

**TWO RIVERS WATER RECLAMATION AUTHORITY  
ONE HIGHLAND AVENUE  
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, March 15, 2011 at 6:00 PM at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. Barry J. Berdahl, Ph. D, Treasurer, presided by consent of the members present.

All Resolutions are contained in the Resolutions portion of the minutes.

Members Present:	Mr. Arno Weber, Assistant Secretary Mr. Barry J. Berdahl, Ph. D, Treasurer Mr. Richard Tocci, Assistant Treasurer Mr. John Bonforte Mr. Gregory J. Christopher Mr. Scott Hartman Mrs. Catherine D. LaPorta Mr. William W. Nolze
Members Absent:	Mr. William E. Leonard, Chairman Mr. Thomas Barham, Vice Chairman Mr. William R. Baarck, PE, Secretary Mr. Brian McPeak
Others Present:	Mr. Michael A. Gianforte, P.E., Executive Director Mr. Dennis Galvin, P.E., Engineering Manager Mr. Gregory Seaman, Operations Manager Mr. David Applegate, P.E., Representing the Firm of Birdsall Engineering Mr. David Laughlin, Esq., Birdsall & Laughlin, LLC

**NOTICE OF REGULAR MEETING**

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Saturday, December 25, 2010, and The Atlanticville on Wednesday, January 19, 2011, and mailing the same on Wednesday, December 22, 2010, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Wednesday, December 22, 2010.

**APPROVAL OF THE REGULAR MONTHLY MEETING**  
**MINUTES OF FEBRUARY 15, 2011**

Mr. Tocci moved that the minutes from the Regular Monthly Meeting held February 15, 2011 be approved as submitted. The motion was seconded by Mr. Nolze and carried by the following vote on roll call:

AYES: Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mrs. Catherine D. LaPorta  
Mr. William W. Nolze

MEMBERS ABSENT: Mr. William E. Leonard, Chairman  
Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Brian McPeak

**CORRESPONDENCE**

Mr. Gianforte stated that there are three items of correspondence:

The first item of correspondence was a letter from Birdsall Engineering referencing the results of Asbestos Content Analyses in the administration building boiler replacement. Mr. Gianforte reported that the results do confirm that there is asbestos inside the boiler. Mr. Gianforte stated that this will be addressed during the construction.

The second item of correspondence was a letter from the Borough of Rumson to attend the council workshop meeting on March 8<sup>th</sup> at 7:30 pm to discuss the 27" sewer main project. The Borough of Rumson also requested in a separate letter, a spreadsheet indicating the costs to date as well as the estimates of future cost yet to be incurred.

A third item of correspondence was a letter from the U.S. Environmental Protection Agency to allow the Agency to conduct on site activities related to geese again this year. There were no objections from the Board therefore Mr. Gianforte will sign the authorization form.

Mr. Gianforte stated that copies are available for review.

**PUBLIC COMMENT ON AGENDA**

There was no public present.

**ENGINEERING COMMITTEE**

**ENGINEERING MANAGER'S REPORT**

**Road Paving Project:** Mr. Galvin stated that the road pavement project will move forward as soon as the weather permits it.

**Collection System SCADA:** Mr. Galvin reported that, the Authority received one bid in the amount of \$706,000.00 and believes this is not representative of the project. The staff is looking at ways to bring the cost down on the project.

**Contract 136A-Roll Off Container Truck:** Mr. Galvin reported the roll off truck was delivered and is in service.

**Contract 135 Main Pump Station Tap Box:** Mr. Galvin indicated that the contractor started last week and anticipates to be done the beginning of April and the work is progressing nicely.

**Contract 122C Pump Station 12:** Mr. Galvin reported that the station by-pass project is moving forward.

**Contract 137 Underground Storage Tanks Removal and Above Ground Storage Tank Installation:** Mr. Galvin stated that the Authority will be receiving bids for the removal of the Underground Storage Tanks and the installation of the new Above Ground Storage Tank on April 12, 2011.

Mr. Christopher asked if the SCADA System was part of the Plant Expansion. Mr. Gianforte responded no, this is part of the Collection SCADA System and is outside of the Treatment Plant. Mr. Christopher asked about the Tap Box and Underground Storage Tanks Removal; if those fall under the Plant Expansion and Mr. Gianforte responded yes.

