

Authority Budget of:

Two Rivers Water Reclamation Authority

LOCAL GOVT SERVICES

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ADOPTED COPY

State Filing Year

2019

For the Period:

November 1, 2019

to

October 31, 2020

www.trwra.org

Authority Web Address

Department Of



Community
Affairs

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LOCAL GOVT SERVICES
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Division of Local Government Services

2020 AUTHORITY BUDGET

Certification Section

2020

Two Rivers Water Reclamation Authority
AUTHORITY BUDGET

FISCAL YEAR: FROM November 1, 2019 TO October 31, 2020

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Cvet CPA, RMA Date: 10/7/2019

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

2020 PREPARER'S CERTIFICATION

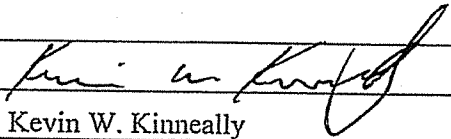
Two Rivers Water Reclamation Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM: November 1, 2019 TO: October 31, 2020

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Kevin W. Kinneally		
Title:	Financial Manager		
Address:	One Highland Ave Monmouth Beach, NJ 07750		
Phone Number:	732-229-8578	Fax Number:	732-870-1442
E-mail address	kkinneally@trwra.org		

2020 APPROVAL CERTIFICATION

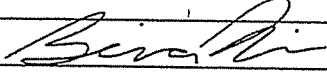
Two Rivers Water Reclamation Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM: November 1, 2019 TO: October 31, 2020

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Two Rivers Water Reclamation Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 20th day of August, 2019.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Brian Rice		
Title:	Secretary		
Address:	One Highland Ave Monmouth Beach, NJ 07750		
Phone Number:	732-229-8578	Fax Number:	732-870-1442
E-mail address	brice@trwra.org		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address: www.trwra.org

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- Budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public)
- The annual audits of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

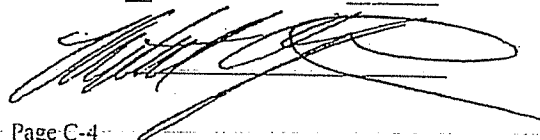
Name of Officer Certifying compliance

Michael Gianforte

Title of Officer Certifying compliance

Executive Director

Signature



2020 AUTHORITY BUDGET RESOLUTION
Two Rivers Water Reclamation Authority

FISCAL YEAR: FROM: November 1, TO: October 31,
2019 2020

WHEREAS, the Annual Budget and Capital Budget for the Two Rivers Water Reclamation Authority for the fiscal year beginning, November 1, 2019 and ending, October 31, 2020 has been presented before the governing body of the Two Rivers Water Reclamation Authority at its open public meeting of August 20, 2019; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$14,059,000, Total Appropriations, including any Accumulated Deficit if any, of \$ 14,059,000 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$ 20,035,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$200,000; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Two Rivers Water Reclamation Authority, at an open public meeting held on August 20, 2019 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Two Rivers Water Reclamation Authority for the fiscal year beginning, November 1, 2019 and ending, October 31, 2020 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Two Rivers Water Reclamation Authority will consider the Annual Budget and Capital Budget/Program for adoption on 8/20, 2019.


Brian Rice

August 20, 2019
(Date)

Governing Body
Member:

Recorded Vote
Aye Nay Abstain Absent

TWO RIVERS WATER RECLAMATION AUTHORITY
2020 BUDGET APPROVAL RESOLUTION - VOTE TALLY PAGE

NAME	AYE	NAY	ABSTAIN	ABSENT
BARHAM THOMAS	X			
BERDAHL BARRY	X			
BONFORTE JOHN	X			
CHRISTOPHER GREGORY	X			
HARTMAN, SCOTT	X			
JAEGER, ERIC	X			
MACSTUDY, MICHAEL	X			
MCPEAK, BRIAN				X
RICE, BRIAN				X
SENA, JASON	X			
TOCCI, RICHARD	X			
TWIGG, DAVID				X
RESOLUTION NO: 2019-08-80				
TITLE: 2020 Authority Budget Approval for Fiscal Year: From November 1, 2019 to October 31, 2020				
DATE: August 20, 2019				

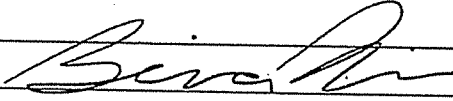
2020 ADOPTION CERTIFICATION

Two Rivers Water Reclamation Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM: November 1, 2019 TO: October 31, 2020

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Two Rivers Water Reclamation Authority, pursuant to N.J.A.C. 5:31-2.3, on the ___ day of, October, 2019.

