

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, May 21, 2019, 6:00 p.m. at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. Barry J. Berdahl, Ph.D., Chairman, presided.

Members Present: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman- by phone
Mr. Scott Hartman, Assistant Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Eric Jaeger
Mr. Brian McPeak
Mr. Brian Rice
Mr. Jason Sena
Mr. David Twigg

Others Present: Mr. Michael A. Gianforte, P.E., Executive Director
Mr. Dennis Galvin, Engineering Manager
Mr. Kevin Kinneally, Finance Manager
Mr. John Vena P.E., Representing the Firm of PS&S
Mr. David Laughlin, Esq., Birdsall & Laughlin, LLC

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Thursday, December 27, 2018, and The Newspaper Media Group on Wednesday, January 02, 2019, and mailing the same on Thursday, January 3, 2019, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Thursday, January 3, 2019.

CHAIRMAN RULES OF QUORUM

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

**APPROVAL OF THE REGULAR MONTHLY
MEETING MINUTES OF APRIL 16, 2019**

Mr. Jaeger moved that the minutes from the regular monthly meeting held on April 16, 2019, be approved. The motion was seconded by Mr. Rice, and carried by the following vote on roll call.

CORRESPONDENCE

Mr. Gianforte reported the following items of correspondence:

- 1st item: Thank you note from the Ivins' family.
- 2nd item: Email from Ms. Doreen Silakowski from the Monmouth Beach Middle School Science Department thanking Tom Kirman for the school tour.
- 3rd item: Email from Douglas Stabler regarding 43 Navesink Drive, Monmouth Beach.
- 4th item: Letter from Manna & Bonello regarding 63 Maryland Avenue, West Long Branch.

REPORT OF NOMINATING COMMITTEE

Mr. Berdahl announced the time for the Election of Secretary, to fill the vacant position.

Mr. Bonforte made a motion to nominate Brian Rice and to close the nominations for the above listed officer for 2019 and authorized Commissioner Christopher to cast a vote for same. Said motion was seconded by Christopher and unanimously carried by voice vote.

ELECTION OF SECRETARY AND APPOINTMENT OF COMMITTEES

Secretary - Mr. Brian Rice, Fair Haven, NJ

ENGINEERING

Richard N. Tocci, Chairman

Thomas B. Barham
Barry J. Berdahl
John Bonforte
Gregory J. Christopher
Scott Hartman
Eric R. Jaeger
Michael A. MacStudy
Brian McPeak
Brian Rice
Jason N. Sena
David J. Twigg

PERSONNEL

John Bonforte, Chairman

Thomas B. Barham
Gregory Christopher
Scott Hartman
Eric R. Jaeger
Jason N. Sena

FINANCE & INSURANCE

Michael A. MacStudy, Chairman

Thomas B. Barham
Brian McPeak
Eric R. Jaeger
Brian Rice
Jason N. Sena

LEGAL AFFAIRS

Jason N. Sena, Chairman

John Bonforte
Gregory J. Christopher
Scott Hartman
Brian Rice
Richard N. Tocci

CYBER COMMITTEE

David Twigg, Chairman

Thomas B. Barham
Michael A. MacStudy
Scott Hartman
Brian Rice
Jason N. Sena

CAPITAL IMPROVEMENT COMMITTEE

Scott Hartman, Chairman

Thomas B. Barham
Barry J. Berdahl
John Bonforte
Gregory J. Christopher
Eric R. Jaeger
Michael A. MacStudy
Brian McPeak
Brian Rice
Jason N. Sena
Richard N. Tocci
David J. Twigg

OUTREACH COMMITTEE

Burt Barham, Chairman-Sea Bright

Barry Berdahl –Tinton Falls
John Bonforte – Eatontown
Scott Hartman – Red Bank
Eric Jaeger – Rumson
David Twigg – Shrewsbury Township

NEGOTIATION COMMITTEE

John Bonforte – Chairman

Scott Hartman
Board Chairman

PUBLIC COMMENT ON AGENDA

The meeting was opened to the public.

ENGINEERING COMMITTEE

ENGINEERING MANAGER'S REPORT

Mr. Galvin discussed is written report and also reported on the following:

MEMBER TOWN FLOW – Mr. Galvin reported on substantial flow increases throughout the Authority's system, and the work that PS&S and staff are doing to determine the cause.

CAPITAL IMPROVEMENT COMMITTEE

FINANCIAL MANAGER'S REPORT

**RESOLUTION 2019-05- 54
AUTHORIZING PAYMENT OF BILLS**

Mr. MacStudy moved Resolution #2019-05-54 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

AYES:

Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman- by phone
Mr. Brian Rice, Secretary
Mr. Scott Hartman, Assistant Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Eric Jaeger
Mr. Brian McPeak
Mr. Jason Sena
Mr. David Twigg

PERSONNEL COMMITTEE

Mr. Bonforte summarized the Personnel Committee meeting held just prior to the Board meeting regarding the annual salaries for certain administrative personnel.

