

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, December 18, 2018 at 6:00 p.m. at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. Barry J. Berdahl, Ph.D., Chairman, presided.

Members Present: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. William R. Baarck, PE Secretary
Mr. Scott Hartman, Assistant Secretary
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Theodore Giannchini
Mr. Eric Jaeger
Mr. Michael MacStudy, Treasurer- arrived 6:18 pm
Mr. Brian McPeak - arrived 6:01 pm

Absent: Mr. David Twigg

Others Present: Mr. Michael A. Gianforte, P.E., Executive Director
Mr. Dennis Galvin, Engineering Manager
Mr. Kevin Kinneally, Finance Manager
Mr. John Vena P.E., Representing the Firm of PS&S
Mr. David Laughlin, Esq., Birdsall & Laughlin, LLC

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Thursday, December 27, 2018, and The Newspaper Media Group on Wednesday, January 02, 2019, and mailing the same on Thursday, January 3, 2019, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Thursday, January 3, 2019.

CHAIRMAN RULES OF QUORUM

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

**APPROVAL OF THE REGULAR MONTHLY
MEETING MINUTES OF NOVEMBER 20, 2018**

Mr. Tocci moved that the minutes from the regular monthly meeting held on November 20, 2018 be approved. The motion was seconded by Mr. Barham and carried by voice vote.

CORRESPONDENCE

Mr. Gianforte reported the following items of correspondence:

1st item: Mr. Gianforte reported on the NJIF Loss Control Report. The report cited strong management commitment and good follow through by all departments visited. No suggestions for improvement are being submitted.

2nd item: Mr. Gianforte reported on a letter received from the State of New Jersey supporting the FEMA appeal letter that was prepared by PS&S.

3rd item: Memo from Mr. Gianforte referencing the Clean Ocean Action and Rally for the Navesink Alliance, thanking everyone for their participation.

4th item: Mr. Gianforte stated that he has been asked if the Authority would donate the shed from 12 Highland Avenue to Monmouth Beach for recreation. A formal request is forthcoming.

5th item: Mr. Gianforte received a request from FMERA to allow the nurses' quarters, to connect to station 8. An alternative was discussed and will be on the agenda for discussion at the January meeting.

6th item: The Authority had an inspection done by PEOSH at Station 12 as a result of a potential safety concern. The inspector indicated that there were no safety violations found.

PUBLIC COMMENT ON AGENDA

There was no comment from the public.

ENGINEERING COMMITTEE

ENGINEERING MANAGER'S REPORT

Mr. Galvin reported on the completion of the slip lining project on Silverside Avenue. The final work will be to mill and pave. The project was a success for the Authority and Kiely Construction. The total cost of the project was approximately \$150,000.00. Mr. Gianforte stated that Mr. Galvin, Nick Gizzi, Joseph Feiter and Jared Kimbrough did an exceptional job. Mr. Galvin stated that the entire road crew assisted. Mr. Galvin summarized the scope of the job.

Oregé Sludge Conditioning: Mr. Galvin reported that the Oregé contractors have been working on final installation of the SLG system. The Oregé sludge conditioning system final mechanical work is to be completed by the end of December.

Blower PLC Replacement: Mr. Galvin stated that the installation of the Blower PLC's are scheduled to begin January 07, and anticipated to be completed by the end of January.

Mr. Galvin reported on the minor subdivision in Monmouth Beach dividing a 100 foot lot into two (2) 50 foot lots. Mr. Galvin reported on the return activated sludge piping repair. Kiely is mobilized on site, and HDPE pipe is also on site and they're starting to fuse the bypass so that we can replace the return activated sludge pipe. Mr. Galvin gave a brief summary on the phases to that project.

Mr. Baarck asked in respect to Oregé, if there are any spare parts available locally. Mr. Gianforte responded that there are not any available locally, and that the agreement was for them to have them at their regional location which is in Florida. Mr. Gianforte reported that Oregé is not done with the final installation.

Mr. John Vena stated that there were no updates to his report and Mr. Gianforte already reported on the status of the FEMA appeal.

FINANCIAL MANAGER'S REPORT

RESOLUTION NO. 2018-12-110 AUTHORIZING PAYMENT OF BILLS

Mr. MacStudy moved Resolution #2018-12-110 for adoption. The motion was seconded by Mr. Bonforte and carried by the following vote on roll call:

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| AYES: | Mr. Barry J. Berdahl, Ph.D., Chairman Mr. Thomas "Burt" Barham, Vice Chairman Mr. William R. Baarck, PE Secretary Mr. Scott Hartman, Assistant Secretary Mr. Richard N. Tocci, Assistant Treasurer Mr. John Bonforte Mr. Gregory J. Christopher Mr. Theodore Giannchini Mr. Eric Jaeger Mr. Brian McPeak - arrived 6:01 pm |
| Absent: | Mr. Michael MacStudy, Treasurer- arrived 6:18 pm Mr. David Twigg |

Mr. Christopher inquired about the invoice for \$12,000.00 from the Asbury Park Fire Company for confined space enter response team. Mr. Gianforte discussed the requirements for safety and the services that are provided by the AP Fire.

PERSONNEL COMMITTEE

Mr. Bonforte thanked everyone for attending the dinner and said that it was a very positive experience for the commissioners to bring their wives. Mr. Bonforte also had some constructive conversations with Mr. Gianforte for next year. Mr. Bonforte reported that the Authority was also getting ready for negotiations with the Local 1075.

Mr. Gianforte reported that there was an issue regarding the drug policy and there will be a discussion with local 32 and the negotiating committee.

CYBER COMMITTEE

There was no new business to report.

