

**TWO RIVERS WATER RECLAMATION AUTHORITY  
ONE HIGHLAND AVENUE  
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, February 21, 2012 at 6:00 PM at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. William E. Leonard, Chairman, presided.

All Resolutions are contained in the Resolutions portion of the minutes.

**Members Present:** Mr. William E. Leonard, Chairman  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mrs. Catherine D. LaPorta  
Mr. Brian McPeak

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, P.E., Secretary  
Mr. William W. Nolze  
Mr. Richard Tocci, Assistant Treasurer

**Others Present:** Mr. Michael A. Gianforte, P.E., Executive Director  
Mr. Gregory Seaman, Operations Manager  
Mr. Edward Griffin, Financial Manager  
Mr. Dennis J. Galvin, P.E., Engineering Manager  
Mr. David Applegate, P.E., Representing Birdsall Services Group  
Mr. David Laughlin., Birdsall & Laughlin, LLC  
Mr. David Kaplan, DAK CPA  
Ms. Carmen Wolfe, CSR

**NOTICE OF REGULAR MEETING**

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Sunday, December 25, 2011, and The Atlanticville on Wednesday, December 28, 2011, and mailing the same on Wednesday, December 21, 2011, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Wednesday, December 21, 2011.

**CHAIRMAN RULES OF QUORUM**

Mr. Leonard declared that a quorum was present. All present saluted the American Flag.

Mr. Leonard turned the meeting over to Mr. Laughlin to conduct a Public Hearing regarding the revised connection fee. Ms. Carmen Wolfe, CSR, recorded the attached transcript.

**RESOLUTION #2012-02-09  
AMEND RULES AND REGULATIONS  
SECTION 10 CONNECTION CHARGE SCHEDULE FOR SEWER  
SERVICE AND SECTION 11 SCHEDULE OF CHARGES  
AND TO FIX THE CONNECTION FEE**

Mr. Berdahl moved Resolution #2012-02-09 for adoption. The motion was seconded by Mr. Bonforte and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mrs. Catherine D. LaPorta  
Mr. Brian McPeak

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. William W. Nolze  
Mr. Richard Tocci, Assistant Treasurer

**APPROVAL OF THE REGULAR MONTHLY MEETING  
MINUTES OF JANUARY 17, 2012**

Mr. Bonforte moved that the minutes from the Regular Monthly Meeting held January 17, 2012 be approved as submitted. The motion was seconded by Mr. Weber and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mrs. Catherine D. LaPorta

**Abstain:** Mr. Brian McPeak

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. William W. Nolze  
Mr. Richard Tocci, Assistant Treasurer

**CORRESPONDENCE**

Mr. Gianforte reported the following correspondence: A letter was received from Mr. Wolfgang Skacel, NJDEP in reference to the inspection performed on December 9, 2011. The inspector determined that the Authority was in compliance with applicable department regulations and/or permit conditions.

The second item of correspondence was from the NJDEP notifying the Authority that the Surface Water Renewal Permit Application was considered administratively complete on February 7, 2012.

## APPOINTMENT OF NOMINATING COMMITTEE

### ELECTION OF OFFICERS

Mr. Leonard turned the meeting over to the Nominating Committee Chairman, Commissioner Bonforte for the Election of Officers. Mr. Bonforte stated that the Nominating Committee has met and makes the following nomination for the officers of the Authority for 2012: Mr. William Leonard to continue as Chairman; Mr. Barham to continue as Vice Chairman; Mr. Berdahl to continue as Treasurer; Mr. Tocci to continue as Assistant Treasurer; Mr. Baarck to continue as Secretary; and Mr. Weber to continue as Assistant Secretary.

Mr. Bonforte moved to close the nominations for the above listed officers for 2012 and to cast one vote for the slate of officers. The motion was seconded by Mr. Berdahl and carried by roll call.

