

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday March 15, 2016, at 6:00 p.m. at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. Barry J. Berdahl, Ph.D. Presided.

All Resolutions are contained in the Resolutions portion of the minutes.

Members Present: Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Robert Proto

Members Absent: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Brian McPeak
Mr. William W. Nolze

Others Present: Mr. Michael A. Gianforte, P.E., Executive Director
Mr. Dennis J. Galvin, Engineering Manager
Mr. Gregory Seaman, Operations manager
Mr. Kevin Kinneally, Financial Manager
Mr. Frank Weisenee, P.E., Representing the Firm of PS&S
Mr. David Laughlin, Esq., Birdsall & Laughlin, LLC

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Friday, December 29, 2015, and The Atlanticville on Thursday, December 31, 2015, and mailing the same on Thursday, December 18, 2015, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Thursday, December 18, 2015.

CHAIRMAN RULES OF QUORUM

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

**APPROVAL OF THE REGULAR MONTHLY MEETING
MINUTES OF FEBRUARY 16, 2016**

Mr. Tocci moved that the minutes from the Regular Monthly Meeting held February 16, 2016 be approved as submitted. The motion was seconded by Mr. Hartman and carried by the following vote on roll call:

AYES: Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Robert Proto

Members Absent: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Brian McPeak
Mr. William W. Nolze

CORRESPONDENCE

Mr. Gianforte reported that there were some items of correspondence:

First item: Mr. McPeak has taken the JIF training course which means the Authority will be 100 percent complete.

Second item: Letter from NJDEP regarding the report on Mixing Zone Justification for Chronic Mixing Zone.

Third item: Follow-up with reference to the commissioners being covered for injuries by a supplemental policy for business travel. Discussion ensued

Fourth item: Confirmation from the Federal Government that they received the Authority's most recent request for \$286,616.57 through the NJM Grant for the FEMA Sandy reimbursement.

Fifth item: Letter received from Gold Plumbing of East Brunswick thanking the Authority for the hard work of two of our employees, Steve White and Dave Ivins, Jr.

Last item: Mr. Gianforte requested the consent of the Board to have the Department of Agriculture come out and addle eggs and then in June, gather the geese.

PUBLIC COMMENT ON AGENDA

There was no one from the public present.

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Mr. John Bonforte
Mr. Gregory J. Christopher
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ENGINEERING COMMITTEE

ENGINEERING MANAGER'S REPORT

CONTRACT 132- MANHOLE REHABILITATION: Mr. Galvin reported that there is a Proposal and Work Order for the Rehabilitation of Manholes on Ridge Road in Fair Haven in front of Red Bank Regional High School.

CONTRACT 141B- CCTV COLLECTION SYSTEM: Mr. Galvin stated that the Red Zone Project is scheduled to be closed out in April. Updates and training have been ongoing.

CONTRACT 148-BELT FILTER PRESS UPGRADES: Mr. Galvin reported that there was a Change Order in the amount of \$10,741.25. The Contractor is continuing various minor work in preparation of the delivery of the major equipment. The mixing system has been installed in the Storage Tank #1. The shutdown of the Dewatering Building (and start of hauling of liquid sludge) will begin approximately May 1, 2016.

CONTRACT 154B- PUMP STATION NO. 13 METER CHAMBER AND BY-PASS CONNECTION: Mr. Galvin reported that work is complete and the project will be closed out in April of 2016.

CONTRACT 155- STATION 12 ELECTRICAL UPGRADES: Mr. Galvin stated that the Contract documents are being finalized. The ventilation of the Station is being reviewed. The contract will be bid shortly.

CONTRACT 159- AERATION BASIN SYSTEM UPGRADES: Mr. Galvin reported that the Contract documents have been returned by PS&S for one final review. The project will be advertised shortly.

Mr. Gianforte read the following resolutions:

**RESOLUTION #2016-03-32
APPROVING CHANGE ORDER #1
BELT FILTER PRESS**

Mr. Tocci moved Resolution #2016-03-32 for adoption. The motion was seconded by Mr. Berdahl, and carried by the following vote on roll call:

AYES: Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Robert Proto

Members Absent: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Brian McPeak
Mr. William W. Nolze

**RESOLUTION #2016-03-33
APPROVING A WORK ORDER TO PAULUS,
SOKOLOWSKI & SARTOR FOR ENGINEERING SERVICES FOR
RIDGE ROAD, FAIR HAVEN MANHOLE REHABILITATION PROJECT
AND PREPARATION OF PROJECT SPECIFICATIONS**

Mr. Tocci moved Resolution #2016-03-33 for adoption. The motion was seconded by Mr. Berdahl, and carried by the following vote on roll call:

AYES: Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Robert Proto

Members Absent: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Brian McPeak
Mr. William W. Nolze

CONSULTING ENGINEER'S REPORT

Mr. Applegate had no additions to the Consulting Engineer's Report.

OPERATIONS MANAGER'S REPORT

Mr. Seaman had no additions to the Operations Manager's Report.

FINANCE AND INSURANCE COMMITTEE

FINANCIAL MANAGER'S REPORT

**RESOLUTION #2016-03-34
AUTHORIZING PAYMENT OF BILLS**

Mr. Berdahl moved Resolution #2016-03-34 for adoption. The motion was seconded by M. Tocci, and carried by the following vote on roll call:

AYES: Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Robert Proto

Members Absent: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Brian McPeak
Mr. William W. Nolze

**RESOLUTION #2016-03-35
ANNUAL LAWN MAINTENANCE
FOR TREATMENT PLANT AND OUTLYING SITES**

Mr. Berdahl moved Resolution #2016-03-35 for adoption. The motion was seconded by M. Tocci, and carried by the following vote on roll call:

AYES: Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Robert Proto

Members Absent: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Brian McPeak
Mr. William W. Nolze

PERSONNEL

**RESOLUTION #2016-03-36
COMPLIANCE MANAGER AND PART TIME LABORATORY TECHNICIAN
AND ELIMINATING THE POSITION OF LABOARATORY MANAGER**

Mr. Berdahl moved Resolution #2016-03-36 for adoption. The motion was seconded by Mr. Tocci, and carried by the following vote on roll call:

AYES: Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Robert Proto

Members Absent: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Brian McPeak
Mr. William W. Nolze

**RESOLUTION #2016-03-37
APPROVING TRAINING AND
CONFERENCE REQUESTS**

Mr. Berdahl moved Resolution #2016-03-37 for adoption. The motion was seconded by Mr. Tocci, and carried by the following vote on roll call:

AYES: Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Robert Proto

Members Absent: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Brian McPeak
Mr. William W. Nolze

LEGAL AFFAIRS

There was no legal business to report

OLD BUSINESS

There was no old business to report.

NEW BUSINESS

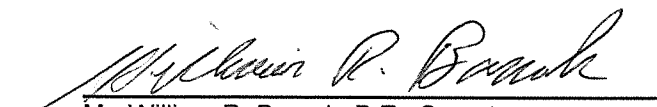
Mr. Gianforte reported that the Borough of Rumson has requested to rent the jet truck with one operator from the Authority. Discussion ensued.

Mr. Christopher reported that Peggy from AEA stated that conference attendance from commissioners is very beneficial and the Board should participate more.

Mr. Berdahl moved that the Meeting adjourn at approximately 6:16 p.m. The motion was seconded by Mr. Bonforte and carried by voice vote.

The Berdahl stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,


Mr. William R. Baarck, P.E., Secretary