

Two Rivers Water Reclamation Authority

One Highland Avenue • Monmouth Beach, New Jersey 07750

(732) 229-8578 • Fax (732) 870-1442

<http://trwra.org>

*Fair Haven
Little Silver
Monmouth Beach*

*Oceanport
Shrewsbury
West Long Branch*

PLEASE NOTE THE FOLLOWING:

**PRIOR TO THE REGULAR MEETING FROM 5:30 TO 6:00,
THERE WILL BE A MEETING OF THE PERSONNEL COMMITTEE**

The Employment Practices Liability Seminar on Ethics normally held before the February Meeting has been cancelled. In order for the Authority to receive the \$250.00 Credit on the Authority's JIF Premium for each Commissioner, the Authority has made available an on-line training program. This may be done from your home computer or you may come in to use the Authority's. Instructions are enclosed in your package. For more information, please contact Michael Gianforte.

Monday February 20th is President's Day, an Authority Holiday, and the office will be closed, but office will be open Tuesday, the day of the meeting, during its regular hours of 8:00 a.m. to 4:30 p.m.

The Professional Services Proposals are being distributed electronically only.
Paper copies will be available upon request.

REGULAR MONTHLY MEETING AGENDA

FEBRUARY 21, 2017

1. Roll Call
2. Chairman calls to order
3. Flag Salute
4. Approval of Regular Monthly Meeting Minutes of January 17, 2017.
5. Correspondence
6. Public Comment on Agenda
7. Election of Officers

Report from Nominating Committee – See Minutes from the Meeting enclosed.



- A. Appointment and Confirmation of Committees

"Setting The Standard In Water Reclamation"

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8. Committee Reports

A. Engineering Discussions

- i. Engineering Manager's Report – Dennis Galvin
- ii. Current Contracts and Projects
 - a. Resolution **#2017-02-08** Awarding Contract No. 159B Aeration Basins System Upgrades.
 - b. Resolution **#2017-02-09** Awarding Contract No. 161 Biofilter Media Replacement.
- iii. Work Orders
- iv. Subdivisions
 - a. Resolution **#2017-02-10** Granting Final Approval for a Minor Site Plan to 810 River Road LLC
- v. Consulting Engineer's Report – John Vena, of PS&S is now the Authority's Consulting Engineer due to David Applegate leaving the firm.
- vi. Operations Manager's Report – Greg Seaman

B. Finance and Insurance – Barry Berdahl

Discussions

- FYE 10/31/16 Audit
 - a. Resolution **#2017-02-11** Authorizing Payment of Bills.
 - b. Resolution **#2017-02-12** Amending State Health Benefits Program Resolution
 - c. Resolution **#2017-02-13** Adjourning Connection Fee Hearing.



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C. Personnel – John Bonforte

- a. Resolution **#2017-02-14** Approving Training and Conference Requests.

D. Legal Affairs – William Baarck

Discussions

As of the date of this Agenda being prepared, the Authority has not yet received Proposal from Asbury Park Fire Department Lawyer.

- a. Resolution **#2017-02-15** Authorizing Executive Director to Conduct a Search for a New Consulting Engineer.
- b. Resolution **#2017-02-16** Appointing David Kaplan of Wiss & Company LLC as Authority Auditor.
- c. Resolution **#2017-02-17** Appointing David A. Laughlin, Esq. as Authority Attorney.
- d. Resolution **#2017-02-18** Designating Official Newspapers.
- e. Resolution **#2017-02-19** Designating Official Depository Banks.
- f. Resolution **#2017-02-20** Appointing William Larkin as Broker of Record.
- g. Resolution **#2017-02-21** Appointing James J. Darby as Financial Advisor of Record.
- h. Resolution **#2017-02-22** Appointing McManimon, Scotland, and Bauman, LLC as Bond Counsel.
- i. Resolution **#2017-02-23** Appointing Employee Consulting Associates for Authority Employee Assistance Program.
- j. Resolution **#2017-02-24** Authorizing the Executive Director to Utilize the Services of John Hall & Associates for Special NJDEP Permitting Issues Pursuant to N.J.S.A. 19:44A-20.5.



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- k. Resolution **#2017-02-25** Appointing Morehouse Engineering, Inc. as Special Engineering Consultant.
- l. Resolution **#2017-02-26** Appointing John Winston Engineering, Inc. as Special Engineering Consultant.
- m. Resolution **#2017-02-27** Authorizing Executive Director to execute agreement with the State of New Jersey Department of Transportation
- n. Resolution **#2017-02-** to go into Executive Session and Close the meeting to the Public for the Discussion of Legal Matters.
(If required)

SPECIAL RESOLUTION

- a. Resolution **#2017-02-28** Commending Chairman of the Board, Commissioner William E. Leonard and Recognizing his years in Volunteer Service to the Two Rivers Water Reclamation Authority.

- 9. Old Business
- 10. New Business
- 11. Open to the Public
- 12. Adjournment



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