Officer's Signature:			
Name:	Brian Rice		
Title:	Secretary		
Address:	One Highland Ave Monmouth Beach, NJ 07750		
Phone Number:	732-229-8578	Fax Number:	732-870-1442
E-mail address	brice@trwra.org		

2020 ADOPTED BUDGET RESOLUTION
Two Rivers Water Reclamation Authority
RESOLUTON NO. 2019-10-101

FISCAL YEAR: From: November 1, 2019 to: October 31, 2020

WHEREAS, the Annual Budget and Capital Budget/Program for the Two Rivers Water Reclamation Authority for the fiscal year beginning November 1, 2019 and ending October 31, 2020 has been presented for adoption before the governing body of the Two Rivers Water Reclamation Authority at its open public meeting of October 15, 2019; and

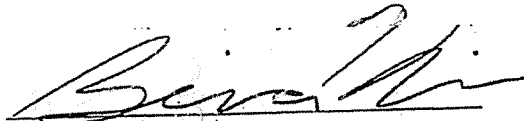
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$14,059,000., Total Appropriations, including any Accumulated Deficit, if any, of \$14,059,000, and Total Unrestricted Net Position utilized of \$None; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$20,035,000 and Total Unrestricted Net Position of \$200,000.; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Two Rivers Water Reclamation Authority, at an open public meeting held on October, 15, 2019 that the Annual Budget and Capital Budget/Program of the Two Rivers Water Reclamation Authority for the fiscal year beginning, November 1, 2019 and, ending, October 31, 2020 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature)

October 15, 2019

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
	10		Page C7	1

TWO RIVERS WATER RECLAMATION AUTHORITY
2020 BUDGET ADOPTION RESOLUTION - VOTE TALLY PAGE

NAME AYE NAY ABSTAIN ABSENT

BARHAM THOMAS



BERDAHL BARRY

BONFORTE JOHN

CHRISTOPHER GREGORY



HARTMAN, SCOTT

JAEGER, ERIC



MACSTUDY, MICHAEL

McPEAK, BRIAN

RICE, BRIAN

SENA, JASON

TOCCI, RICHARD

TWIGG, DAVID

RESOLUTION NO: 2019-10-101

TITLE: 2020 Authority Budget Adoption for Fiscal Year:
From November 1, 2019 to October 31, 2020

DATE: October 15, 2019

2020 ADOPTED BUDGET RESOLUTION

Two Rivers Water Reclamation AUTHORITY

FISCAL YEAR: FROM: November 1, 2019 TO: October 31, 2020

WHEREAS, the Annual Budget and Capital Budget/Program for the Two Rivers Water Reclamation Authority for the fiscal year beginning November 1, 2019 and ending, October 31, 2020 has been presented for adoption before the governing body of the Two Rivers Water Reclamation Authority at its open public meeting of 8/20/2019 and

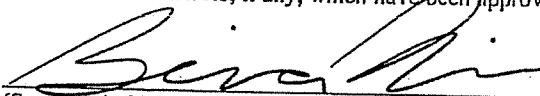
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 14,059,000, Total Appropriations, including any Accumulated Deficit, if any, of \$14,059,000 and Total Unrestricted Net Position utilized of \$ 0; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$20,035,000 and Total Unrestricted Net Position planned to be utilized of \$ 200,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Two Rivers Water Reclamation Authority, at an open public meeting held on 8/20/2019 that the Annual Budget and Capital Budget/Program of the Two Rivers Water Reclamation Authority for the fiscal year beginning, November 1, 2019 and, ending, October 31, 2020 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature)

8/20/2019
(Date)

Governing Body
Member:

Recorded Vote

Aye

Nay

Abstain

Absent

2020 AUTHORITY BUDGET

Narrative and Information Section

2020 AUTHORITY BUDGET MESSAGE & ANALYSIS

Two Rivers Water Reclamation

AUTHORITY BUDGET

FROM:
FISCAL YEAR: November
1, 2019

TO: October 31,
2020

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2020 proposed Annual Budget and make comparison to the 2019 adopted budget for each operation. Explain any variances over +/-10% (As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase. The 2020 budget represents a balanced budget with an overall increase in appropriations of 1.1%. Increase Line Maintenance charges are one of the major increases.
2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (As shown on budget page F-2 explain reason for change for each revenue changing more than 10%) from the current year adopted budget. The budget will have no significant impact on anticipated revenues.
3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. The state of the local/regional economy is strong and will have little impact upon the 2020 budget.
4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered. The total appropriations anticipate no use of Unrestricted Net Position. The Capital budget anticipates the use of \$200,000 of Unrestricted Net Position.
5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.). The 2020 budget anticipates no such fund transfers or shared services.
6. The proposed budget must not reflect an anticipated deficit from 2019/2019-2020 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. (Prepare a response to deficits caused by the implementation of GASB 68) The Authority's 2020 budget does not reflect a deficit from operations. There were no accumulated deficits from prior years.
7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) if it has been changed since the prior year budget submission and a schedule of the

proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable. The rate schedule is attached. No changes to the Member Town rates are anticipated.

