

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday April 19, 2016, at 6:00 p.m. at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. William E. Leonard, Chairman. Presided.

All Resolutions are contained in the Resolutions portion of the minutes.

Members Present:	Mr. William E. Leonard, Chairman Mr. William R. Baarck, PE, Secretary Mr. Arno Weber, Assistant Secretary Mr. Barry J. Berdahl, Ph. D, Treasurer Mr. Richard Tocci, Assistant Treasurer Mr. John Bonforte Mr. Gregory J. Christopher Mr. Scott Hartman Mr. Brian McPeak Mr. Robert Proto
Members Absent:	Mr. Thomas Barham, Vice Chairman Mr. William W. Nolze
Others Present:	Mr. Michael A. Gianforte, P.E., Executive Director Mr. Dennis J. Galvin, Engineering Manager Mr. Gregory Seaman, Operations manager Mr. Kevin Kinneally, Financial Manager Mr. David Applegate, P.E., Representing the Firm of PS&S Mr. David Laughlin, Esq., Birdsall & Laughlin, LLC

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Friday, December 29, 2015, and The Atlanticville on Thursday, December 31, 2015, and mailing the same on Thursday, December 18, 2015, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Thursday, December 18, 2015.

CHAIRMAN RULES OF QUORUM

Mr. Leonard declared that a quorum was present. All present saluted the American Flag.

Mr. Gianforte mentioned that there was a correction to the minutes, Mr. William Leonard was not present for the March meeting.

**APPROVAL OF THE REGULAR MONTHLY MEETING
MINUTES OF MARCH 15, 2016**

Mr. Tocci moved that the minutes from the Regular Monthly Meeting held March 15, 2016 be approved as submitted. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

AYES:	Mr. Arno Weber, Assistant Secretary Mr. Barry J. Berdahl, Ph. D, Treasurer Mr. Richard Tocci, Assistant Treasurer Mr. John Bonforte Mr. Gregory J. Christopher Mr. Scott Hartman Mr. Robert Proto
Abstain:	Mr. William E. Leonard, Chairman Mr. William R. Baarck, PE, Secretary Mr. Brian McPeak
Members Absent:	Mr. Thomas Barham, Vice Chairman Mr. William W. Nolze

CORRESPONDENCE

Mr. Gianforte reported that there were some items of correspondence:

First item: Mr. Gianforte reported that a letter from Moody's Investors Service dated March 18, 2016 assigned a rating of A1 to The TRWRA, Revenue Bonds, Series 2016.

Second item: Mr. Gianforte reported that the Authority received the Oregé SLG Proposal which will be discussed during the engineering section of the meeting.

Third item: Mr. Gianforte stated that there was an email received from Ms. Stacy Ferguson thanking the Authority for the superior customer service that was provided by Margaret Hendricks.

PUBLIC COMMENT ON AGENDA

There was no one from the public present.

ENGINEERING COMMITTEE

ENGINEERING MANAGER'S REPORT

CONTRACT 141B- CCTV COLLECTION SYSTEM: The Red Zone Project was scheduled to be closed out in April. There is a Final Quantities Change #4 on the agenda that will be considered in May. Updates and training have been ongoing.

CONTRACT 148-BELT FILTER PRESS UPGRADES: The shutdown of the Dewatering Building is scheduled for May 2, 2016. The new sludge hopper has been delivered. The foundation for the Belt Filter Press has been poured. The Contractor is continuing various minor work in preparation of the delivery of the major equipment.

CONTRACT 154B- STATION 13 BY-PASS: Work is complete and the project will be closed out in April.

CONTRACT 155- STATION 12 Electrical Upgrades: The contract will be advertised for receipt of bids in the beginning of June.

CONTRACT 159- Aeration Basin System Upgrades: The project is advertised, with bids to be received on May 10th at 10:30 AM.

CONTRACT 162 - RIDGE ROAD MANHOLE REHABILITATION: PS&S is working on the contract documents to repair five (5) manholes in Ridge Road, in front of Red Bank Regional High School.

CONSULTING ENGINEER'S REPORT

Mr. Applegate had only one change to the Consulting Engineer's Report. The modification to Red Zone payment for \$114,796.58.

Items discussed:

Mr. Gianforte reported on the long term sludge contract for gasification. Further discussion ensued.

The Fort Monmouth Infrastructure: closed session.

Mr. Seaman gave a brief explanation on the operations portion of the Oregé. Discussion ensued.

Mr. Galvin reported on Ridge Road Manhole Rehabilitation of the 4 manholes in front of the high school. Mr. Galvin reported that Mr. Applegate's office will be in contact with the Monmouth County engineer's office regarding the road restoration requirements because it was recently resurfaced. These manholes are downstream from the force main discharge from Pump Station 3 where it transitions into some turbulence. Discussion ensued.

