

Authority Budget of:

ADOPTED COPY

ADOPTED COPY

Two Rivers Water Reclamation Authority

State Filing Year

2018

ADOPTED COPY

For the Period:

November 1, 2018

to

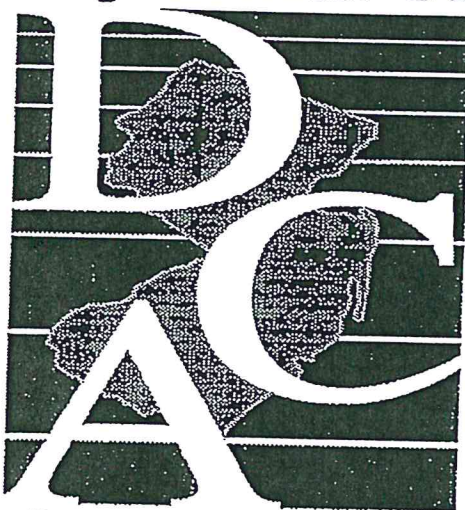
October 31, 2019

www.trwra.org

Authority Web Address

ADOPTED COPY

Department Of



**Community
Affairs**

Division of Local Government Services

2019 AUTHORITY BUDGET

Certification Section

2019

Two Rivers Water Reclamation Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM November 1, 2018 TO October 31, 2019

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Paul D. Cwert CPA RMA Date: 10/11/2018

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Paul D. Cwert CPA RMA Date: 10/30/2018

2019 PREPARER'S CERTIFICATION

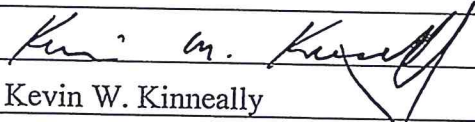
Two Rivers Water Reclamation Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM: November 1, 2018 TO: October 31, 2019

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Kevin W. Kinneally		
Title:	Financial Manager		
Address:	One Highland Avenue Monmouth Beach, NJ 07750		
Phone Number:	723-229-8578	Fax Number:	732-870-1442
E-mail address	kkinneally@trwra.org		

2019 APPROVAL CERTIFICATION


Two rivers Water Reclamation Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM: November 1, 2018 TO: October 31, 2019

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Two Rivers Water Reclamation Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 21st day of August, 2018.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	William R. Baarck, P.E.		
Title:	Secretary		
Address:	One Highland Ave Monmouth Beach, NJ 07750		
Phone Number:	732-229-8578	Fax Number:	732-870-1442
E-mail address	mgianforte@trwra.org		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	www.trwra.org
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years

The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority

- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Michael Gianforte

Title of Officer Certifying compliance

Executive Director

Signature



2019 AUTHORITY BUDGET RESOLUTION

Two Rivers Water Reclamation Authority

FISCAL YEAR: FROM: November 1, 2018 TO: October 31, 2019

WHEREAS, the Annual Budget and Capital Budget for the Two Rivers Water Reclamation Authority for the fiscal year beginning, November 1, 2018 and ending, October 31, 2019 has been presented before the governing body of the Two Rivers Water Reclamation Authority at its open public meeting of August 21, 2018; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 13,908,250, Total Appropriations, including any Accumulated Deficit if any, of \$ 13,908,250 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$16,765,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of 590,000; and

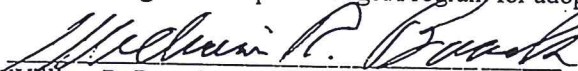
WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Two Rivers Water Reclamation Authority, at an open public meeting held on August 21, 2018 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Two Rivers Water Reclamation Authority for the fiscal year beginning, November 1, 2018 and ending, October 31, 2019 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Two Rivers Water Reclamation Authority will consider the Annual Budget and Capital Budget/Program for adoption on August 21, 2018.


William R. Baarck, P.E.

August 21, 2018

Governing Body
Member:

Recorded Vote
Aye 9 Nay 0 Abstain Absent 3

ROLL CALL

August 21, 2018

Resolution 2018-08-79

2019 AUTHORITY BUDGET RESOLUTION – FYE 2019 FROM
NOVEMBER 1, 2018 TO OCTOBER 31, 2019

NAME	AYE	NAY	ABSTAIN	ABSENT
Baarck, William	✓			
Barham, Thomas	✓			
Berdahl, Barry				
Bonforte, John	✓			
Christopher, Gregory				
Giannechini, Theodore	✓			
Hartman, Scott	✓			
Jaeger, Eric	✓			
MacStudy, Michael	✓			
McPeak, Brian	✓			
Tozzi, Richard N.				
Twigg, David	✓			

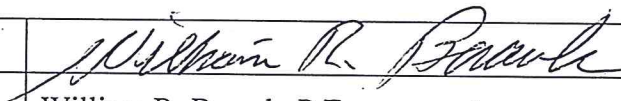
2019 ADOPTION CERTIFICATION

Two Rivers Water Reclamation Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM: November 1, 2018 TO: October 31, 2019

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Two Rivers Water Reclamation Authority, pursuant to N.J.A.C. 5:31-2.3, on the 21st day of August, 2018.

Officer's Signature:			
Name:	William R. Baarck, P.E.		
Title:	Secretary		
Address:	1 Highland Ave Monmouth Beach, NJ 07750		
Phone Number:	732-229-8578	Fax Number:	732-870-1442
E-mail address	mgianforte@trwra.org		

2019 ADOPTED BUDGET RESOLUTION
Two Rivers Water Reclamation Authority
RESOLUTION NO. 2018-10-103

FISCAL YEAR: From: November 1, 2018 to: October 31, 2019

WHEREAS, the Annual Budget and Capital Budget/Program for the Two Rivers Water Reclamation Authority for the fiscal year beginning November 1, 2018 and ending October 31, 2019 has been presented for adoption before the governing body of the Two Rivers Water Reclamation Authority at its open public meeting of October 16, 2018; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$13,908,250., Total Appropriations, including any Accumulated Deficit, if any, of \$13,908,250., and Total Unrestricted Net Position utilized of \$None; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$16,765,000 and Total Unrestricted Net Position of \$590,000.; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Two Rivers Water Reclamation Authority, at an open public meeting held on October, 16, 2018 that the Annual Budget and Capital Budget/Program of the Two Rivers Water Reclamation Authority for the fiscal year beginning, November 1, 2018 and, ending, October 31, 2019 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.