**Administration Building Boiler Replacement:** Mr. Galvin reported that the contract was moving forward. Mr. Gianforte reported that Mr. Galvin and Mr. Applegate were able to reduce the price of the engineering portion from \$27,000 to \$18,500. It now excludes uncertainty and will provide for extras if the work is required. Mr. Galvin stated that the Authority has requested from Birdsall Engineering a follow up quote to observe the removal of the asbestos containing material which is required by State Statute.

**Site Plans/Subdivisions:**

**West Long Branch:** Mr. Galvin stated that Monmouth University was looking to add a bathroom along Larchwood Avenue to accommodate the softball field.

**Shrewsbury - Staples Plaza:** Mr. Galvin stated that Staples Plaza was requesting authorization of an existing sign which has been rebuilt within the Authority's easement. Discussion ensued.

**Monmouth Beach:** Mr. Galvin stated that KSHAW Construction was proposing to knock down two houses and build three conforming lots and the contractor has received approval from the Borough. Mr. Galvin is recommending tentative and final approval for the applicant.

Mr. Gianforte read the following resolutions.

**RESOLUTION #2011-03-26  
AUTHORIZING THE EXECUTIVE  
DIRECTOR TO REJECT THE BID OF ELECTRO MAINTENANCE,  
AND RESUBMIT CONTRACT 134 COLLECTION SYSTEM  
SCADA PHASE 2 FOR ADDITIONAL BIDS**

Mr. Tocci moved Resolution #2011-03-26 for adoption. The motion was seconded by Mr. Christopher and carried by the following vote on roll call:

**AYES:** Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mrs. Catherine D. LaPorta  
Mr. William W. Nolze

**MEMBERS ABSENT:** Mr. William E. Leonard, Chairman  
Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Brian McPeak

**RESOLUTION #2011-03-27  
GRANTING FINAL APPROVAL FOR A  
MINOR SITE PLAN TO MONMOUTH UNIVERSITY BLOCK 39, LOT 12.02  
IN THE BOROUGH OF WEST LONG BRANCH**

Mr. Tocci moved Resolution #2011-03-27 for adoption. The motion was seconded by Mr. Christopher and carried by the following vote on roll call:

**AYES:** Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mrs. Catherine D. LaPorta  
Mr. William W. Nolze

**MEMBERS ABSENT:** Mr. William E. Leonard, Chairman  
Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Brian McPeak

**RESOLUTION #2011-03-28  
GRANTING FINAL APPROVAL FOR A  
MINOR SUBDIVISION TO KSHAW CONSTRUCTION  
BLOCK 37, LOTS 37, 38.01, 42.01  
IN THE BOROUGH OF MONMOUTH BEACH**

Mr. Tocci moved Resolution #2011-03-28 for adoption. The motion was seconded by Mr. Christopher and carried by the following vote on roll call:

**AYES:**

- Mr. Arno Weber, Assistant Secretary
- Mr. Barry J. Berdahl, Ph. D, Treasurer
- Mr. Richard Tocci, Assistant Treasurer
- Mr. John Bonforte
- Mr. Gregory J. Christopher
- Mr. Scott Hartman
- Mrs. Catherine D. LaPorta
- Mr. William W. Nolze

**MEMBERS ABSENT:**

- Mr. William E. Leonard, Chairman
- Mr. Thomas Barham, Vice Chairman
- Mr. William R. Baarck, PE, Secretary
- Mr. Brian McPeak

Mr. Galvin provided an update on the status of the Seaview Avenue project.

Mr. Christopher asked if there are any houses built on Friendship Lane. Mr. Galvin responded that there are two houses under construction and that was about a month ago. Mr. Galvin stated that the contractor is about a year and a half into the punch list which was issued in 2009. There are still sewers that need to be cleaned and minor items that need to be addressed. Mr. Christopher asked if the contractor would be able to get a Certificate of Occupancy and Mr. Galvin indicated that the Authority would not recommend it at this time.

**CONSULTING ENGINEER'S REPORT**

Mr. Applegate had no additions to his report.

**OPERATION MANAGER'S REPORT**

Mr. Seaman had no additions to his report.

**FINANCE AND INSURANCE COMMITTEE**

Mr. Berdahl read the following Resolution.