RESOLUTION 2019-05-55 ESTABLISHING ANNUAL SALARIES FOR CERTAIN ADMINISTRATIVE PERSONNEL

Mr. Bonforte moved Resolution #2019-05-55 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

AYES:

- Mr. Barry J. Berdahl, Ph.D., Chairman
- Mr. Thomas "Burt" Barham, Vice Chairman- by phone
- Mr. Brian Rice, Secretary
- Mr. Scott Hartman, Assistant Secretary
- Mr. Michael MacStudy, Treasurer
- Mr. Richard N. Tocci, Assistant Treasurer
- Mr. John Bonforte
- Mr. Eric Jaeger
- Mr. Brian McPeak
- Mr. Jason Sena
- Mr. David Twigg

NAY: Mr. Gregory J. Christopher

CYBER COMMITTEE

Mr. Twigg reported that the new Windows main server was installed. Mr. Twigg reported that Decker Wright submitted a quote for added network security.

OUTREACH COMMITTEE

Mr. Barham reported on the situation on Navesink Drive in Monmouth Beach and that he and Mr. Gianforte have been in discussions about it. Mr. Barham stated that this will be resolved.

LEGAL AFFAIRS COMMITTEE

Mr. Gianforte reported on discussion with FMERA, and separately with the developer's representative, regarding a new medical facility on site (Fort Monmouth) in the Tinton Falls area and that offsite improvements will be required of the developer.

Mr. Christopher asked about resolution #2019-05-56 and Mr. Galvin gave a brief explanation on the resolution.

CONSENT AGENDA: RES. # 2019-05-56 THOROUGH 2019-05-62

2019-05-56	RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A REVOCABLE LICENSE FOR A HOMEOWNER TO INSTALL A TEMPORARY FENCE
2019-05-57	RESOLUTION RATIFYING THE HIRING OF TWO TEMPORARY INTERNS
2019-05-58	RESOLUTION MAKING THE PART-TIME LAB TECHNICIAN POSITION FULL-TIME AND PROMOTING STEPHEN MULRENAN TO SAID POSITION
2019-05-59	RESOLUTION AUTHORIZING THE PURCHASE OF REPLACEMENT VARIABLE FREQUENCY DRIVES FOR DEWATERING BUILDING THROUGH THE NORTH JERSEY COOPERATIVE PRICING SYSTEM
2019-05-60	RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO CONTRACT WITH DECKERWRIGHT TO PROVIDE NETWORK SECURITY PROTECTION
2019-05-61	RESOLUTION AUTHORIZING CHARGES AGAINST THE ENGINEERING INSPECTION ACCOUNT FOR RPM DEVELOPMENT GROUP INC., FORT MONMOUTH FOR PROPERTY KNOWN AS RPM NORTH; IN THE BOROUGH OF OCEANPORT, MONMOUTH COUNTY, NJ

2019-05-62

**RESOLUTION AUTHORIZING THE RELEASE OF THE PERFORMANCE
GUARANTEE FOR FRIENDSHIP LANE FOR PROPERTY KNOWN AS
BLOCK 60, LOTS 214 AND 215; IN THE BOROUGH OF WEST LONG
BRANCH, MONMOUTH BEACH, NEW JERSEY**

Mr. Tocci moved Resolutions #2019-05-56 through 2019-05-62 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

AYES:

Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas "Burt" Barham, Vice Chairman- by phone
Mr. Brian Rice, Secretary
Mr. Scott Hartman, Assistant Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Eric Jaeger
Mr. Brian McPeak
Mr. Jason Sena
Mr. David Twigg

OLD BUSINESS

The Authority unanimously approved advertisements of 3 special meetings:

- Tuesday, June 18, 2019 at 5:00 pm for a tour of micro-tunneling project site.
- Tuesday, June 25, 2019 and Wednesday, June 26, 2019, at 6:00 pm to conduct interviews of engineering firms responding to requests for proposals.

NEW BUSINESS

There was no new business to report.

LEGAL COMMITTEE

There was no new legal business to report.

Mr. Rice moved that the meeting adjourn at approximately 6:40 p.m. The motion was seconded by Mr. Jaeger and carried by voice vote.

Mr. Berdahl stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,


Mr. Brian Rice, Secretary

s:\administration\monthly meetings\board meetings\2019\2019-05\minutes May 21, 2019

