

**TWO RIVERS WATER RECLAMATION AUTHORITY  
ONE HIGHLAND AVENUE  
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, January 16, 2018 at 6:00 p.m. at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. Barry J. Berdahl, Chairman, presided.

**Members Present:** Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Gregory J. Christopher  
Mr. William Leonard  
Mr. Scott Hartman  
Mr. David Twigg  
Mr. John Bonforte  
Mr. Michael MacStudy

**Absent:** Mr. Thomas "Burt" Barham, Vice Chairman  
Mr. William R. Baarck, PE Secretary  
Mr. Richard N. Tocci, Assistant Treasurer  
Mr. Brain McPeak  
Shrewsbury Representative #2 Vacant

**Others Present:** Mr. Michael A. Gianforte, P.E., Executive Director  
Mr. Dennis J. Galvin, Engineering Manager  
Mr. Kevin Kinneally, Financial Manager  
Mr. John Vena, P.E., Representing the Firm of PS&S  
Mr. David Laughlin, Esq., Birdsall & Laughlin, LLC  
Mr. Theodore Giannechini

**NOTICE OF REGULAR MEETING**

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Thursday, January 4, 2018, and The Atlantic Hub on Wednesday, January 10, 2018, and mailing the same on Thursday, January 4, 2018, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Thursday, January 4, 2018.

**CHAIRMAN RULES OF QUORUM**

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

**APPROVAL OF THE REGULAR MONTHLY  
MEETING MINUTES OF DECEMBER 19, 2017**

Mr. Christopher moved that the minutes from the Regular Monthly Meeting held on December 19, 2017, be approved. The motion was seconded by Mr. Hartman and carried by voice vote.

**CORRESPONDENCE**

Mr. Gianforte reported that there was no additional correspondence other than what was sent out previously.

**PUBLIC COMMENT ON AGENDA**

**ENGINEERING COMMITTEE**

**ENGINEERING MANAGER'S REPORT**

**CONTRACT 171- Plant Electrical Testing & Maintenance:** Mr. Galvin reported that Longo Electrical Mechanical Inc. began infrared / thermal imaging testing December 11, 2017. A formal notice of non- performance was issued to Longo Electrical January 2, 2018. A meeting is being scheduled to express concern with the lack of progress and the importance to get the project done. Mr. Gianforte gave brief summary with the concerns the Authority has with this contractor.

**CONTRACT 155- Pump Station 12 Electrical Upgrades:** Mr. Galvin reported that revisions are on underway.

**CONTRACT 175 – Little Silver Pipe Interceptor Rehabilitation:** Mr. Galvin reported that the Bids received January 11, 2018 and are being considered tonight.

**CONTRACT 179 – Emergency Bus Duct Repairs:** Mr. Galvin reported that Electro Maintenance Inc. began demolition of the damaged bus duct and constructing the new conduits / supports for bus duct side A. Repairs are anticipated to be complete in February 2018.

**PLANT CCTV MODIFICATION and UPGRADE –** Mr. Galvin reported that Atlantic Alarm Systems and Services, LLC, completed the new CCTV installation throughout the Admin building, Main Pump Station and dewatering complex.

**Ft. Monmouth –** RPM north is expected to receive NJDEP TWA approval by February.

**SUBDIVISION /SITE PLAN REVIEW:** US Home Corporation d/b/a/ Lennar- Fort Monmouth: The applicant is proposing to sub divide the parcel into 45 single family residential lots in addition to one open space lot. The existing buildings are proposed to be removed. Construction of 2,360 linear feet of 8" PVC and 260 linear feet of 8" DIP sewer main extension along with 17 sanitary sewer manholes to service the proposed 45 single-family dwellings.

Mr. Galvin requested that Resolution#2018-01-07 GRANTING PRELIMINARY and FINAL APPROVAL FOR A MINOR SUBDIVISION PLAN TO GALWAY BUILDERS, LLC. FOR PROPERTY KNOWN AS BLOCK 82, LOT 1; IN THE BOROUGH OF WEST LONG BRANCH be added to the consent agenda.

