

**TWO RIVERS WATER RECLAMATION AUTHORITY  
ONE HIGHLAND AVENUE  
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, July 19, 2016, at 6:00 p.m. at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. William E. Leonard, Chairman. Presided.

All Resolutions are contained in the Resolutions portion of the minutes.

**Members Present:** Mr. William E. Leonard, Chairman  
Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mr. William W. Nolze

**Members Absent:** Mr. Brian McPeak  
Mr. Robert Proto

**Others Present:** Mr. Michael A. Gianforte, P.E., Executive Director  
Mr. Gregory Seaman, Operations Manager  
Mr. Kevin Kinneally, Financial Manager  
Mr. Dennis J. Galvin, Engineering Manager  
Mr. David Applegate, P.E., Representing the Firm of PS&S  
Mr. David Laughlin, Esq., Birdsall & Laughlin, LLC

**NOTICE OF REGULAR MEETING**

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Friday, December 29, 2015, and The Atlanticville on Thursday, December 31, 2015, and mailing the same on Thursday, December 18, 2015, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Thursday, December 18, 2015.

**CHAIRMAN RULES OF QUORUM**

Mr. Leonard declared that a quorum was present. All present saluted the American Flag.

**APPROVAL OF THE REGULAR MONTHLY  
MEETING MINUTES OF JUNE 21, 2016**

Mr. Baarck commented that during the June 21, 2016 meeting under the Operations Report, he made a comment that he and the staff had been trying for a couple of months to obtain a legible copy of the Oregé Patent and requested the assistance of PS&S if possible. He stated that he thought this comment is important.

Mr. Tocci moved that the minutes from the Regular Monthly Meeting held June 21, 2016 be approved as amended. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

**AYES:**

- Mr. William E. Leonard, Chairman
- Mr. Thomas Barham, Vice Chairman
- Mr. William R. Baarck, PE, Secretary
- Mr. Arno Weber, Assistant Secretary
- Mr. Barry J. Berdahl, Ph. D, Treasurer
- Mr. Richard Tocci, Assistant Treasurer
- Mr. John Bonforte
- Mr. Gregory J. Christopher
- Mr. Scott Hartman
- Mr. William W. Nolze

**Members Absent:**

- Mr. Brian McPeak
- Mr. Robert Proto

**CORRESPONDENCE**

Mr. Gianforte reported on one item of correspondence:

1. A letter was received from the NJDEP stating that the Authority's Water Pollution Control Proficiency Testing was acceptable on all parameters, which is the highest level you can receive.

**PUBLIC COMMENT ON AGENDA**

There was no one from the public present.

**ENGINEERING COMMITTEE**

**ENGINEERING MANAGER'S REPORT**

Mr. Galvin reported on the following projects:

Red Zone representatives will be in this week on Wednesday, July 20th and Thursday, July 21st to do some additional manhole inspections and they are going to have to finish the remaining 1,000 manholes.

The Belt Filter Press is moving ahead of schedule and there is training scheduled for next week on the new equipment; the new Schwing Pump and the Belt Filter Press. The Aeration Basin and the Manhole Rehabilitation Projects - we intend to take a hard look at some of the new equipment coming out at WEFTEC 2016.

Fort Monmouth - Mr. Gianforte sent a Letter of Understanding to FMERA on the responsibilities with respect to the design of that system.

Mr. Galvin had nothing further to report.

### **CONSULTING ENGINEER'S REPORT**

Mr. Applegate had no additions to the Consulting Engineer's Report.

Mr. Baarck asked about Oregé concerning agreement for services. Further discussion ensued.

Mr. Christopher asked Mr. Applegate about the Aeration Basin Specification Revisions. Mr. Applegate gave Mr. Christopher some examples of how this contract will be simplified in several different areas.

Mr. Christopher then asked about the vendors that will be visited by those who will be attending the WEFTEC Convention.

Mr. Baarck then asked Mr. Applegate if Monmouth County is reluctant to open up Ridge Road for those manholes that the Authority needs to fix. Mr. Applegate explained that the County will allow the Authority to open the roadway, but only if the Authority repaves the entire area where the roadway has been opened up, edge to edge. The Authority would like to do the repairs to the manholes in situ and not have to open the roads in order to avoid the cost of repaving.

Mr. Applegate mentioned there are some good products available to accomplish this and Mr. Gianforte mentioned that he had seen the demo for these products. He obtained a sample of the coating and has had it bathing in Sulfuric Acid since that demonstration. He invited anyone who is interested to go with him to see it. Further discussion ensued.

### **OPERATIONS MANAGER'S REPORT**

Mr. Seaman had no additions to the Operations Manager's Report.

### **FINANCE AND INSURANCE COMMITTEE**

#### **FINANCIAL MANAGER'S REPORT**

#### **RESOLUTION #2016-07-63 AUTHORIZING PAYMENT OF BILLS**

Mr. Berdahl asked Mr. Kinneally if the amount of the bills was correct and moved Resolution #2016-07-63 for adoption. The motion was seconded by Mr. Bonforte, and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mr. William W. Nolze

**Members Absent:** Mr. Brian McPeak  
Mr. Robert Proto

#### PERSONNEL COMMITTEE

Mr. Bonforte stated that there are two issues to be discussed. One is related to the position of the Authority electrician and the other is a draft of the Accelerated Union Pay Scale Policy. Mr. Bonforte turned the discussion over to Mr. Gianforte.

Mr. Gianforte explained the proposed policy change and the proposed change to the Electricians position.

Mr. Gianforte brought up one more issue. The Part Time Laboratory Technician, Megan O'Donnell, has found a full time job. The Authority will have to find another Part Time Laboratory Technician.

#### LEGAL COMMITTEE

Mr. Baarck stated that there are two issues to be discussed. Mr. Baarck turned the discussion over to Mr. Gianforte regarding a draft letter to be reviewed by the Commissioners about JCP&L's proposed Monmouth County Reliability Project (MCRP).

Mr. Gianforte discussed how the Authority has experienced problems over the years with power supply and the need for reliability. Mr. Laughlin explained popular public opinion against the project and further discussion ensued.

The Board authorized Mr. Gianforte to send a letter after review by the Board.

Mr. Baarck addressed the next issue of a memo sent to the commissioners by Mr. Gianforte with respect to using their TRWRA e-mail accounts as a way to communicate Authority business on a daily basis.

Mr. Gianforte reminded the commissioners not to use "reply all" when responding to an e-mail they have received. He also asked that any commissioner who would prefer to receive their e-mails on their personal e-mail accounts instead of the TRWRA account should let him know.

Mr. Bonforte requested that he does not ever want TRWRA e-mails sent to any of his private e-mail addresses. Discussion ensued and the result being all Authority related e-mail will be sent to the TRWRA e-mail account unless specifically requested by the Commissioner.

**OLD BUSINESS**

There was no old business to report.

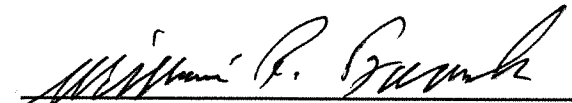
**NEW BUSINESS**

There was no new business to report.

Mr. Berdahl moved that the Meeting adjourn at approximately 6:21 p.m. The motion was seconded by Mr. Baarck and carried by voice vote.

Mr. Leonard stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,

  
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Mr. William R. Baarck, P.E., Secretary