

**TWO RIVERS WATER RECLAMATION AUTHORITY  
ONE HIGHLAND AVENUE  
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, June 18, 2013 at 6:00 PM at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. William E. Leonard, Chairman, presided.

All Resolutions are contained in the Resolutions portion of the minutes.

**Members Present:** Mr. William E. Leonard, Chairman  
Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mr. William W. Nolze

**Members Absent:** Mrs. Catherine D. LaPorta  
Mr. Brian McPeak

**Others Present:** Mr. Michael A. Gianforte, P.E., Executive Director  
Mr. Gregory Seaman, Operations Manager  
Mr. Dennis J. Galvin, P.E., Engineering Manager  
Mr. Kevin Kinneally, Financial Manager  
Mr. David Laughlin, Esq., Birdsall & Laughlin, LLC  
Mr. David Applegate, PS&S Professional Services  
Mr. Jeff Westbrook, Witt O'Brien's LLC

**NOTICE OF REGULAR MEETING**

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Tuesday, December 25, 2012, and The Atlanticville on Thursday, December 27, 2012, and mailing the same on Wednesday, December 19, 2012, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Wednesday, December 19, 2012.

**CHAIRMAN RULES OF QUORUM**

Mr. Leonard declared that a quorum was present. All present saluted the American Flag.

Mr. Leonard turned the meeting over to Mr. Jeff Westbrook from Witt Associates. Mr. Westbrook gave a summary of the FEMA projects and the progress that has been made. Discussion ensued.

**APPROVAL OF THE REGULAR MONTHLY MEETING  
MINUTES OF MAY 21, 2013**

Mr. Baarck moved that the minutes from the Regular Monthly Meeting held May 21, 2013 be approved as submitted. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

**Members Present:** Mr. William E. Leonard, Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mr. William W. Nolze

**Members Absent:** Mrs. Catherine D. LaPorta  
Mr. Brian McPeak

**Abstain:** Mr. Thomas Barham, Vice Chairman  
Mr. Richard Tocci, Assistant Treasurer  
Mr. Arno Weber, Assistant Secretary

Mr. Christopher inquired about the corrections to the minutes. Mr. Gianforte reported that the correction was made to the previous minutes of April 16, 2013.

**CORRESPONDENCE**

Mr. Gianforte reported that there was nothing to add other than that which was distributed during the month.

**PUBLIC COMMENT ON AGENDA**

There was no public present.

**ENGINEERING COMMITTEE**

**ENGINEERING MANAGER'S REPORT**

**CONTRACT 132- MANHOLE REHABILITATION:** Mr. Galvin reported that a meeting was held with the sales representative on the various products on corrosion prevention for manholes. The Authority will be preparing a contract.

**CONTRACT 138- PAVEMENT RESTORATION:** Mr. Galvin reported that a new punch list was prepared and the contract will be revised. Mr. Galvin reported that new paving will take place in various batches. Mr. Gianforte stated that the Authority received a call from a homeowner in reference to Rumson Place, Little Silver about a batch out there, which is on the list to be done in a few weeks by L&L Paving.

**CONTRACT 141- CCTV COLLECTION SYSTEM:** Mr. Galvin reported that a meeting was held with PS&S to discuss finishing the contract documents as well as updating/finalizing our GIS base maps. A Work Order will be issued separately for the GIS work. Mr. Gianforte has had meetings with the State of New Jersey for asset management and documentation. Mr. Christopher inquired as to the size of the

lines that are being inspected and Mr. Gianforte reported all lines except laterals. Mr. Gianforte informed the Board of the price of the GIS and how the system will work for the Authority.

**CONTRACT 142F- OUTFALL CLEANING:** Mr. Galvin reported that the Outfall Contract was closed.

**CONTRACT 142B-ADMIN PHASE 2:** Mr. Galvin reported that the construction is well under way, with demolition of the windows in progress, construction of the new vestibules and block work in the windows. Shop drawings are being processed and approved and the project is still on schedule.

**CONTRACT 142C-BIOFILTER MEDIA REPLACEMENT:** Mr. Galvin reported that with the exception of minor clean up, the project is complete. A final change order reducing the contract amount is also being processed. It was not necessary to use the entire quantity of pea gravel, which results in the negative change order.

**CONTRACT 143-BLOWER REPLACEMENT:** Draft contract documents that were prepared by Hatch Mott MacDonald are being reviewed in-house by Mr. Seaman and Mr. Galvin.

**OTHER-**

- 1) Shrewsbury Meadows, Shrewsbury—Requested a Bond Reduction By Toll Brothers.
- 2) Jockey Club—Bond Release requested by K. Hovnanian.