#### FINANCIAL MANAGER'S REPORT

Mr. Kinneally had no additions to the Finance Manager's report.

#### **RESOLUTION NO. 2018-01-01 AUTHORIZING PAYMENT OF BILLS**

Mr. Berdahl moved Resolution #2018-01-01 for adoption. The motion was seconded by Mr. Bonforte and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Gregory J. Christopher  
Mr. William Leonard  
Mr. Scott Hartman  
Mr. David Twigg  
Mr. John Bonforte  
Mr. Michael MacStudy

Absent: Mr. Thomas "Burt" Barham, Vice Chairman  
Mr. William R. Baarck, PE Secretary  
Mr. Richard N. Tocci, Assistant Treasurer  
Mr. Brian McPeak  
Shrewsbury Representative #2 Vacant

Mr. Gianforte reported that FMERA has been delinquent with some payments. Mr. Gianforte stated that Mr. Kinneally reported that FMERA will submit payments of all the outstanding bills immediately.

Mr. Gianforte reported on the Eatontown credit:

The Oceanport and Eatontown section of Fort Monmouth both flow through our one meter chamber and they are about equal in volume. The Authority charges FMERA at the member town rate for the flow through the meter in accordance with the Memorandum of Understanding. The credit for that charge is divided equally between Eatontown and the Authority. The Board unanimously agreed with this procedure for 2017 and hereafter as long as Eatontown flows through the old Fort Monmouth Meter.

#### PERSONNEL COMMITTEE

There was no personnel business to report.

**CYBER COMMITTEE**

There was no cyber committee business to report. Mr. Gianforte commented that all cameras have been installed and are working properly. Mr. Gianforte stated that the Authority is still waiting on the SCADA update, which will help the Authority comply with the remainder of the Homeland Security review outstanding issues. All of the hardware has been delivered to FYI, and by the next meeting the Authority should have the new system in place.

Mr. Twigg asked about the correspondence regarding the Homeland Security audit. Mr. Gianforte reported that since he is a wastewater advisor for the State of NJ Homeland Security Water Sector, the Authority has had great assistance from them.

Mr. Berdahl made the following nomination for the officers of the Authority for 2018:

Nominating Committee:

Mr. Bonforte  
Mr. Christopher  
Shrewsbury representative #2  
Mr. Baarck  
Mr. Hartman  
Mr. Tocci

Mr. Berdahl introduced a discussion amending the By-Laws for the election of officers moving the terms from 1 year to 2 years and other housekeeping changes.

**Resolution #2018-01-08**

**TO INTRODUCE AMENDMENT TO THE AUTHORITY BY-LAWS**

Mr. Bonforte moved Resolutions #2018-01- 08 for adoption. The motion was seconded by Mr. Christopher and carried by the following vote on roll call:

AYES:	Mr. Barry J. Berdahl, Ph.D., Chairman Mr. Gregory J. Christopher Mr. William Leonard Mr. Scott Hartman Mr. David Twigg Mr. John Bonforte Mr. Michael MacStudy
Absent:	Mr. Thomas "Burt" Barham, Vice Chairman Mr. William R. Baarck, PE Secretary Mr. Richard N. Tocci, Assistant Treasurer Mr. Brian McPeak Shrewsbury Representative #2 Vacant

