

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Monday, November 14, 2016, at 6:00 p.m. at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. William E. Leonard, Chairman presided

All Resolutions are contained in the Resolutions portion of the minutes.

Members Present: Mr. William E. Leonard, Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Brian McPeak
Mr. Robert Proto

ABSENT: Mr. Thomas Barham, Vice Chairman
Mr. Richard Tocci, Assistant Treasurer
Mr. William W. Nolze

Others Present: Mr. Michael A. Gianforte, P.E., Executive Director
Mr. Kevin Kinneally, Financial Manager
Mr. Dennis J. Galvin, Engineering Manager
Mr. David Applegate, P.E., Representing the Firm of PS&S
Mr. David Laughlin, Esq., Birdsall & Laughlin, LLC

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Friday, December 29, 2015, and The Atlanticville on Thursday, December 31, 2015, and mailing the same on Thursday, December 18, 2015, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Thursday, December 18, 2015.

CHAIRMAN RULES OF QUORUM

Mr. Leonard declared that a quorum was present. All present saluted the American Flag.

**APPROVAL OF THE REGULAR MONTHLY
MEETING MINUTES OF OCTOBER 18, 2016**

Mr. McPeak moved that the minutes from the Regular Monthly Meeting held, October 18, 2016, be approved. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

Members Present: Mr. William E. Leonard, Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Brian McPeak
Mr. Robert Proto

ABSENT: Mr. Thomas Barham, Vice Chairman
Mr. Richard Tocci, Assistant Treasurer
Mr. William W. Nolze

CORRESPONDENCE

Mr. Gianforte reported on the following items of correspondence:

1st item: The Authority received notice from the JIF referencing the 2016 Dividend in the amount of \$34,508.36 which will be in the form of a credit.

2nd item: The Authority received the Adopted Authority Budget 2017 from the State.

PUBLIC COMMENT ON AGENDA

There was no one from the public present.

ENGINEERING COMMITTEE

ENGINEERING MANAGER'S REPORT

CONTRACT 141B- CCTV COLLECTION SYSTEM: Mr. Galvin reported the Red Zone project will be closing out tonight.

CONTRACT 148-BELT FILTER PRESS UPGRADES: Mr. Galvin reported the contract with Iron Hills will be also closed out tonight.

CONTRACT 155- STATION 12 Electrical Upgrades: Mr. Galvin stated that there are two resolutions on the agenda: one to address the emergency repairs; the other to authorize going to public bid to complete other improvements.

CONTRACT 162- RIDGE ROAD MANHOLE REHABILITATION: Mr. Galvin stated that draft contract documents have been submitted to the Authority and are being reviewed and updated.

Discussions: Mr. Gianforte reported on the letter of intent (L.O.I.) from Ameresco. There were no objections from the Board that the Legal Chairman and the Executive Director finalize discussion on the LOI with Ameresco.

Mr. Gianforte read the following resolutions:

**RESOLUTION #2016-11-87
APPROVING FINAL CLOSE OUT AND FINAL PAYMENT OF
CONTRACT NO. 141B-REDZONE ROBOTICS, INC. FOR THE INTERNAL INSPECTION
OF SANITARY GRAVITY SEWER COLLECTION SYSTEM**

Mr. Berdahl moved Resolution #2016-11-87 for adoption. The motion was seconded by Mr. McPeak, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Brian McPeak
Mr. Robert Proto

ABSENT: Mr. Thomas Barham, Vice Chairman
Mr. Richard Tocci, Assistant Treasurer
Mr. William W. Nolze

**RESOLUTION #2016-11-88
APPROVING FINAL CLOSE OUT AND FINAL PAYMENT OF
CONTRACT NO. 148-IRON HILLS CONSTRUCTION, INC.
FOR THE BELT FILTER PRESS UPGRADES**

Mr. Berdahl moved Resolution #2016-11-88 for adoption. The motion was seconded by Mr. McPeak, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Brian McPeak
Mr. Robert Proto

ABSENT: Mr. Thomas Barham, Vice Chairman
Mr. Richard Tocci, Assistant Treasurer
Mr. William W. Nolze

**RESOLUTION #2016-11-89
AUTHORIZING BELT FILTER PRESS #1 REHABILITATION
BY PROPRIETARY CONTRACTOR, KOMLINE-SANDERSON**

Mr. Berdahl moved Resolution #2016-11-89 for adoption. The motion was seconded by Mr. McPeak, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Brian McPeak
Mr. Robert Proto

ABSENT: Mr. Thomas Barham, Vice Chairman
Mr. Richard Tocci, Assistant Treasurer
Mr. William W. Nolze

**RESOLUTION #2016-11-90
AUTHORIZING ADVERTISEMENT FOR
VARIOUS CONTRACTS**

Mr. Berdahl moved Resolution #2016-11-90 for adoption. The motion was seconded by Mr. McPeak, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Brian McPeak
Mr. Robert Proto

ABSENT: Mr. Thomas Barham, Vice Chairman
Mr. Richard Tocci, Assistant Treasurer
Mr. William W. Nolze

