

**TWO RIVERS WATER RECLAMATION AUTHORITY  
ONE HIGHLAND AVENUE  
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, March 19, 2019 at 6:00 p.m. at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. Barry J. Berdahl, Ph.D., Chairman, presided.

Members Present: Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Thomas "Burt" Barham, Vice Chairman –by phone  
Mr. William R. Baarck, PE Secretary  
Mr. Scott Hartman, Assistant Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. Richard N. Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Brian McPeak  
Mr. Jason Sena

Absent: Mr. Eric Jaeger  
Mr. David Twigg

Others Present: Mr. Michael A. Gianforte, P.E., Executive Director  
Mr. Dennis Galvin, Engineering Manager  
Mr. Kevin Kinneally, Finance Manager  
Mr. John Vena P.E., Representing the Firm of PS&S  
Mr. David Laughlin, Esq., Birdsall & Laughlin, LLC

**NOTICE OF REGULAR MEETING**

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Thursday, December 27, 2018, and The Newspaper Media Group on Wednesday, January 02, 2019, and mailing the same on Thursday, January 3, 2019, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Thursday, January 3, 2019.

**CHAIRMAN RULES OF QUORUM**

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

**APPROVAL OF THE REGULAR MONTHLY  
MEETING MINUTES OF FEBRUARY 19, 2019**

Mr. Tocci moved that the minutes from the regular monthly meeting held on February 19, 2019 be approved. The motion was seconded by Baarck carried by the following vote on roll call.

**CORRESPONDENCE**

Mr. Gianforte reported the following items of correspondence:

**1<sup>st</sup> item:** Mr. Gianforte reported that the Commissioners are encouraged to take the 2019 Elected Officials online Employment Practices Seminar online to allow the Authority to receive the \$250 credit per commissioner.

**2<sup>nd</sup> item:** Mr. Gianforte stated that there was a thank you note from the Galvin Family thanking the Authority for the sympathy basket the Authority sent.

- 3<sup>rd</sup> item:** Mr. Gianforte reported on the USDA Wildlife regarding geese control program. There were no objections to Mr. Gianforte executing the USDA form to authorize the geese control program on Authority property.
- 4<sup>th</sup> item:** Mr. Gianforte reported that the NJ Local Finance Notice-Local Government Ethics Law 2019- must be completed by the end of April. The register must be done by staff by March 29, 2019. The forms will be available online on April 4, 2019.
- 5<sup>th</sup> item:** Mr. Gianforte reported that the Authority received notice that Senate Bill #1073 was signed by Governor Murphy. (It eliminated all impact that senate bill #848 had on TRWRA from last year).
- 6<sup>th</sup> item:** Mr. Gianforte discussed the coordinated effort that Nick Gizzi, Dennis Galvin, and the collection and maintenance staff put into the two replacement motor operated valves at station 13. The loaned pump from SMSRA saved the Authority over \$13,000.

#### **PUBLIC COMMENT ON AGENDA**

The meeting was opened to the public.

#### **ENGINEERING COMMITTEE**

##### **ENGINEERING MANAGER'S REPORT**

Mr. Galvin reported on the following contracts:

Mr. Galvin reported there's a resolution for approval for purchase of a PLC and Programming for the treatment Plant SCADA System.

Mr. Galvin reported that the Authority did some additional land surveys. Mr. Galvin stated that there is a resolution on this for approval.

Mr. Galvin reported that the Authority completed the installation of the By-Pass at PS2. and the Authority will be moving forward with the By-Pass at PS1.

Mr. Galvin reported on the demolition and grading of property known as 12 Highland Ave, Monmouth Beach.

Mr. Galvin reported that the Authority received a preliminary copy of the Bathymetric survey for Pleasure Bay.

Mr. Baarck asked about the flow rates into the plant (year-to-date). Mr. Baarck noticed the member town rates are substantially higher this year than last year because we had substantially more rain. Mr. Baarck asked if this means we have more infiltration in the pipes, and where is the flow coming from. Mr. Galvin reported that Fort Monmouth still has a substantial contribution to our flow through their meter. Mr. Galvin provided a brief summary.

#### **CAPITAL IMPROVEMENT COMMITTEE**

Mr. Hartman inquired as to why we requested only 2 firms to respond to the Request for Proposals on the Final Design of the MPS and Interceptor. Further discussion ensued. Mr. Hartman reported on the necessity to protect the best interest of the Authority and its ratepayers by hiring a specialized expert for the project. Further discussion ensued.

**FINANCIAL MANAGER'S REPORT**

**RESOLUTION NO. 2019-03-31  
AUTHORIZING PAYMENT OF BILLS**

Mr. MacStudy moved Resolution #2019-03-31 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Thomas "Burt" Barham, Vice Chairman  
Mr. William R. Baarck, PE Secretary  
Mr. Scott Hartman, Assistant Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. Richard N. Tocci, Assistant Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Brian McPeak  
Mr. Jason Sena

Absent: Mr. Eric Jaeger  
Mr. David Twigg

Mr. Baarck stated that the Authority must study the financial impact on the rate payer of these expenditures. Both Mr. Gianforte and Mr. Kinneally have been maintaining an analysis and updating as the costs are better known.