William R. Baarck, Secretary

October 16, 2018

Governing Body Recorded Vote

Member

Aye

Nay

Abstain

Absent

(12)

Page C7

TWO RIVERS WATER RECLAMATION AUTHORITY
2019 BUDGET ADOPTION RESOLUTION - VOTE TALLY PAGE

NAME	AYE	NAY	ABSTAIN	ABSENT
BAARCK WILLIAM	✓			
BARHAM THOMAS	✓			
BERDAHL BARRY	✓			
BONFORTE JOHN	✓			
CHRISTOPHER GREGORY	✓			
GIANNECHINI, THEODORE	✓			
HARTMAN, SCOTT	✓			
JAEGER, ERIC	✓			
MACSTUDY, MICHAEL	✓			
McPEAK, BRIAN	✓			
TOCCI, RICHARD N	✓			
TWIGG, DAVID	✓			

RESOLUTION NO: 2018-10-103

TITLE: 2019 Authority Budget Adoption for Fiscal Year:
From November 1, 2018 to October 31, 2019

DATE: October 16, 2018

2019 ADOPTED BUDGET RESOLUTION

Two Rivers Water Reclamation Authority

FISCAL YEAR: FROM: November 1, 2018 TO: October 31, 2019

WHEREAS, the Annual Budget and Capital Budget/Program for the Two Rivers Water Reclamation Authority for the fiscal year beginning November 1, 2018 and ending, October 31, 2019 has been presented for adoption before the governing body of the Two Rivers Water Reclamation Authority at its open public meeting of August 21, 2018; and


WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

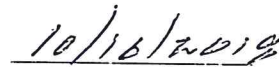
WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 13,908,250, Total Appropriations, including any Accumulated Deficit, if any, of \$13,908,250 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$15,885,000 and Total Unrestricted Net Position planned to be utilized of 710,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Two Rivers Water Reclamation Authority, at an open public meeting held on August 21, 2018 that the Annual Budget and Capital Budget/Program of the Two Rivers Water Reclamation Authority for the fiscal year beginning, November 1, 2018 and, ending, October 31, 2019 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature)


(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent

2019 AUTHORITY BUDGET
Narrative and Information Section

2019 AUTHORITY BUDGET MESSAGE & ANALYSIS

Two Rivers Water Reclamation Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM: November 1, 2018 TO: October 31, 2019

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2019 proposed Annual Budget and make comparison to the 2018 adopted budget for each operation. Explain any variances over +/-10% (As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase. The 2019 budget represents a balanced budget with an increase in overall appropriations of 2.0%. Increased Maintenance expense accounts for the majority of the increase.
2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (As shown on budget page F-2 explain reason for change for each revenue changing more than 10%) from the current year adopted budget.
The budget will have no significant impact on anticipated revenues.
3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. The local/regional economy remains strong but will have little impact upon the 2019 budget.
4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered. The total appropriations anticipate no use of Unrestricted Net Position. The Capital budget anticipates the use of \$1,945,000 of Unrestricted Net Position.
5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.). The Authority's 2019 budget contains no such fund transfers or shared services.
6. The proposed budget must not reflect an anticipated deficit from 2019 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. (Prepare a response to deficits caused by the implementation of GASB 68) The Authority's 2019 budget does not reflect a deficit from operations. There were no accumulated deficits from prior years.
7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) if it has been changed since the prior year budget submission and a schedule of the

proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable. The existing rate structure is attached. No changes to the proposed Member town rates are anticipated.

TRWRA

Budget Variances

Appropriations:

	<u>2018</u>	<u>2019</u>	Difference	%	
Maintenance Lines	250,000	350,000	100,000	40.0%	Authority infrastructure requires increased maintenance
Interest on debt	257,425	285,510	28,085	10.9%	Interest budgeted in accordance with debt schedules

Revenue:

Connection fees	133,000	157,000	24,000	18.0%	The Authority is aware of development in the area that should produce connection fee revenue.
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2-1

AUTHORITY CONTACT INFORMATION 2019

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Two Rivers Water Reclamation Authority		
Federal ID Number:	22-1865492		
Address:	One Highland Ave		
City, State, Zip:	Monmouth Beach	NJ	07750
Phone: (ext.)	732-229-8578	Fax:	732-870-1442

Preparer's Name:	Kevin Kinneally		
Preparer's Address:	One Highland Ave		
City, State, Zip:	Monmouth Beach	NJ	07750
Phone: (ext.)	732-229-8578 x15	Fax:	
E-mail:	kkinneally@trwra.org		732-870-1442

Chief Executive Officer:	Michael Gianforte		
Phone: (ext.)	732-229-8578 x16	Fax:	732-870-1442
E-mail:	mgianforte@trwra.org		

Chief Financial Officer:	Kevin W. Kinneally		
Phone: (ext.)	732-229-8578 x15	Fax:	732-870-1442
E-mail:	kkinneally@trwra.org		

Name of Auditor:	David A. Kaplan, CPA, RMA, PSA		
Name of Firm:	Wiss & Company, LLP		
Address:	354 Eisenhower Parkway		
City, State, Zip:	Livingston	NJ	07039
Phone: (ext.)	973-994-9400	Fax:	
E-mail:	dkaplan@wiss.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

Two Rivers Water Reclamation Authority

FISCAL YEAR: FROM: November 1, 2018 TO: October 31, 2019

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2016 or 2017) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 44
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2016 or 2017) Transmittal of Wage and Tax Statements: \$3,108,486.32
- 3) Provide the number of regular voting members of the governing body: 12
- 4) Provide the number of alternate voting members of the governing body: 0
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2017 or 2018 deadline has passed 2017 or 2018) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) Yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NoIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. *Attach a narrative of your Authorities procedures for all employees. Yes for 1,2,3 No for 4&5*
- 11) Did the Authority pay for meals or catering during the current fiscal year? Yes If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.

- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? Yes *If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.*
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- First class or charter travel No
 - Travel for companions No
 - Tax indemnification and gross-up payments No
 - Discretionary spending account No
 - Housing allowance or residence for personal use No
 - Payments for business use of personal residence No
 - Vehicle/auto allowance or vehicle for personal use Yes
 - Health or social club dues or initiation fees No
 - Personal services (i.e.: maid, chauffeur, chef) No
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? Yes *If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No *If "yes," attach explanation including amount paid.*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? Yes *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.*
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

TRWRA

Payments made to former employees:

Greg Seaman	\$ 12,631	50% of accrued Sick Time
	<u>\$ 4,763</u>	Unused vacation
	<u>\$ 17,394</u>	Total

Personal use of Authority vehicles:

The Authority allows three key employees the use of Authority vehicles to commute to and from jobsites and home.