**WORK ORDER SUMMARY**

There are a number of work orders on the agenda. The Authority voided some that were issued to Birdsall and most of the work has been reassigned already.

Mr. Galvin reported that the Authority had a company come in and test the cables between the Authority's main building and the Main Pump Station. They did not meet national testing standards and the Authority will have to have additional testing. Mr. Galvin reported that there is also proposed mitigation work with the Biofilters but the State is requiring a modified environmental impact state to show how the Authority complies with the coastal zone regulations.

Mr. Galvin reported that the flow mediation at Pump Station #13 located in Oceanport, which is the Authority's largest pump station in the Collection System; the Authority has Mr. Bernhardt working on the replacement of that generator and made the decision to elevate the generator to get in out of the flood plains. Mr. Gianforte reported that the Authority is elevating the generators as high as possible inside the building to get to the 500 year; it would go through the roof so the Authority would have to put it outside. Mr. Gianforte reported that the Authority is also flood proofing the building to the 500 year. Mr. Galvin met with Mr. Applegate and Mr. Bernhardt as well to get a template as to mitigate and flood proof the Pump Stations in the Collection Systems.

**CONSULTING ENGINEER'S REPORT**

Mr. Applegate had no additions to the Consulting Engineer's Report

**OPERATION MANAGER'S REPORT**

Mr. Gianforte had no additions to the Operations Manager's Report.

Mr. Gianforte read the following resolutions:

**RESOLUTION #2013-06-73  
AUTHORIZING ADVERTISEMENT FOR CONTRACT #141  
INTERNAL ASSESSMENT OF SANITARY SEWER COLLECTION SYSTEM**

Mr. Tocci moved Resolution #2013-06-73 for adoption. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mr. William W. Nolze

**Members Absent:** Mrs. Catherine D. LaPorta  
Mr. Brian McPeak

**RESOLUTION #2013-06-74  
APPROVING FINAL PAYMENT FOR  
CONTRACT NO. 142F OUTFALL CLEANING**

Mr. Tocci moved Resolution #2013-06-74 for adoption. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mr. William W. Nolze

**Members Absent:** Mrs. Catherine D. LaPorta  
Mr. Brian McPeak

**RESOLUTION #2013-06-75  
APPROVING A WORK ORDER TO  
PAULUS, SOKOLOWSKI AND SARTOR TO PROVIDE PROFESSIONAL SERVICES  
FOR COMPLETION OF DESIGN SERVICES OF PLANS AND SPECIFICATIONS  
FOR PUBLIC BIDDING FOR INTERNAL INSPECTION OF THE AUTHORITY'S  
GRAVITY SEWER COLLECTION SYSTEM**

Mr. Tocci moved Resolution #2013-06-75 for adoption. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mr. William W. Nolze

**Members Absent:** Mrs. Catherine D. LaPorta  
Mr. Brian McPeak

Mr. Gianforte reported that the Borough of Sea Bright has asked to be included in the internal inspection of the Authority's Gravity Sewer Collection System. Mr. Gianforte reported that he and Mr. Laughlin are drafting a letter. Mr. Gianforte explained to Sea Bright that FEMA may not pay for it and that Sea Bright may have to pay for the full amount of that project. Mr. Laughlin reported that if the Authority does not receive a resolution from Sea Bright, then the Borough will not be included. Mr. Christopher inquired if this is a conflict with the ongoing case. Mr. Gianforte reported that this is purely for inspecting the process and we will identify and quantify how much sand and grit or damage in Sea Bright or any of our sandy towns. The Authority may find that there may be damage that may need to be repaired. Discussion ensued.

**RESOLUTION #2013-06-76  
APPROVING A WORK ORDER TO  
PAULUS, SOKOLOWSKI AND SARTOR TO PROVIDE PROFESSIONAL SERVICES  
FOR COMPLETION OF WEB MAPPING OF THE AUTHORITY'S  
GRAVITY SEWER COLLECTION SYSTEM**

Mr. Tocci moved Resolution #2013-06-76 for adoption. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mr. William W. Nolze

**Members Absent:** Mrs. Catherine D. LaPorta  
Mr. Brian McPeak

**RESOLUTION NO# 2013-06-77  
AUTHORIZING THE REDUCTION OF THE  
PERFORMANCE GUARANTEE FOR SHREWSBURY MEADOWS,  
FOR PROPERTY KNOWN AS BLOCK 70.02, LOT 6; IN THE  
BOROUGH OF SHREWSBURY, MONMOUTH COUNTY, NEW JERSEY**

Mr. Tocci moved Resolution #2013-06-77 for adoption. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mr. William W. Nolze

