

**TWO RIVERS WATER RECLAMATION AUTHORITY  
ONE HIGHLAND AVENUE  
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, September 20, 2016, at 6:00 p.m. at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. Thomas Barham, Vice Chairman Presided.

All Resolutions are contained in the Resolutions portion of the minutes.

**Members Present:** Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. Gregory J. Christopher  
Mr. William W. Nolze  
Mr. Brian McPeak  
Mr. Robert Proto  
Mr. Scott Hartman

**Members Absent:** Mr. William E. Leonard, Chairman  
Mr. John Bonforte

**Others Present:** Mr. Michael A. Gianforte, P.E., Executive Director  
Mr. Gregory Seaman, Operations Manager  
Mr. Kevin Kinneally, Financial Manager  
Mr. Dennis J. Galvin, Engineering Manager  
Mr. David Applegate, P.E., Representing the Firm of PS&S  
Mr. David Laughlin, Esq., Birdsall & Laughlin, LLC

**NOTICE OF REGULAR MEETING**

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Friday, December 29, 2015, and The Atlanticville on Thursday, December 31, 2015, and mailing the same on Thursday, December 18, 2015, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Thursday, December 18, 2015.

**CHAIRMAN RULES OF QUORUM**

Mr. Barham declared that a quorum was present. All present saluted the American Flag.

**APPROVAL OF THE REGULAR MONTHLY  
MEETING MINUTES OF AUGUST 15, 2016**

Mr. Barham moved that the minutes from the Regular Monthly Meeting held August 15, 2016, be approved. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

**AYES:** Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. Gregory J. Christopher  
Mr. William W. Nolze  
Mr. Brian McPeak  
Mr. Robert Proto

**Members Absent:** Mr. William E. Leonard, Chairman  
Mr. John Bonforte

**Abstain:** Mr. Scott Hartman

**CORRESPONDENCE**

Mr. Gianforte reported on the following item of correspondence: Mr. Gianforte discussed the Wells Fargo Bank current situation.

**PUBLIC COMMENT ON AGENDA**

There was no one from the public present.

**ENGINEERING COMMITTEE**

**ENGINEERING MANAGER'S REPORT**

Mr. Gianforte reported on the Engineering Manager's Report: Mr. Baarck inquired about the John Winston invoice for this month. Mr. Gianforte gave a brief explanation on the invoice.

**Discussions:**

Navesink River Municipalities Pipeline Protection Project.

Mr. Gianforte reported on the field work done by the Navesink project.

**Fort Monmouth Infrastructure in Oceanport:**

Mr. Gianforte discussed a draft RFP of the project. The latest is that their site development committee has recommended to their full Board to authorize \$300,000.00 towards the design of the pump station, north interjector and south interjector, the estimated that the Authority gave them was \$327,000.00. Mr. Gianforte reported that the Authority might need to do an RFP. Mr. Gianforte, Mr. Galvin and Mr. Laughlin prepared a draft form RFP. Mr. Gianforte reported that the Authority will wait to hear from FMERA to take any action. Mr. Baarck asked if it would be possible for the bidders to state a laborer's rate. Mr. Gianforte that this could be possible. Further discussion ensued.

**RESOLUTION #2016-09-67  
APPROVING BELT FILTER PRESS #1 REHABILITATION**

Mr. Tocci moved Resolution #2016-09-67 for adoption. The motion was seconded by Mr. Berdahl, and carried by the following vote on roll call:

**AYES:** Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. Gregory J. Christopher  
Mr. William W. Nolze  
Mr. Brian McPeak  
Mr. Robert Proto  
Mr. Scott Hartman

**Members Absent:** Mr. William E. Leonard, Chairman  
Mr. John Bonforte

Mr. Christopher asked what the price on this was. Mr. Gianforte responded the estimated price for materials only from Komline Sanderson approximately \$133,000.00 and then installation costs also from different vender.