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**
Two Rivers Water Reclamation Authority

FISCAL YEAR: FROM: November 1, TO: October 31,
2018 2019

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: (Use the Most Recent W-2 available 2017 or 2018. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2018, the most recent W-2 and 1099 should be used 2017 or 2016 (60 days prior to start of budget year is November 1, 2017, with 2016 being the most recent calendar year ended), and for fiscal years ending June 30, 2018, the calendar year 2017 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2017, with 2017 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

For the Period November 1, 2018 to October 31, 2019

Two Rivers Water Reclamation Authority
 Reportable Compensation from Authority (W-2/1099)

Position (Can Check more than 1 Column for each person)

Name	Title	Average Hours per Week Dedicated to Position	Highest Compensated Employee			Base Salary/ Stipend	Other (auto allowance, expense, account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, etc.)	Total Compensation (All Public Entities)
			Commissioner	Officer	Key Employee										
1 William Baarck	Commissioner	1	X												
2 William Barham	Commissioner	1	X												
3 Barry Berdahl	Commissioner	1	X												
4 John Bonforte	Commissioner	1	X												
5 Gregory Christopher	Commissioner	1	X												
6 Scott Hartman	Commissioner	1	X												
7 Michael MacStudy	Commissioner	1	X												
8 Eric Jaeger	Commissioner	1	X												
9 Brian McPeak	Commissioner	1	X												
10 Theodore Giannecchini	Commissioner	1	X												
11 Richard Tozzi	Commissioner	1	X												
12 David Twigg	Commissioner	1	X												
13 Michael Gianforte	Executive Director	40				206,248		20,000		Brielle Boro Councilman	1	4,500		230,748	
14 Kevin Kinneally	Financial Manager	40				90,750		30,000						120,750	
15 Dennis Galvin	Engineer	40		X		127,773		30,000				2,248		160,021	
Total:						\$ 424,771	\$ -	\$ 80,000	\$ 504,771			\$ 6,748	\$ -	\$ 511,519	

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

Two Rivers Water Reclamation Authority
 For the Period November 1, 2018 to October 31, 2019

	# of Covered Members (Medical & Rx)		Annual Cost Estimate per Employee Proposed Budget		Total Cost Estimate Proposed Budget		# of Covered Members (Medical & Rx) Current Year		Annual Cost per Employee Current Year		Total Prior Year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	Proposed Budget	Actual	Proposed Budget	Actual	Proposed Budget	Actual	Current Year	Actual	Current Year	Actual			
Active Employees - Health Benefits - Annual Cost													
Single Coverage	6		\$ 11,856		\$ 71,136		6		\$ 11,856		\$ 71,136		0.0%
Parent & Child	4		21,237		84,948		4		21,237		84,948		0.0%
Employee & Spouse (or Partner)	5		23,724		118,620		5		23,724		118,620		0.0%
Family	14		33,093		463,302		14		33,093		463,302		0.0%
Employee Cost Sharing Contribution (enter as negative -)					(180,096)						(136,000)		32.4%
Subtotal	29				557,910		29				602,006		-7.3%
Commissioners - Health Benefits - Annual Cost													
Single Coverage													#DIV/0!
Parent & Child													#DIV/0!
Employee & Spouse (or Partner)													#DIV/0!
Family													#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)													#DIV/0!
Subtotal	0						0						#DIV/0!
Retirees - Health Benefits - Annual Cost													
Single Coverage	4		8,760		35,040		4		8,760		35,040		0.0%
Parent & Child													#DIV/0!
Employee & Spouse (or Partner)	8		22,200		177,600		8		22,200		177,600		0.0%
Family													#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)													#DIV/0!
Subtotal	12				212,640		12				212,640		0.0%
GRAND TOTAL	41				\$ 770,550		41				\$ 814,646		-5.4%

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)
 Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Yes	Yes or No
Yes	Yes or No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

Two Rivers Water Reclamation Authority
 For the Period November 1, 2018 to October 31, 2019

Complete the below table for the Authority's accrued liability for compensated absences.
 X Box if Authority has no Compensated Absences

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit (check applicable items)		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
See Attached		\$ 380,747			
Total liability for accumulated compensated absences at beginning of current year		\$ 380,747			

The total amount should agree to most recently issued audit report for the Authority

	Vacation & Personal Hours	Sick Hours	Discount %	Sick Total	Accrued Total	Hourly Rate	Accrual
Salvador	97.17	133.59	50%	66.795	163.965	28.05	\$ 4,599.22
Gianforte	90.5	1045.36	50%	522.68	613.18	96.16	\$ 58,963.39
Albert	216	957.78	50%	478.89	694.89	37.41	\$ 25,995.83
Heath	160	1043.22	50%	521.61	681.61	36.67	\$ 24,994.64
Marrone	88	567.86	50%	283.93	371.93	40.85	\$ 15,193.34
Rock	0	409	50%	204.5	204.5	35.97	\$ 7,355.87
Santana	128	604.88	50%	302.44	430.44	35.07	\$ 15,095.53
Skimelis	144	1120.64	50%	560.32	704.32	36.13	\$ 25,447.08
Pilkington	42.5	49.39	50%	24.695	67.195	35.73	\$ 2,400.88
Ivins	88	53.12	50%	26.56	114.56	35.07	\$ 4,017.62
Natale	80	280.54	50%	140.27	220.27	35.47	\$ 7,812.98
Ottaviano	92	421.09	50%	210.545	302.545	38.31	\$ 11,590.50
Matynski	16	497.76	50%	248.88	264.88	36.67	\$ 9,713.15
Ham	47.5	4.5	50%	2.25	49.75	43.75	\$ 2,176.56
Jno-Baptis:	27	375.76	50%	187.88	214.88	34.75	\$ 7,467.08
Galvin	168	1189.46	50%	594.73	762.73	62.5	\$ 47,670.63
Wersinger	8	434.84	50%	217.42	225.42	37.7	\$ 8,498.33
Pitts	65.82	86.83	50%	43.415	109.235	26.36	\$ 2,879.43
Cornelious	176	837.16	50%	418.58	594.58	37.7	\$ 22,415.67
White R	144	69.46	50%	34.73	178.73	35.73	\$ 6,386.02
Compton	104	44.91	50%	22.455	126.455	36.02	\$ 4,554.91
White S	42	189.98	50%	94.99	136.99	36.62	\$ 5,016.57
McGlotten	49	9.13	50%	4.565	53.565	35.07	\$ 1,878.52
Kirman	82	123.26	50%	61.63	143.63	43.75	\$ 6,283.81
Dowling	48	60.8	50%	30.4	78.4	35.79	\$ 2,805.94
Kelly	32	507.81	50%	253.905	285.905	24.04	\$ 6,873.16
Kinneally	150.5	466.24	50%	233.12	383.62	47.46	\$ 18,206.61
Hendricks	40	150.83	50%	75.415	115.415	26.36	\$ 3,042.34
Gizzi	30	72	50%	36	66	37.5	\$ 2,475.00
Orechio	72	204.4	50%	102.2	174.2	33.63	\$ 5,858.35
Acevedo	64	69.64	50%	34.82	98.82	30.03	\$ 2,967.56
Feiter	51	0	50%	0	51	31.03	\$ 1,582.53
Campbell	84.5	0	50%	0	84.5	29.31	\$ 2,476.70
Conrad	36	51.33	50%	25.665	61.665	41.35	\$ 2,549.85
Kimbrought	56	24	50%	12	68	28.86	\$ 1,962.48
Wallington	56	16	50%	8	64	24.04	\$ 1,538.56

\$ 380,746.63

Schedule of Shared Service Agreements

For the Period
 Two Rivers Water Reclamation Authority
 November 1, 2018 to October 31, 2019

