

**PRIOR TO THE REGULAR MEETING FROM 5:00 TO 6:00
THERE WILL BE AN EMPLOYMENT PRACTICES LIABILITY
SEMINAR GIVEN BY CATE KIERNAN OF THE JIF.
YOU MUST ATTEND FOR THE AUTHORITY TO RECEIVE
THE \$250.00 PER PERSON CREDIT ON THE
AUTHORITY'S JIF PREMIUM**

THE CONNECTION FEE HEARING EXHIBITS HAVE BEEN DISTRIBUTED VIA E-MAIL
NOTE: Paper copies will be available at the meeting upon prior request. If you would like to receive paper copies of any of the Exhibits in advance of the meeting, please let me know. These exhibits include the Authority's Audit and the Member Town Agreement
A copy of the Connection Fee Calculation is in your package.

REGULAR MONTHLY MEETING AGENDA
FEBRUARY 19, 2013

1. Roll Call
2. Chairman calls to order
3. Flag Salute
4. **Public Hearing – Connection Fee**
 - a. Resolution #2013-02-09 To Amend Rules And Regulations Section 10 Connection Charge Schedule for Sewer Service and Section 11 Schedule of Charges and to Fix the Connection Fee
5. Approval of Regular Monthly Meeting Minutes of January 15, 2013.
6. Correspondence
7. Election of Officers
 - Report from Nominating Committee
 - a. Appointment and Confirmation of Committees
8. Public Comment on Agenda
9. Committee Reports
 - A. Engineering
 - i. Engineering Manager's Report

- ii. Current Contracts and Projects
 - a. Resolution **#2013-02-10** Awarding Contract No. 142E Debris Removal.
 - b. Resolution **#2013-02-11** Awarding Contract No. 142F Outfall Cleaning.
 - c. Resolution **#2013-02-12** Awarding Contract 142B Administration Building Phase I Repairs and Approving Change Order for Contract 142B Administration Building Phase I Repairs. (To be distributed at the meeting)

- iii. Discussions

- a. Siemens Claim

- iv. Work Orders

- a. Resolution **#2013-02-13** Approving Work Orders to Birdsell Services Group to Provide Professional Services – Sandy 2013-01 thru Sandy 2013-05.
 - b. Resolution **#2013-02-14** Approving a Work Order to Brown and Caldwell to Provide Professional Services for Emergency Structural Repairs to the Main Pump Station – Work Order Sandy 2013-06.

- v. Subdivisions

- vi. Consulting Engineer's Report

- vii. Operations Manager's Report

- B. Finance and Insurance

- a. Resolution **#2013-02-15** Authorizing Payment of Bills.
 - b. Resolution **#2013-02-16** Memorializing the Adoption and Implementation of the Recommendations stated in the 2012 Authority Audit.
 - c. Resolution **#2013-02-17** Memorializing the Adoption and Implementation of a Cash Management Plan.
 - d. Resolution **#2013-02-18** Authorizing the Executive Director to Enter into an Agreement for the Supply of Natural Gas.

e. Resolution **#2013-02-19** Of the Two Rivers Water Reclamation Authority Authorizing and Directing the Defeasance and Redemption of Certain Authority Refunding Revenue Bonds Therewith.

f. Resolution **#2013-02-20** Authorizing the Purchase of a Replacement Vehicle and the Sale of the Current Vehicle.

i. Discussions

C. Personnel

a. Resolution **#2013-02-21** Approving Training and Conference Requests.

b. Resolution **#2013-02-22** Memorializing the Hiring of an Employee.

i. Discussions

D. Legal Affairs

i. Discussions

Fee Waiver for people who do not currently qualify and have special circumstances.

a. Resolution **#2013-02-23** Appointing Birdsall Services Group as Authority Consulting Engineer.

b. Resolution **#2013-02-24** Appointing David Kaplan as Authority Auditor.

c. Resolution **#2013-02-25** Appointing David A. Laughlin, Esq. as Authority Attorney.

d. Resolution **#2013-02-26** Designating Official Newspapers.

e. Resolution **#2013-02-27** Designating Official Depository Banks.

f. Resolution **#2013-02-28** Appointing William Larkin as Broker of Record.

Presentation by James J. Darby

g. Resolution **#2013-02-29** Appointing James J. Darby as Financial Advisor of Record.

h. Resolution **#2013-02-30** Appointing McManimon & Scotland, LLC as Bond Counsel.

- i. Resolution #2013-02-31 Appointing Employee Consulting Associates for Authority Employee Assistance Program.
- j. Resolution #2013-02-32 to go into Executive Session and Close the meeting to the Public for the Discussion of Legal Matters. (If required)

- 10. Old Business
- 11. New Business
- 12. Open to the Public
- 13. Adjournment