TRWRA

Budget Variances

Appropriations:

	<u>2019</u>	<u>2020</u>	Difference	%	
Maintenance Lines	350,000	425,000	75,000	21.4%	Authority Infrastructure requires increased maintenance
Chemicals	380,000	325,000	(55,000)	-14.5%	Use of certain chemicals has been lower than budgeted.

Revenue:

Connection fees	429,750	505,000	75,250	17.5%	The Authority is aware of development in the area that should produce connection fee revenue.
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Note:

0% Labor variance assumes for budget purposes.

AUTHORITY CONTACT INFORMATION 2020

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Two Rivers Water Reclamation Authority		
Federal ID Number:	22-1865492		
Address:	One Highland Ave		
City, State, Zip:	Monmouth Beach	NJ	07750
Phone: (ext.)	732-229-8578	Fax:	732-870-1442

Preparer's Name:	Kevin Kinneally		
Preparer's Address:	One Highland Ave		
City, State, Zip:	Monmouth Beach	NJ	07750
Phone: (ext.)	732-229-8578x15	Fax:	732-870-1442
E-mail:	kkinneally@trwra.org		

Chief Executive Officer:	Michael Gianforte		
Phone: (ext.)	732-229-8578 x16	Fax:	732-870-1442
E-mail:	mgianforte@trwra.org		

Chief Financial Officer:	Kevin Kinneally		
Phone: (ext.)	732-229-8578x15	Fax:	732-870-1442
E-mail:	kkinneally@trwra.org		

Name of Auditor:	David A. Kaplan, CPA, RMA, PSA		
Name of Firm:	Wiss & Company, LLP		
Address:	354 Eisenhower Parkway		
City, State, Zip:	Livingston	NJ	07039
Phone: (ext.)	973-994-9400	Fax:	
E-mail:	dkaplan@wiss.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

Two Rivers Water Reclamation Authority

FISCAL YEAR: FROM: November 1, 2019 TO: October 31, 2020

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2017 or 2018) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 42
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2017 or 2018) Transmittal of Wage and Tax Statements: \$3,092,868
- 3) Provide the number of regular voting members of the governing body: 12
- 4) Provide the number of alternate voting members of the governing body: 0
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.*
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2018 or 2019 deadline has passed 2018 or 2019) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) Yes *If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.*
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No *If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.*
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? No*If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No *If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.*
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. *Attach a narrative of your Authority's procedures for all employees. Yes for 1,2,3 No for 4&5*
- 11) Did the Authority pay for meals or catering during the current fiscal year? Yes *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*

- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? Yes If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel No
 - b. Travel for companions No
 - c. Tax indemnification and gross-up payments No
 - d. Discretionary spending account No
 - e. Housing allowance or residence for personal use No
 - f. Payments for business use of personal residence No
 - g. Vehicle/auto allowance or vehicle for personal use Yes
 - h. Health or social club dues or initiation fees No
 - i. Personal services (i.e.: maid, chauffeur, chef) No
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No If "yes," attach explanation including amount paid.
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No If "yes," attach explanation including amount paid.
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? Yes If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable)
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.

AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS
Two Rivers Water Reclamation Authority

FISCAL YEAR: FROM: November 1, TO: October 31,
2019 2020

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: Use the Most Recent W-2 available 2017 or 2018. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2019, the most recent W-2 and 1099 should be used 2018 or 2017 (60 days prior to start of budget year is November 1, 2018, with 2017 being the most recent calendar year ended), and for fiscal years ending June 30, 2019, the calendar year 2018 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2018, with 2018 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

For the Period November 1, 2019 to November 30, 2020
 Two Rivers Water Reclamation Authority
 October 31, 2020

Reportable Compensation from Authority (W-2/1099)

Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employee	Highest Compensated Employee	Former Employee	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities	
																			Column O
1 William Barham	Commissioner	1	X																
2 Barry Berdahl	Commissioner	1	X																
3 John Bonforte	Commissioner	1	X																
4 Gregory Christopher	Commissioner	1	X																
5 Scott Hartman	Commissioner	1	X																
6 Michael MacStudy	Commissioner	1	X																
7 Eric Jaeger	Commissioner	1	X																
8 Mirian McPeak	Commissioner	1	X																
9 Richard Tocci	Commissioner	1	X																
10 Davin Twigg	Commissioner	1	X																
11 Brian Rice	Commissioner	1	X																
12 Jason Sona	Commissioner	1	X																
13 Michael Gianforte	Executive Director	40		X				220,753		4,500	20,000	245,253	Brielle Boro Councilman		1	4,500		249,753	
14 Dennis Galvin	Engineer	40			X		132,954				30,000	162,954	Ocean Township Sewage Authority		1	2,248		165,202	
15 Kevin Kinneally	Financial Manager	40		X			91,037				30,000	121,037						121,037	
Total:							\$ 444,744	\$	\$ 4,500	\$	\$ 80,000	\$ 529,244				\$ 6,748	\$	\$ 535,992	

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

Two Rivers Water Reclamation Authority

For the Period: November 1, 2019 to October 31, 2020

	# of Covered Members (Medical & Rx)		Annual Cost Estimate per Employee Proposed Budget		Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	Proposed Budget	Actual	Proposed Budget	Actual						
Active Employees - Health Benefits - Annual Cost										
Single Coverage	7	5	\$ 12,084	\$ 84,588	\$ 84,588	6	\$ 12,084	\$ 72,504	\$ 12,084	16.7%
Parent & Child	5	3	21,636	108,180	108,180	4	21,636	86,544	21,636	25.0%
Employee & Spouse (or Partner)	3	13	24,168	72,504	72,504	5	24,168	120,840	(48,336)	-40.0%
Family	13	28	33,720	438,360	438,360	13	33,720	438,360	0.0%	0.0%
Employee Cost Sharing Contribution (enter as negative -)				(186,840)	(186,840)			(182,000)	(4,840)	2.7%
Subtotal	28	41	516,792	516,792	516,792	28	516,792	536,248	(19,456)	-3.6%
Commissioners - Health Benefits - Annual Cost										
Single Coverage										#DIV/0!
Parent & Child										#DIV/0!
Employee & Spouse (or Partner)										#DIV/0!
Family										#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)										#DIV/0!
Subtotal	0	0	0	0	0	0	0	0	0	#DIV/0!
Retirees - Health Benefits - Annual Cost										
Single Coverage	4	8	21,852	87,408	87,408	4	21,852	87,408	0.0%	0.0%
Parent & Child	8	1	11,720	93,760	93,760	8	11,720	93,760	0.0%	0.0%
Employee & Spouse (or Partner)	1	13	25,536	25,536	25,536	1	25,536	25,536	0.0%	0.0%
Family	13	41	206,704	206,704	206,704	13	206,704	206,704	0.0%	0.0%
Employee Cost Sharing Contribution (enter as negative -)										
Subtotal	41	41	723,496	723,496	723,496	41	723,496	742,952	(19,456)	-2.6%
GRAND TOTAL										

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)
 Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Yes	Yes or No
Yes	Yes or No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

Two Rivers Water Reclamation Authority

For the Period

November 1, 2019

to

October 31, 2020

Complete the below table for the Authority's accrued liability for compensated absences.

X Box if Authority has no Compensated Absences

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit (check applicable items)		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
See Attached		360,493			
Total liability for accumulated compensated absences at beginning of current year		\$ 360,493			

The total Amount Should agree to most recently issued audit report for the Authority

