

**TWO RIVERS WATER RECLAMATION AUTHORITY  
ONE HIGHLAND AVENUE  
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on **Tuesday, October 16, 2018** at 6:00 p.m. at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. Barry J. Berdahl, Ph.D., Chairman, presided.

Members Present: Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Thomas "Burt" Barham, Vice Chairman  
Mr. William R. Baarck, PE Secretary  
Mr. Scott Hartman, Assistant Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. Richard N. Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher – arrived 6:01 pm  
Mr. Theodore Giannellini  
Mr. Eric Jaeger  
Mr. Brian McPeak  
Mr. David Twigg – arrived 6:01 pm

Others Present: Mr. Michael A. Gianforte, P.E., Executive Director  
Mr. Dennis Galvin, Engineering Manager  
Mr. John Vena P.E., Representing the Firm of PS&S  
Mr. David Laughlin, Esq., Birdsall & Laughlin, LLC

**NOTICE OF REGULAR MEETING**

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Thursday, January 4, 2018, and The Newspaper Media Group on Wednesday, January 10, 2018, and mailing the same on Thursday, January 4, 2018, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Thursday, January 4, 2018.

**CHAIRMAN RULES OF QUORUM**

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

Mr. Berdahl turned the meeting over to Mr. Laughlin to conduct a Public Hearing regarding the revised connection fee. State Shorthand Reporting Service, Inc., recorded the attached transcript.

**RESOLUTION #2018-10-94  
RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO  
ADVERTISE FOR A CONNECTION FEE HEARING TO AMEND  
CONNECTION FEE TO COMPLY WITH SENATE BILL S1247**

Mr. Barham moved Resolution #2018-10-94 for adoption. The motion was seconded by Mr. Baarck and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Thomas "Burt" Barham, Vice Chairman  
Mr. William R. Baarck, PE Secretary  
Mr. Scott Hartman, Assistant Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. Richard N. Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Theodore Giannellini  
Mr. Eric Jaeger  
Mr. Brian McPeak  
Mr. David Twigg

**APPROVAL OF THE REGULAR MONTHLY  
MEETING MINUTES OF SEPTEMBER 18, 2018**

Mr. Tocci moved that the minutes from the regular monthly meeting held on September 18, 2018 be approved. The motion was seconded by Mr. Barham and carried by voice vote.

**CORRESPONDENCE**

Mr. Gianforte reported there was nothing new other than what was distributed.

**PUBLIC COMMENT ON AGENDA**

There was no comment from the public.

**ENGINEERING COMMITTEE**

**ENGINEERING MANAGER'S REPORT**

Mr. Galvin reported on the following:

**CONTRACT 171B- Plant Electrical Testing & Maintenance:** JCP&L re-scheduled due to weather. The contract is expected to be closed out next month and there are change orders on agenda for approval.

**CONTRACT 180- Main Pump Station VFD Replacement:** There have been a couple of issues with Turtle & Hughes on the new installation of the VFD. The project was discussed by Mr. Galvin.

**CONTRACT #164 – Oregé Sludge Conditioning:** Oregé was at the Authority and the final design has been marked up and returned back to Oregé.

**CONTRACT #182 – Blower PLC Replacement:** The Authority has returned the final shop drawings to the contractor and the project continues along.

**CONTRACT #169 – Collection System Repairs (Major Interceptors):** T & M Associates was still working on the small siphon chamber cleaning.

**SUBDIVISION /SITE PLAN REVIEW:** A.V. Murphy, 21 William Street, Block 45 Lots 22.01 & 23.01 Borough of Fair Haven, Minor Subdivision to create one (1) new Lot.

Mr. Jaeger asked Mr. Galvin about the blockage in Fair Haven. Mr. Galvin gave a brief explanation on how the Authority handles the blockages and how they are reported including the responsible party. Mr. Christopher asked about PS #6 and Mr. Galvin reported on the pump which was installed that day by Pilot Electric. Mr. Baarck asked about the VFD at the MPS and Mr. Galvin gave a brief explanation.

Mr. Vena reported that they finalized the appeal to FEMA for the damage that was done to the Main Pump Station.

**FINANCIAL MANAGER'S REPORT**

**RESOLUTION NO. 2018-10-93  
AUTHORIZING PAYMENT OF BILLS**

Mr. MacStudy moved Resolution #2018-10-93 for adoption. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

AYES:	Mr. Barry J. Berdahl, Ph.D., Chairman
	Mr. Thomas "Burt" Barham, Vice Chairman
	Mr. William R. Baarck, PE Secretary
	Mr. Scott Hartman, Assistant Secretary
	Mr. Michael MacStudy, Treasurer
	Mr. Richard N. Tocci, Assistant Treasurer
	Mr. John Bonforte
	Mr. Gregory J. Christopher
	Mr. Theodore Giannechini
	Mr. Eric Jaeger
	Mr. Brian McPeak
	Mr. David Twigg

Mr. MacStudy reported that the State of NJ has approved the 2019 Authority Budget. Mr. Christopher asked about the roofing replacement projects. Mr. Gianforte stated that there are 13 that need to be replaced.

