

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, October 16, 2012 at 6:00 PM at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. William E. Leonard, Chairman, presided.

All Resolutions are contained in the Resolutions portion of the minutes.

Members Present: Mr. William E. Leonard, Chairman
Mr. William R. Baarck, P.E., Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. Scott Hartman
Mr. William Nolze

Members Absent: Mr. Thomas Barham, Vice Chairman

Others Present: Mr. Michael A. Gianforte, P.E., Executive Director
Mr. Dennis J. Galvin, Engineering Manager
Mr. Edward Griffin, Financial Manager
Mr. Patrick Westhoven, P.E., Representing Birdsall Services Group
Ms. Barbara Birdsall, Esq., Birdsall & Laughlin, LLC

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Sunday, December 25, 2011, and The Atlanticville on Wednesday, December 28, 2011, and mailing the same on Wednesday, December 21, 2011, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Wednesday, December 21, 2011.

CHAIRMAN RULES OF QUORUM

Mr. Leonard declared that a quorum was present. All present saluted the American Flag.

**APPROVAL OF THE REGULAR MONTHLY MEETING
MINUTES OF SEPTEMBER 18, 2012**

Mr. Bonforte moved that the minutes from the Regular Monthly Meeting held September 18, 2012 be approved as submitted. Mr. Leonard asked if there was any discussion and Mr. Gianforte explained that Mr. Applegate was named in the minutes as present when in fact he was absent and Patrick Westhoven was there representing Birdsall Services Group. Mr. Gianforte assured Mr. Baarck that the correction will be made on the final signed minutes. The motion was seconded by Mr. Nolze and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. William R. Baarck, P.E., Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Arno Weber, Assistant Secretary
Mr. Scott Hartman
Mrs. Catherine D. LaPorta
Mr. Mr. Brian McPeak

ABSTAIN: Mr. William Nolze

MEMBERS ABSENT: Mr. Thomas Barham, Vice Chairman

CORRESPONDENCE

Mr. Gianforte reported that there was nothing to add other than that which was distributed during the month.

PUBLIC COMMENT ON AGENDA

There was no public present.

ENGINEERING COMMITTEE

ENGINEERING MANAGER'S REPORT

Mr. Galvin had nothing to add to his report.

Mr. Tocci asked the Board if there were any questions relative to engineering and hearing none asked Mr. Gianforte about engineering resolutions.

Mr. Gianforte stated that the only engineering resolution was the one in front of the commissioners for approval. Mr. Christopher wanted to know if you can do a preliminary and final approval in one Resolution. Mr. Gianforte answered yes and wanted the title read before any further conversation.

Mr. Galvin presented Resolution #2012-10-85 Granting Preliminary and Final Approval for a Minor Subdivision Plan to John Rogers for Property Known as Block 21, Lot 9; in the Borough of Monmouth Beach. He explained to the commissioners that this is a 2 lot subdivision at 64 Ocean Avenue which is 2 properties north of Beach Road on Ocean Avenue in Monmouth Beach. The occupant is going to knock down an existing house; cut a large lot in half and make 2 new lots to construct 2 new houses.

**RESOLUTION #2012-10-85
GRANTING PRELIMINARY AND FINAL APPROVAL FOR A MINOR SUBDIVISION
PLAN TO JOHN ROGERS FOR PROPERTY KNOWN AS BLOCK 21, LOT 9;
IN THE BOROUGH OF MONMOUTH BEACH**

Mr. Tocci moved Resolution #2012-10-85 for adoption. The motion was seconded by Mr. Bonforte and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. William R. Baarck, P.E., Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. Scott Hartman
Mr. William Nolze

MEMBERS ABSENT: Mr. Thomas Barham, Vice Chairman

Mr. Christopher asked again if you can do a preliminary and final approval in one resolution and Mr. Gianforte answered yes, the Authority's Rules and Regulations allow that for a minor subdivision.

CONSULTING ENGINEER'S REPORT

Mr. Westhoven had no additions to the Consulting Engineer's report.

OPERATIONS MANAGER'S REPORT

Mr. Gianforte had no additions to the Operations Manager's report.

Mr. Christopher discussed the biofilter maintenance techniques.

FINANCE AND INSURANCE COMMITTEE

**RESOLUTION #2012-10-78
AUTHORIZING PAYMENT OF BILLS**

Mr. Berdahl asked Mr. Griffin if the bills were correct in the amount of \$1,069,959.50. Mr. Griffin confirmed the amount of the bills. Mr. Berdahl moved Resolution #2012-10-78 to pay bills for adoption. The motion was seconded by Mr. Baarck and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. William R. Baarck, P.E., Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. William Nolze

ABSTAIN: Mr. Scott Hartman

MEMBERS ABSENT: Mr. Thomas Barham, Vice Chairman

Mr. Gianforte introduced the following Resolution for Approval by the Board.