hrly rate	Employee Name	Pay Type	Jan-19	used Nov-Dec	balance	days	1/2 sick day	balance	total
\$ 103.37	Gianforte, Michael	Sick	1,117.36	0.00	1,117.36	139.67	69.84	75.34	62,299.03
	Gianforte, Michael	Vacation	40.00	4.00	44.00	5.50			
\$ 40.87	Gizzi, Nicholas	Sick	128.00	0.00	128.00	16.00	8.00	8.00	2,615.68
	Gizzi, Nicholas	Vacation	0.00	0.00	0.00	0.00			
\$ 45.67	Ham, Sharon	Sick	88.00	0.00	88.00	11.00	5.50	16.16	6,015.20
	Ham, Sharon	Vacation	39.71	48.00	87.71	10.96			
\$ 37.67	Heath, Christopher	Sick	985.47	8.00	993.47	124.18	62.09	67.18	20,244.05
	Heath, Christopher	Vacation	35.67	5.00	40.67	5.08			
\$ 27.36	Hendricks, Margaret	Sick	196.83	4.25	201.08	25.14	12.57	21.11	4,620.65
	Hendricks, Margaret	Vacation	40.11	28.23	68.34	8.54			
\$ 36.07	Ivins, David	Sick	74.92	19.25	94.17	11.77	5.89	7.74	2,232.91
	Ivins, David	Vacation	-9.18	24.00	14.82	1.85			
\$ 35.58	JnoBaptiste, Gregory	Sick	206.47	0.00	206.47	25.81	12.90	32.99	9,389.74
	JnoBaptiste, Gregory	Vacation	77.67	83.00	160.67	20.08			
\$ 25.04	Kelly, Brian	Sick	682.56	0.00	682.56	85.32	42.66	50.66	10,148.21
	Kelly, Brian	Vacation	40.00	24.00	64.00	8.00			
\$ 30.58	Kimbrough, Jared	Sick	0.75	0.00	0.75	0.09	0.05	7.70	1,884.49
	Kimbrough, Jared	Vacation	43.00	18.25	61.25	7.66			
\$ 48.56	Kinnelly, Kevin	Sick	619.24	0.00	619.24	68.80	34.40	39.40	15,306.98
	Kinnelly, Kevin	Vacation	40.00	0.00	40.00	5.00			
\$ 45.67	Kirman, Thomas	Sick	148.76	0.00	148.76	18.60	9.30	11.17	4,081.98
	Kirman, Thomas	Vacation	15.00	0.00	15.00	1.88			
\$ 42.85	Marrone, Frank	Sick	493.36	11.50	504.86	63.11	31.55	49.05	16,815.63
	Marrone, Frank	Vacation	36.00	104.00	140.00	17.50			

Two Rivers Water Reclamation Authority
Std Benefit Balance

hrly rate	Employee Name	Pay Type	Jan-19	used Nov-Dec	balance	7.50 8	1/2 sick day	balance	total	hire date
\$ 31.75	Acevedo, Benito	Sick	24.14	16.00	40.14	5.02	2.51	14.51	\$ 3,685.22	5/5/2014
	Acevedo, Benito	Vacation	40.00	56.00	96.00	12.00				
\$ 38.41	Albert, Harold	Sick	961.28	4.00	965.28	120.66	60.33	80.33	\$ 24,683.80	6/22/1982
	Albert, Harold	Vacation	40.00	120.00	160.00	20.00				
\$ 31.03	Campbell, Stephen	Sick	0.00	1.25	1.25	0.16	0.08	1.08	\$ 267.63	11/10/2014
	Campbell, Stephen	Vacation	0.00	8.00	8.00	1.00				
\$ 37.37	Compton, Luke	Sick	2.91	8.00	10.91	1.36	0.68	0.68	\$ 203.85	9/27/2004
	Compton, Luke	Vacation	0.00	0.00	0.00	0.00				
\$ 43.07	Conrad, Ryan	Sick	31.83	8.50	40.33	5.04	2.52	8.02	\$ 2,763.59	11/1/2015
	Conrad, Ryan	Vacation	-4.00	48.00	44.00	5.50				
\$ 38.70	Corneliusen Jr, John	Sick	712.66	96.00	808.66	101.08	50.54	66.54	\$ 20,601.17	9/23/2000
	Corneliusen Jr, John	Vacation	40.00	88.00	128.00	16.00				
\$ 36.79	Dowling, Raymarr	Sick	65.80		65.80	8.23	4.11	16.61	\$ 4,889.39	3/1/2007
	Dowling, Raymarr	Vacation	48.00	52.00	100.00	12.50				
\$ 32.75	Felter, Joseph	Sick	1.75	0.00	1.75	0.22	0.11	1.11	\$ 290.66	7/21/2014
	Felter, Joseph	Vacation	0.00	8.00	8.00	1.00				
\$ 64.90	Galvin, Dennis	Sick	1,235.46	0.00	1,235.46	154.43	77.22	86.22	\$ 44,763.48	7/6/1999
	Galvin, Dennis	Vacation	68.00	4.00	72.00	9.00				