**AYES:**

- Mr. William E. Leonard, Chairman
- Mr. Arno Weber, Assistant Secretary
- Mr. Barry J. Berdahl, Ph. D, Treasurer
- Mr. John Bonforte
- Mr. Gregory J. Christopher
- Mr. Scott Hartman
- Mrs. Catherine D. LaPorta
- Mr. Brian McPeak

**Members Absent:**

- Mr. Thomas Barham, Vice Chairman
- Mr. William R. Baarck, PE, Secretary
- Mr. William W. Nolze
- Mr. Richard Tocci, Assistant Treasurer

Mr. Leonard read the names for each of the Committees and reported that the names will stay as is from the previous year:

Engineering Committee, the entire Board makes up the Engineering Committee with Mr. Tocci as the Chairman.

Personnel Committee, Mr. Bonforte is the Chairman, and the members are as follows: William Leonard, Thomas Barham, William Nolze, Arno Weber and Scott Hartman.

Finance and Insurance, Barry Berdahl is the Chairman, and the members are as follows: Thomas Barham, William Baarck, John Bonforte, Brian McPeak and William Nolze.

Legal Affairs, William Baarck is the Chairman, and the members are as follows: Barry Berdahl, Gregory Christopher, Richard Tocci, Scott Hartman and Catherine LaPorta.

A motion was made by Mr. Bonforte and was seconded by Mr. Berdahl and the acceptance of the committee assignments carried by voice vote.

### PUBLIC COMMENT ON AGENDA

There was no public present.

## **ENGINEERING COMMITTEE**

### **ENGINEERING MANAGER'S REPORT**

**Contract 140 - Boiler Replacement Project:** Mr. Galvin stated that the Authority has authorized the HVAC maintenance contractor to investigate the ongoing heating issues. Automated Building Controls was on site on February 16, 2012 to trouble shoot the heating problems. Mr. Christopher inquired which areas were affected and Mr. Galvin indicated that there were several offices and specific zones that were having problems with heat.

#### **OTHER-**

- 1) **Pump Station 13**—Mr. Galvin reported that JCP&L will have their tree contractor meet with the residents, and the Borough of Oceanport advised the Authority that the Borough does not wish to have trees replaced in their right-of-way.
- 2) **Friendship Lane, West Long Branch-** Mr. Galvin stated that the Developer was finally addressing the punch list.

### **CONSULTING ENGINEER'S REPORT**

Mr. Applegate had no additions to his report.

Mr. Gianforte and Mr. Applegate discussed the manhole number 222 collapse. Mr. Gianforte also stated that Siemens has not provided information that was requested and litigation may be the only way to get Siemens to respond. Further discussion ensued.

Mr. Gianforte read the following resolutions:

**RESOLUTION #2012-02-10  
APPROVING WORK ORDER TO  
BIRDSALL SERVICES GROUP TO PROVIDE PROFESSIONAL SERVICES  
FOR A FIELD SURVEY AND AN ALTERNATIVES ANALYSIS  
AT PUMP STATION #1 IN FAIR HAVEN**

Mr. Berdahl moved Resolution #2012-02-10 for adoption. The motion was seconded by Mr. Weber and carried by the following vote on roll call:

**AYES:**

- Mr. William E. Leonard, Chairman
- Mr. Arno Weber, Assistant Secretary
- Mr. Barry J. Berdahl, Ph. D, Treasurer
- Mr. John Bonforte
- Mr. Gregory J. Christopher
- Mr. Scott Hartman
- Mrs. Catherine D. LaPorta
- Mr. Brian McPeak

**Members Absent:**

- Mr. Thomas Barham, Vice Chairman
- Mr. William R. Baarck, PE, Secretary
- Mr. William W. Nolze
- Mr. Richard Tocci, Assistant Treasurer

Mr. Gianforte gave a brief explanation of the work order to provide services for a field survey and an alternative analysis at the pump station. Discussion ensued.