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement Effective Date	Agreement End Date	Amount to be Received by/ Paid from Authority

If No Shared Services X this Box

X

2018 AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

Two Rivers Water Reclamation Authority
 For the Period November 1, 2018 to October 31, 2019

	FY 2019 Proposed Budget				FY 2018 Adopted Budget Total All Operations	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Treatment Plant	Treatment Plant	Collection System	Collection System			
REVENUES							
Total Operating Revenues	\$ 13,811,250	\$ -	\$ -	\$ -	\$ 13,811,250	\$ 265,550	2.0%
Total Non-Operating Revenues	97,000	-	-	-	97,000	12,000	14.1%
Total Anticipated Revenues	13,908,250	-	-	-	13,908,250	277,550	2.0%
APPROPRIATIONS							
Total Administration	1,985,000	-	-	-	1,985,000	45,000	2.3%
Total Cost of Providing Services	8,210,802	-	-	-	8,210,802	101,444	1.3%
Total Principal Payments on Debt Service in Lieu of Depreciation	3,426,938	-	-	-	3,426,938	103,021	3.1%
Total Operating Appropriations	13,622,740	-	-	-	13,622,740	249,465	1.9%
Total Interest Payments on Debt	285,510	-	-	-	285,510	28,085	10.9%
Total Other Non-Operating Appropriations	-	-	-	-	-	-	#DIV/0!
Total Non-Operating Appropriations	285,510	-	-	-	285,510	28,085	10.9%
Accumulated Deficit	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	13,908,250	-	-	-	13,908,250	277,550	2.0%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	#DIV/0!
Net Total Appropriations	13,908,250	-	-	-	13,908,250	277,550	2.0%
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!

Revenue Schedule

Two Rivers Water Reclamation Authority
 For the Period November 1, 2018 to October 31, 2019

	FY 2019 Proposed Budget						<i>FY 2018 Adopted Budget</i>	<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>	
	Treatment Plant	Treatment Plant	Treatment Plant	Collection System	Collection System	Collection System	Total All Operations	Total All Operations	All Operations	
OPERATING REVENUES										
<i>Service Charges</i>										
Residential	4,615,000						\$ 4,615,000	\$ 4,525,200	\$ 89,800	2.0%
Business/Commercial	969,000						969,000	950,000	19,000	2.0%
Industrial	229,500						229,500	225,000	4,500	2.0%
Intergovernmental	7,405,000						7,405,000	7,260,000	145,000	2.0%
Other	163,000						163,000	160,000	3,000	1.9%
Total Service Charges	13,381,500	-	-	-	-	-	13,381,500	13,120,200	261,300	2.0%
<i>Connection Fees</i>										
Residential	157,000						157,000	154,000	3,000	1.9%
Business/Commercial	72,750						72,750	71,500	1,250	1.7%
Industrial							-	-	-	#DIV/0!
Intergovernmental	200,000						200,000	200,000	-	0.0%
Other							-	-	-	#DIV/0!
Total Connection Fees	429,750	-	-	-	-	-	429,750	425,500	4,250	1.0%
<i>Parking Fees</i>										
Meters							-	-	-	#DIV/0!
Permits							-	-	-	#DIV/0!
Fines/Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>										
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Total Other Revenue	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Operating Revenues	13,811,250	-	-	-	-	-	13,811,250	13,545,700	265,550	2.0%
NON-OPERATING REVENUES										
<i>Other Non-Operating Revenues (List)</i>										
Misc	25,000						25,000	25,000	-	0.0%
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Total Other Non-Operating Revenue	25,000	-	-	-	-	-	25,000	25,000	-	0.0%
<i>Interest on Investments & Deposits (List)</i>										
Interest Earned	72,000						72,000	60,000	12,000	20.0%
Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Interest	72,000	-	-	-	-	-	72,000	60,000	12,000	20.0%
Total Non-Operating Revenues	97,000	-	-	-	-	-	97,000	85,000	12,000	14.1%
TOTAL ANTICIPATED REVENUES	\$ 13,908,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,908,250	\$ 13,630,700	\$ 277,550	2.0%

Prior Year Adopted Revenue Schedule

Two Rivers Water Reclamation Authority

FY 2018 Adopted Budget

	Treatment Plant	Treatment Plant	Treatment Plant	Collection System	Collection System	Collection System	Total All Operations
OPERATING REVENUES							
<i>Service Charges</i>							
Residential	4,525,200						\$ 4,525,200
Business/Commercial	950,000						950,000
Industrial	225,000						225,000
Intergovernmental	7,260,000						7,260,000
Other	160,000						160,000
Total Service Charges	13,120,200	-	-	-	-	-	13,120,200
<i>Connection Fees</i>							
Residential	154,000						154,000
Business/Commercial	71,500						71,500
Industrial							-
Intergovernmental	200,000						200,000
Other							-
Total Connection Fees	425,500	-	-	-	-	-	425,500
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue	-	-	-	-	-	-	-
Total Operating Revenues	13,545,700	-	-	-	-	-	13,545,700
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
Misc	25,000						25,000
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Total Other Non-Operating Revenues	25,000	-	-	-	-	-	25,000
<i>Interest on Investments & Deposits</i>							
Interest Earned	60,000						60,000
Penalties							-
Other							-
Total Interest	60,000	-	-	-	-	-	60,000
Total Non-Operating Revenues	85,000	-	-	-	-	-	85,000
TOTAL ANTICIPATED REVENUES	\$ 13,630,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,630,700

Appropriations Schedule

Two Rivers Water Reclamation Authority
For the Period November 1, 2018 to October 31, 2019

