

PUBLIC COMMENT ON AGENDA

There was no comment from the public.

ENGINEERING COMMITTEE

ENGINEERING MANAGER'S REPORT

Mr. Galvin reported on the aluminum slide gates throughout the plant due to corrosion.

Mr. Galvin reported on the Return Activated Sludge line. The Authority had a failure in the pipe in the meter chamber and it's been investigated. The failure is due to erosion and corrosion of the pipe, and the Authority ran additional tests on the remainder of the pipe. It's been determined that the Authority will have to replace the entire pipe. There are some initial estimates of the by-pass plan approximately in the \$500,000 range (subsequently corrected to \$385,000). Further discussion ensued.

OTHER: Highview Homes JB, LLC – West Long Branch – The sanitary sewer and associated site work is underway. Mr. Christopher asked what the street address was for Highview Homes. Mr. Galvin responded that it's located across the Street from the cemetery on Wall Street.

Mr. Gianforte reported on the FY 2018 Annual Inspection Report and asked the Board to accept it by motion so that it can be submitted to the appropriate parties. Discussion ensued. There was a consensus on the acceptance of the report and said motion was made by Mr. Berdahl and unanimously carried by voice vote.

Mr. Gianforte gave a brief update on the Fort Monmouth meeting.

FINANCIAL MANAGER'S REPORT

**RESOLUTION NO. 2018-11-104
AUTHORIZING PAYMENT OF BILLS**

Mr. MacStudy moved Resolution #2018-10-93 for adoption. The motion was seconded by Mr. Bonforte and carried by the following vote on roll call:

AYES:	Mr. Barry J. Berdahl, Ph.D., Chairman Mr. William R. Baarck, PE Secretary Mr. Scott Hartman, Assistant Secretary Mr. Michael MacStudy, Treasurer Mr. Richard N. Tocci, Assistant Treasurer Mr. John Bonforte Mr. Gregory J. Christopher – arrived 6:01 pm Mr. Theodore Giannechini Mr. Eric Jaeger Mr. Brian McPeak Mr. David Twigg – arrived 6:38 pm
-------	---

Absent:	Mr. Thomas "Burt" Barham, Vice Chairman
---------	---

PERSONNEL COMMITTEE

Mr. Bonforte reported that in December the Negotiating Committee will meet for the upcoming contract with Local 1075. Mr. Bonforte stated that if any commissioners have any ideas or suggestions to please submit them. Also if anyone needs a copy of the current union contract please let Mr. Gianforte or myself know. Mr. Bonforte requested not to have any discussions with any employees regarding personnel issues. Mr. MacStudy asked if the Authority is in compliance with the new sick leave law for the State of NJ. Mr. Gianforte will verify as to the new sick leave law, but by his understanding the Authority is in full compliance.

CYBER COMMITTEE

There was no new business to report.

RES. # 2018-11-108 AUTHORIZING A WORK ORDER FOR ASSISTANCE WITH APPLICATION PROCESS FOR CURRENT PROJECTS

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, November 20, 2018 at 6:00 p.m. at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. Barry J. Berdahl, Ph.D., Chairman, presided.

Members Present:	Mr. Barry J. Berdahl, Ph.D., Chairman Mr. William R. Baarck, PE Secretary Mr. Scott Hartman, Assistant Secretary Mr. Michael MacStudy, Treasurer Mr. Richard N. Tocci, Assistant Treasurer Mr. John Bonforte Mr. Gregory J. Christopher – arrived 6:01 pm Mr. Theodore Giannechini Mr. Eric Jaeger Mr. Brian McPeak Mr. David Twigg – arrived 6:38 pm
Absent:	Mr. Thomas "Burt" Barham, Vice Chairman
Others Present:	Mr. Michael A. Gianforte, P.E., Executive Director Mr. Dennis Galvin, Engineering Manager Ms. Natalya Shimunova, P.E., Representing the Firm of PS&S Mr. David Laughlin, Esq., Birdsall & Laughlin, LLC Representatives from Mott and MacDonald

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Thursday, January 4, 2018, and The Newspaper Media Group on Wednesday, January 10, 2018, and mailing the same on Thursday, January 4, 2018, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Thursday, January 4, 2018.

CHAIRMAN RULES OF QUORUM

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

**APPROVAL OF THE REGULAR MONTHLY
MEETING MINUTES OF OCTOBER 16, 2018**

Mr. Tocci moved that the minutes from the regular monthly meeting held on October 16, 2018 be approved. The motion was seconded by Mr. Jaeger and carried by voice vote.

CORRESPONDENCE

Mr. Gianforte reported the following items of correspondence:

- 1st item:** Report from WEFTEC 2018: The Authority received the certificates of continuing education credits (91st Annual Technical Exhibition Conference) for Mr. Barham, Mr. Tocci, Mr. Galvin and myself.
- 2nd item:** The University of Delaware contacted the Authority regarding intern, Michael Leather referencing his credits for the summer internship with the Authority.
- 3rd item:** The Authority is expected to close on the purchase of the house adjacent to the Plant gate, 12 Highland Avenue, before the next meeting.
- 4th item:** The Authority received another payment from FEMA regarding some of the work at the Main Pump Station.
- 5th item:** The Authority's appeal is still outstanding regarding the Main Pump Station with FEMA from Hurricane Sandy.

Mr. Tocci moved Resolutions #2018-11-108 for adoption. The motion was seconded by Mr. Bonforte and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. William R. Baarck, PE Secretary
Mr. Scott Hartman, Assistant Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Theodore Giannechini
Mr. Eric Jaeger
Mr. Brian McPeak
Mr. David Twigg

Absent: Mr. Thomas "Burt" Barham, Vice Chairman

OUTREACH COMMITTEE

There was no new business to report.

OLD BUSINESS

There was no new business to report.

NEW BUSINESS

There was no new business to report.

OPEN TO THE PUBLIC

CAPITAL IMPROVEMENT

There was no new business to report.

CONSTRUCTION COMMITTEE

There was no new business to report

LEGAL COMMITTEE

**RESOLUTION NO. 2018-11-109
TO GO INTO EXECUTIVE SESSION
AND CLOSE THE MEETING TO THE PUBLIC FOR THE
DISCUSSION OF LEGAL MATTERS
THAT IF DISCUSSED IN PUBLIC MAY AFFECT
THE COMPETITIVENESS OF A PUBLIC BID**

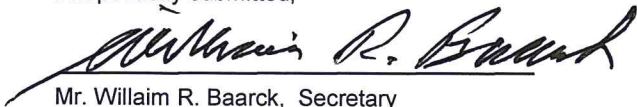
Mr. Baarck moved that the meeting be closed to the public at 6:22 p.m. The motion was seconded by Mr. Tocci and carried unanimously by voice vote:

Representatives from Mott and MacDonald gave a presentation of the Concept Design Alternatives.

The meeting was reopened to the public and Mr. Baarck moved that the meeting adjourn at approximately 7:15p.m. The motion was seconded by Mr. Tocci and carried by voice vote.

Mr. Berdahl stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,



Mr. William R. Baarck, Secretary

s:\administration\monthly meetings\board meetings\2018\2018-11\minutes November 2018 minutes.doc