**RESOLUTION #2016-11-91
APPROVING A WORK ORDER TO
KEYSTONE ENGINEERING GROUP FOR ENGINEERING SERVICES
FOR PUMP STATION #12 HVAC EVALUATION**

Mr. Berdahl moved Resolution #2016-11-91 for adoption. The motion was seconded by Mr. McPeak, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Brian McPeak
Mr. Robert Proto

ABSENT: Mr. Thomas Barham, Vice Chairman
Mr. Richard Tocci, Assistant Treasurer
Mr. William W. Nolze

**RESOLUTION #2016-11-92
APPROVING THE EMERGENCY REPAIRS
TO PUMP STATION #12**

Mr. Berdahl moved Resolution #2016-11-92 for adoption. The motion was seconded by Mr. McPeak, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Brian McPeak
Mr. Robert Proto

ABSENT: Mr. Thomas Barham, Vice Chairman
Mr. Richard Tocci, Assistant Treasurer
Mr. William W. Nolze

CONSULTING ENGINEER'S REPORT

Mr. Applegate had no additions to the Consulting Engineer's Report. Mr. Baarck asked for an Update on Oregé. Mr. Applegate and Mr. Gianforte gave a brief explanation and noted that the Authority is waiting for other plants to be up and running. Mr. McPeak asked about the annual inspection report referencing the gas protection equipment. Mr. Gianforte gave a summary on the equipment. Mr. Christopher asked about the location selection of by-pass connections at the Pump Stations. Mr. Gianforte responded and gave a report on the piping and fittings.

OPERATIONS MANAGER'S REPORT

Mr. Seaman had no additions to the Operations Manager's report.

FINANCE AND INSURANCE COMMITTEE

FINANCIAL MANAGER'S REPORT

RESOLUTION #2016-11-93 AUTHORIZING PAYMENT OF BILLS

Mr. Berdahl moved Resolution #2016-11-93 for adoption. The motion was seconded by Mr. Bonforte, and carried by the following vote on roll call:

AYES:	Mr. William E. Leonard, Chairman
	Mr. William R. Baarck, PE, Secretary
	Mr. Arno Weber, Assistant Secretary
	Mr. Barry J. Berdahl, Ph. D, Treasurer
	Mr. John Bonforte
	Mr. Gregory J. Christopher
	Mr. Scott Hartman
	Mr. Brian McPeak
	Mr. Robert Proto
ABSENT:	Mr. Thomas Barham, Vice Chairman
	Mr. Richard Tocci, Assistant Treasurer
	Mr. William W. Nolze

**RESOLUTION #2016-11-94
AUTHORIZING THE PURCHASE OF ELECTRICIAN'S
VAN WITH TRAILER HITCH THROUGH THE STATE CONTRACT
AND AUTHORIZE THE SALE OF THE EXISTING VAN**

Mr. Berdahl moved Resolution #2016-11-94 for adoption. The motion was seconded by Mr. Christopher and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Brian McPeak
Mr. Robert Proto

ABSENT: Mr. Thomas Barham, Vice Chairman
Mr. Richard Tocci, Assistant Treasurer
Mr. William W. Nolze

PERSONNEL COMMITTEE

**RESOLUTION #2016-11-95
AUTHORIZING THE HIRING OF A TEMPORARY INTERN**

Mr. Berdahl moved Resolution #2016-11-95 for adoption. The motion was seconded by Mr. Hartman and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Brian McPeak
Mr. Robert Proto

ABSENT: Mr. Thomas Barham, Vice Chairman
Mr. Richard Tocci, Assistant Treasurer
Mr. William W. Nolze

Mr. Gianforte gave a summary of what the intern's new duties and procedures will entail. Mr. Gianforte also discussed the new scanners, which the billing department will be using for the deposit of checks.

LEGAL COMMITTEE

**RESOLUTION #2016-11-96
AMENDMENT OF THE AUTHORITY'S
SITE USE AGREEMENT WITH WEATHERFLOW, INC.**

Mr. Baarck moved Resolution #2016-11-96 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Brian McPeak
Mr. Robert Proto

ABSENT: Mr. Thomas Barham, Vice Chairman
Mr. Richard Tocci, Assistant Treasurer
Mr. William W. Nolze

**RESOLUTION #2016-11-97
ASSIGNMENT OF AUTHORITY'S AGREEMENT
WITH WECARE ORGANICS, LLC TO WECARE DENALI, LLC**

Mr. Baarck moved Resolution #2016-11-97 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mr. Brian McPeak
Mr. Robert Proto

ABSENT: Mr. Thomas Barham, Vice Chairman
Mr. Richard Tocci, Assistant Treasurer
Mr. William W. Nolze

OLD BUSINESS

There was no old business to report.

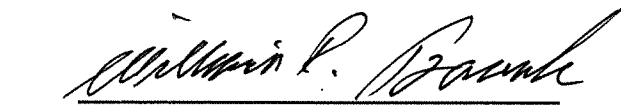
NEW BUSINESS

There was no new business to report.

Mr. Leonard moved that the Meeting adjourn at approximately 6:30 p.m. The motion was seconded by Mr. Baarck and carried by voice vote.

Mr. Leonard stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,


Mr. William R. Baarck, P.E., Secretary