

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, August 20, 2013, at 6:00 PM at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. William E. Leonard, Chairman, presided.

All Resolutions are contained in the Resolutions portion of the minutes.

Members Present: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. John Bonforte
Mr. Scott Hartman
Mr. William W. Nolze
Mr. Brian McPeak
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta

Members Absent: Mr. Richard Tocci, Assistant Treasurer

Others Present: Mr. Michael A. Gianforte, P.E., Executive Director
Mr. Gregory Seaman, Operations Manager
Mr. Dennis J. Galvin, P.E., Engineering Manager
Mr. Kevin Kinneally, Financial Manager
Mr. David Laughlin, Esq., Birdsall & Laughlin, LLC
Mr. David Applegate, PS&S Professional Services

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Tuesday, December 25, 2012, and The Atlanticville on Thursday, December 27, 2012, and mailing the same on Wednesday, December 19, 2012, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Wednesday, December 19, 2012.

CHAIRMAN RULES OF QUORUM

Mr. Leonard declared that a quorum was present. All present saluted the American Flag.

**APPROVAL OF THE REGULAR MONTHLY MEETING
MINUTES OF JULY 16, 2013**

Mr. Barham moved that the minutes from the Regular Monthly Meeting held July 16, 2013 be approved as submitted. The motion was seconded by Mr. Nolze and carried by the following vote on roll call:

Members Present: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. John Bonforte
Mr. Scott Hartman
Mr. William W. Nolze
Mr. Brian McPeak

Members Absent: Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Arno Weber, Assistant Secretary
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta

Abstain: Mr. Richard Tocci, Assistant Treasurer

CORRESPONDENCE

Mr. Gianforte reported that there was one item of correspondence. A letter from Reussille Law Firm, LLC stated that the settlement offer was not acceptable to the Borough of Rumson.

Mr. Barham inquired about the late Mr. Frank Pinho's Wave Award from AEA. Mr. Gianforte gave Mr. Barham an update.

PUBLIC COMMENT ON AGENDA

There was no public present.

ENGINEERING MANAGER'S REPORT

CONTRACT 122C - STATION 12 & 13 BY-PASSES: Mr. Galvin reported that RD Zeuli will be onsite on Wednesday the 21st with a vendor to investigate resolution of the one outstanding issue related to threaded rod vs. bolts.

CONTRACT 132 - MANHOLE REHABILITATION: Mr. Galvin reported that the work will be postponed until the CCTV of the collection system. As part of the CCTV work, manholes will be inspected and a rating completed.

CONTRACT 138 - PAVEMENT RESTORATION: Mr. Galvin reported that the contractor started addressing the list and Rumson Place in Little Silver has been paved.

CONTRACT 141 - CCTV COLLECTION SYSTEM: Mr. Galvin reported that Authority is finalizing the contract documents with PS&S and the project is ready to go out to bid in September.

CONTRACT 142B - ADMIN PHASE 2: Mr. Galvin reported that the windows have been installed and work is underway in the Board Room to make it weather tight. The heating system is being installed and the walls are being restored in the offices. The project is still on schedule.

CONTRACT 143 - BLOWER REPLACEMENT: Mr. Galvin reported that Hatch Mott is reviewing the programming of the existing Turblex system for coordination of the new blower.

CONTRACT 146 - STATION 13 ELECTRIC UPGRADES: The bids have been received and the apparent low bidder is Electro Maintenance in the amount of \$224,000.00. Board action is anticipated at the meeting.

SUBDIVISION /SITE PLAN: 20 Gillespie LLC, Block 51, lots 27 & 30, Gillespie Avenue, Fair Haven

Mr. Galvin reported that the applicant is requesting final approval of the 3 lot subdivision tentatively approved in September.

Other-

- 1) Carriage Square—Little Silver—next to the Little Silver train station. Construction is anticipated in September. There is a resolution on the agenda for the Board's consideration authorizing Maser Consulting to complete the construction observation.

Mr. Christopher inquired about the Main Pump Station. Mr. Gianforte gave Mr. Christopher a brief update on the Main Pump Station.