hourly rate	Employee Name	Pay Type	Jan-19	used Nov-Dec	balance	days	1/2 sick day	balance	total
\$ 37.67	Matynski, Max	Sick	471.51	16.00	487.51	60.94	30.47	30.55	9,207.49
	Matynski, Max	Vacation	0.67	0.00	0.67	0.08			
\$ 36.07	McGlotten, Marc	Sick	2.50	16.00	18.50	2.31	1.16	4.16	1,199.33
	McGlotten, Marc	Vacation	0.00	24.00	24.00	3.00			7/5/2005
\$ 36.47	Natale, Douglas	Sick	227.04	8.00	235.04	29.38	14.69	16.73	4,881.51
	Natale, Douglas	Vacation	16.33	0.00	16.33	2.04			10/19/1992
\$ 35.35	Orechio, John	Sick	243.40	9.00	232.40	31.55	15.78	22.78	6,440.77
	Orechio, John	Vacation	24.00	32.00	56.00	7.00			5/5/2014
\$ 39.31	Ottaviano, Joseph	Sick	436.39	21.50	457.89	57.24	28.62	34.12	10,729.47
	Ottaviano, Joseph	Vacation	40.00	4.00	44.00	5.50			4/24/1995
\$ 36.73	Pilkington, Joseph	Sick	-31.18	24.00	-7.18	-0.90	-0.45	3.02	887.03
	Pilkington, Joseph	Vacation	27.74	0.00	27.74	3.47			11/28/1988
\$ 27.36	Pitts, Robin	Sick	205.08	8.00	213.08	26.64	13.32	28.17	6,165.30
	Pitts, Robin	Vacation	62.80	56.00	118.80	14.85			4/10/2000
\$ 37.97	Roek, Roger	Sick	146.50	10.00	156.50	19.56	9.78	9.87	2,996.59
	Roek, Roger	Vacation	0.67	0.00	0.67	0.08			8/16/1971
\$ 29.05	Salvador, Rosa	Sick	104.34	0.00	104.34	13.91	6.96	19.01	4,416.84
	Salvador, Rosa	Vacation	44.87	45.50	90.37	12.05			7/27/1988
\$ 36.07	Santana, Miguel	Sick	476.88	8.00	484.88	60.61	30.31	46.81	13,506.05
	Santana, Miguel	Vacation	48.00	84.00	132.00	16.50			1/29/1987
\$ 37.13	Skimelis, John	Sick	1,038.64	97.00	1,135.64	141.96	70.98	76.98	22,865.40
	Skimelis, John	Vacation	4.00	44.00	48.00	6.00			5/9/1988
\$ 26.44	Wallington, Anne	Sick	90.50	0.00	90.50	11.31	5.66	7.66	1,619.45
	Wallington, Anne	Vacation	0.00	16.00	16.00	2.00			6/2/2017

Schedule of Shared Service Agreements

For the Period **November 1, 2019** to **October 31, 2020**
 Two Rivers Water Reclamation Authority

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement Effective Date	Agreement End Date	Amount to be Received by/ Paid from Authority

If No Shared Services X this Box X

2020 AUTHORITY BUDGET

Financial Schedules Section

2020-2021

2020-2021

SUMMARY

Two Rivers Water Reclamation Authority
 For the Period November 1, 2019 to October 31, 2020

	FY 2020 Proposed Budget					FY 2019 Adopted Budget Total All Operations	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Treatment Plant	0	N/A	Pump Stations	Repairs Pipeline			
REVENUES								
Total Operating Revenues	\$ 13,834,000	\$ -	\$ -	\$ -	\$ -	\$ 13,811,250	\$ 22,750	0.2%
Total Non-Operating Revenues	225,000	-	-	-	-	97,000	128,000	132.0%
Total Anticipated Revenues	14,059,000	-	-	-	-	13,908,250	150,750	1.1%
APPROPRIATIONS								
Total Administration	2,130,961	-	-	-	-	1,985,000	145,961	7.4%
Total Cost of Providing Services	8,267,637	-	-	-	-	8,210,802	56,835	0.7%
Total Principal Payments on Debt Service in Lieu of Depreciation	3,481,400	-	-	-	-	3,426,938	54,462	1.6%
Total Operating Appropriations	13,879,998	-	-	-	-	13,622,740	257,258	1.9%
Total Interest Payments on Debt	179,002	-	-	-	-	285,510	(106,508)	-37.3%
Total Other Non-Operating Appropriations	179,002	-	-	-	-	285,510	(106,508)	-37.3%
Accumulated Deficit	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	14,059,000	-	-	-	-	13,908,250	150,750	1.1%
less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	#DIV/0!
Net Total Appropriations	14,059,000	-	-	-	-	13,908,250	150,750	1.1%
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!