**CONSENT AGENDA: (For Resolutions 2018-01-02 through 2018-01-08)**

<b>Res. #2018-01-02</b>	<b>AWARDING CONTRACT 175 - THE LITTLE SILVER INTERCEPTOR REHABILITATION</b>
<b>Res. #2018-01-03</b>	<b>AWARDING CONTRACT 176 – BIO-SOLIDS HAULING</b>
<b>Res. #2018-01-04</b>	<b>CONTRACT 160 – EXTEND FURNISHING PUMP &amp; MOTOR REPAIRS SERVICE &amp; THE PURCHASE OF NEW PUMPS &amp; MOTORS</b>
<b>Res. #2018-01-05</b>	<b>AUTHORIZING CHARGES AGAINST THE ENGINEERING INSPECTION ACCOUNT FOR RPM DEVELOPMENT GROUP INC., FORT MONMOUTH FOR PROPERTY KNOWN AS RPM SOUTH; IN THE BOROUGH OF OCEANPORT, NJ</b>
<b>Res. #2018-01-06</b>	<b>GRANTING AUTHORIZATION TO SIGN A TREATMENT WORKS APPROVAL FOR A MAJOR SUB DIVISION TO U.S. HOME CORPORATIONS <i>d/b/a/</i> LENNAR, FOR PROPERTY KNOWN AS BLOCK 101, P/O LOT 1 PARCEL C1; IN THE BOROUGH OF TINTON FALLS</b>

Res. #2018-01-07\*\*

**GRANTING PRELIMINARY and FINAL APPROVAL FOR A MINOR SUBDIVISION PLAN TO GALWAY BUILDERS, LLC. FOR PROPERTY KNOWN AS BLOCK 82, LOT 1; IN THE BOROUGH OF WEST LONG BRANCH**

**\*\* Res. #2018-01-07 INTRODUCED AND INCLUDED AT MEETING.**

Mr. Christopher moved Resolutions #2018-01-01 through 07 for adoption. The motion was seconded by Mr. Hartman and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Gregory J. Christopher  
Mr. William Leonard  
Mr. Scott Hartman  
Mr. David Twigg  
Mr. John Bonforte  
Mr. Michael MacStudy

Absent: Mr. Thomas "Burt" Barham, Vice Chairman  
Mr. William R. Baarck, PE Secretary  
Mr. Richard N. Tocci, Assistant Treasurer  
Mr. Brian McPeak  
Shrewsbury Representative #2 Vacant

**OPEN TO THE PUBLIC**

**LEGAL COMMITTEE**

**OLD BUSINESS**

Mr. Christopher thanked Mr. Gianforte for the signs.

**NEW BUSINESS**

Mr. Christopher welcomed the new commissioner.

Mr. Christopher also reported that the former WLB Borough Hall/Police Department which was located on Poplar Avenue discovered that while it was being raised that there was mold from the old sewer line. The Borough needs to close the existing sewer to the main and install a new line. Mr. Christopher inquired if the Authority would be able to help the Borough with the fees. (Resolution #98-07-103 Providing for connection fee waiver for participant municipalities' concession stand or restrooms) Mr. Gianforte stated that the Authority would require a letter from the Borough requesting the waiver and to reference resolution #98-07-103 if they actually needed a one-time waiver of connection fee as discussed in the 1998 resolution authorizing same.

There was a motion to approve a Resolution to waive connection fee for West Long Branch Town Hall in accordance with Resolution #98-07-103, if needed and requested.

Mr. Bonforte moved Resolutions #2018-01-09. The motion was seconded by Mr. Christopher and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Gregory J. Christopher  
Mr. William Leonard  
Mr. Scott Hartman  
Mr. David Twigg  
Mr. John Bonforte  
Mr. Michael MacStudy

Absent: Mr. Thomas "Burt" Barham, Vice Chairman  
Mr. William R. Baarck, PE Secretary  
Mr. Richard N. Tocci, Assistant Treasurer  
Mr. Brain McPeak  
Shrewsbury Representative #2 Vacant

Mr. Leonard moved that the meeting adjourn at approximately 6:30 p.m. The motion was seconded by Mr. Twigg and carried by voice vote.

Mr. Berdahl stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "S. Hartman", is written over a horizontal line.

Mr. Scott Hartman, Assistant Secretary

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