**RESOLUTION #2016-09-68  
APPROVING CHANGE ORDER #3  
BELT FILTER PRESS CONTRACT 148**

Mr. Tocci moved Resolution #2016-09-68 for adoption. The motion was seconded by Mr. Berdahl, and carried by the following vote on roll call:

**AYES:** Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. Gregory J. Christopher  
Mr. William W. Nolze  
Mr. Brian McPeak  
Mr. Robert Proto  
Mr. Scott Hartman

**Members Absent:** Mr. William E. Leonard, Chairman  
Mr. John Bonforte

**RESOLUTION #2016-09-69  
APPROVING CHANGE ORDER #4  
BELT FILTER PRESS CONTRACT 148**

Mr. Tocci moved Resolution #2016-09-69 for adoption. The motion was seconded by Mr. Berdahl, and carried by the following vote on roll call:

**AYES:** Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. Gregory J. Christopher  
Mr. William W. Nolze  
Mr. Brian McPeak  
Mr. Robert Proto  
Mr. Scott Hartman

**Members Absent:** Mr. William E. Leonard, Chairman  
Mr. John Bonforte

**RESOLUTION #2016-09-70  
APPROVING A WORK ORDER TO  
PAULUS, SOKOLOWSKI & SARTOR FOR ENGINEERING SERVICES  
FOR AERATION TANK DIFFUSER REPLACEMENT**

Mr. Tocci moved Resolution #2016-09-70 for adoption. The motion was seconded by Mr. Berdahl, and carried by the following vote on roll call:

**AYES:** Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. Gregory J. Christopher  
Mr. William W. Nolze  
Mr. Robert Proto  
Mr. Scott Hartman

**Members Absent:** Mr. William E. Leonard, Chairman  
Mr. John Bonforte

\*Mr. Brian McPeak left the room and did not vote on Resolutions #2016-09-70 and #2019-09-72.

**RESOLUTION #2016-09-71  
RENEWAL OF INDUSTRIAL WASTE WATER DISCHARGE PERMIT FOR  
MEDTRONIC, INC., FOR PROPERTY KNOWN AS 201 INDUSTRIAL WAY;  
IN THE BOROUGH OF EATONTOWN**

Mr. Tocci moved Resolution #2016-09-71 for adoption. The motion was seconded by Mr. Berdahl, and carried by the following vote on roll call:

**AYES:** Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. Gregory J. Christopher  
Mr. William W. Nolze  
Mr. Brian McPeak  
Mr. Robert Proto  
Mr. Scott Hartman

**Members Absent:** Mr. William E. Leonard, Chairman  
Mr. John Bonforte

Mr. Christopher asked who the applicant was. Mr. Gianforte responded that it was a renewal application permit from Medtronic located on Industrial Way, Eatontown.

**CONSULTING ENGINEER'S REPORT**

Mr. Applegate had no additions to the Consulting Engineer's Report.

**OPERATIONS MANAGER'S REPORT**

Mr. Seaman had no additions to the Operations Manager's Report.

**FINANCE AND INSURANCE COMMITTEE**

**FINANCIAL MANAGER'S REPORT**

**RESOLUTION #2016-09-72  
AUTHORIZING PAYMENT OF BILLS**

Mr. Berdahl confirmed with Mr. Kinneally that the amount of the bills was correct and moved Resolution #2016-09-72 for adoption. The motion was seconded by Mr. Baarck, and carried by the following vote on roll call:

**AYES:**

- Mr. Thomas Barham, Vice Chairman
- Mr. William R. Baarck, PE, Secretary
- Mr. Arno Weber, Assistant Secretary
- Mr. Barry J. Berdahl, Ph. D, Treasurer
- Mr. Richard Tocci, Assistant Treasurer
- Mr. Gregory J. Christopher
- Mr. William W. Nolze
- Mr. Brian McPeak
- Mr. Robert Proto
- Mr. Scott Hartman

**Members Absent:**

- Mr. William E. Leonard, Chairman
- Mr. John Bonforte

**\*Mr. Brian McPeak left the room and did not vote on Resolutions #2016-09-70 and #2019-09-72.**

Mr. Baarck asked what the total payment was received from FEMA. Mr. Kinneally reported that the most recent check received on August 6, 2016 was in the amount of \$57,170.65 represented direct administrative costs for the pickup of debris, total to date was \$1,399,078.38. The services of Witt are not being used at this time. Mr. Gianforte reported that they will contact them when the time comes. Mr. Gianforte gave a brief explanation on certain FEMA situations from other Sewerage Authorities.