**RESOLUTION #2011-03-29  
AUTHORIZING PAYMENT OF BILLS**

Mr. Berdahl moved Resolution #2011-03-29 for adoption. The motion was seconded by Mr. Nolze and carried by the following vote on roll call:

**AYES:** Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mrs. Catherine D. LaPorta  
Mr. William W. Nolze

**MEMBERS ABSENT:** Mr. William E. Leonard, Chairman  
Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Brian McPeak

**RESOLUTION #2011-03-30  
REGARDING ANNUAL LAWN MAINTENANCE  
FOR TREATMENT PLANT AND OUTLYING SITES**

Mr. Berdahl moved Resolution #2011-03-30 for adoption. The motion was seconded by Mr. Nolze and carried by the following vote on roll call:

**AYES:** Mr. Arno Weber, Assistant Secretary  
Mr. Barry J. Berdahl, Ph. D, Treasurer  
Mr. Richard Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Scott Hartman  
Mrs. Catherine D. LaPorta  
Mr. William W. Nolze

**MEMBERS ABSENT:** Mr. William E. Leonard, Chairman  
Mr. Thomas Barham, Vice Chairman  
Mr. William R. Baarck, PE, Secretary  
Mr. Brian McPeak

Mr. Gianforte discussed the Authority's 125 Plan.

Mr. Gianforte reported that at the next month's meeting, an amendment to the policy manual language that includes a reference to the premium coverage will be on the Agenda.

Mr. Gianforte gave an update on proposed legislation that may affect the Authority's OPEB obligations

Mr. Gianforte reported that with the new changes that are being proposed in the State Pensions and Health Plans this will lower the OPEB obligations.

Mr. Gianforte reported that the Borough of Rumson continues to research their Customer Town bill. Mr. Gianforte met with the Borough's auditor last Friday for four hours to review some of the questions the Borough had.

Mr. Gianforte reported that there was a meeting with the insurance representatives. Mr. Gianforte informed the Borough of Rumson and the Borough of Sea Bright that the Authority has a Renewal and Replacement Fund that is set up to fund projects like Seaview Avenue. Mr. Gianforte reports that it contains \$450,000.00 and the Authority would pay this money out of that fund and expect it paid back over a period of time. Mr. Gianforte informed the Borough of Sea Bright that it could take potentially about 5 years to pay the amount back. Mr. Gianforte consulted the Bond Attorney and General Council on this matter..

**PERSONNEL COMMITTEE**

Mr. Bonforte read the following Resolution.

**RESOLUTION #2011-03-31  
ARROVING TRAINING AND CONFERENCE REQUESTS**

Mr. Berdahl moved Resolution #2011-03-31 for adoption. The motion was seconded by Mr. Nolze and carried by the following vote on roll call:

AYES:	Mr. Arno Weber, Assistant Secretary Mr. Barry J. Berdahl, Ph. D, Treasurer Mr. Richard Tocci, Assistant Treasurer Mr. John Bonforte Mr. Gregory J. Christopher Mr. Scott Hartman Mrs. Catherine D. LaPorta Mr. William W. Nolze
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MEMBERS ABSENT:	Mr. William E. Leonard, Chairman Mr. Thomas Barham, Vice Chairman Mr. William R. Baarck, PE, Secretary Mr. Brian McPeak
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Mr. Gianforte reported that this relates to the WEA in Atlantic City and there are no requests from Commissioners to attend. Mr. Gianforte and Mr. Seaman will be attending.

Mr. Bonforte reported that the Authority is still in negotiations with both unions and there is no new information to report in detail.

**LEGAL AFFAIRS**

Mr. Gianforte stated that there was no need to go into Closed Session.

**OLD BUSINESS**

There was no old business to discuss.

**NEW BUSINESS**

Mr. Bonforte complimented staff on how they have addressed the recent issues. Mr. Gianforte stated that the Authority has a very supportive Board and this made it easier to handle difficult situations. Discussion ensued regarding Authority General Council attending meetings at municipal meetings.

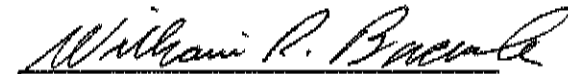
**OPEN TO THE PUBLIC**

There was no public present.

Commissioner Nolze moved that the Meeting adjourn at 6:35 p.m. seconded by Commissioner Berdahl and carried by voice vote.

The Chairman stated that final copies of approved Resolutions are available in the main office.

Respectfully submitted,

  
Mr. William R. Baarck, PE, Secretary