

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, April 16, 2019, 6:00 p.m. at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. Barry J. Berdahl, Ph.D., Chairman, presided.

Members Present: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Scott Hartman, Assistant Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Eric Jaeger
Mr. Brian McPeak
Mr. Brian Rice
Mr. Jason Sena
Mr. David Twigg

Absent: Mr. Thomas "Burt" Barham, Vice Chairman

Others Present: Mr. Michael A. Gianforte, P.E., Executive Director
Mr. Dennis Galvin, Engineering Manager
Mr. Kevin Kinneally, Finance Manager
Mr. John Vena P.E., Representing the Firm of PS&S
Mr. David Laughlin, Esq., Birdsall & Laughlin, LLC

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Thursday, December 27, 2018, and The Newspaper Media Group on Wednesday, January 02, 2019, and mailing the same on Thursday, January 3, 2019, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Thursday, January 3, 2019.

CHAIRMAN RULES OF QUORUM

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

RECOGNITION OF WILLIAM R. BAARCK'S SERVICE TO TRWRA

**RESOLUTION 2019-04-43
COMMENDING COMMISSIONER WILLIAM R. BAARCK AND
RECOGNIZING HIS YEARS IN VOLUNTEER SERVICE TO THE
TWO RIVERS WATER RECLAMATION AUTHORITY**

Mr. Tocci moved Resolution #2019-04-43 for adoption. The motion was seconded by Mr. MacStudy and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Scott Hartman, Assistant Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Eric Jaeger
Mr. Brian McPeak
Mr. Brian Rice
Mr. Jason Sena
Mr. David Twigg

Absent: Mr. Thomas "Burt" Barham, Vice Chairman

The Chairman asked all present to have a moment of silence to honor Commissioner William R. Baarck.

The Board recognized Mr. Brian Rice as the new commissioner representing the Borough of Fair Haven.

APPROVAL OF THE REGULAR MONTHLY MEETING MINUTES OF MARCH 19, 2019

Mr. Tocci moved that the minutes from the regular monthly meeting held on March 19, 2019, be approved. The motion was seconded by Mr. MacStudy carried by the following vote on roll call.

CORRESPONDENCE

Mr. Gianforte reported the following items of correspondence:

1st item: Mr. Gianforte reported that the original term of the WeCare Denali LLC bio solids Reuse and Recycling agreement had expired, but the agreement allowed for a continuance. The Board had no objections to continue the agreement with no change of conditions.

2nd item: Mr. Gianforte reported on the previously approved resolution #2019-03-37 ratifying the purchase of a PLC and programming for the treatment plant SCADA which was awarded to ACC. Mr. Gianforte clarified that the project was awarded to Citadel Information Systems in accordance with GSA purchasing.

3rd item: Mr. Gianforte reported that the Authority received from the Borough of Fair Haven the appointment of Mr. Brian Rice as the replacement of Mr. William Baarck.

4th item: Mr. Gianforte reported that he submitted to the NJDEP to decertify for Fecal Coliform testing after conferring with Chairman Berdahl. The Authority no longer is required to nor uses for process control said test.

PUBLIC COMMENT ON AGENDA

The meeting was opened to the public.

ENGINEERING COMMITTEE

ENGINEERING MANAGER'S REPORT

Mr. Galvin reported on the following:

- Mr. Galvin reported that the Return Activated Sludge By-Pass is in operation.
- Mr. Galvin reported on potential infiltration in the Samara Drive section of Shrewsbury.
- CONTRACT #164 – Oregé Sludge Conditioning: Mr. Galvin reported that Oregé process engineers have been onsite to test and optimize the SLG equipment on both belt filter presses.
- CONTRACT #182 – Aeration Basin Blower PLC Replacement: Mr. Galvin stated that the project work started on April 16, 2019.
- Mr. Galvin reported that there is a revised resolution for site plan approval for the Shadowbrook in Shrewsbury.
- Mr. Galvin reported that the plant is performing well and the Authority still has regular interaction with our process consultant Mr. Tim Bradley, P.E.
- Mr. Christopher asked about the Return Activated Sludge By-Pass; is the Authority ever going to put the line back up and running like it was. Mr. Galvin responded yes and discussion ensued.
- Mr. Jaeger asked about the connection fee for Shadowbrook and Mr. Gianforte gave a brief explanation of the fees for the connection for that location.
- Mr. Christopher asked questions about the impact of the filter building being bypassed during inspection and the future intention of the Authority's long term operation of the filter building. Discussion ensued.
- Mr. Vena gave a summary of the Appeal from FEMA.

CAPITAL IMPROVEMENT COMMITTEE

Mr. Hartman gave a brief update on the Hazen and Sawyer meeting. Also Mr. Hartman indicated that whichever company the Authority goes with, whether it be Hazen and Sawyer or Mott Macdonald, they are both very good vendors, and the Authority is in very good hands with either one. Mr. Hartman reported on the surveys which were done on the properties. Mr. Hartman reported on the RFP which was passed out to the commissioners during the meeting. Discussion ensued.

