

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, August 21, 2018 at 6:00 p.m. at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. Thomas "Burt" Barham, Vice Chairman, presided.

Members Present:	Mr. Thomas "Burt" Barham, Vice Chairman Mr. William R. Baarck, PE Secretary Mr. Scott Hartman, Assistant Secretary Mr. Michael MacStudy, Treasurer Mr. John Bonforte Mr. Theodore Giannechini Mr. Eric Jaeger Mr. Brian McPeak Mr. David Twigg
Absent:	Mr. Barry J. Berdahl, Ph.D., Chairman Mr. Richard N. Tocci, Assistant Treasurer Mr. Gregory J. Christopher
Others Present:	Mr. Michael A. Gianforte, P.E., Executive Director Mr. Nickolas Gizzi, Engineering Technician Mr. John Vena P.E., Representing the Firm of PS&S Mr. David Laughlin, Esq., Birdsall & Laughlin, LLC

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Thursday, January 4, 2018, and The Newspaper Media Group on Wednesday, January 10, 2018, and mailing the same on Thursday, January 4, 2018, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Thursday, January 4, 2018.

CHAIRMAN RULES OF QUORUM

Mr. Barham declared that a quorum was present. All present saluted the American Flag.

**APPROVAL OF THE REGULAR MONTHLY
MEETING MINUTES OF July 24, 2018**

Mr. Barham moved that the minutes from the regular monthly meeting held on July 24, 2018 be approved. The motion was seconded by Mr. MacStudy and carried by voice vote. Mr. Eric Jaeger Abstained.

CORRESPONDENCE

Mr. Gianforte reported on the following items:

1st item: Received letter from NJ Department of Treasury referencing Affirmative Action. A full day audit was conducted and it was successful after some follow up paper work. Affirmative Action documentation and follow-up was handled by Anne Wallington and Intern Michael Leather.

2nd item: The Authority had their annual fire inspection and the Authority passed after some follow up paper work.

3rd item: Mr. Gianforte stated that everyone should have received the copy of a letter from Bruce Stedman and also received a copy of Mr. Gianforte's response.

PUBLIC COMMENT ON AGENDA

There was no comment from the public.

ENGINEERING COMMITTEE

ENGINEERING MANAGER'S REPORT

Mr. Vena gave a brief summary of the pursuit of funding through FEMA for the Main Pump Station due to the damage it received during Storm Sandy.

FINANCIAL MANAGER'S REPORT

**RESOLUTION NO. 2018-08-78
AUTHORIZING PAYMENT OF BILLS**

Mr. MacStudy moved Resolution #2018-08-78 for adoption. The motion was seconded by Mr. Baarck and carried by the following vote on roll call:

AYES: Mr. Thomas "Burt" Barham, Vice Chairman
Mr. William R. Baarck, PE Secretary
Mr. Scott Hartman, Assistant Secretary
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Theodore Giannechini
Mr. Eric Jaeger
Mr. Brian McPeak
Mr. David Twigg

Absent: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Richard N. Tocci, Assistant Treasurer
Mr. Gregory J. Christopher

Mr. MacStudy stated that everyone should have a copy of the budget. Mr. MacStudy stated that Mr. Kinneally had used the 2% cap and filled in the budget from there. There were a few minor adjustments at the budget meeting and rectified in the package that the Board received.

**RESOLUTION NO. 2018-08-79
2019 AUHTORITY BUDGET**

FYE 2019 FROM NOVEMBER 1, 2018 TO OCTOBER 31, 2019

Mr. Barham moved Resolution #2018-08-79 for adoption. The motion was seconded by Mr. Bonforte and carried by the following vote on roll call:

AYES: Mr. Thomas "Burt" Barham, Vice Chairman
Mr. William R. Baarck, PE Secretary
Mr. Scott Hartman, Assistant Secretary
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Theodore Giannechini
Mr. Eric Jaeger
Mr. Brian McPeak
Mr. David Twigg

Absent: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Richard N. Tocci, Assistant Treasurer
Mr. Gregory J. Christopher

Mr. Baarck asked if the changes were made in accordance with the recommendation from the Financial Committee meeting.

