

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, May 16, 2017, at 6:00 p.m. at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. Barry J. Berdahl, Chairman presided.

All Resolutions are contained in the Resolutions portion of the minutes.

Members Present: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. William Leonard
Mr. Brian McPeak
Mr. David Twigg

Absent: Mr. Thomas "Bart" Barham, Vice Chairman
Mr. Robert Proto, Treasurer
Mr. Scott Hartman

Others Present: Mr. Michael A. Gianforte, P.E., Executive Director
Mr. Dennis J. Galvin, Engineering Manager
Mr. Kevin Kinneally, Financial Manager
Mr. John Vena, P.E., Representing the Firm of PS&S
Mr. David Laughlin, Esq., Birdsall & Laughlin, LLC
Mr. David Kaplan, Wiss & Company LLC

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Friday, December 29, 2016, and The Atlanticville on Thursday, December 29, 2016, and mailing the same on Thursday, December 22, 2016, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Thursday, December 22, 2016.

CHAIRMAN RULES OF QUORUM

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

**APPROVAL OF THE REGULAR MONTHLY
MEETING MINUTES OF APRIL 18, 2017**

Mr. Christopher moved that the minutes from the Regular Monthly Meeting held on **April 18, 2017**, be approved. The motion was seconded by Mr. Baarck and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. William Leonard
Mr. Brian McPeak
Mr. David J. Twigg

ABSENT: Mr. Thomas "Bart" Barham, Vice Chairman
Mr. Robert Proto, Treasurer
Mr. Scott Hartman

CORRESPONDENCE

The Authority received a letter from the residents of Little Silver Point Road requesting a contribution to remove the Authority's solvent based mark-out paint. They have hired a contractor but their contractor was unable to remove it. The Authority agreed unanimously to reimburse them for the \$1,100 cost to remove the mark-out paint.

PUBLIC COMMENT ON AGENDA

There was no comment from the public.

Mr. Berdahl turned the meeting over to Mr. David Kaplan, Wiss & Company LLC to give a summary of the audit.

David Kaplan introduced the Audit for the Fiscal Years ended October 31, 2016 and 2015. Mr. Kaplan reported the following: The report is filed timely. The State of New Jersey extended the due date for filing Authority audits to May 31st because of the delay that KPMG had in preparing certain information regarding GASB 68. With respect to our opinion the audit states that the Financial Statements referred to above present fairly and in all material respects the financial position of the Authority as of October 31, 2016 and 2015, and the respected changes in the financial position and cash flows thereof for the years then ended in accordance with the accounting principles generally accepted in the United States of America. Those words are also known as unmodified or unqualified opinion. As an auditee that is what you would be looking for. No qualifications or opinions whatsoever. And I am happy to report our opinion is unmodified. Mr. Kaplan then presented the financial highlights of the audit report. Mr. Kaplan then reviewed the specific comments contained in the audit and answered questions from the Board.

Mr. Bonforte, Personnel Committee Chairman, asked Mr. Kaplan, "What I am concerned about is how these things relate to people, and it is my understanding that this is an exceptional report, would that be correct?"

Mr. Kaplan reported: "Financially it is an unbelievable report and compliance wise these four issues are not material". Mr. Kaplan commented that the exceptional audit is more than just a reflection of the management, it's a reflection of the Boards' leadership that trickles down to management.

Discussion ensued

Mr. Bonforte reported that he spoke with Mr. Proto, who attended the audit exit conference, and Mr. Proto was very impressed with the audit and how it was handled. Mr. Proto asked Mr. Bonforte to share it with the Board.