RESOLUTION 2019-04-53

RESOLUTION RATIFYING WORK ORDER TO ALDEA FOR RFP ASSISTANCE

Mr. Hartman moved Resolution **#2019-04-53** for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Scott Hartman, Assistant Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Eric Jaeger
Mr. Brian McPeak
Mr. Brian Rice
Mr. Jason Sena
Mr. David Twigg

Absent: Mr. Thomas "Burt" Barham, Vice Chairman

FINANCIAL MANAGER'S REPORT

RESOLUTION 2019-04-44

AUTHORIZING PAYMENT OF BILLS

Mr. MacStudy moved Resolution **#2019-04-44** for adoption. The motion was seconded by Mr. Jaeger and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Scott Hartman, Assistant Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Eric Jaeger
Mr. Brian McPeak
Mr. Brian Rice
Mr. Jason Sena
Mr. David Twigg

Absent: Mr. Thomas "Burt" Barham, Vice Chairman

Mr. Berdahl asked how Mr. Chuck Fallon was working out. Mr. Gianforte reported that he was doing very well. Mr. Gianforte stated that Mr. Fallon has come out to the Authority twice and drew some very good conclusions, and Mr. MacStudy will be able to report on that at next month's meeting.

Mr. MacStudy reported on the additional invoice from Wiss and Company for the additional field work performed.

**RESOLUTION 2019-04-49
RATIFYING ADDITIONAL WORK TO WISS & COMPANY
TO PERFORM ADDITIONAL FIELD WORK**

REQUIRED FOR THE AUDIT DUE TO RECENTLY RELEASED ACCOUNTING REGULATIONS

Mr. MacStudy moved Resolutions #2019-04-49 for adoption. The motion was seconded by Mr. Tocci and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Scott Hartman, Assistant Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Eric Jaeger
Mr. Brian McPeak
Mr. Brian Rice
Mr. Jason Sena
Mr. David Twigg

Absent: Mr. Thomas "Burt" Barham, Vice Chairman

PERSONNEL COMMITTEE

Mr. Bonforte stated that the Personal Committee met last Wednesday.

CYBER COMMITTEE

Mr. Twigg reported that the Windows main server failed and needs to be replaced.

OUTREACH COMMITTEE

No new outreach business to report.

LEGAL AFFAIRS COMMITTEE

Mr. Jason Sena gave a brief summary on the two memorandums:

**RESOLUTION 2019-04-51
RESOLUTON AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE A MEMORANDUM
OF UNDERSTANDING WITH THE FORT MONMOUTH ECONOMIC REVIATLIZATION
AUTHORITY ("FMERA") TO PROVIDE CONTINUING SERVICE**

Mr. Sena moved Resolutions #2019-04-51 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Scott Hartman, Assistant Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Eric Jaeger
Mr. Brian McPeak
Mr. Brian Rice
Mr. Jason Sena
Mr. David Twigg

Absent: Mr. Thomas "Burt" Barham, Vice Chairman

RESOLUTION 2019-04-52
RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE A MEMORANDUM OF
UNDERSTANDING WITH THE FORT MONMOUTH ECONOMIC REVITAIZATION
AUTHORITY (“FMERA”) FOR CONSTRUCTION OF NEW PUMP STATION AND FORCE MAIN

Mr. Sena moved Resolutions #2019-04-52 for adoption. The motion was seconded by Mr. Tocci and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Scott Hartman, Assistant Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Eric Jaeger
Mr. Brian McPeak
Mr. Brian Rice
Mr. Jason Sena
Mr. David Twigg

Absent: Mr. Thomas “Burt” Barham, Vice Chairman

Discussion: Mr. Jaeger asked about the development in Fort Monmouth and also about the Pump Station located by the Bank on Oceanport Avenue.

CONSENT AGENDA: RES. # 2019-04-45 THOROUGH 2019-04-50

Res. # 2019-04-45 APPROVING CONFERENCE AND TRAINING REQUESTS
Res. # 2019-04-46 AUTHORIZING THE HIRING OF TWO TEMPORARY INTERNS
Res. # 2019-04-47 APPROVING TUITION REIMBURSEMENT REQUEST
Res. # 2019-04-50 AUTHORIZING THE AMENDMENT TO RESOLUTION 2016-10-82 GRANTING
PRELIMINARY / FINAL APPROVAL FOR A MAJOR SITE PLAN TO JAMES
KOURGELIS BLOCK 21, LOT 7.01 AND BLOCK 26, LOT 1; BOROUGH OF
SHREWSBURY

Mr. Berdahl moved Resolutions #2019-04-45 thorough 2019-04-50 (excluding #2019-04- 48 and 49) for adoption. The motion was seconded by Mr. Tocci and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Scott Hartman, Assistant Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Eric Jaeger
Mr. Brian McPeak
Mr. Brian Rice
Mr. Jason Sena
Mr. David Twigg

Absent: Mr. Thomas “Burt” Barham, Vice Chairman

OLD BUSINESS

Mr. Gianforte reported that the Authority was contacted by a realtor that had a client who is interested in purchasing the old Main Pump Station.

NEW BUSINESS

There was no new business to report.

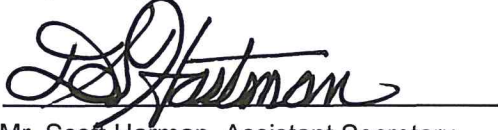
LEGAL COMMITTEE

There was no new legal business to report.

Mr. Bonforte moved that the meeting adjourn at approximately 6:40 p.m. The motion was seconded by Mr. Rice and carried by voice vote.

Mr. Berdahl stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "S. Harman", written over a horizontal line.

Mr. Scott Harman, Assistant Secretary

s:\administration\monthly meetings\board meetings\2019\2019-03\minutes April 2019 minutes.doc