Mr. Galvin gave a demonstration of the Authority's GIS system which is going to be utilized for the CCTV contract.

Mr. Galvin reported that the Authority received quotations to do some flow mitigation work to various structures on the Treatment Plant. There is a resolution for consideration approving work order to D&D Trenchless Solutions.

Mr. Gianforte read the following resolutions:

**RESOLUTION NO. 2013-08-89
AWARDING CONTRACT NO. 146
STATION 13 ELECTRICAL UPGRADES**

Mr. Barham moved Resolution #2013-08-89 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

AYES:	Mr. William E. Leonard, Chairman Mr. Thomas Barham, Vice Chairman Mr. William R. Baarck, PE, Secretary Mr. Arno Weber, Assistant Secretary Mr. John Bonforte Mr. Scott Hartman Mr. William W. Nolze Mr. Brian McPeak Mr. Barry J. Berdahl, Ph. D, Treasurer Mr. Gregory J. Christopher Mrs. Catherine D. LaPorta
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Members Absent:	Mr. Richard Tocci, Assistant Treasurer
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Mr. Gianforte reported that this is considered an improvement project the Authority has discussed from FEMA. Mr. Gianforte stated that the Authority is still waiting from FEMA on how to officially apply

**RESOLUTION NO. 2013-08-90
APPOINTING SPECIAL ENGINEER FOR CONSTRUCTION OBSERVATION
SERVICES FOR "CARRIAGE GATE AT LITTLE SILVER",
BLOCK 58, LOTS 20.01, 25-40, 44-60; IN THE BOROUGH OF LITTLE SILVER**

Mr. Barham moved Resolution #2013-08-90 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. John Bonforte
Mr. Scott Hartman
Mr. William W. Nolze
Mr. Brian McPeak
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta

Members Absent: Mr. Richard Tocci, Assistant Treasurer

**RESOLUTION NO. 2013-08-91
APPROVING CHANGE ORDER #1 FOR
CONTRACT NO. 142B ADMIN PHASE 2**

Mr. Berdahl moved Resolution #2013-08-91 for adoption. The motion was seconded by Mr. Baarck and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. John Bonforte
Mr. Scott Hartman
Mr. William W. Nolze
Mr. Brian McPeak
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta

Members Absent: Mr. Richard Tocci, Assistant Treasurer

Discussion:

Mr. Gianforte stated that Mr. Tocci was unable to be present due to illness and sends his apologies. The Authority received a letter from the Engineers from Sandy Hook. The engineers are requesting that the Authority consider Sandy Hook abandoning their treatment plant and send their flow through Sea Bright to the Authority. Mr. Christopher inquired how much sand would the Authority get in and Mr. Gianforte said none. Further discussion ensued.

Mr. Gianforte read the following resolutions

**RESOLUTION NO. 2013-08-99
APPROVING WORK ORDER SANDY 2013-13 TO D & D TRENCHLESS SOLUTIONS
TO PROVIDE FLOOD MITIGATION SERVICES TO VARIOUS STRUCTURES
ON THE TREATMENT PLANT**

Mr. Berdahl moved Resolution #2013-08-99 for adoption. The motion was seconded by Mr. Baarck and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. John Bonforte
Mr. Scott Hartman
Mr. William W. Nolze
Mr. Brian McPeak
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta

Members Absent: Mr. Richard Tocci, Assistant Treasurer

**RESOLUTION NO. 2013-08-92
GRANTING FINAL APPROVAL FOR A MINOR
SUBDIVISION PLAN TO 20 GILLESPIE LLC FOR PROPERTY KNOWN AS
BLOCK 51, LOTS 27 & 30; IN THE BOROUGH OF FAIR HAVEN**

Mr. Berdahl moved Resolution #2013-08-92 for adoption. The motion was seconded by Mr. Baarck and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. John Bonforte
Mr. Scott Hartman
Mr. William W. Nolze
Mr. Brian McPeak
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta

ABSTAIN: Mr. Barry J. Berdahl, Ph. D, Treasurer

Members Absent: Mr. Richard Tocci, Assistant Treasurer

Mr. Nolze discussed a plan on how to handle the situation of another storm. Mr. Nolze stated his concern that FEMA may not be around next time. Mr. Gianforte reported that Mr. Kinneally has that budget information available. Mr. Nolze stated that he does not need actual numbers right now but this was something that needs to be considered.