	<i>FY 2019 Proposed Budget</i>							<i>FY 2018 Adopted Budget</i>			
	Treatment Plant	Treatment Plant	Treatment Plant	Collection System	Collection System	Collection System	Total All Operations	Total All Operations	All Operations	All Operations	
OPERATING APPROPRIATIONS											
<i>Administration - Personnel</i>											
Salary & Wages	\$ 540,000						\$ 540,000	\$ 525,000	\$ 15,000	2.9%	
Fringe Benefits	260,000						260,000	270,000	(10,000)	-3.7%	
Total Administration - Personnel	800,000	-	-	-	-	-	800,000	795,000	5,000	0.6%	
<i>Administration - Other (List)</i>											
Legal	82,000						82,000	80,000	2,000	2.5%	
Engineering	150,000						150,000	150,000	-	0.0%	
Insurance	218,000						218,000	215,000	3,000	1.4%	
Pension	340,000						340,000	310,000	30,000	9.7%	
Miscellaneous Administration*	395,000						395,000	390,000	5,000	1.3%	
Total Administration - Other	1,185,000	-	-	-	-	-	1,185,000	1,145,000	40,000	3.5%	
Total Administration	1,985,000	-	-	-	-	-	1,985,000	1,940,000	45,000	2.3%	
<i>Cost of Providing Services - Personnel</i>											
Salary & Wages	2,500,000						2,500,000	2,440,000	60,000	2.5%	
Fringe Benefits	1,100,000						1,100,000	1,200,000	(100,000)	-8.3%	
Total COPS - Personnel	3,600,000	-	-	-	-	-	3,600,000	3,640,000	(40,000)	-1.1%	
<i>Cost of Providing Services - Other (List)</i>											
Electricity	775,000						775,000	800,000	(25,000)	-3.1%	
Sludge disposal	1,050,000						1,050,000	1,100,000	(50,000)	-4.5%	
Maintenance lines	350,000						350,000	250,000	100,000	40.0%	
Chemicals	380,000						380,000	376,000	4,000	1.1%	
Miscellaneous COPS*	2,055,802						2,055,802	1,943,358	112,444	5.8%	
Total COPS - Other	4,610,802	-	-	-	-	-	4,610,802	4,469,358	141,444	3.2%	
Total Cost of Providing Services	8,210,802	-	-	-	-	-	8,210,802	8,109,358	101,444	1.3%	
Total Principal Payments on Debt Service in Lieu of Depreciation	3,426,938						3,426,938	3,323,917	103,021	3.1%	
Total Operating Appropriations	13,622,740	-	-	-	-	-	13,622,740	13,373,275	249,465	1.9%	
NON-OPERATING APPROPRIATIONS											
Total Interest Payments on Debt Operations & Maintenance Reserve	285,510						285,510	257,425	28,085	10.9%	
Renewal & Replacement Reserve										#DIV/0!	
Municipality/County Appropriation										#DIV/0!	
Other Reserves										#DIV/0!	
Total Non-Operating Appropriations	285,510	-	-	-	-	-	285,510	257,425	28,085	10.9%	
TOTAL APPROPRIATIONS	13,908,250	-	-	-	-	-	13,908,250	13,630,700	277,550	2.0%	
ACCUMULATED DEFICIT										#DIV/0!	
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	13,908,250	-	-	-	-	-	13,908,250	13,630,700	277,550	2.0%	
UNRESTRICTED NET POSITION UTILIZED											
Municipality/County Appropriation										#DIV/0!	
Other										#DIV/0!	
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	-	-	#DIV/0!	
TOTAL NET APPROPRIATIONS	\$ 13,908,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,908,250	\$ 13,630,700	\$ 277,550	2.0%	

Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 681,137.00 \$ - \$ - \$ - \$ - \$ - \$ - \$ 681,137.00

Prior Year Adopted Appropriations Schedule

Two Rivers Water Reclamation Authority

FY 2018 Adopted Budget

	Treatment Plant	Treatment Plant	Treatment Plant	Collection System	Collection System	Collection System	Total All Operations
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 525,000						\$ 525,000
Fringe Benefits	270,000						270,000
Total Administration - Personnel	795,000	-	-	-	-	-	795,000
<i>Administration - Other (List)</i>							
Legal	80,000						80,000
Engineering	150,000						150,000
Insurance	215,000						215,000
Pension	310,000						310,000
Miscellaneous Administration*	390,000						390,000
Total Administration - Other	1,145,000	-	-	-	-	-	1,145,000
Total Administration	1,940,000	-	-	-	-	-	1,940,000
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	2,440,000						2,440,000
Fringe Benefits	1,200,000						1,200,000
Total COPS - Personnel	3,640,000	-	-	-	-	-	3,640,000
<i>Cost of Providing Services - Other (List)</i>							
Electricity	800,000						800,000
Sludge disposal	1,100,000						1,100,000
Maintenance lines	250,000						250,000
Chemicals	376,000						376,000
Miscellaneous COPS*	1,943,358						1,943,358
Total COPS - Other	4,469,358	-	-	-	-	-	4,469,358
Total Cost of Providing Services	8,109,358	-	-	-	-	-	8,109,358
Total Principal Payments on Debt Service in Lieu of Depreciation	3,323,917	-	-	-	-	-	3,323,917
Total Operating Appropriations	13,373,275	-	-	-	-	-	13,373,275
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	257,425						257,425
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	257,425	-	-	-	-	-	257,425
TOTAL APPROPRIATIONS	13,630,700	-	-	-	-	-	13,630,700
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	13,630,700	-	-	-	-	-	13,630,700
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation							-
Other							-
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-
TOTAL NET APPROPRIATIONS	\$ 13,630,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,630,700

Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 668,663.75 \$ - \$ - \$ - \$ - \$ - \$ 668,663.75

Debt Service Schedule - Principal

Two Rivers Water Reclamation Authority

If Authority has no debt, X this box

	Fiscal Year Ending in						Total Principal Outstanding		
	Adopted Budget Year 2018	Proposed Budget Year 2019	2020	2021	2022	2023		2024	Thereafter
Treatment Plant									
Type in Issue Name	\$ 3,323,917	\$ 3,426,938	\$ 3,481,400	\$ 230,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 1,975,000	\$ 9,818,338
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	3,323,917	3,426,938	3,481,400	230,000	235,000	235,000	235,000	1,975,000	9,818,338
Treatment Plant									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
Treatment Plant									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
Collection System									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
Collection System									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
Collection System									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal	-	-	-	-	-	-	-	-	-
TOTAL PRINCIPAL ALL OPERATIONS									
	\$ 3,323,917	\$ 3,426,938	\$ 3,481,400	\$ 230,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 1,975,000	\$ 9,818,338

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

Bond Rating		
Year of Last Rating		
	Moody's	Fitch
	Standard & Poors	

Debt Service Schedule - Interest

Two Rivers Water Reclamation Authority

If Authority has no debt X this box

	Fiscal Year Ending in							Total Interest Payments Outstanding
	Proposed Budget Year 2019	2020	2021	2022	2023	2024	Thereafter	
Treatment Plant								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments								
	\$ 257,425	\$ 269,963	\$ 67,094	\$ 62,206	\$ 60,000	\$ 57,000	\$ 186,581	\$ 988,354
Treatment Plant								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments								
	285,510	269,963	67,094	62,206	60,000	57,000	186,581	988,354
Treatment Plant								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments								
	-	-	-	-	-	-	-	-
Collection System								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments								
	-	-	-	-	-	-	-	-
Collection System								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments								
	-	-	-	-	-	-	-	-
TOTAL INTEREST ALL OPERATIONS								
	\$ 257,425	\$ 269,963	\$ 67,094	\$ 62,206	\$ 60,000	\$ 57,000	\$ 186,581	\$ 988,354

Net Position Reconciliation

Two Rivers Water Reclamation Authority
For the Period November 1, 2018 to October 31, 2019