Revenue Schedule

Two Rivers Water Reclamation Authority
For the Period November 1, 2019 to October 31, 2020

	FY 2020 Proposed Budget						FY 2019 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	
	Treatment Plant	0	N/A	Pump Stations	al Repairs	Pipeline	Total All Operations	Total All Operations	All Operations	All Operations
OPERATING REVENUES										
<i>Service Charges</i>										
Residential	4,625,000						\$ 4,625,000	\$ 4,615,000	\$ 10,000	0.2%
Business/Commercial	970,000						970,000	969,000	1,000	0.1%
Industrial	234,000						234,000	229,500	4,500	2.0%
Intergovernmental	7,375,000						7,375,000	7,405,000	(30,000)	-0.4%
Other	125,000						125,000	163,000	(38,000)	-23.3%
Total Service Charges	13,329,000						13,329,000	13,381,500	(52,500)	-0.4%
<i>Connection Fees</i>										
Residential	325,000						325,000	157,000	168,000	107.0%
Business/Commercial	80,000						80,000	72,750	7,250	10.0%
Industrial										#DIV/0!
Intergovernmental	100,000						100,000	200,000	(100,000)	-50.0%
Other										#DIV/0!
Total Connection Fees	505,000						505,000	429,750	75,250	17.5%
<i>Parking Fees</i>										
Meters										#DIV/0!
Permits										#DIV/0!
Fines/Penalties										#DIV/0!
Other										#DIV/0!
Total Parking Fees										#DIV/0!
<i>Other Operating Revenues (List)</i>										
Type in (Grant, Other Rev)										#DIV/0!
Type in (Grant, Other Rev)										#DIV/0!
Type in (Grant, Other Rev)										#DIV/0!
Type in (Grant, Other Rev)										#DIV/0!
Type in (Grant, Other Rev)										#DIV/0!
Type in (Grant, Other Rev)										#DIV/0!
Type in (Grant, Other Rev)										#DIV/0!
Type in (Grant, Other Rev)										#DIV/0!
Type in (Grant, Other Rev)										#DIV/0!
Type in (Grant, Other Rev)										#DIV/0!
Type in (Grant, Other Rev)										#DIV/0!
Total Other Revenue										#DIV/0!
Total Operating Revenues	13,834,000						13,834,000	13,811,250	22,750	0.2%
NON-OPERATING REVENUES										
<i>Other Non-Operating Revenues (List)</i>										
Misc	25,000						25,000	25,000		0.0%
Type in										#DIV/0!
Type in										#DIV/0!
Type in										#DIV/0!
Type in										#DIV/0!
Type in										#DIV/0!
Total Other Non-Operating Revenue	25,000						25,000	25,000		0.0%
<i>Interest on Investments & Deposits (List)</i>										
Interest Earned	200,000						200,000	72,000	128,000	177.8%
Penalties										#DIV/0!
Other										#DIV/0!
Total Interest	200,000						200,000	72,000	128,000	177.8%
Total Non-Operating Revenues	225,000						225,000	97,000	128,000	132.0%
TOTAL ANTICIPATED REVENUES	\$ 14,059,000						\$ 14,059,000	\$ 13,908,250	\$ 150,750	1.1%

Prior Year Adopted Revenue Schedule

Two Rivers Water Reclamation Authority

FY 2019 Adopted Budget

	Treatment Plant	0	N/A	Pump Stations	Structural Repairs	Pipeline	Total All Operations
OPERATING REVENUES							
<i>Service Charges</i>							
Residential	4,615,000						\$ 4,615,000
Business/Commercial	969,000						969,000
Industrial	229,500						229,500
Intergovernmental	7,405,000						7,405,000
Other	163,000						163,000
Total Service Charges	13,381,500	-	-	-	-	-	13,381,500
<i>Connection Fees</i>							
Residential	157,000						157,000
Business/Commercial	72,750						72,750
Industrial							-
Intergovernmental	200,000						200,000
Other							-
Total Connection Fees	429,750	-	-	-	-	-	429,750
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees							-
<i>Other Operating Revenues (List)</i>							
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue							-
Total Operating Revenues	13,811,250	-	-	-	-	-	13,811,250
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
Misc	25,000						25,000
Type in							-
Type in							-
Type in							-
Type in							-
Total Other Non-Operating Revenues	25,000	-	-	-	-	-	25,000
<i>Interest on Investments & Deposits</i>							
Interest Earned	72,000						72,000
Penalties							-
Other							-
Total Interest	72,000	-	-	-	-	-	72,000
Total Non-Operating Revenues	97,000	-	-	-	-	-	97,000
TOTAL ANTICIPATED REVENUES	\$ 13,908,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,908,250

Appropriations Schedule

Two Rivers Water Reclamation Authority
For the Period November 1, 2019 to October 31, 2020