CONSULTING ENGINEER'S REPORT

Mr. Applegate had no additions to the Consulting Engineer's Report.

OPERATION MANAGER'S REPORT

Mr. Gianforte reported that there were no additions to the Operations Manager's Report.

FINANCIAL MANAGER'S REPORT

**RESOLUTION NO. 2013-08-93
AUTHORIZING PAYMENT OF BILLS**

Mr. Berdahl moved Resolution #2013-08-93 for adoption. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. John Bonforte
Mr. Scott Hartman
Mr. William W. Nolze
Mr. Brian McPeak
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta

Members Absent: Mr. Richard Tocci, Assistant Treasurer

**RESOLUTION NO. 2013-08-94
AMEND BUDGET SUBSEQUENT TO ADOPTION
PURSUANT TO N.J.A.C. 5:31-2.8**

Mr. Berdahl moved Resolution #2013-08-94 for adoption. The motion was seconded by Mr. Bonforte and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. John Bonforte
Mr. Scott Hartman
Mr. William W. Nolze
Mr. Brian McPeak
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta

Members Absent: Mr. Richard Tocci, Assistant Treasurer

Mr. Gianforte reported on the correction to the 2013 Budget due to a credit that was applied twice when the budget was prepared 2 years ago.

Mr. Kinneally reported on the 2014 Budget. The largest difference of the Budget this year is the defeasances of the bonds which lowers the debt service.

RESOLUTION NO. 2013-08-95
2014 AUTHORITY BUDGET APPROVAL

Mr. Berdahl moved Resolution #2013-08-95 for adoption. The motion was seconded by Mr. Nolze and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. John Bonforte
Mr. Scott Hartman
Mr. William W. Nolze
Mr. Brian McPeak
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mrs. Catherine D. LaPorta

NAY: Mr. Gregory J. Christopher

Members Absent: Mr. Richard Tocci, Assistant Treasurer

Mr. Baarck inquired about terminology in the budget documents. Discussion ensued.

RESOLUTION NO. 2013-08-96
AUTHORIZING THE PURCHASE OF OFFICE FURNITURE

Mr. Berdahl moved Resolution #2013-08-96 for adoption. The motion was seconded by Mr. Christopher and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. John Bonforte
Mr. Scott Hartman
Mr. William W. Nolze
Mr. Brian McPeak
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta

Members Absent: Mr. Richard Tocci, Assistant Treasurer

Mr. Gianforte reported that this is a State contract purchase and three different State Contract vendor prices were received. The estimated total is \$67,000 but there will be a need to make minor adjustments.

PERSONNEL COMMITTEE

There was no Personnel business to report

**RESOLUTION NO. 2013-08-97
APPROVING TRAINING AND CONFERENCE REQUESTS**

Mr. Bonforte moved Resolution #2013-08-97 for adoption. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. John Bonforte
Mr. Scott Hartman
Mr. William W. Nolze
Mr. Brian McPeak
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta

Members Absent: Mr. Richard Tocci, Assistant Treasurer

LEGAL AFFAIRS

There was no Legal business to report

OLD BUSINESS

There was no old business to report.

NEW BUSINESS

There was no new business to report.

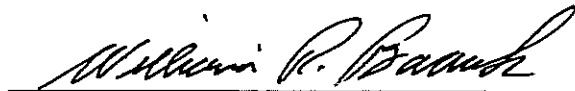
OPEN TO THE PUBLIC

There was no public present.

Mr. Leonard moved that the Meeting adjourn at approximately 6:48 p.m. The motion was seconded by Mr. Barham and carried by voice vote.

The Chairman stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,



Mr. William R. Baarck, PE, Secretary