**RESOLUTION #2012-02-11  
APPROVING WORK ORDER TO  
MOREHOUSE ENGINEERING, INC. TO PROVIDE CONSULTING  
ENGINEERING FOR SCADA SYSTEMS FOR THE AUTHORITY**

Mr. Bonforte moved Resolution #2012-02-11 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mrs. Catherine D. LaPorta  
Mr. Brian McPeak

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. William W. Nolze  
Mr. Richard Tocci, Assistant Treasurer

**OPERATION MANAGER'S REPORT**

Mr. Seaman had no additions to his report. Mr. Christopher inquired if Red Zone was also going to work on the 8"-12" lines. Mr. Seaman confirmed that Red Zone will conduct the "Solo" pilot inspection portion on 8"-12" lines with their fleet of robotics. Discussion ensued.

**FINANCE AND INSURANCE COMMITTEE**

Mr. Berdahl read the following Resolutions.

**RESOLUTION #2012-02-12  
AUTHORIZING PAYMENT OF BILLS**

Mr. Berdahl moved Resolution #2012-02-12 for adoption. The motion was seconded by Mr. Weber and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mrs. Catherine D. LaPorta  
Mr. Brian McPeak

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. William W. Nolze  
Mr. Richard Tocci, Assistant Treasurer

**RESOLUTION #2012-02-13  
MEMORIALIZING THE ADOPTION AND  
IMPLEMENTATION OF THE RECOMMENDATIONS STATED  
IN THE 2011 AUTHORITY AUDIT**

Mr. Berdahl moved Resolution #2012-02-13 for adoption. The motion was seconded by Mr. Weber and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mrs. Catherine D. LaPorta  
Mr. Brian McPeak

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. William W. Nolze  
Mr. Richard Tocci, Assistant Treasurer

Mr. Gianforte reported and discussed the two recommendations from the Auditor with the Board.

**RESOLUTION #2012-02-14  
MEMORIALIZING THE ADOPTION AND  
IMPLEMENTATION OF A CASH MANAGEMENT PLAN**

Mr. Berdahl moved Resolution #2012-02-14 for adoption. The motion was seconded by Mr. Weber and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mrs. Catherine D. LaPorta  
Mr. Brian McPeak

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. William W. Nolze  
Mr. Richard Tocci, Assistant Treasurer

**RESOLUTION #2012-02-15  
AUTHORIZING THE EXECUTIVE DIRECTOR TO  
CONTRACT FOR CURTAILMENT SERVICE PROVIDER IN  
THE LOAD CURTAILMENT PJM DR / IRL PROGRAMS**

Mr. Berdahl moved Resolution #2012-02-15 for adoption. The motion was seconded by Mr. Weber and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mrs. Catherine D. LaPorta  
Mr. Brian McPeak

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. William W. Nolze  
Mr. Richard Tocci, Assistant Treasurer

**PERSONNEL COMMITTEE**

Mr. Bonforte read the following resolution:

**RESOLUTION #2012-02-16  
APPROVING TRAINING AND  
CONFERENCE REQUESTS**

Mr. Berdahl moved Resolution #2012-02-16 for adoption. The motion was seconded by Mr. Hartman and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mrs. Catherine D. LaPorta  
Mr. Brian McPeak

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. William W. Nolze  
Mr. Richard Tocci, Assistant Treasurer

Mr. Gianforte stated that the Authority will be doing something in reference to Earth Day as per previous years.

**LEGAL AFFAIRS**

Mr. Gianforte reads the following Resolution:

**RESOLUTION #2012-02-17  
APPOINTING BIRDSALL SERVICES GROUP AS AUTHORITY  
CONSULTING ENGINEER PURSUANT TO N.J.S.A. 19:44A-20.5**

Mr. Berdahl moved Resolution #2012-02-17 for adoption. The motion was seconded by Mr. Weber and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mrs. Catherine D. LaPorta  
Mr. Brian McPeak

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. William W. Nolze  
Mr. Richard Tocci, Assistant Treasurer

**RESOLUTION #2012-02-18  
APPOINTING DAVID KAPLAN AS AUTHORITY AUDITOR  
PURSUANT TO N.J.S.A. 19:44A-20.5**

Mr. Berdahl moved Resolution #2012-02-18 for adoption. The motion was seconded by Mr. Weber and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mrs. Catherine D. LaPorta  
Mr. Brian McPeak

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. William W. Nolze  
Mr. Richard Tocci, Assistant Treasurer