Mr. Gianforte gave a brief summary on **Resolution #2018-08-80** regarding the Connection Fee in Accordance with State of NJ Legislature, S1247. Further discussion ensued.

**RESOLUTION NO. 2018-08-80
TO AMEND CONNECTION FEE IN ACCORDANCE
WITH STATE OF NJ LEGISLATURE S2147.**

Mr. MacStudy moved Resolution #2018-08-80 for adoption. The motion was seconded by Mr. Bonforte and carried by the following vote on roll call:

AYES: Mr. Thomas "Burt" Barham, Vice Chairman
Mr. William R. Baarck, PE Secretary
Mr. Scott Hartman, Assistant Secretary
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Theodore Giannechini
Mr. Eric Jaeger
Mr. Brian McPeak
Mr. David Twigg

Absent: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Richard N. Tocci, Assistant Treasurer
Mr. Gregory J. Christopher

PERSONNEL COMMITTEE

Mr. Bonforte reported there was no new Personnel business to report. Mr. Gianforte reported that there are some pending retirements in the Maintenance Department, and there is a potential candidate for an Assistant Electrician position.

CYBER COMMITTEE

Mr. Twigg requested that Mr. Gianforte report on Cyber issues: Mr. Gianforte reported that there were some people that failed the email test and opened the emails. Training is forthcoming.

CONSENT AGENDA: (For Resolutions 2018-08-81 through 2018-08-87)

- RES# 2018-08-81 GRANTING FINAL APPROVAL FOR A MINOR SITE PLAN TO 136 MONMOUTH ROAD HOLDINGS, LLC. KNOWN AS BLOCK 69, LOT 3; IN THE BOROUGH OF WEST LONG BRANCH
- RES# 2018-08-82 GRANTING FINAL APPROVAL FOR A MINOR SITE PLAN TO QUICK CHECK CORPORATION BLOCK 3, LOT 5 IN THE BOROUGH OF SHREWSBURY
- RES# 2018-08-83 GRANTING TENTATIVE APPROVAL FOR A MINOR SITE PLAN TO VINCENT S. MASTRO MONTESSORI ACADEMY FOR PROPERTY KNOWN AS BLOCK 34, LOTS 5, 6 & 7; IN THE BOROUGH OF SHREWSBURY
- RES# 2018-08-84 RENEWAL OF COMMODITY RESALE AGREEMENT WITH MONMOUTH COUNTY
- RES# 2018-08-85 AUTHORIZING THE EXECUTION OF AN AUTHORITY ASSISTANCE/SHARED SERVICES AGREEMENT WITH THE COUNTY OF MONMOUTH
- RES# 2018-08-86 RENEWAL OF MEMBERSHIP IN THE NJ UTILITY AUTHORITIES JOINT INSURANCE FUND
- RES# 2018-08-87 AUTHORIZING CHARGES AGAINST ENGINEERING INSPECTION ACCOUNT FOR RPM NORTH AT FORT MONMOUTH

Mr. Barham moved Resolutions #2018-08-81 through #2018-08-87 for adoption. The motion was seconded by Mr. Bonforte and carried by the following vote on roll call:

- AYES:
- Mr. Thomas "Burt" Barham, Vice Chairman
 - Mr. William R. Baarck, PE Secretary
 - Mr. Scott Hartman, Assistant Secretary
 - Mr. Michael MacStudy, Treasurer
 - Mr. John Bonforte
 - Mr. Theodore Giannechini
 - Mr. Eric Jaeger
 - Mr. Brian McPeak
 - Mr. David Twigg

- Absent:
- Mr. Barry J. Berdahl, Ph.D., Chairman
 - Mr. Richard N. Tocci, Assistant Treasurer
 - Mr. Gregory J. Christopher

LEGAL COMMITTEE

Mr. Baarck asked Mr. Laughlin what was the status on the S848 and Mr. Laughlin gave a brief summary. Mr. Baarck gave a brief description on the new law to the new Commissioners on the Board.

OLD BUSINESS

There was no old business to report.

NEW BUSINESS

There was no new business to report.

OPEN TO THE PUBLIC