**RESOLUTION #2017-05-47
ACCEPTING ANNUAL AUDIT REPORT FOR
THE FISCAL YEAR ENDING OCTOBER 31, 2016 AND 2015**

Mr. Christopher moved Resolution #2017-05-47 for adoption. The motion was seconded by Mr. Bonforte and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, PhD, Chairman
Mr. William Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Richard Tocci, Assistant Treasurer
Mr. William Leonard,
Mr. Brain McPeak
Mr. David Twigg

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. Robert Proto, Treasurer
Mr. Scott Hartman

**RESOLUTION #2017-05-48
RESOLUTION MEMORIALIZING THE ADOPTION AND
IMPLEMENTATION OF THE RECOMMENDATIONS STATED
IN THE FYE 2016 & 2015 AUTHORITY AUDIT**

Mr. Christopher moved Resolution #2017-05-48 for adoption. The motion was seconded by Mr. Bonforte and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, PhD, Chairman
Mr. William Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Richard Tocci, Assistant Treasurer
Mr. William Leonard
Mr. Brain McPeak
Mr. David Twigg

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. Robert Proto, Treasurer
Mr. Scott Hartman

ENGINEERING COMMITTEE

ENGINEERING MANAGER'S REPORT

CONTRACT 159- Aeration Basin Improvements: Mr. Galvin reported on the bio-filter and aeration basin projects. Mr. Galvin reported that Nick Gizzi is doing a good job handling the projects. Discussion ensued.

The Board was informed by Mr. Gianforte that Mr. Galvin has delivered to him a review of each individual that reports to the Process Review Committee, and there are some challenges. Mr. Galvin is handling the challenges but no negatives. The Board was updated on the overflowing manhole in the Borough of Rumson. The Board was also updated on the follow-up on the canine study in Borough of Fair Haven. Mr. Berdahl noted that the customer flows have been high and asked if there is any communication necessary.

Mr. Gianforte reported that he had a conversation with the Borough of Rumson about the situation.

RESOLUTION NO. 2017-05-41
RESOLUTION GRANTING AUTHORIZATION TO SIGN STATEMENTS
OF CONSENT FOR SANITARY SEWER EXTENSION
MARTIN MCDOLAND DEVELOPMENT GROUP
BOROUGH OF WEST LONG BRANCH

Mr. Tocci moved Resolution #2017-05-41 for adoption. The motion was seconded by Mr. Baarck and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, PhD, Chairman
Mr. Arno Weber, Assistant Secretary
Mr. John Bonforte
Mr. Gregory Christopher
Mr. William Leonard
Mr. Brain McPeak
Mr. David Twigg

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. Robert Proto, Treasurer
Mr. Scott Hartman

RESOLUTION NO. 2017-05-42
RESOLUTION GRANTING FINAL APPROVAL FOR A MINOR
SUBDIVISION PLAN TO LAVAL HOME DEVELOPMENT, LLC. FOR PROPERTY
KNOWN AS BLOCK 77, LOT 78; IN THE BOROUGH OF FAIR HAVEN

Mr. Tocci moved Resolution #2017-05-42 for adoption. The motion was seconded by Mr. Baarck and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, PhD, Chairman
Mr. Arno Weber, Assistant Secretary
Mr. John Bonforte
Mr. Gregory Christopher
Mr. William Leonard
Mr. Brain McPeak
Mr. David Twigg

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. Robert Proto, Treasurer
Mr. Scott Hartman

RESOLUTION NO. 2017-05-43
RESOLUTION AUTHORIZING THE RELEASE OF THE
PERFORMANCE GUARANTEE FOR KALIAN COMPANIES
FOR PROPERTY KNOWN AS CARRIAGE GATE AT LITTLE SILVER
BLOCK 58, LOTS 20.01, 25- 40, 44-60, IN THE
BOROUGH OF LITTLE SILVER, MONMOUTH COUNTY, NEW JERSEY

Mr. Tocci moved Resolution #2017-05-43 for adoption. The motion was seconded by Mr. Baarck and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, PhD, Chairman
Mr. Arno Weber, Assistant Secretary
Mr. John Bonforte
Mr. Gregory Christopher
Mr. William Leonard
Mr. Brain McPeak
Mr. David Twigg

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. Robert Proto, Treasurer
Mr. Scott Hartman

RESOLUTION NO. 2017-05-44
RESOLUTION GRANTING FINAL APPROVAL FOR A MINOR
SUBDIVISION PLAN TO STEVEN DENHOLTZ FOR PROPERTY
KNOWN AS BLOCK 28, LOT 2.01; IN THE BOROUGH OF MONMOUTH BEACH