FY 2019 Proposed Budget

	Treatment Plant		Treatment Plant		Collection System		Collection System		Total All Operations
	Plant	Plant	Plant	Plant	System	System	System	System	
	\$ 68,768,199	-	-	-	-	-	-	-	\$ 68,768,199
	58,423,143	-	-	-	-	-	-	-	58,423,143
	100,000	-	-	-	-	-	-	-	100,000
	1,690,000	-	-	-	-	-	-	-	1,690,000
	8,555,056	-	-	-	-	-	-	-	8,555,056
	400,000	-	-	-	-	-	-	-	400,000
	3,000,000	-	-	-	-	-	-	-	3,000,000
	200,000	-	-	-	-	-	-	-	200,000
	5,355,056	-	-	-	-	-	-	-	5,355,056
	-	20,000	-	-	80,000	300,000	190,000	-	590,000
	-	20,000	-	-	80,000	300,000	190,000	-	590,000
	\$ 5,355,056	\$ (20,000)	\$ -	\$ (80,000)	\$ (300,000)	\$ (190,000)	\$ -	\$ -	\$ 4,765,056

TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)

- Less: Invested in Capital Assets, Net of Related Debt (1)
- Less: Restricted for Debt Service Reserve (1)
- Less: Other Restricted Net Position (1)
- Total Unrestricted Net Position (1)
- Less: Designated for Non-Operating Improvements & Repairs
- Less: Designated for Rate Stabilization
- Less: Other Designated by Resolution
- Plus: Accrued Unfunded Pension Liability (1)
- Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)
- Plus: Estimated Income (Loss) on Current Year Operations (2)
- Plus: Other Adjustments (attach schedule)

UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET

- Unrestricted Net Position Utilized to Balance Proposed Budget
- Unrestricted Net Position Utilized in Proposed Capital Budget
- Appropriation to Municipality/County (3)
- Total Unrestricted Net Position Utilized in Proposed Budget

PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR

Last issued Audit Report (4)

(1) Total of all operations for this line item must agree to audited financial statements.
 (2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.
 (3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2019
Two Rivers Water
Reclamation
Authority

AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2019 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

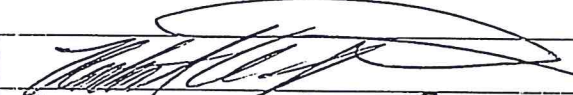
Two Rivers Water Reclamation Authority

FISCAL YEAR: FROM: November 1, 2018 TO: October 31, 2019

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Two Rivers Water Reclamation Authority, on the 21st day of August, 2018.

OR

It is hereby certified that the governing body of the _____ Authority have elected NOT to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

Officer's Signature:			
Name:	Michael A. Gianforte		
Title:	Executive Director		
Address:	One Highland Avenue Monmouth Beach, NJ 07750		
Phone Number:	732-229-8578	Fax Number:	732-870-1442
E-mail address	mgianforte@trwra.org		

2019 CAPITAL BUDGET/PROGRAM MESSAGE

Two Rivers Water Reclamation Authority

FISCAL YEAR: FROM: November 1, 2018 TO: October 31, 2019

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program? No.
2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority? Yes.
3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared? Yes.
4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules. It is projected that the proposed Capital Budget will have no impact upon the Members' rate, fees or service charges.
5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan. None.
6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan. None.

Add additional sheets if necessary.

Proposed Capital Budget

Two Rivers Water Reclamation Authority
For the Period November 1, 2018 to October 31, 2019

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Treatment Plant</i>						
Plant SCADA/PLC	\$ -					
Plant VFD Replacement	500,000		500,000			
Filter Building Improvements	650,000		650,000			
Vehicle Replacement	25,000		25,000			
Total	1,175,000	-	1,175,000	-	-	-
<i>Treatment Plant</i>						
Computer Software	20,000	\$ 20,000				
Switchgear PLC	-					
Biofilters	-					
5kV Relays	-					
Total	20,000	20,000	-	-	-	-
<i>Treatment Plant</i>						
MPS-Bay Crossing	1,000,000			\$ 1,000,000		
.	-					
.	-					
.	-					
Total	1,000,000	-	-	1,000,000	-	-
<i>Collection System</i>						
Collection System Repairs/Cleaning	3,300,000			\$ 3,300,000		
Station 12 Upgrades	700,000			700,000		
Fort Monmouth	10,000,000					10,000,000
Valve Replacement Station 1 and 2	80,000	80,000				
Total	14,080,000	80,000	-	4,000,000	-	10,000,000
<i>Collection System</i>						
Portable Generator	-					
Station 3 and 5 VFD Upgrades	150,000	150,000				
Pump Station Roofs	150,000	150,000				
Pump Station Control Upgrades	-					
Total	300,000	300,000	-	-	-	-
<i>Collection System</i>						
Bilco Doors/hatches	-					
Pipe Line Protection	25,000	25,000				
Generator Station 5	65,000	65,000				
Valve Replacement Station 13	100,000	100,000				
Total	190,000	190,000	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 16,765,000	\$ 590,000	\$ 1,175,000	\$ 5,000,000	\$ -	\$ 10,000,000

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Two Rivers Water Reclamation Authority
For the Period November 1, 2018 to October 31, 2019

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget					
		Year 2019	2020	2021	2022	2023	2024
<i>Treatment Plant</i>							
Plant SCADA/PLC	\$ 1,000,000	\$ -	\$ 1,000,000				
Plant VFD Replacement	500,000	500,000					
Filter Building Improvements	650,000	650,000					
Vehicle Replacement	25,000	25,000					
Total	2,175,000	1,175,000	1,000,000	-	-	-	-
<i>Treatment Plant</i>							
Computer Software	20,000	20,000					
Switchgear PLC	100,000	-	100,000				
Biofilters	300,000	-	-	300,000			
5kV Relays	75,000	-	25,000	25,000	25,000		
Total	495,000	20,000	125,000	25,000	325,000	-	-
<i>Treatment Plant</i>							
MPS-Bay Crossing	40,000,000	1,000,000	\$ 1,000,000	\$ 38,000,000			
.	-	-					
.	-	-					
.	-	-					
Total	40,000,000	1,000,000	1,000,000	38,000,000	-	-	-
<i>Collection System</i>							
Collection System Repairs/Cleaning	3,390,000	3,300,000	\$ 90,000				
Station 12 Upgrades	750,000	700,000	50,000				
Fort Monmouth	10,000,000	10,000,000					
Valve Replacement Station 1 and 2	80,000	80,000					
Total	14,220,000	14,080,000	140,000	-	-	-	-
<i>Collection System</i>							
Portable Generator	80,000	-	\$ 80,000				
Station 3 and 5 VFD Upgrades	150,000	150,000					
Pump Station Roofs	150,000	150,000					
Pump Station Control Upgrades	200,000	-	200,000				
Total	580,000	300,000	80,000	200,000	-	-	-
<i>Collection System</i>							
Bilco Doors/hatches	50,000	-	\$ 50,000				
Pipe Line Protection	25,000	25,000					
Generator Station 5	65,000	65,000					
Valve Replacement Station 13	100,000	100,000					
Total	240,000	190,000	50,000	-	-	-	-
TOTAL	\$ 57,710,000	\$ 16,765,000	\$ 2,395,000	\$ 38,225,000	\$ 325,000	\$ -	\$ -

