

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, November 21, 2017, at 6:00 p.m. at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. Barry J. Berdahl, Chairman, presided.

Members Present: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Robert Proto, Treasurer
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Brain McPeak
Mr. Gregory J. Christopher
Mr. William Leonard
Mr. Scott Hartman

Absent: Mr. David Twigg

Others Present: Mr. Michael A. Gianforte, P.E., Executive Director
Mr. Dennis J. Galvin, Engineering Manager
Mr. Kevin Kinneally, Financial Manager
Mr. John Vena, P.E., Representing the Firm of PS&S
Mr. David Laughlin, Esq., Birdsall & Laughlin, LLC

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Friday, December 29, 2016, and The Atlanticville on Thursday, December 29, 2016, and mailing the same on Thursday, December 22, 2016, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Thursday, December 22, 2016.

CHAIRMAN RULES OF QUORUM

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

A Moment of Silence was observed for Commissioner Arno H. Weber

Resolution #2017-11-103 Commending Commissioner Arno Weber and recognizing his years in volunteer service to the Two Rivers Water Reclamation Authority.

Mr. Berdahl moved Resolutions #2017-11-103 for adoption. The motion was seconded by Mr. Tocci and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Robert Proto, Treasurer
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Brain McPeak
Mr. Gregory J. Christopher
Mr. William Leonard
Mr. Scott Hartman

Absent: Mr. David Twigg

**APPROVAL OF THE REGULAR MONTHLY
MEETING MINUTES OF OCTOBER 17, 2017**

Mr. Barham moved that the minutes from the Regular Monthly Meeting held on October 17, 2017, be approved. The motion was seconded by Mr. Bonforte and carried by voice vote.

CORRESPONDENCE

Mr. Gianforte reported on the following items of correspondence: Memo from Brian Rice regarding the DEP investigating in Fair Haven around Fourth Creek. Memo from Gregory JnoBaptiste on the Cyber Security & SCADA Upgrade status.

PUBLIC COMMENT ON AGENDA

ENGINEERING COMMITTEE

ENGINEERING MANAGER'S REPORT

Mr. Galvin reported that the Authority is moving forward with the pipe lining project and there is a meeting next week with T&M Associates to finalize the design.

Mr. Galvin reported that the Authority moved forward with the Bus Duct replacement project and ordered the contract through Electro Maintenance. This will be to replace the Bus Duct with pipe and cable in the amount of \$183,200.00. Mr. Baarck requested a copy of the developer's agreement executed by RPM-Fort Monmouth. Mr. Christopher had a question on the annual inspection report regarding stair treads. Mr. John Vena responded that this will be addressed. Discussion ensued.

FINANCIAL MANAGER'S REPORT

Mr. Kinneally had no additions to the Finance Manager's report.

**RESOLUTION NO. 2017-11-104
AUTHORIZING PAYMENT OF BILLS**

Mr. Proto moved Resolution #2017-11-104 for adoption. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

AYES:

Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Robert Proto, Treasurer
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Brain McPeak
Mr. Gregory J. Christopher
Mr. William Leonard
Mr. Scott Hartman

Absent:

Mr. David Twigg

Mr. Baarck asked if the Maser Design of Fort Monmouth is current in their reimbursement from FMERA, and Mr. Kinneally responded yes.

PERSONNEL COMMITTEE

Mr. Bonforte would like to nominate Mr. Hartman as the Assistant Secretary.

CYBER COMMITTEE

Mr. Gianforte handed out an update from Gregory JnoBaptiste dated November 21, 2017 on Cyber Security and SCADA. Mr. Gianforte provided a brief explanation on the Cyber Security.

