

**Personnel Committee Meeting will take
Place at 5:00 PM for Committee Members**

**March 21, 2017
6:00 PM
REGULAR MONTHLY MEETING
AGENDA**

Two Rivers Water Reclamation Authority

One Highland Avenue • Monmouth Beach, New Jersey 07750
(732) 229-8578 • Fax (732) 870-1442
<http://trwra.org>

Fair Haven
Little Silver
Monmouth Beach

Oceanport
Shrewsbury
West Long Branch

TO: All Members of the Authority
FROM: Michael A. Gianforte, P.E., Executive Director
DATE: **March 16, 2017**
SUBJECT: Notice of Regular Board Meeting

The next scheduled meeting of the Authority will be on **Tuesday, March 21, 2017** at 6:00 p.m.

Enclosed please find the following:

| | |
|---|----|
| A. Agenda..... | 3 |
| B. List of Bills for February 2017 | 4 |
| C. Regular Monthly Meeting Minutes of February 21,2017 | 14 |
| D. Engineering Report..... | 26 |
| E. Consulting Engineer's Report..... | 28 |
| F. Operations Report..... | 30 |
| G. Financial Reports..... | 35 |
| H. Resolutions for Consideration..... | 47 |

Please call me prior to the meeting if you will be unable to attend.

Should you have any questions or comments, please do not hesitate to contact me.

Michael A. Gianforte, P.E., Executive Director



"Setting The Standard In Water Reclamation"

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PLEASE NOTE THE FOLLOWING:

**PRIOR TO THE REGULAR MEETING FROM 5:00 TO 6:00,
THERE WILL BE A MEETING OF THE PERSONNEL COMMITTEE**

REGULAR MONTHLY MEETING AGENDA **March 21, 2017**

1. Roll Call
2. Chairman calls to order
3. Flag Salute
4. Approval of Regular Meeting Minutes of **February 21, 2017**
5. Correspondence
6. Public Comment on Agenda
7. Committee Reports
 - A. Engineering
 - i. Engineering Manager's Report
 - ii. Discussions
 - iii. Current Contracts and Projects
 - iv. Work Orders
 - v. Subdivisions
 - vi. Consulting Engineer's Report
 - vii. Operations Manager's Report
 - B. Finance and Insurance—Robert Proto
 - i. Financial Manager's Report

ii. Discussion

- a. Customer Bills Distributed
- b. Financing Options for Fort Sewers
- c. Resolution #2017-03-29 Authorizing Payment of Bills.

C. Personnel—John Bonforte

i. Discussion

- a. Resolution #2017-03-30 Authorizing the hiring of two temporary Interns
- b. Resolution#2017-03-31 Authorizing the hiring of Nicholas Gizzi
- c. Resolution#2017-03-32 Authorizing the hiring of Jared Kimbrough
- d. Resolution#2017-03-33 Authorizing Executive Director to pay a Stipend for Licensed Operator

D. Legal Affairs—William Baarck

i. Discussion--Timing for Executive Director to Conduct Search for a New Consulting Engineer

- a. Resolution #2017-03-34 Regarding Lawn Maintenance for Treatment Plant and Outlying sites
- b. Resolution #2017-03- to go into Executive Session and close the meeting to the Public for the discussion of Legal and/or Personnel Matters. (if required)

E. Old Business

F. New Business

G. Open to the Public



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