**Members Absent:** Mrs. Catherine D. LaPorta  
Mr. Brian McPeak

**RESOLUTION NO# 2013-06-78  
AUTHORIZING THE RELEASE OF THE  
MAINTENANCE GUARANTEE, FOR JOCKEY CLUB  
FOR PROPERTY KNOWN AS BLOCK 121, LOT 6-9 &11, IN THE  
BOROUGH OF OCEANPORT, MONMOUTH COUNTY, NEW JERSEY**

Mr. Tocci moved Resolution #2013-06-78 for adoption. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mr. William W. Nolze

**Members Absent:** Mrs. Catherine D. LaPorta  
Mr. Brian McPeak

**FINANCE AND INSURANCE COMMITTEE**

**RESOLUTION NO# 2013-06-79  
AUTHORIZING PAYMENT OF BILLS**

Mr. Berdahl asked Mr. Kinneally if the bills were correct in the amount of **\$1,080,447.87**. Mr. Kinneally responded that the total for the payment of bills is correct. Mr. Berdahl moved Resolution #2013-06-79 for adoption. The motion was seconded by Mr. Baarck and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mr. William W. Nolze

**Members Absent:** Mrs. Catherine D. LaPorta  
Mr. Brian McPeak

**RESOLUTION #2013-06-80  
AUTHORIZING ADVERTISEMENT FOR COMMODITIES**

Mr. Berdahl moved Resolution #2013-06-80 for adoption. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Gregory J. Christopher  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Scott Hartman  
Mr. William W. Nolze

**Members Absent:** Mrs. Catherine D. LaPorta  
Mr. Brian McPeak

Mr. Gianforte reported that Mr. Darby and Mr. Kinneally have been very diligently to get all the final approvals and this document is required by the bond council for Mr. Gianforte, Mr. Leonard and Mr. Baarck to be able to execute certain documents required.

**RESOLUTION #2013-06-85  
ENGAGING FALLON & LARSEN LLP FOR  
SPECIAL CONSULTING SERVICES**

Mr. Berdahl moved Resolution #2013-06-85 for adoption. The motion was seconded by Mr. Baarck and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mr. William W. Nolze

**Members Absent:** Mrs. Catherine D. LaPorta  
Mr. Brian McPeak

**PERSONNEL COMMITTEE**

Mr. Gianforte read the following resolution:

**RESOLUTION #2013-06-81  
MEMORIALIZING THE HIRING OF AN EMPLOYEE**

Mr. Christopher moved Resolution #2013-06-81 for adoption. The motion was seconded by Mr. Nolze and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mr. William W. Nolze

**Members Absent:** Mrs. Catherine D. LaPorta  
Mr. Brian McPeak



**LEGAL AFFAIRS**

Mr. Gianforte read the following Resolutions:

**RESOLUTION #2013-06-82  
AMENDING CONTRACT FOR EXTRAORDINARY UNSPECIFIABLE  
SERVICES WITH WITT O'BRIEN'S, LLC**

Mr. Barham moved Resolution #2013-06-82 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mr. William W. Nolze

**Members Absent:** Mrs. Catherine D. LaPorta  
Mr. Brian McPeak

**RESOLUTION #2013-06-83  
ENGAGING FALLON & LARSEN LLP FOR  
SPECIAL CONSULTING SERVICES**

Mr. Barham moved Resolution #2013-06-83 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

**AYES:** Mr. William E. Leonard, Chairman  
Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mr. William W. Nolze

**Members Absent:** Mrs. Catherine D. LaPorta  
Mr. Brian McPeak

Mr. Baarck gave a summary of the Customer Towns legal action proposed schedule.

**OLD BUSINESS**

There was no old business to report.

### **NEW BUSINESS**

Mr. Christopher and Mr. Gianforte reported to the Board of the passing of Mr. Neil Hughes a former commissioner of the Authority. Mr. Gianforte reported that the Authority was made aware of his passing late but did send a flower arrangement to the family on behalf of the past and present commissioners and staff of the Authority.

Mr. Gianforte reported that the Authority meets regularly with Fort Monmouth representatives. Mr. Gianforte reported that Fort Monmouth is going forward with the selling of the Tinton Falls portion, the Eatontown portion and also for the Oceanport portion. Mr. Gianforte reported that the Authority has committed to looking into the Oceanport portion and determining where the Authority can get rid of the pump stations on their site and the looking on our existing pump stations with one large that would be build by new contractor. The Authority will be issuing a work order for this. Discussion ensued.

### **OPEN TO THE PUBLIC**

There was no public present.

Mr. Barham moved that the Meeting adjourn at approximately 6:35 p.m. The motion was seconded by Mr. Tocci and carried by voice vote.

The Chairman stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,

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Mr. William R. Baarck, PE, Secretary

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