CONSENT AGENDA (For Resolutions 2017-11-105 through 115)

- Res. #2017-11-105; APPROVING FINAL CLOSE OUT OF CONTRACT NO. 170 MANHOLE REHABILITATION
- Res. #2017-11-106; AUTHORIZING ADVERTISEMENT FOR BIOSOLIDS HAULING CONTRACT NO. 176
- Res. #2017-11-107; AUTHORIZING MARTIN RYSER TO INSTALL A TEMPORARY LANDSCAPE STORAGE CONTAINER ACROSS THE SANITARY SEWER EASEMENT ON PROPERTY KNOWN AS BLOCK 1, LOT 16 IN THE BOROUGH OF WEST LONG BRANCH
- Res. #2017-11-108; APPROVING A WORK ORDER FOR ADDITIONS AND MODIFICATIONS TO THE PLANT CCTV SYSTEMS
- Res. #2017-11-109; AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE ATLANTIC COUNTY UTILITIES AUTHORITY FOR DISPOSAL OF SLUDGE
- Res. #2017-11-110; APPROVING THE EMERGENCY REPAIRS TO FAILED BUS DUCT
- Res. #2017-11-111; GRANTING AUTHORIZATION TO ENDORSE A DEVELOPERS AGREEMENT WITH HIGHVIEW HOMES JB, LLC. BOROUGH OF WEST LONG BRANCH
- Res. #2017-11-113; RESOLUTION AWARDDING OUTFALL INSPECTION
- Res. #2017-11-114; AUTHORIZING THE PURCHASE OF 12 HIGHLAND AVENUE, MONMOUTH BEACH, NJ
- Res. #2017-11-115; GRANTING TENTATIVE APPROVAL TO 195 HIGHWAY 36, LLC PERTAINING TO NJDOT PERMIT FOR SEWER SERVICE
- Res. #2017-11-116; TO GO INTO EXECUTIVE SESSION AND CLOSE THE MEETING TO THE PUBLIC FOR THE DISCUSSION OF LEGAL OR PERSONNEL MATTERS (IF NEEDED).

Mr. Baarck requested that Resolution #2017-11-112 be removed from the consent agenda.

Mr. Barham moved Resolutions #2017-11-105 through 115 for adoption (excluding 2017-11-112). The motion was seconded by Mr. Bonforte and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Robert Proto, Treasurer
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Brain McPeak
Mr. Gregory J. Christopher
Mr. William Leonard
Mr. Scott Hartman

Absent: Mr. David Twigg

OPEN TO THE PUBLIC

John Skimelis addressed the Board with the following issues:

- He has had paychecks that were originally not correct during his 29.5 years and demanded action
- He stated that he will not cooperate with direct deposit
- He stated that he does not agree with prorating vacation time (In accordance with the contract)
- He stated that the Authority needs an HR person
- He stated that ADP always did his check wrong and now we switched to a new company Paylocity
- He stated that he will come back if need be.

The Board said they will look into this matter.

LEGAL COMMITTEE

RESOLUTION #2017-11-116

To Go into Executive Session and Close the Meeting to the Public for the Discussion of Legal Matters.

Mr. Berdahl moved Resolution #2017-11-116 for adoption. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Robert Proto, Treasurer
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Brain McPeak
Mr. William Leonard
Mr. Scott Hartman

Absent: Mr. David Twigg

RE-OPEN TO THE PUBLIC

The meeting was reopened to the public at approximately 6:30 p.m. by motion of Mr. Berdahl. The motion was seconded by Mr. Proto and carried by voice vote.

Mr. Baarck moved Resolutions #2017-11-112 for adoption. The motion was seconded by Mr. Bonforte and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Robert Proto, Treasurer
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Brain McPeak
Mr. Gregory J. Christopher
Mr. William Leonard
Mr. Scott Hartman

Absent: Mr. David Twigg

OLD BUSINESS

There was no old business to report.

NEW BUSINESS

Mr. Christopher asked a question related to the law and use of domestic material.

Mr. Barham moved that the meeting adjourn at approximately 6:35 p.m. The motion was seconded by Mr. Berdahl and carried by voice vote.

Mr. Berdahl stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,



Mr. William R, Baarck, Secretary