**RESOLUTION #2012-02-19  
APPOINTING DAVID A. LAUGHLIN AS AUTHORITY ATTORNEY  
PURSUANT TO N.J.S.A. 19:44A-20.5**

Mr. Berdahl moved Resolution #2012-02-19 for adoption. The motion was seconded by Mr. Weber and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mrs. Catherine D. LaPorta  
Mr. Brian McPeak

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. William W. Nolze  
Mr. Richard Tocci, Assistant Treasurer

**RESOLUTION #2012-02-20  
DESIGNATING THE ASBURY PARK PRESS AND THE  
ATLANTICVILLE AS AUTHORITY'S OFFICIAL NEWSPAPERS**

Mr. Berdahl moved Resolution #2012-02-20 for adoption. The motion was seconded by Mr. Weber and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mrs. Catherine D. LaPorta  
Mr. Brian McPeak

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. William W. Nolze  
Mr. Richard Tocci, Assistant Treasurer

**RESOLUTION #2012-02-21  
DESIGNATING THE AUTHORITY'S  
OFFICIAL DEPOSITORY BANKS**

Mr. Berdahl moved Resolution #2012-02-21 for adoption. The motion was seconded by Mr. Weber and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mrs. Catherine D. LaPorta  
Mr. Brian McPeak

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. William W. Nolze  
Mr. Richard Tocci, Assistant Treasurer

**RESOLUTION #2012-02-22  
APPOINTING WILLIAM LARKIN  
AS BROKER OF RECORD**

Mr. Berdahl moved Resolution #2012-02-22 for adoption. The motion was seconded by Mr. Weber and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mrs. Catherine D. LaPorta  
Mr. Brian McPeak

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. William W. Nolze  
Mr. Richard Tocci, Assistant Treasurer

**RESOLUTION #2012-02-23  
APPOINTING JAMES J. DARBY AS  
FINANCIAL ADVISOR OF RECORD**

Mr. Berdahl moved Resolution #2012-02-23 for adoption. The motion was seconded by Mr. Weber and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mrs. Catherine D. LaPorta  
Mr. Brian McPeak

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. William W. Nolze  
Mr. Richard Tocci, Assistant Treasurer

**RESOLUTION #2012-02-24  
APPOINTING MCMANIMON& SCOTLAND, L.L.C.  
AS BOND COUNSEL**

Mr. Berdahl moved Resolution #2012-02-24 for adoption. The motion was seconded by Mr. Hartman and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mrs. Catherine D. LaPorta  
Mr. Brian McPeak

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. William W. Nolze  
Mr. Richard Tocci, Assistant Treasurer

**RESOLUTION #2012-02-25  
AUTHORIZING AND DIRECTING EXECUTIVE DIRECTOR TO EXECUTE  
THE SUPPLEMENTAL AMENDMENT TO THE 1968 AGREEMENT WITH  
THE BOROUGH OF SEA BRIGHT**

Mr. Bonforte moved Resolution #2012-02-25 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mrs. Catherine D. LaPorta  
Mr. Brian McPeak

**Members Absent:** Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. William W. Nolze  
Mr. Richard Tocci, Assistant Treasurer

Mr. Gianforte updated the Board on the fact that the Customer Town meeting was cancelled at the last minute by the Customer town Attorney. Discussion ensued.

**OLD BUSINESS**

There was no old business to report.

**NEW BUSINESS**

Mr. Gianforte reported that the Authority was approached by Monmouth Beach about storing vehicles being purchased by the municipality from Army surplus. No long term commitments were made although temporary storage will be discussed with the emergency management coordinator when the need arises. Mr. Gianforte also reported that there may be dredging of Jim's Creek near the culvert on Meadow Avenue. There may be a need to dewater the material removed by the Mosquito Extermination Commission during the work.

**OPEN TO THE PUBLIC**

There was no public present

Mr. Bonforte moved that the Meeting adjourn at approximately 6:50.p.m. The motion was seconded by Mr. Berdahl and carried by voice vote.

The Chairman stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,

---

Mr. Arno Weber, Assistant Secretary