**PERSONNEL COMMITTEE**

Mr. Bonforte reported that the committee does not have a date yet for negotiations but would like to remind the commissioners not to have any discussions about any employee issues. This will interfere with any negotiations and also the Authority does not want to break any laws.

**CYBER COMMITTEE**

Mr. Gianforte reported on a software failure last week and indicated that the Authority needs a new access server and potentially a backup.

**OUTREACH COMMITTEE**

Mr. Barham had no new business to report

**LEGAL AFFAIRS COMMITTEE**

**Discussion:**

Mr. Baarck reported on the two Service Agreements referring to Resolution #39 and Resolution #40. Discussion ensued.

**CONSENT AGENDA: RES. # 2019-03-32 THOROUGH 2019-03-42**

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|-------------------|---|
| Res. # 2019-03-32 | RESOLUTION AWARDDING ANNUAL LAWN MAINTENANCE FOR TREATMENT PLANT AND OUTLYING SITES   |
| Res. # 2019-03-33 | RESOLUTION RATIFYING THE EMERGENCY REPAIR TO SEWER LINE IN SILVERSIDE AVENUE IN LITTLE SILVER   |
| Res. # 2019-03-35 | RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE NEW AGREEMENT WITH PASSAIC VALLEY SEWERAGE COMMISSIONERS (PVSC)                      |
| Res. # 2019-03-36 | RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR NOT TO CONDUCT CONNECTION FEE HEARING   |
| Res. # 2019-03-37 | RESOLUTION RATIFYING THE EMERGENCY PURCHASE OF A PROGRAMMABLE LOGIC CONTROLLER (PLC) AND PROGRAMMING FOR THE TREATMENT PLANT SCADA SYSTEM |

- Res. # 2019-03-38 RESOLUTION RATIFYING AN AMENDMENT TO A WORK ORDER FOR THE BOUNDARY SURVEYS OF ADDITIONAL INDIVIDUAL LOTS – BOROUGH OF MONMOUTH BEACH, NJ
- Res. # 2019-03-39 RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE FORT MONMOUTH ECONOMIC REVITALIZATION AUTHORITY (“FMERA”)
- Res. # 2019-03-40 RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE FORT MONMOUTH ECONOMIC REVITALIZATION AUTHORITY (“FMERA”) – NURSES’ QUARTERS
- RES. # 2019-03-42 RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO DISTRIBUTE REQUEST FOR PROPOSALS (RFP) TO TWO FIRMS

Mr. Tocci moved Resolutions #2019-03-32 thorough 2019-03-42 excluding #2019-03-34 and #2019-03-41 for adoption. The motion was seconded by Mr. Baarck and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman  
 Mr. Thomas “Burt” Barham, Vice Chairman  
 Mr. William R. Baarck, PE Secretary  
 Mr. Scott Hartman, Assistant Secretary  
 Mr. Michael MacStudy, Treasurer  
 Mr. Richard N. Tocci, Assistant Treasurer  
 Mr. John Bonforte  
 Mr. Gregory J. Christopher  
 Mr. Brian McPeak  
 Mr. Jason Sena

Absent: Mr. Eric Jaeger  
 Mr. David Twigg

**RESOLUTION NO. 2019-03-34**

**RESOLUTION AUTHORIZING THE PURCHASE OF A REPLACEMENT VEHICLE**

Mr. Sena moved Resolutions #2019-03-34 for adoption. The motion was seconded by Mr. Berdahl. Mr. Christopher stated that the vehicle should be an American made car. Discussion ensued. The motion was carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman  
 Mr. Thomas “Burt” Barham, Vice Chairman  
 Mr. William R. Baarck, PE Secretary  
 Mr. Scott Hartman, Assistant Secretary  
 Mr. Michael MacStudy, Treasurer  
 Mr. Richard N. Tocci, Assistant Treasurer  
 Mr. John Bonforte  
 Mr. Brian McPeak  
 Mr. Jason Sena

Absent: Mr. Eric Jaeger  
 Mr. David Twigg

No: Mr. Gregory J. Christopher

**OLD BUSINESS**

None

**NEW BUSINESS**

None

Mr. Berdahl moved Resolutions #2019-03-41 for adoption. The motion was seconded by Mr. Tocci and carried by the following vote on roll call:

AYES:	Mr. Barry J. Berdahl, Ph.D., Chairman Mr. Thomas "Burt" Barham, Vice Chairman Mr. William R. Baarck, PE Secretary Mr. Scott Hartman, Assistant Secretary Mr. Michael MacStudy, Treasurer Mr. Richard N. Tocci, Assistant Treasurer Mr. John Bonforte Mr. Gregory J. Christopher Mr. Brian McPeak Mr. Jason Sena
Absent:	Mr. Eric Jaeger Mr. David Twigg

#### LEGAL COMMITTEE

There was no new business to report.

Mr. Bonforte moved that the meeting adjourn at approximately 6:46 p.m. The motion was seconded by Mr. Tocci and carried by voice vote.

Mr. Berdahl stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,



Mr. Scott Harman, Assistant Secretary

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