**RESOLUTION NO. 2018-10-103  
TWO RIVERS WATER RECLAMATION AUTHORITY  
2019 ADOPTED BUDGET FISCAL YEAR NOVEMEBR 1, 2018 TO OCTOBER 31, 2019**

Mr. MacStudy moved Resolution #2018-10-103 for adoption. The motion was seconded by Mr. Bonforte and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Thomas "Burt" Barham, Vice Chairman  
Mr. William R. Baarck, PE Secretary  
Mr. Scott Hartman, Assistant Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. Richard N. Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher – arrived 6:01 pm  
Mr. Theodore Giannchini  
Mr. Eric Jaeger  
Mr. Brian McPeak  
Mr. David Twigg – arrived 6:01 pm

**PERSONNEL COMMITTEE**

Mr. Bonforte stated that the committee has been making plans for the negotiations with Local 1075. Mr. Bonforte reported that the representative for Local 32 retired on 9-1-18 and there is an interim replacement for the office union members.

**CYBER COMMITTEE**

Mr. Twigg reported that the training completion date was extended to October 31, 2018 and reminded anyone that has not completed the training to do so.

**CONSENT AGENDA: (For Resolutions 2018-10-95 through 2018-10-103)**

- RES. #2018-10-95      AUTHORIZING CHARGES AGAINST THE ENGINEERING INSPECTION ACCOUNT FOR RPM DEVELOPMENT GROUP INC., FORT MONMOUTH FOR PROPERTY KNOWN AS RPM NORTH; IN THE BOROUGH OF OCEANPORT, MONMOUTH COUNTY, NEW JERSEY**
- RES. #2018-10-96      AUTHORIZING THE HIRING OF A LAB-TECHNICIAN**
- RES. #2018-10-97      ESTABLISHING THE POSITION OF JUNIOR ELECTRICIAN**
- RES. #2018-10-98      AUTHORIZING THE HIRING OF A JUNIOR ELECTRICIAN**
- RES. #2018-10-99      GRANTING FINAL APPROVAL FOR A MINOR SUBDIVISION PLAN TO A.V. MURPHY FOR PROPERTY KNOWN AS BLOCK 45, LOTS 22.01 AND 23.01; IN THE BOROUGH OF FAIR HAVEN**
- RES. #2018-10-100    APPROVING CHANGE ORDERS 1 AND 2 – AND PARTIAL PAYMENT REQUEST FOR CONTRACT NO. 171B PLANT ELECTRICAL MAINTENANCE & TESTING PROGRAM**
- RES. #2018-10-101    RATIFY WORK ORDER TO HAZEN & SAWYER FOR RETURN ACTIVATED SLUDGE LINE EMERGENCY WORK**
- RES. #2018-10-102    RATIFYING THE PURCHASE OF REPLACEMENT VALVES FOR PUMP STATION #13 THROUGH PILOT ELECTRIC**
- RES. #2018-10-103    2019 ADOPTED BUDGET –FISCAL YEAR NOVEMBER 1, 2018 TO OCTOBER 31, 2019**

Mr. Bonforte and Mr. Gianforte spoke about the posting and hiring of the Junior Electrician.

Mr. MacStudy moved Resolutions #2018-10-95 through #2018-10-103 for adoption. The motion was seconded by Mr. Bonforte and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Thomas "Burt" Barham, Vice Chairman  
Mr. William R. Baarck, PE Secretary  
Mr. Scott Hartman, Assistant Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. Richard N. Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher – arrived 6:01 pm  
Mr. Theodore Giannchini  
Mr. Eric Jaeger  
Mr. Brian McPeak  
Mr. David Twigg – arrived 6:01 pm

**OUTREACH COMMITTEE**

Mr. Barham stated that there was no new business to report.

**LEGAL COMMITTEE**

Mr. Baarck stated that there was no new business to report.

**OLD BUSINESS**

Mr. Gianforte reported on the productive solutions that were initiatives that resulted from the recent conference.

**NEW BUSINESS**

There was no new business to report.

**OPEN TO THE PUBLIC**

**CAPITAL IMPROVEMENT**

Mr. Giannechini reported on the meeting of October 9<sup>th</sup> with Mott MacDonald. Mr. Giannechini gave a thorough explanation of the alternatives for the project.

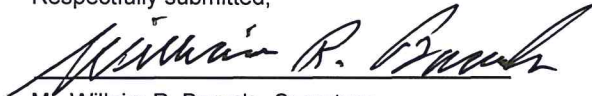
**CONSTRUCTION COMMITTEE**

There was no new business to report.

Mr. Barham moved that the meeting adjourn at approximately 6:30 p.m. The motion was seconded by Mr. Tocci and carried by voice vote.

Mr. Berdahl stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,



Mr. William R. Baarck, Secretary

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