**PERSONNEL COMMITTEE**

Mr. Gianforte reported on the new office hours 8:00am to 4:30pm. There were no objections.

**RESOLUTION #2016-09-73  
APPROVING TRAINING AND CONFERENCE REQUESTS**

Mr. Berdahl moved Resolution #2016-09-73 for adoption. The motion was seconded by Mr. Tocci, and carried by the following vote on roll call:

**AYES:**

- Mr. Thomas Barham, Vice Chairman
- Mr. William R. Baarck, PE, Secretary
- Mr. Arno Weber, Assistant Secretary
- Mr. Barry J. Berdahl, Ph. D, Treasurer
- Mr. Richard Tocci, Assistant Treasurer
- Mr. Gregory J. Christopher
- Mr. William W. Nolze
- Mr. Brian McPeak
- Mr. Robert Proto
- Mr. Scott Hartman

**Members Absent:**

- Mr. William E. Leonard, Chairman
- Mr. John Bonforte

**RESOLUTION #2016-09-74  
RATIFYING THE HIRING OF AN EMPLOYEE**

Mr. Berdahl moved Resolution #2016-09-74 for adoption. The motion was seconded by Mr. Tocci, and carried by the following vote on roll call:

**AYES:** Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. Gregory J. Christopher  
Mr. William W. Nolze  
Mr. Brian McPeak  
Mr. Robert Proto  
Mr. Scott Hartman

**Members Absent:** Mr. William E. Leonard, Chairman  
Mr. John Bonforte

**RESOLUTION #2016-09-75  
AMENDING THE PERSONNEL POLICIES  
AND PROCEDURES MANUAL**

Mr. Berdahl moved Resolution #2016-09-75 for adoption. The motion was seconded by Mr. Tocci, and carried by the following vote on roll call:

**AYES:** Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. Gregory J. Christopher  
Mr. William W. Nolze  
Mr. Brian McPeak  
Mr. Robert Proto  
Mr. Scott Hartman

**Members Absent:** Mr. William E. Leonard, Chairman  
Mr. John Bonforte

**RESOLUTION #2016-09-76  
ACCELERATE THE PAY OF THE ELECTRICIAN**

Mr. Berdahl moved Resolution #2016-09-76 for adoption. The motion was seconded by Mr. Tocci, and carried by the following vote on roll call:

**AYES:** Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. William W. Nolze  
Mr. Brian McPeak  
Mr. Robert Proto  
Mr. Scott Hartman

**NAY:** Mr. Gregory J. Christopher

**Members Absent:** Mr. William E. Leonard, Chairman  
Mr. John Bonforte

**RESOLUTION #2016-09-77  
ESTABLISHING THE POSITION OF ELECTRICIAN  
AND ELIMINATING THE POSITION OF MECHANICAL ELECTRICIAN**

Mr. Berdahl moved Resolution #2016-09-77 for adoption. The motion was seconded by Mr. Tocci, and carried by the following vote on roll call:

**AYES:** Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. Gregory J. Christopher  
Mr. William W. Nolze  
Mr. Brian McPeak  
Mr. Robert Proto  
Mr. Scott Hartman

**NAY:** Mr. Gregory J. Christopher  
**Members Absent:** Mr. William E. Leonard, Chairman  
Mr. John Bonforte

Mr. Gianforte gave a brief summary on the new salary scale for establishing the position of electrician and eliminating the position mechanical electrician. Mr. Gianforte reported that he has also contact other local Authorities inquiring as to the salaries for this position. Mr. Gianforte gave the recommendation for this proposal. Discussion ensued.

**LEGAL COMMITTEE**

Mr. Baarck gave a summary on the Navesink River Municipalities Pipeline Protection Project.



**OLD BUSINESS**

There was no old business to report.

**NEW BUSINESS**

There was no new business to report.

Mr. Berdahl moved that the Meeting adjourn at approximately 6:36p.m. The motion was seconded by Mr. Baarck and carried by voice vote.

Mr. Barham stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,



Mr. William R. Baarck, P.E., Secretary