**RESOLUTION #2012-10-79
ADOPTING BUDGET RESOLUTION FISCAL YEAR:
FROM NOVEMBER 1, 2012 TO OCTOBER 31, 2013**

Mr. Berdahl moved Resolution #2012-10-79 for adoption. Mr. Baarck noted that there are some Corrective Action Projects anticipated that have not been included. For example, the Blower Replacement and the Filter Press and I am wondering if it shouldn't be reinforced with what is in the Budget with the observation that this is not the complete list of desired repairs.

Mr. Gianforte agreed and stated that the list of Corrective Action Projects that are in the Budget are the ones that can be reasonably anticipated to be corrected in that scale. The problem with this is that a lot of the things discovered in the process of preparing a Corrective Action Plan have some of the projects being enormously large. The Blower Replacement is a good example; the Blower Replacement is about a 1.5 million dollar project that's pretty big and Mr. Gianforte stated that he does not believe that the Authority should just spend 1.5 million dollars and do this. He recommended after meeting with all the blower vendors at WEFTEC; one of the blowers will probably be replaced but in a \$200,000 to \$250,000 project instead of a 1.5 million dollar project. This is indicative of most of these other projects that we're going to talk about. The cost of the repair if we just went out and repaired it or replaced it, the corrective action would be very large.

There are other items like the Hypochlorite Controls, the Polymer Blending Units, the Sludge Thickening Pumps and the Force Main coming up from the Main Pump Station can be discussed but Mr. Gianforte said he doesn't recommend them being put into a Budget where the Authority is committed to these large expenses being locked in. These items should be discussed but until an efficient but more economical corrective action should be they would be listed in the Budget and do it in the following year.

Mr. Baarck felt that Mr. Gianforte's observations should be included in the minutes of October's meeting so it is recorded and that in the future we do have additional improvements. Mr. Gianforte stated that he would ensure that when the minutes are prepared, that they include items #15, #16, #17, #18 & #19 including the Blower Replacement, Hypochlorite Controls, Polymer Blending Unit, Sludge Thickening Pump and Force Main. The motion was seconded by Mr. Tocci and carried by the following vote on roll call:

AYES:

- Mr. William E. Leonard, Chairman
- Mr. William R. Baarck, P.E., Secretary
- Mr. Arno Weber, Assistant Secretary
- Mr. Barry J. Berdahl, Ph. D, Treasurer
- Mr. Richard Tocci, Assistant Treasurer
- Mr. John Bonforte
- Mr. Gregory J. Christopher
- Mr. Scott Hartman
- Mrs. Catherine D. LaPorta
- Mr. Brian McPeak
- Mr. William Nolze

MEMBERS ABSENT: Mr. Thomas Barham, Vice Chairman

Mr. Gianforte introduced the following Resolution for Approval by the Board.

RESOLUTION #2012-10-80
RESOLUTION APPROVING THE SETTLEMENT OF ALL CLAIMS AGAINST NORTH AMERICAN SPECIALTY INSURANCE COMPANY AND A&J CONSTRUCTION AND AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A RELEASE CALLING FOR THE AUTHORITY TO RECEIVE ELEVEN THOUSAND TWO HUNDRED AND FIFTY (\$11,250.00) DOLLARS IN FULL AND FINAL SETTLEMENT OF ALL CLAIMS.

Mr. Tocci moved Resolution #2012-10-80 to for adoption. Mr. Bonforte thought it should be acknowledged that the people involved in the settlement did a great job. Mr. Gianforte wanted the Board to know that David Laughlin spent about \$150.00 getting the negotiations done to go from \$8,000 to \$11,250. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

AYES:

- Mr. William E. Leonard, Chairman
- Mr. William R. Baarck, P.E., Secretary
- Mr. Arno Weber, Assistant Secretary
- Mr. Barry J. Berdahl, Ph. D, Treasurer
- Mr. Richard Tocci, Assistant Treasurer
- Mr. John Bonforte
- Mr. Gregory J. Christopher
- Mr. Scott Hartman
- Mrs. Catherine D. LaPorta
- Mr. Brian McPeak
- Mr. William Nolze

MEMBERS ABSENT: Mr. Thomas Barham, Vice Chairman

The Resolutions for the 3 Commodities bid were read by Mr. Gianforte as follows:

