement	65,000		\$ 65,000			
Orege	250,000		250,000			
Type in Description	-					
Type in Description	-					
<b>Total</b>	<b>315,000</b>	-	<b>315,000</b>	-	-	-
<i>N/A</i>						
Valve/pump replacement Sta 1&2	150,000	\$ 150,000				
Clean interceptors upstream sta 6	300,000	300,000				
Station 12 electric updates	200,000	200,000				
Plant VFD replacement	-					
<b>Total</b>	<b>650,000</b>	<b>650,000</b>	-	-	-	-
<i>N/A</i>						
Pipe Line protection	25,000	\$ 25,000				
Type in Description	-					
Type in Description	-					
Type in Description	-					
<b>Total</b>	<b>25,000</b>	<b>25,000</b>	-	-	-	-
<i>V/A</i>						
Filter building roof	-					
Sewer line improvements	-					
Station 3 VFD upgrades	-					
Fort Monmouth	-					
<b>Total</b>	<b>-</b>	-	-	-	-	-
<i>I/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
<b>Total</b>	<b>-</b>	-	-	-	-	-
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ 1,410,000</b>	<b>\$ 675,000</b>	<b>\$ 735,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

# 5 Year Capital Improvement Plan

Two Rivers Water Reclamation Authority  
 For the Period November 1, 2017 to October 31, 2018

*Fiscal Year Beginning in*

	Estimated Total Cost	Current Budget					
		Year 2018	2019	2020	2021	2022	2023
<i>Sewer</i>							
Plant SCADA/Server/Software	\$ 200,000	\$ 200,000					
Garage Doors replacement	70,000	70,000					
Sludge truck	270,000	150,000	30,000	30,000	30,000	30,000	
Type in Description	-	-					
<b>Total</b>	<b>540,000</b>	<b>420,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>-</b>
<i>N/A</i>							
Generator replacement	65,000	65,000					
Orege	250,000	250,000					
Type in Description	-	-					
Type in Description	-	-					
<b>Total</b>	<b>315,000</b>	<b>315,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>N/A</i>							
Valve/pump replacement Sta 1:	150,000	150,000					
Clean intercepors upstream sta	300,000	300,000					
Station 12 electric updates	200,000	200,000					
Plant VFD replacement	500,000	-	500,000				
<b>Total</b>	<b>1,150,000</b>	<b>650,000</b>	<b>500,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>N/A</i>							
Pipe Line protection	25,000	25,000					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
<b>Total</b>	<b>25,000</b>	<b>25,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>V/A</i>							
Filter building roof	325,000	-	\$ 325,000				
Sewer line improvements	400,000	-	100,000	100,000	100,000	100,000	
Station 3 VFD upgrades	50,000	-	50,000				
Fort Monmouth	14,000,000	-	14,000,000				
<b>Total</b>	<b>14,775,000</b>	<b>-</b>	<b>14,475,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>-</b>
<i>I/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL</b>	<b>\$ 16,805,000</b>	<b>\$ 1,410,000</b>	<b>\$ 15,005,000</b>	<b>\$ 130,000</b>	<b>\$ 130,000</b>	<b>\$ 130,000</b>	<b>\$ -</b>

oject descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

# 5 Year Capital Improvement Plan Funding Sources

Two Rivers Water Reclamation Authority  
 For the Period November 1, 2017 to October 31, 2018

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
Plant SCADA/Server/Software	\$ 200,000		\$ 200,000			
Garage Doors replacement	70,000		70,000			
Sludge truck	270,000		270,000			
Type in Description	-					
Total	540,000	-	540,000	-	-	-
<i>N/A</i>						
Generator replacement	65,000		\$ 65,000			
Orege	250,000		250,000			
Type in Description	-					
Type in Description	-					
Total	315,000	-	315,000	-	-	-
<i>N/A</i>						
Valve/pump replacement Sta 1.	150,000	\$ 150,000				
Clean intercepors upstream sta	300,000	300,000				
Station 12 electric updates	200,000	200,000				
Plant VFD replacement	500,000		500,000			
Total	1,150,000	650,000	500,000	-	-	-
<i>N/A</i>						
Pipe Line protection	25,000	\$ 25,000				
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	25,000	25,000	-	-	-	-
<i>V/A</i>						
Filter building roof	325,000		\$ 325,000			
Sewer line improvements	400,000		400,000			
Station 3 VFD upgrades	50,000		50,000			
Fort Monmouth	14,000,000					14,000,000
Total	14,775,000	-	775,000	-	-	14,000,000
<i>V/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 16,805,000</b>	<b>\$ 675,000</b>	<b>\$ 2,130,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,000,000</b>
Total 5 Year Plan per CB-4	<b>\$ 16,805,000</b>					

