

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, January 20, 2015 at 6:00 p.m. at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. William E. Leonard, Chairman, presided.

All Resolutions are contained in the Resolutions portion of the minutes.

Members Present: Mr. William E. Leonard, Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. Scott Hartman
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta
Mr. Brian McPeak

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. William W. Noize
Mr. John Bonforte

Others Present: Mr. Michael A. Gianforte, P.E., Executive Director
Mr. Gregory Seaman, Operations Manager
Mr. Dennis J. Galvin, Engineering Manager
Mr. Kevin Kinneally, Financial Manager
Mr. David Applegate, P.E., Representing the Firm of PS&S
Mr. David Laughlin, Esq., Birdsall & Laughlin, LLC

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Friday, December 19, 2014, and The Atlanticville on Thursday, December 25, 2014, and mailing the same on Thursday, December 18, 2014, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Thursday, December 18, 2014.

CHAIRMAN RULES OF QUORUM

Mr. Leonard declared that a quorum was present. All present saluted the American Flag.

**APPROVAL OF THE REGULAR MONTHLY MEETING
MINUTES OF DECEMBER 16, 2014**

Mr. Tocci moved that the minutes from the Regular Monthly Meeting held December 16, 2014 be approved as submitted. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. Scott Hartman
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. William W. Nolze
Mr. John Bonforte

Members Abstain: Mr. Brian McPeak

CORRESPONDENCE

Mr. Gianforte reported on two items of correspondence. Local 1075 is requesting that the Authority begin the negotiation process. The second item of correspondence is the notification from the Borough of Fair Haven on the reappointment of Mr. William Baarck to a five year term. Mr. Christopher asked when the 1075 Union contract expires and Mr. Gianforte responded on March 31, 2015.

APPOINTMENT OF NOMINATING COMMITTEE

Chairman Leonard stated that the following Commissioners were appointed to the Nominating Committee:

Mr. John Bonforte, Chairman
Mr. Gregory J. Christopher
Mr. William E. Leonard
Mr. Barry J. Berdahl
Mr. Scott Hartman
Mr. Richard Tocci

There were no objections from the Board

PUBLIC COMMENT ON AGENDA

There was no comment from the public.

ENGINEERING COMMITTEE

ENGINEERING MANAGER'S REPORT

Mr. Galvin reported on resolution #2015-01-01 for the Final Change Order for Contract 146 Station 13 Electrical Upgrades for the amount of \$1,400.00 to upgrade the gas service to the station for the generator start up. Mr. Galvin reported on resolution #2015-01-02 for the Emergency Repairs for the Treatment Plant and Collection Systems.

Mr. Galvin reported the potential change order for Red Zone with respect to some work that Red Zone has performed that may benefit the Authority but was excluded from the original scope of the contract. Discussion ensued.

Mr. Galvin reported on resolution #2015-01-03 authorizing a contract with ADS Environmental Services to confirm the calibrations of the Authority's meter chambers relative to the meter chamber structure configuration utilizing comparative flow meters. Discussion ensued.

Mr. Christopher asked if the jet truck was in good working order. Mr. Galvin reported that the truck was in good working order but the truck is on the list to be replaced during fiscal year ending 2015. Mr. Christopher also asked about the camera truck and Mr. Gianforte responded that it is also in good working order.

**RESOLUTION #2015-01-01
APPROVING FINAL CHANGE ORDER
FOR CONTRACT NO. 146
STATION 13 ELECTRICAL UPGRADES**

Mr. Tocci moved Resolution #2015-01-01 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. Scott Hartman
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta
Mr. Brian McPeak

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. William W. Nolze
Mr. John Bonforte

**RESOLUTION #2015-01-02
APPROVING THE EMERGENCY REPAIRS
TO THE TREATMENT PLANT AND COLLECTION SYSTEM**

Mr. Tocci moved Resolution #2015-01-02 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. Scott Hartman
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta
Mr. Brian McPeak

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. William W. Nolze
Mr. John Bonforte

**RESOLUTION #2015-01-03
AUTHORIZING THE EXECUTIVE DIRECTOR
TO ENTER INTO AN AGREEMENT WITH ADS ENVIRONMENTAL
SERVICES, LLC TO PROVIDE SPECIALIZED SERVICES
FOR CONFIRMATION OF FLOW METER CONFIGURATION
AT FLOW MONITORING SITES**

Mr. Tocci moved Resolution #2015-01-03 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. Scott Hartman
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta
Mr. Brian McPeak

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. William W. Nolze
Mr. John Bonforte

Mr. Christopher asked about the amount of \$10,000.00 for the previous resolution. Mr. Gianforte reported that the \$10,000.00 was for the emergency repair done by High Energy Electric to the main breakers. Discussion ensued.

