

**TWO RIVERS WATER RECLAMATION AUTHORITY  
ONE HIGHLAND AVENUE  
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, December 20, 2016, at 6:00 p.m. at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. William E. Leonard, Chairman presided

All Resolutions are contained in the Resolutions portion of the minutes.

**Members Present:** Mr. William E. Leonard, Chairman  
Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mr. Brian McPeak  
Mr. Robert Proto

**ABSENT:** Mr. Arno Weber, Assistant Secretary  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. William W. Nolze

**Others Present:** Mr. Michael A. Gianforte, P.E., Executive Director  
Mr. Dennis J. Galvin, Engineering Manager  
Mr. David Applegate, P.E., Representing the Firm of PS&S  
Mr. David Laughlin, Esq., Birdsall & Laughlin, LLC  
Mr. Greg Seaman Operations Manager

**Others Absent:** Mr. Kevin Kinneally, Financial Manager

**NOTICE OF REGULAR MEETING**

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Friday, December 29, 2015, and The Atlanticville on Thursday, December 31, 2015, and mailing the same on Thursday, December 18, 2015, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Thursday, December 18, 2015.

### CHAIRMAN RULES OF QUORUM

Mr. Leonard declared that a quorum was present. All present saluted the American Flag.

### **APPROVAL OF THE REGULAR MONTHLY MEETING MINUTES OF NOVEMBER 14, 2016**

Mr. Barham moved that the minutes from the Regular Monthly Meeting held, November 14, 2016, be approved. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

**Members Present:** Mr. William E. Leonard, Chairman  
Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mr. Brian McPeak  
Mr. Robert Proto

**ABSENT:** Mr. Arno Weber, Assistant Secretary  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. William W. Nolze

### CORRESPONDENCE

Mr. Gianforte reported on the following items of correspondence:

1<sup>st</sup> item: Letter from Mr. Bruce Steadman, Executive Director from Fort Monmouth Economic Revitalization Authority.

2<sup>nd</sup> item: Report, Business Information Report for Ameresco Inc. of September 30, 2016.

### PUBLIC COMMENT ON AGENDA

There was no one from the public present.

### ENGINEERING COMMITTEE

### ENGINEERING MANAGER'S REPORT

Mr. Galvin gave a brief summary of the Engineering Manager's report and current contracts and projects. Not sure if you want this in.

Mr. Gianforte read the following resolutions:

**RESOLUTION #2016-12-98  
REVOCABLE LICENSE TO INSTALL A TEMPORARY FENCE**

Mr. Berdahl moved Resolution #2016-12-98 for adoption. The motion was seconded by Mr. Barham, and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mr. Brian McPeak  
Mr. Robert Proto

**ABSENT:** Mr. Arno Weber, Assistant Secretary  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. William W. Nolze

**RESOLUTION #2016-12-99  
REVOCABLE LICENSE TO INSTALL A TEMPORARY DOCK/GANGWAY**

Mr. Berdahl moved Resolution #2016-12-99 for adoption. The motion was seconded by Mr. Barham, and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mr. Brian McPeak  
Mr. Robert Proto

**ABSENT:** Mr. Arno Weber, Assistant Secretary  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. William W. Nolze

\*Approved pending certain changes to the agreement.

**RESOLUTION #2016-12-100**  
**RESOLUTION AWARDING WORK BASED ON A QUOTATION FOR MANHOLE**  
**LINING OF 5 MANHOLES IN FAIR HAVEN**

Mr. Barham moved Resolution #2016-12-100 for adoption. The motion was seconded by Mr. Berdahl, and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mr. Brian McPeak  
Mr. Robert Proto

**ABSENT:** Mr. Arno Weber, Assistant Secretary  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. William W. Nolze

**RESOLUTION #2016-12-101**  
**RESOLUTION APPROVING A WORK ORDER TO KEYSTONE ENGINEERING**  
**PURSUANT TO N.J.S.A. 19:44A-20.5**

Mr. Berdahl moved Resolution #2016-12-101 for adoption. The motion was seconded by Mr. McPeak, and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mr. Brian McPeak  
Mr. Robert Proto

**ABSENT:** Mr. Arno Weber, Assistant Secretary  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. William W. Nolze

**CONSULTING ENGINEER'S REPORT**

Mr. Applegate had no additions to the Consulting Engineer's Report.

**OPERATIONS MANAGER'S REPORT**

Mr. Seaman had no additions to the Operations Manager's report.

**FINANCE AND INSURANCE COMMITTEE**

**FINANCIAL MANAGER'S REPORT**

Mr. Gianforte had no additions to the Finance Manager's report.

**RESOLUTION #2016-12-102  
AUTHORIZING PAYMENT OF BILLS**

Mr. Berdahl moved Resolution #2016-12-102 for adoption. The motion was seconded by Mr. McPeak, and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mr. Brian McPeak  
Mr. Robert Proto

**ABSENT:** Mr. Arno Weber, Assistant Secretary  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. William W. Nolze

**PERSONNEL COMMITTEE**

**RESOLUTION #2016-12-103  
AUTHORIZING THE HIRING OF A TEMPORARY INTERN**

Mr. Christopher moved Resolution #2016-12-103 for adoption. The motion was seconded by Mr. Baarck and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mr. Brian McPeak  
Mr. Robert Proto

**ABSENT:** Mr. Arno Weber, Assistant Secretary  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. William W. Nolze

Mr. Gianforte reported that the intern is an Environmental Science student from William Patterson and will need to complete 120 hours in order to graduate.

**LEGAL COMMITTEE**

**RESOLUTION #2016-12-104  
RESOLUTION FOR THE ANNUAL NOTICE OF MEETINGS**

Mr. Barham moved Resolution #2016-12-104 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mr. Brian McPeak  
Mr. Robert Proto

**ABSENT:** Mr. Arno Weber, Assistant Secretary  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. William W. Nolze

**RESOLUTION NO.: 2016-12-105 WITHDRAWN**

**RESOLUTION #2016-12-106  
RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO  
ADVERTISE FOR CONNECTION FEE HEARING**

Mr. Barham moved Resolution #2016-12-106 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mr. Brian McPeak  
Mr. Robert Proto

**ABSENT:** Mr. Arno Weber, Assistant Secretary  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. William W. Nolze

**RESOLUTION #2016-12-107  
RESOLUTION APPOINTING GOVERNMENTAL RISK MANAGEMENT  
ASSOCIATES, INC. AS RISK MANAGEMENT CONSULTANT  
PURSUANT TO N.J.S.A. 19:44A-20.5**

Mr. Barham moved Resolution #2016-12-107 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mr. Brian McPeak  
Mr. Robert Proto

**ABSENT:** Mr. Arno Weber, Assistant Secretary  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. William W. Nolze

**OLD BUSINESS**

There was no old business to report.


**NEW BUSINESS**

There was no new business to report.

Mr. Leonard moved that the Meeting adjourn at approximately 6:20 p.m. The motion was seconded by Mr. Baarck and carried by voice vote.

Mr. Leonard stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,

  
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Mr. Arno Weber, Assistant Secretary