- If amount is other than zero, verify that projects listed above match projects listed on CB-4.

object descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

Range of Accounts: 01-00-101-441- to 01-00-101-441-  
Current Period: 11/01/15 to 10/31/16  
Include Cap Accounts: Yes As of: 10/31/17

Modified = Prior Budget + Adopted + Amended + Transfers  
Total Paid/Charged = Expended + Encumbered - Reimbursed  
Balance = Modified - Total Paid/Charged - Canceled  
Note: Transaction beginning Balance includes all Adds/Changes occurring on or prior to the As of Date  
\* Transaction is included in Previous and/or Begin Balance  
En = PO Line Item First Encumbrance Date  
\*\* Transaction is not included in Balance  
BC = Blanket Control  
BS = Blanket Sub

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbursed YTD	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance	User
01-00-101-441-	ADM - Travel Expenses	0.00	3,000.00	0.00	0.00	3,000.00	235.44- 108			
		0.00	3,235.44	0.00	0.00	0.00	235.44-			
			3,235.44		0.00	3,235.44				
	Begin Balance: 11/01/15									
11/18/15	PO 15000014 1 Paid Ck 5596 PTR 9/21/15-10/20/15 BILLING							250.00- **	3,000.00	MARGARET
12/16/15	PO 15000105 1 Paid Ck 5092 PARKING REIMBURSEMENT							10.00-	3,000.00	MARGARET
12/16/15	PO 15000145 1 Paid Ck 5084 10/21-11/20/15 BILLING							265.00-	2,990.00	MARGARET
12/16/15	PO 15000189 1 Paid Ck 5074 AEA REIMBURSEMENT							330.97-	2,725.00	MARGARET
01/20/16	PO 15000270 1 Paid Ck 5768 11/21/12/20/15 BILLING							265.00-	2,394.03	MARGARET
01/20/16	PO 15000280 1 Paid Ck 5804 TRAVEL- LOTO & CONFINED SPACE							102.93-	2,129.03	MARGARET
02/17/16	PO 15000359 1 Paid Ck 5853 12/21/15-1/20/16 BILLING							265.00-	2,026.10	MARGARET
02/17/16	PO 15000454 3 Paid Ck 5895 PETTY							2.30-	1,761.10	MARGARET
03/16/16	PO 15000492 1 Paid Ck 5925 1/21/16-2/20/16 BILLING							265.00-	1,758.80	MARGARET
04/20/16	PO 15000642 1 Paid Ck 6007 2/21-3/20/16 BILLING							265.00-	1,493.80	MARGARET
05/18/16	PO 15000742 1 Paid Ck 6117 3/21-4/20/16 BILLING							155.00-	1,228.80	MARGARET
05/18/16	PO 15000771 1 Paid Ck 6102 ATLANTIC CITY CONFERENCE 3/8,9							103.50-	1,073.80	MARGARET
05/18/16	PO 15000771 2 Paid Ck 6102 ATLANTIC CITY CONFERENCE 3/8,9							10.00-	970.30	MARGARET
05/18/16	PO 15000792 1 Paid Ck 6123 MISC REM							10.70-	960.30	MARGARET
05/18/16	PO 15000804 1 Paid Ck 6166 APRIL & MAY							6.32-	949.60	MARGARET
05/18/16	PO 15000808 1 Paid Ck 6126 TRAVEL EXPENSES JIF-BOONTON,NJ							82.13-	943.28	MARGARET
06/22/16	PO 15000865 1 Paid Ck 6226 TRAVEL - JIF							41.98-	861.15	MARGARET
06/22/16	PO 15000904 1 Paid Ck 6209 4/21-5/20/16 BILLING							155.00-	819.17	MARGARET
06/22/16	PO 15000973 3 Paid Ck 6280 MAY/JUNE PETTY							32.20-	664.17	MARGARET
07/20/16	PO 15001044 1 Paid Ck 6321 MONTHLY REPLENISHMENT							165.00-	631.97	MARGARET
08/02/16	PO 15001165 3 Deleted MAY/JUNE PETTY							32.20 **	466.97	MARGARET
08/17/16	PO 15001165 2 Paid Ck 6451 JULY / AUG PETTY							6.32-	460.65	MARGARET



Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD Expended Curr	Amended Encumber YTD Vendor/Reference	Transfers Reimbrsd YTD Reimbrsd Curr Pd/Chrgd YTD	Modified Canceled	Balance YTD %Used Unexpended	Trans Amount	Trans balance User
01-00-101-441-	ADM - Travel Expenses								
09/21/16 PO 15001255	1 Paid Ck 6484 AIRFARE WEF2016	0.00	3,000.00	0.00	0.00	3,000.00	En 08/25/16	467.20-	6.55- MARGARET
09/21/16 PO 15001255	1 Void Ck 6484 AIRFARE WEF2016	0.00	3,235.44	0.00	0.00	0.00		467.20 **	6.55- MARGARET
09/21/16 PO 15001255	1 Paid Ck 6540 AIRFARE WEF2016	0.00	3,235.44	0.00	0.00	3,235.44		467.20-*	6.55- MARGARET
09/21/16 PO 15001323	2 Paid Ck 6529 PETTY	0.00	3,000.00	0.00	0.00	3,000.00	En 08/25/16	31.35-	37.90- MARGARET
10/19/16 PO 15001400	1 Paid Ck 6573 MILEAGE	0.00	3,235.44	0.00	0.00	0.00	En 09/14/16	191.60-	229.50- MARGARET
10/19/16 PO 15001427	2 Paid Ck 6612 PETTY	0.00	3,235.44	0.00	0.00	3,235.44	En 10/10/16	5.94-	235.44- MARGARET
Control Total		0.00	3,000.00	0.00	0.00	3,000.00		235.44- 108	
		0.00	3,235.44	0.00	0.00	0.00		235.44-	
Department Total		0.00	3,000.00	0.00	0.00	3,000.00		235.44- 108	
		0.00	3,235.44	0.00	0.00	0.00		235.44-	
CAFR Total		0.00	3,000.00	0.00	0.00	3,000.00		235.44- 108	
		0.00	3,235.44	0.00	0.00	0.00		235.44-	
Fund Budgeted		0.00	3,000.00	0.00	0.00	3,000.00		235.44- 108	
		0.00	3,235.44	0.00	0.00	0.00		235.44-	
Fund Non-Budgeted		0.00	0.00	0.00	0.00	0.00		0.00 0	
		0.00	0.00	0.00	0.00	0.00		0.00	
Fund Total		0.00	3,000.00	0.00	0.00	3,000.00		235.44- 108	
		0.00	3,235.44	0.00	0.00	0.00		235.44-	
			3,235.44			3,235.44			

Continued.

SCHEDULE OF CHARGES	
Subdivision – Site Plan	
Minor Site Plan	\$25.00
Major Site Plan	\$100.00
Minor Subdivision Plan	\$25.00
Major Subdivision Plan (plus \$10.00/Lot over 15 Lots, Maximum Fee \$250.00)	\$150.00 (Minimum)
Treatment Works Approval (WQM-003, LURP, etc)	\$100.00
Developer's Agreement (If required)	\$500.00
Performance Guarantee	100% of Sewer Improvements
Maintenance Guarantee (Minimum One (1) Year	25% of Sewer Improvements
Engineering Inspection Fee	15% of cost of sewerage facilities up to \$30,000.00; 10% of cost of sewerage facilities between \$30,001.00 to \$50,000.00; 8% of cost of sewerage facilities between \$50,001.00 to \$100,000.00 and 5% of cost of sewerage facilities greater than \$100,001.00.
Connection Fees	\$5,500.00 per unit 11.1,11.2,11.4,11.5,11.6,11.7,11.8,11.9, 11.10, 11.11, 11.13, 11.14,11.15,11.16, 11.17,11.18
Existing Tap Charge	\$562.50
Disconnection Fee	\$200.00
Reconnection Fee	\$200.00
Sewer Search	\$15.00
Sewer Search Update	\$10.00
Copy Fees	
In accordance with Amendment to N.J.S.A. 47:1A-5.b	11.12
8 ½ x 11	\$ 0.05 per page
11 x 14	\$ 0.07 per page
Rules & Regulations on CD	\$10.00
Electronic Records – Free of Charge	
Industrial Dischargers	
Application Fee for Industrial Waste	\$150.00
Annual Fee, less than 100 GPD	\$50.00 Annually
Annual Fee, greater than 100 GPD	\$250.00 Annually
Grease/Oil/Sand Trap	\$75.00 Annually
Sewer Service	
Single Family Dwelling	\$360.00 <sup>11.3</sup>
Multi-Family	See Section 9
Commercial Users	See Section 9
Industrial users	\$360.00 per 75,000 gallons, plus \$4.80 for every 1000 gallons over 75,000 gallons