RESOLUTION #2016-04-38 APPROVING FINAL CLOSE OUT CONTRACT NO. 154B PUMP STATION 13 BYPASS

Mr. Tocci moved Resolution #2016-04-38 for adoption. The motion was seconded by Mr. Baarck, and carried by the following vote on roll call:

AYES:

- Mr. William E. Leonard, Chairman
- Mr. William R. Baarck, PE, Secretary
- Mr. Arno Weber, Assistant Secretary
- Mr. Barry J. Berdahl, Ph. D, Treasurer
- Mr. Richard Tocci, Assistant Treasurer
- Mr. John Bonforte
- Mr. Gregory J. Christopher
- Mr. Scott Hartman
- Mr. Brian McPeak
- Mr. Robert Proto

Members Absent:

- Mr. Thomas Barham, Vice Chairman
- Mr. William W. Nolze

**RESOLUTION #2016-04-39--TABLED
APPROVING FINAL CHANGE ORDER
CONTRACT NO. 141B INTERNAL INSPECTION
OF SANITARY GRAVITY SEWER COLLECTION SYSTEM**

**RESOLUTION #2016-04-40
APPROVING FINAL CHANGE ORDER
CONTRACT NO. 141B INTERNAL INSPECTION
OF SANITARY GRAVITY SEWER COLLECTION SYSTEM**

Mr. Tocci moved Resolution #2016-04-40 for adoption. The motion was seconded by Mr. Berdahl, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Brian McPeak
Mr. Robert Proto

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. William W. Nolze

OPERATIONS MANAGER'S REPORT

Mr. Seaman had no additions to the Operations Manager's Report.

FINANCE AND INSURANCE COMMITTEE

FINANCIAL MANAGER'S REPORT

Mr. Gianforte gave a brief summary on the above mentioned first item of correspondence on the credit rating for the Bond which was an A1 and how it was researched by Moody's Investors Service who assigned rating of the A1 to the Two River Water Reclamation Authority, Revenue Bond Series 2016.

**RESOLUTION #2016-04-41
AUTHORIZING PAYMENT OF BILLS**

Mr. Berdahl moved Resolution #2016-04-41 for adoption in the revised amount of \$2,483,285.77. The motion was seconded by Mr. Bonforte, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Brian McPeak
Mr. Robert Proto

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. William W. Nolze

**RESOLUTION #2016-04-42
AUTHORIZING THE ADVERTISEMENT ON GOVDEALS OF SURPLUS EQUIPMENT
IN ACCORDANCE WITH ARTICLE 16 OF THE POLICY MANUAL AND AUTHORIZING THE
EXECUTIVE DIRECTOR TO EFFECT THE SALE OF SURPLUS EQUIPMENT**

Mr. Berdahl moved Resolution #2016-04-42 for adoption. The motion was seconded by M. Baarck, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Brian McPeak
Mr. Robert Proto

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. William W. Nolze

PERSONNEL

Mr. John Bonforte reported that the Authority's revised Policy Manual was sent out and if there are any comments please contact Mr. Gianforte prior to the May meeting.

**RESOLUTION #2016-04-43
AUTHORIZING THE HIRING OF TWO TEMPORARY INTERNS**

Mr. Christopher moved Resolution #2016-04-43 for adoption. The motion was seconded by Mr. Nolze and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Brian McPeak
Mr. Robert Proto

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. William W. Nolze

**RESOLUTION #2016-04-44
APPROVING TRAINING AND CONFERENCE REQUESTS**

Mr. Nolze moved Resolution #2016-04-44 for adoption. The motion was seconded by Mr. Berdahl, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Brian McPeak
Mr. Robert Proto

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. William W. Nolze

LEGAL AFFAIRS

There was no legal business to report other than closed session.

OLD BUSINESS

There was no old business to report.

NEW BUSINESS

There was no new business to report

The meeting went into closed session at 6:25.

**RESOLUTION #2016-04-45
TO GO INTO EXECUTIVE SESSION
AND CLOSE THE MEETING TO THE PUBLIC FOR THE
DISCUSSION OF LEGAL MATTERS**

Mr. Berdahl moved Resolution #2016-04-45 for adoption. The motion was seconded by Mr. Baarck, and carried by the following vote on roll call:

AYES:

- Mr. William E. Leonard, Chairman
- Mr. William R. Baarck, PE, Secretary
- Mr. Arno Weber, Assistant Secretary
- Mr. Barry J. Berdahl, Ph. D, Treasurer
- Mr. Richard Tocci, Assistant Treasurer
- Mr. John Bonforte
- Mr. Gregory J. Christopher
- Mr. Scott Hartman
- Mr. Brian McPeak
- Mr. Robert Proto

Members Absent:

- Mr. Thomas Barham, Vice Chairman
- Mr. William W. Nolze

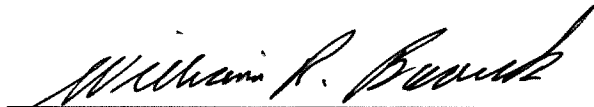
The meeting was reopened to the public at approximately 6:45p.m. by motion of Mr. Berdahl. The motion was seconded by Mr. Baarck and carried by voice vote.

RE-OPEN TO THE PUBLIC

Mr. Berdahl moved that the Meeting adjourn at approximately 6:47 p.m. The motion was seconded by Mr. Mr. Baarck and carried by voice vote.

Mr. Leonard stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,



Mr. William R. Baarck, P.E., Secretary