RESOLUTION #2012-10-81
AWARDING THE BID FOR THE REMOVAL OF HYDROGEN SULFIDE WITH BIOXIDE 71 COMMENCING NOVEMBER 01, 2012 THROUGH OCTOBER 31, 2013

Mr. Berdahl moved Resolution #2012-10-81 for adoption. The motion was seconded by Mr. Tocci and carried by the following vote on roll call:

AYES:

- Mr. William E. Leonard, Chairman
- Mr. William R. Baarck, PE, Secretary
- Mr. Arno Weber, Assistant Secretary
- Mr. Barry J. Berdahl, Ph. D, Treasurer
- Mr. Richard Tocci, Assistant Treasurer
- Mr. John Bonforte
- Mr. Gregory J. Christopher
- Mr. Scott Hartman
- Mrs. Catherine D. LaPorta
- Mr. Brian McPeak
- Mr. William W. Nolze

MEMBERS ABSENT: Mr. Thomas Barham, Vice Chairman

**RESOLUTION #2012-10-82
AWARDING THE BID FOR THE REMOVAL OF
HYDROGEN SULFIDE WITH NITRATE OXYGEN
COMMENCING NOVEMBER 01, 2012 THROUGH OCTOBER 31, 2013**

Mr. Berdahl moved Resolution #2012-10-82 for adoption. The motion was seconded by Mr. Tocci and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. William W. Nolze

MEMBERS ABSENT: Mr. Thomas Barham, Vice Chairman

**RESOLUTION #2012-10-83
AWARDING THE BID FOR THE REMOVAL OF
HYDROGEN SULFIDE BY HYDROGEN PEROXIDE PROCESS
COMMENCING NOVEMBER 01, 2012 THROUGH OCTOBER 31, 2013**

Mr. Berdahl moved Resolution #2012-10-83 for adoption. The motion was seconded by Mr. Tocci and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. William R. Baarck, PE, Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Scott Hartman
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. William W. Nolze

MEMBERS ABSENT: Mr. Thomas Barham, Vice Chairman

PERSONNEL COMMITTEE

Mr. Bonforte introduced Resolution #2012-10-84 for Approval by the Board.

**RESOLUTION #2012-10-84
RESOLUTION RATIFYING TRAINING AND
CONFERENCE REQUESTS**

Mr. Tocci moved Resolution #2012-10-84 for adoption. The motion was seconded by Mr. Baarck and carried by the following vote on roll call:

AYES: Mr. William E. Leonard, Chairman
Mr. William R. Baarck, P.E., Secretary
Mr. Arno Weber, Assistant Secretary
Mr. Barry J. Berdahl, Ph. D, Treasurer
Mr. Richard Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mrs. Catherine D. LaPorta
Mr. Brian McPeak
Mr. Scott Hartman
Mr. William Nolze

MEMBERS ABSENT: Mr. Thomas Barham, Vice Chairman

Mr. Gianforte reminded the Board that this is for the AEA & League of Municipalities Conferences and it's important if you have an opportunity to go to the AEA. The League is also good. Discussion ensued.

LEGAL AFFAIRS COMMITTEE

Mr. Baarck reported that there are no items to discuss at this time.

OLD BUSINESS

Mr. Nolze asked if there has been any progress made with Rumson or Siemens. Mr. Gianforte answered that with Siemens, there is an agreement on the mediator but it looks like it will be in February. Judge Keefe is very busy but we will have confirmation on that shortly. Dates have been given in February.

Mr. Gianforte reported that in the case with Rumson, the answer is maybe. There was a request from Rumson for the Authority's Capital Budget. We have provided it to David Laughlin and I believe Mr. Laughlin is passing both last years and this year's onto Rumson. We have heard nothing else since.

NEW BUSINESS

Mr. Christopher asked Mr. Gianforte what side of the pumping station got the new trees. Mr. Gianforte responded that if you are facing the building, it is on the left side; it's the Hager's, Jeanne and Ned Hager. We put our duct bank in for the modifications to the electrical system there and had to rip out all of the shrubbery. We replaced the shrubbery. Mr. Christopher asked if the electrical system was done in-house and Mr. Gianforte responded that it was a contract.

OPEN TO THE PUBLIC

There was no public present.

Mr. Tocci moved that the Meeting adjourn at approximately 6:20 p.m. The motion was seconded by Mr. Berdahl and carried by voice vote.

The Chairman stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,

Mr. Arno Weber, Assistant Secretary