Mr. Tocci moved Resolution #2017-05-44 for adoption. The motion was seconded by Mr. Baarck and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, PhD, Chairman
Mr. Arno Weber, Assistant Secretary
Mr. John Bonforte
Mr. Gregory Christopher
Mr. William Leonard
Mr. Brain McPeak
Mr. David Twigg

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. Robert Proto, Treasurer
Mr. Scott Hartman

RESOLUTION NO. 2017-05-45
RESOLUTION AUTHORIZING THE RELEASE OF THE
PERFORMANCE GUARANTEE, FOR SHREWSBURY MEADOWS,
FOR PROPERTY KNOWN AS BLOCK 70.02, LOT 6; IN THE
BOROUGH OF SHREWSBURY, MONMOUTH COUNTY, NEW JERSEY

Mr. Tocci moved Resolution #2017-05-45 for adoption. The motion was seconded by Mr. Baarck and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, PhD, Chairman
Mr. Arno Weber, Assistant Secretary
Mr. John Bonforte
Mr. Gregory Christopher
Mr. William Leonard
Mr. Brain McPeak
Mr. David Twigg

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. Robert Proto, Treasurer
Mr. Scott Hartman

FINANCIAL MANAGER'S REPORT

Mr. Kinneally had no additions to the Finance Manager's report.

RESOLUTION NO. 2017-05-46
AUTHORIZING PAYMENT OF BILLS

Mr. Berdahl moved Resolution #2017-05-46 for adoption. The motion was seconded by Mr. Baarck and carried by the following vote on roll call:

AYES: Mr. Arno Weber, Assistant Secretary
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory Christopher
Mr. William Leonard
Mr. Brain McPeak
Mr. David Twigg

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. Robert Proto, Treasurer
Mr. Scott Hartman

PERSONNEL COMMITTEE

Mr. Bonforte noted the Personnel committee's working relationship with the Union which is very important. Discussion ensued regarding office hours and there were no objections to the summer hours June 5th through September 8th.

**RESOLUTION NO. 2017-05-49
RESOLUTION APPROVING TRAINING AND
CONFERENCE REQUESTS**

Mr. Berdahl moved Resolution #2017-05-49 for adoption. The motion was seconded by Mr. Baarck and carried by the following vote on roll call:

AYES: Mr. Arno Weber, Assistant Secretary
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory Christopher
Mr. William Leonard,
Mr. Brain McPeak
Mr. David Twigg

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. Robert Proto, Treasurer
Mr. Scott Hartman

**RESOLUTION NO. 2017-05-50
RESOLUTION ESTABLISHING ANNUAL SALARIES FOR
CERTAIN ADMINISTRATIVE PERSONNEL**

Mr. Berdahl moved Resolution #2017-05-50 for adoption. The motion was seconded by Mr. Baarck and carried by the following vote on roll call:

AYES: Mr. Arno Weber, Assistant Secretary
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory Christopher
Mr. William Leonard
Mr. Brain McPeak
Mr. David Twigg

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. Robert Proto, Treasurer
Mr. Scott Hartman

LEGAL COMMITTEE

**RESOLUTION NO: 2017-05-51
Resolution Awarding the Design Contract for Sanitary Sewer
Replacement for the Oceanport Section of Fort Monmouth**

Mr. Tocci moved Resolution #2017-05-51 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

AYES: Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. John Bonforte
Mr. Gregory Christopher
Mr. William Leonard,
Mr. Brain McPeak
Mr. David Twigg

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. Robert Proto, Treasurer
Mr. Scott Hartman

RESOLUTION NO: 2017-05-52
RESOLUTION TO GO INTO EXECUTIVE SESSION
AND CLOSE THE MEETING TO THE PUBLIC FOR THE
DISCUSSION OF PERSONNEL MATTERS

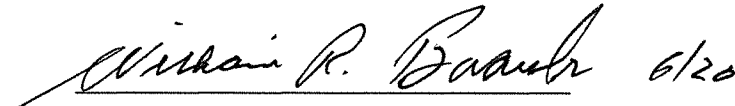
OLD BUSINESS

There was no old business to report.

NEW BUSINESS

There was no new business to report.

Respectfully submitted,


Mr. William R, Baarck, Secretary