OUTREACH COMMITTEE

Mr. Barham stated that there was nothing new to report. Mr. Gianforte stated that Mr. Galvin was developing some cost estimates and customer town allocations for projects including the RAS piping. The Authority will be reaching out to the customer towns and copy each of their representatives.

CONSENT AGENDA: RES. # 2018-12-111 THOROUGH 2018-12-119

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|-------------------------|---|
| RES# 2018-12-111 | Annual Notice of Meetings |
| RES# 2018-12-113 | Approving the Emergency Repair and Temporary Bypass of the Return Activated Sludge Line (RAS) |
| RES# 2018-12-114 | Ratify the Advertisement and Sale of the Main Pump Stations Variable Frequency Drives on GOVDEALS and authorizing the Executive Director to Effect the Sale of the Main Pump Stations Variable Frequency Drives |
| RES# 2018-12-117 | Authorizing the Replacement of Roll-Up Garage Doors at Washwater Shed through the State Contract |
| RES# 2018-12-118 | Authorizing the Executive Director to enter into an Agreement for the Demolition of the house and foundation at 12 Highland Avenue, Monmouth Beach, NJ |
| RES# 2018-12-119 | Granting Final Approval for a Minor Subdivision Plan to Philip Sciortino for Property known as Block 45.02, Lot 52.01; in the Borough of Monmouth Beach, New Jersey |

Mr. Bonforte moved Resolutions #2018-12-111 thorough 2018-12-119 excluding # 2018-12-112 and 115, by request of Mr. Baarck, for adoption. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. William R. Baarck, PE Secretary
Mr. Scott Hartman, Assistant Secretary
Mr. Michael MacStudy, Treasurer- arrived 6:18 pm
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Theodore Giannechini
Mr. Eric Jaeger
Mr. Brian McPeak - arrived 6:01 pm

Absent: Mr. David Twigg

RESOLUTION NO. 2018-12-112

Appointing Governmental Risk Management Associates, Inc. as Risk Management Consultant Pursuant to N.J.S.A 19:44A-20.5 for 2019

Mr. Tocci moved Resolution #2018-12-112 for adoption. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. William R. Baarck, PE Secretary
Mr. Scott Hartman, Assistant Secretary
Mr. Michael MacStudy, Treasurer- arrived 6:18 pm
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Theodore Giannechini
Mr. Eric Jaeger
Mr. Brian McPeak - arrived 6:01 pm

Absent: Mr. David Twigg

RESOLUTION NO. 2018-12-115

Ratifying the hiring of a Temporary Winter Intern

Mr. Barham moved Resolution #2018-12-115 for adoption. The motion was seconded by Mr. Tocci and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. William R. Baarck, PE Secretary
Mr. Scott Hartman, Assistant Secretary
Mr. Michael MacStudy, Treasurer- arrived 6:18 pm
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Theodore Giannechini
Mr. Eric Jaeger
Mr. Brian McPeak - arrived 6:01 pm

Absent: Mr. David Twigg

Mr. Baarck discussed the intern program and the source of candidates. Further discussion ensued.

RESOLUTION NO. 2018-12-118

Authorizing the Executive Director to Enter into an Agreement for the Demolition of the House and Foundation at 12 Highland Avenue, Monmouth Beach, NJ

Mr. Barham moved Resolutions #2018-12-118 for adoption. The motion was seconded by Mr. Tocci and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. William R. Baarck, PE Secretary
Mr. Scott Hartman, Assistant Secretary
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Theodore Giannechini
Mr. Eric Jaeger
Mr. Brian McPeak - arrived 6:01 pm

Absent: Mr. David Twigg

Abstain: Mr. Michael MacStudy, Treasurer- arrived 6:18 pm

OLD BUSINESS

Mr. McPeak inquired as to the summary of the changes of the revised Mott MacDonald report. Mr. Gianforte responded that he will provide the summary before the next meeting.

NEW BUSINESS

There was no new business to report.

OPEN TO THE PUBLIC

CAPITAL IMPROVEMENT

Mr. Giannechini reported that he had no new business to report and left the room to excuse himself from voting and discussion on the following resolution approving technical services.

RESOLUTION NO: 2018-12-116

GEOTECHNICAL SERVICES FOR REPLACEMENT OF MAIN PUMP STATION AND INTERCEPTOR – CONTRACT 181

Mr. Barham moved Resolutions #2018-12-116 for adoption. The motion was seconded by Mr. Tocci and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman
Mr. William R. Baarck, PE Secretary
Mr. Scott Hartman, Assistant Secretary

Mr. Michael MacStudy, Treasurer- arrived 6:18 pm
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Eric Jaeger
Mr. Brian McPeak - arrived 6:01 pm

Absent: Mr. David Twigg
Mr. Theodore Giannchini (for this vote and discussion)

Abstain: Mr. Gregory J. Christopher

CONSTRUCTION COMMITTEE

There was no new business to report

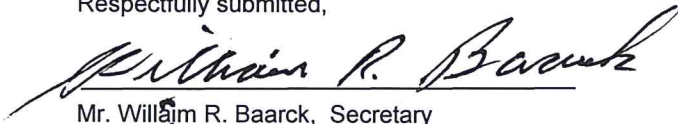
LEGAL COMMITTEE

Mr. Laughlin gave a brief summary of the 2% cap law and the States Motion. Discussion ensued.

Mr. Barham moved that the meeting adjourn at approximately 6:35 p.m. The motion was seconded by Mr. Tocci and carried by voice vote.

Mr. Berdahl stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,



Mr. William R. Baarck, Secretary

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