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Two Rivers Water Reclamation Authority
For the Period November 1, 2018 to October 31, 2019

	Estimated Total Cost	Funding Sources																																			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources																															
<i>Treatment Plant</i>																																					
Plant SCADA/PLC	\$ 1,000,000	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%; text-align: right;">\$ 1,000,000</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td style="text-align: right;">500,000</td> <td></td> <td style="text-align: right;">500,000</td> <td></td> <td></td> </tr> <tr> <td></td> <td style="text-align: right;">650,000</td> <td></td> <td style="text-align: right;">650,000</td> <td></td> <td></td> </tr> <tr> <td></td> <td style="text-align: right;">25,000</td> <td style="text-align: right;">25,000</td> <td></td> <td></td> <td></td> </tr> <tr> <td style="border-top: 1px solid black;">Total</td> <td style="text-align: right; border-top: 1px solid black;">2,175,000</td> <td style="text-align: right; border-top: 1px solid black;">1,025,000</td> <td style="text-align: right; border-top: 1px solid black;">1,150,000</td> <td style="text-align: center; border-top: 1px solid black;">-</td> <td style="text-align: center; border-top: 1px solid black;">-</td> <td style="text-align: center; border-top: 1px solid black;">-</td> </tr> </table>					\$ 1,000,000							500,000		500,000				650,000		650,000				25,000	25,000				Total	2,175,000	1,025,000	1,150,000	-	-	-
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Computer Software	20,000	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%; text-align: right;">\$ 20,000</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td style="text-align: right;">100,000</td> <td></td> <td style="text-align: right;">100,000</td> <td></td> <td></td> </tr> <tr> <td></td> <td style="text-align: right;">300,000</td> <td></td> <td style="text-align: right;">300,000</td> <td></td> <td></td> </tr> <tr> <td></td> <td style="text-align: right;">75,000</td> <td></td> <td style="text-align: right;">75,000</td> <td></td> <td></td> </tr> <tr> <td style="border-top: 1px solid black;">Total</td> <td style="text-align: right; border-top: 1px solid black;">495,000</td> <td style="text-align: right; border-top: 1px solid black;">20,000</td> <td style="text-align: right; border-top: 1px solid black;">475,000</td> <td style="text-align: center; border-top: 1px solid black;">-</td> <td style="text-align: center; border-top: 1px solid black;">-</td> <td style="text-align: center; border-top: 1px solid black;">-</td> </tr> </table>					\$ 20,000							100,000		100,000				300,000		300,000				75,000		75,000			Total	495,000	20,000	475,000	-	-	-
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MPS-Bay Crossing	40,000,000	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;"></td> <td></td> <td></td> <td style="text-align: right;">\$ 40,000,000</td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">.</td> <td style="text-align: center;">-</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">.</td> <td style="text-align: center;">-</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td style="border-top: 1px solid black;">Total</td> <td style="text-align: right; border-top: 1px solid black;">40,000,000</td> <td style="text-align: center; border-top: 1px solid black;">-</td> <td style="text-align: center; border-top: 1px solid black;">-</td> <td style="text-align: right; border-top: 1px solid black;">40,000,000</td> <td style="text-align: center; border-top: 1px solid black;">-</td> <td style="text-align: center; border-top: 1px solid black;">-</td> </tr> </table>								\$ 40,000,000			.	-					.	-					Total	40,000,000	-	-	40,000,000	-	-						
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Total	40,000,000	-	-	40,000,000	-	-																															
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Total	14,220,000	80,000	-	4,140,000	-	10,000,000																															
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\$ 50,000																																					
	25,000						25,000																														
	65,000						65,000																														
	100,000	100,000																																			
Total	240,000	240,000	-	-	-	-																															
Pipe Line Protection	25,000																																				
Generator Station 5	65,000																																				
Valve Replacement Station 13	100,000																																				
TOTAL																																					
	\$ 57,710,000	\$ 1,945,000	\$ 1,625,000	\$ 44,140,000	\$ -	\$ 10,000,000																															
Total 5 Year Plan per CB-4	\$ 57,710,000																																				
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.																																			

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

Range of Accounts: 01-00-101-441- to 01-00-101-441- Include Cap Accounts: Yes AS of: 10/31/17
Current Period: 11/01/16 to 10/31/17