ENGINEERING REPORT

Mr. Applegate had no additions to the Engineer's Report.

OPERATIONS MANAGER'S REPORT

Mr. Seaman had no additions to the Operations Manager's Report.

FINANCE AND INSURANCE COMMITTEE

FINANCIAL MANAGER'S REPORT

**RESOLUTION #2015-01-04
AUTHORIZING PAYMENT OF BILLS**

Mr. Berdahl moved Resolution #2015-01-04 for adoption. The motion was seconded by Mr. Hartman and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. Scott Hartman
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta
Mr. Brian McPeak

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. William W. Nolze
Mr. John Bonforte

Mr. Berdahl stated that Mr. Kinneally reported that the bills were higher than typical because of some one-time expenditures including \$300,000.00 for pension costs. He also noted the \$70,000.00 for medical and healthcare and major contracts bill for Fiore and others. Mr. Gianforte gave a brief summary on the bills that Mr. Berdahl spoke of previously.

Tabled RESOLUTION#2015-01-05

**RESOLUTION #2015-01-06
AUTHORIZING ADDITIONAL COMPENSATION TO BE PAID FOR FYE 2014 AUDIT
TO DAVID A. KAPLAN OF WISS & COMPANY, LLP DUE TO THE REQUIREMENT TO
PERFORM A FEDERAL SINGLE AUDIT TRIGGERED BY FEMA REIMBURSEMENT
AMOUNT RECEIVED DURING FYE 2014**

Mr. Berdahl moved Resolution #2015-01-06 for adoption. The motion was seconded by Mr. Tocci, and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. Scott Hartman
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta
Mr. Brian McPeak

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. William W. Nolze
Mr. John Bonforte

Mr. Gianforte reported that when the Authority receives money in excess of \$500,000.00 from FEMA, a single audit is required to be done. Mr. Christopher asked if the Authority was required to give FEMA back any money. Mr. Gianforte responded that is possible during the FEMA audit stage but there is no request from FEMA to date.

Mr. Gianforte spoke briefly about the following resolution referencing the final close out of the biofilters mitigation.

**RESOLUTION #2015-01-07
APPROVING FINAL CLOSE OUT
CONTRACT NO. 142H BIOFILTERS MITIGATION**

Mr. Berdahl moved Resolution #2014-01-07 for adoption. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. Scott Hartman
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. William W. Nolze
Mr. John Bonforte

PERSONNEL COMMITTEE

Mr. Gianforte reported that Local 1075 has requested that the Authority begin the negation process.

LEGAL AFFAIRS

There was no legal business to report

OLD BUSINESS

There was no old business to report.

NEW BUSINESS

There was no new business to report

**RESOLUTION #2015-01-08
TO GO INTO EXECUTIVE SESSION
AND CLOSE THE MEETING TO THE PUBLIC FOR THE
DISCUSSION OF LEGAL MATTERS**

Mr. Tocci moved Resolution #2015-01-08 for adoption. The motion was amended and then seconded by Mr. Berdahl and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. Scott Hartman
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta

Members Absent: Mr. Thomas Barham, Vice Chairman
Mr. William R. Baarck, PE, Secretary
Mr. William W. Nolze
Mr. John Bonforte

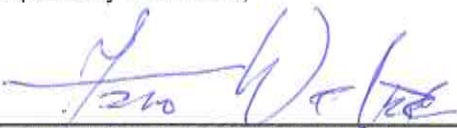
The meeting was reopened to the public at approximately 6:42 p.m. by motion of Mr. Tocci. The motion was seconded by Mr. McPeak and carried by voice vote.

OPEN TO THE PUBLIC

Mr. Leonard moved that the Meeting adjourn at approximately 6:43 p.m. The motion was seconded by Mr. McPeak and carried by voice vote.

The Chairman stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,



Mr. Arno Weber, Assistant Secretary