

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, September 18, 2018 at 6:00 p.m. at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. Barry J. Berdahl, Ph.D., Chairman, presided.

Members Present:	Mr. Barry J. Berdahl, Ph.D., Chairman Mr. Thomas "Burt" Barham, Vice Chairman Mr. Scott Hartman, Assistant Secretary Mr. Michael MacStudy, Treasurer Mr. Richard N. Tocci, Assistant Treasurer Mr. John Bonforte Mr. Gregory J. Christopher Mr. Theodore Giannellini Mr. Eric Jaeger Mr. Brian McPeak Mr. David Twigg
Absent:	Mr. William R. Baarck, PE Secretary
Others Present:	Mr. Michael A. Gianforte, P.E., Executive Director Mr. Dennis Galvin, Engineering Manager Mr. John Vena P.E., Representing the Firm of PS&S Mr. David Laughlin, Esq., Birdsall & Laughlin, LLC

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Thursday, January 4, 2018, and The Newspaper Media Group on Wednesday, January 10, 2018, and mailing the same on Thursday, January 4, 2018, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Thursday, January 4, 2018.

CHAIRMAN RULES OF QUORUM

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

**APPROVAL OF THE REGULAR MONTHLY
MEETING MINUTES OF AUGUST 21, 2018**

Mr. Berdahl moved that the minutes from the regular monthly meeting held on August 21, 2018 be approved. The motion was seconded by Mr. Tocci and carried by voice vote. Abstain: Mr. Berdahl.

CORRESPONDENCE

Mr. Gianforte reported on the following items:

1st item: Received email from the AEA regarding the law based on Senate bill 848-Regional Sewerage Authorities 2% cap which will be implemented with the 2020 Budget. Brief discussion ensued.

2nd item: Mr. Gianforte reported that there was a tour for the FDA and DEP. They were very impressed by the Authority plant and expect official correspondence soon.

3rd item: Mr. Gianforte reported that there was an incident report: Seaview Ave/Sailors Way/outfall vent pipe. Mr. Gianforte gave a brief explanation.

Reminder: The Connection Fee Hearing was moved to the October meeting.

OUTREACH COMMITTEE

Mr. Berdahl proposed an Outreach Committee as another standing committee per our by-laws. The secondary purpose will be to meet with Customer Towns whenever asked or necessary, in addition to your primary responsibility to your town. The committee nominations and proposed customer town relationships are;

Committee Chair:	Burt Barham-Sea Bright
Member:	Barry Berdahl-Tinton Falls
Member:	John Bonforte-Eatontown

Member: Scott Hartman-Red Bank
Member: Eric Jaeger-Rumson
Member: David Twigg-Shrewsbury Township

Mr. Gianforte will coordinate with the Chairman and Members as necessary and be responsible for Fort Monmouth.
Mr. David Laughlin gave some legal counsel.

PUBLIC COMMENT ON AGENDA

There was no comment from the public.

ENGINEERING COMMITTEE

ENGINEERING MANAGER'S REPORT

Mr. Galvin reported on the following:

CONTRACT 171B- Plant Electrical Testing & Maintenance: Mr. Galvin reported that the electrical shut down with JCP&L for final testing of the major work for the Contract is complete. The testing went smoothly with no major problems. John Winston's office will be reviewing the test result data. The Contract will be expected to be closed out in October.

CONTRACT 180- Main Pump Station VFD Replacement: The electrical contractor installed the new VFD #1 last week and is in the process of having it commissioned.

CONTRACT #182 – Blower PLC Replacement: The Authority is anticipating shop drawings to be submitted by the end of September for review of the new installation, which will take place in January of 2019.

CONTRACT #169 – Collection System Repairs (Major Interceptors): Design meeting was held with T & M Associates to finalize the scope of work, estimated cost, and means of financing the project. It is anticipated a section of pipe may be cleaned outside of this contract, as well as the small siphon chamber in order to have the cleaning expedited.

SUBDIVISION /SITE PLAN REVIEW: Mary Harmyk, 35 Laurel Street, Block 113 Lots 8 & 9, Borough of West Long Branch, Minor Subdivision to create one (1) new lot.

Mr. Christopher asked if there was an update on the replacement pump. Mr. Gianforte gave an explanation on the delivery delays by the manufacturer.

Mr. Vena reported on evaluating the possibility of additional FEMA funding for the Authority's Main Pump Station that was damaged during Superstorm Sandy.

FINANCIAL MANAGER'S REPORT

Mr. Jaeger asked why the payroll was up. Mr. Kinneally reported that it was due to the overtime and shift differentials.

**RESOLUTION NO. 2018-09-90
AUTHORIZING PAYMENT OF BILLS**

Mr. MacStudy moved Resolution #2018-09-90 for adoption. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

AYES:

Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. Scott Hartman, Assistant Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Theodore Giannechini
Mr. Eric Jaeger
Mr. Brian McPeak
Mr. David Twigg

Absent:

Mr. William R. Baarck, PE Secretary

Mr. MacStudy stated that there was an informal finance discussion which had taken place between Mr. Berdahl, Mr. Gianforte, Mr. Kinneally, and Mr. Jaeger, himself and Mr. Darby. There was a discussion about the Authority's investments. Mr. Kinneally reported that the Authority meets with Mr. Darby on a regular basis to review and go over investments.