Note: Transaction Beginning Balance includes all Adds/Changes occurring on or prior to the AS of Date
* Transaction is included in previous and/or Begin Balance ** Transaction is not included in Balance
En = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance User
01-00-101-441-	ADM - Travel Expenses	0.00	3,000.00	0.00	0.00	3,000.00	4,879.03- 263		
		152.99	9,657.43	0.00	1,778.40	0.00	4,879.03-		
			9,657.43		1,778.40	7,879.03			
	Begin Balance: 11/01/16								
11/18/16	PO 15001150 1 Deleted		Digital Check TS 240-100		WELLS Wells Fargo		En 11/09/16	978.00 **	3,000.00 MARGARET
03/13/17	PO 15002106 5 Deleted		PETTY		TRWRA 94 TRWRA PETTY CASH - BOOK KEEPER		En 03/13/17	24.30 **	3,000.00 MARGARET
03/22/17	PO 15002106 4 Paid Ck 7057		PETTY		TRWRA 94 TRWRA PETTY CASH - BOOK KEEPER		En 03/13/17	24.30-	2,975.70 MARGARET
05/17/17	PO 15002302 1 Paid Ck 7175		PARKING		GIANF 14 MICHAEL GIANFORTE		En 04/28/17	10.00-	2,965.70 MARGARET
05/17/17	PO 15002302 2 Paid Ck 7175		LUNCH		GIANF 14 MICHAEL GIANFORTE		En 05/05/17	18.99-	2,946.71 MARGARET
05/25/17	PO 15002442 1 Paid Ck 7241		MONTHLY REPLENISHMENT		EZPAS201 EZ PASS		En 05/25/17	1,000.00-	1,946.71 MARGARET
06/21/17	PO 15002412 1 Paid Ck 7299		TRAVEL REIMBURSEMENT		MATYNSKI MAX MATYNSKI		En 05/18/17	458.23-	1,488.48 MARGARET
06/21/17	PO 15002413 1 Paid Ck 7287		TRAINING/TRAVEL/ REIMBURSMENT		JOEO Joe Ottaviano		En 05/18/17	276.06-	1,212.42 MARGARET
06/21/17	PO 15002413 2 Paid Ck 7287		TRAINING/TRAVEL/ REIMBURSMENT		JOEO Joe Ottaviano		En 05/18/17	20.25-	1,192.17 MARGARET
06/21/17	PO 15002425 1 Paid Ck 7280		NJWEA - AC		GREGJ328 GREGORY JNO BAPTISTE		En 05/18/17	97.00-	1,095.17 MARGARET
06/21/17	PO 15002445 1 Paid Ck 7277		REIMBURSEMENTS-LUNCH W/HEATH		GIANF 14 MICHAEL GIANFORTE		En 05/25/17	56.09-	1,039.08 MARGARET
06/21/17	PO 15002548 2 Paid Ck 7348		MAY & JUNE PETTY		TRWRA 94 TRWRA PETTY CASH - BOOK KEEPER		En 06/13/17	156.20-	882.88 MARGARET
07/17/17	Reimbursement		Reclass to salary		Reference 1906 1		En 06/20/17	1,778.40	2,661.28 KEVINK
07/19/17	PO 15002591 1 Paid Ck 7396		CHRIS HEATH REIMBURSMENT		HEATH CHRISTOPHER HEATH		En 06/20/17	107.60-	2,553.68 MARGARET
07/19/17	PO 15002592 1 Paid Ck 7417		TEMP W/E 4-14 & 4-21		OFFIC005 OFFICE TEAM		En 06/20/17	889.20-	1,664.48 MARGARET
07/19/17	PO 15002592 2 Paid Ck 7417		TEMP W/E 4-14 & 4-21		OFFIC005 OFFICE TEAM		En 06/20/17	889.20-	775.28 MARGARET
07/19/17	PO 15002630 1 Paid Ck 7387		MONTHLY REPLENISHMENT		EZPAS201 EZ PASS		En 06/29/17	500.00-	275.28 MARGARET
08/16/17	PO 15002774 1 Paid Ck 7475		MONTHLY REPLENISHMENT		EZPAS201 EZ PASS		En 07/31/17	750.00-	474.72- MARGARET
09/20/17	PO 15002841 1 Paid Ck 7554		AIRFARE REIMBURSMENT		GIANF 14 MICHAEL GIANFORTE		En 08/21/17	223.96-	698.68- MARGARET
09/20/17	PO 15002938 1 Paid Ck 7578		Gizzi - WEFTEC AIRFARE		NGIZZI NICHOLAS GIZZI		En 09/12/17	356.40-	1,055.08- MARGARET
09/20/17	PO 15002941 4 Paid Ck 7608		PETTY CASH		TRWRA 94 TRWRA PETTY CASH - BOOK KEEPER		En 09/13/17	1.50-	1,056.58- MARGARET
10/13/17	PO 15003080 1 Rcvd		CAESARS ATLANTIC CITY STAY		GIANF 14 MICHAEL GIANFORTE		RC 10/13/17	152.99-	1,209.57- MARGARET
10/18/17	PO 15003016 1 Paid Ck 7646		WEF REIMBURSMENTS		GIANF 14 MICHAEL GIANFORTE		En 10/10/17	1,761.24-	2,970.81- MARGARET
10/18/17	PO 15003061 1 Paid Ck 7629		WEF REIMBURSEMENT		BARH T. BURT BARHAM		En 10/10/17	1,719.01-	4,689.82- MARGARET
10/18/17	PO 15003067 1 Paid Ck 7671		WEFTEC EXPENSES		NGIZZI NICHOLAS GIZZI		En 10/10/17	183.81-	4,873.63- MARGARET

TWO RIVERS WATER RECLAMATION AUTHORITY
Expenditure Account Status/Transaction Audit Trail

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr Vendor/Reference	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance User
01-00-101-441- 10/18/17 PO 15003072	ADM - Travel Expenses 2 Paid Ck 7699 PETTY	0.00 152.99	3,000.00 9,657.43 9,657.43	0.00 0.00	0.00 1,778.40 1,778.40	3,000.00 0.00 7,879.03	4,879.03- 263 4,879.03-	5.40-	4,879.03- MARGARET
Continued									
	TRWRA 94 TRWRA PETTY CASH - BOOK KEEPER En 10/11/17								
Control Total		0.00 152.99	3,000.00 9,657.43 9,657.43	0.00 0.00	0.00 1,778.40 1,778.40	3,000.00 0.00 7,879.03	4,879.03- 263 4,879.03-		
Department Total		0.00 152.99	3,000.00 9,657.43 9,657.43	0.00 0.00	0.00 1,778.40 1,778.40	3,000.00 0.00 7,879.03	4,879.03- 263 4,879.03-		
CAFR Total		0.00 152.99	3,000.00 9,657.43 9,657.43	0.00 0.00	0.00 1,778.40 1,778.40	3,000.00 0.00 7,879.03	4,879.03- 263 4,879.03-		
Fund Budgeted		0.00 152.99	3,000.00 9,657.43 9,657.43	0.00 0.00	0.00 1,778.40 1,778.40	3,000.00 0.00 7,879.03	4,879.03- 263 4,879.03-		
Fund Non-Budgeted		0.00 0.00	0.00 0.00 0.00	0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00		
Fund Total		0.00 152.99	3,000.00 9,657.43 9,657.43	0.00 0.00	0.00 1,778.40 1,778.40	3,000.00 0.00 7,879.03	4,879.03- 263 4,879.03-		

SCHEDULE OF CHARGES

Subdivision – Site Plan	
Minor Site Plan	\$25.00
Major Site Plan	\$100.00
Minor Subdivision Plan	\$25.00
Major Subdivision Plan (plus \$10.00/Lot over 15 Lots, Maximum Fee \$250.00)	\$150.00 (Minimum)
Treatment Works Approval (WQM-003, LURP, etc)	\$100.00
Developer's Agreement (If required)	\$500.00
Performance Guarantee	100% of Sewer Improvements
Maintenance Guarantee (Minimum One (1) Year	25% of Sewer Improvements
Engineering Inspection Fee	15% of cost of sewerage facilities up to \$30,000.00: 10% of cost of sewerage facilities between \$30,001.00 to \$50,000.00; 8% of cost of sewerage facilities between \$50,001.00 to \$100,000.00 and 5% of cost of sewerage facilities greater than \$100,001.00.
Connection Fees	\$5,500.00 per unit 11.1,11.2,11.4,11.5,11.6,11.7,11.8,11.9, 11.10, 11.11, 11.13, 11.14,11.15,11.16, 11.17, 11.18
Existing Tap Charge	\$562.50
Disconnection Fee	\$200.00
Reconnection Fee	\$200.00
Sewer Search	\$15.00
Sewer Search Update	\$10.00
Copy Fees	
In accordance with Amendment to N.J.S.A. 47:1A-5.b	11.12
8 ½ x 11	\$ 0.05 per page
11 x 14	\$ 0.07 per page
Rules & Regulations on CD	\$10.00
Electronic Records – Free of Charge	
Industrial Dischargers	
Application Fee for Industrial Waste	\$150.00
Annual Fee, less than 100 GPD	\$50.00 Annually
Annual Fee, greater than 100 GPD	\$250.00 Annually
Grease/Oil/Sand Trap	\$75.00 Annually
Sewer Service	
Single Family Dwelling	\$360.00 ^{11.3}
Multi-Family	See Section 9
Commercial Users	See Section 9
Industrial users	\$360.00 per 75,000 gallons, plus \$4.80 for every 1000 gallons over 75,000 gallons