	FY 2020 Proposed Budget						FY 2019 Adopted Budget			
	Treatment Plant	0	N/A	Pump Stations	al Repairs	Pipeline	Total All Operations	Total All Operations	All Operations	All Operations
								Total All Operations	Proposed vs. Adopted	Proposed vs. Adopted
OPERATING APPROPRIATIONS										
<i>Administration - Personnel</i>										
Salary & Wages	\$ 560,000						\$ 560,000	\$ 540,000	\$ 20,000	3.7%
Fringe Benefits	265,000						265,000	260,000	5,000	1.9%
Total Administration - Personnel	825,000						825,000	800,000	25,000	3.1%
<i>Administration - Other (List)</i>										
Legal	85,000						85,000	82,000	3,000	3.7%
Engineering	155,000						155,000	150,000	5,000	3.3%
Insurance	220,000						220,000	218,000	2,000	0.9%
Pension	350,000						350,000	340,000	10,000	2.9%
Miscellaneous Administration*	495,961						495,961	395,000	100,961	25.6%
Total Administration - Other	1,305,961						1,305,961	1,185,000	120,961	10.2%
Total Administration	2,130,961						2,130,961	1,985,000	145,961	7.4%
<i>Cost of Providing Services - Personnel</i>										
Salary & Wages	2,550,000						2,550,000	2,500,000	50,000	2.0%
Fringe Benefits	1,125,000						1,125,000	1,100,000	25,000	2.3%
Total COPS - Personnel	3,675,000						3,675,000	3,600,000	75,000	2.1%
<i>Cost of Providing Services - Other (List)</i>										
Electricity	800,000						800,000	775,000	25,000	3.2%
Sludge disposal	950,000						950,000	1,050,000	(100,000)	-9.5%
Maintenance Lines	425,000						425,000	350,000	75,000	21.4%
Chemicals	325,000						325,000	380,000	(55,000)	-14.5%
Miscellaneous COPS*	2,092,637						2,092,637	2,055,802	36,835	1.8%
Total COPS - Other	4,592,637						4,592,637	4,610,802	(18,165)	-0.4%
Total Cost of Providing Services	8,267,637						8,267,637	8,210,802	56,835	0.7%
Total Principal Payments on Debt Service in Lieu of Depreciation	3,481,400						3,481,400	3,426,938	54,462	1.6%
Total Operating Appropriations	13,879,998						13,879,998	13,622,740	257,258	1.9%
NON-OPERATING APPROPRIATIONS										
Total Interest Payments on Debt	179,002						179,002	285,510	(106,508)	-37.3%
Operations & Maintenance Reserve							-	-	-	#DIV/0!
Renewal & Replacement Reserve							-	-	-	#DIV/0!
Municipality/County Appropriation							-	-	-	#DIV/0!
Other Reserves							-	-	-	#DIV/0!
Total Non-Operating Appropriations	179,002						179,002	285,510	(106,508)	-37.3%
TOTAL APPROPRIATIONS	14,059,000						14,059,000	13,908,250	150,750	1.1%
ACCUMULATED DEFICIT							-	-	-	#DIV/0!
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	14,059,000						14,059,000	13,908,250	150,750	1.1%
UNRESTRICTED NET POSITION UTILIZED										
Municipality/County Appropriation							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Unrestricted Net Position Utilized							-	-	-	#DIV/0!
TOTAL NET APPROPRIATIONS	\$ 14,059,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,059,000	\$ 13,908,250	\$ 150,750	1.1%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 693,999.90 \$ - \$ - \$ - \$ - \$ - \$ - \$ 693,999.90

Prior Year Adopted Appropriations Schedule

Two Rivers Water Reclamation Authority

FY 2019 Adopted Budget

	Treatment Plant	0	N/A	Pump Stations	Structural Repairs	Pipeline	Total All Operations
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 540,000						\$ 540,000
Fringe Benefits	260,000						260,000
Total Administration - Personnel	800,000	-	-	-	-	-	800,000
<i>Administration - Other (List)</i>							
Legal	82,000						82,000
Engineering	150,000						150,000
Insurance	218,000						218,000
Pension	340,000						340,000
Miscellaneous Administration*	395,000						395,000
Total Administration - Other	1,185,000	-	-	-	-	-	1,185,000
Total Administration	1,985,000	-	-	-	-	-	1,985,000
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	2,500,000						2,500,000
Fringe Benefits	1,100,000						1,100,000
Total COPS - Personnel	3,600,000	-	-	-	-	-	3,600,000
<i>Cost of Providing Services - Other (List)</i>							
Electricity	775,000						775,000
Sludge disposal	1,050,000						1,050,000
Maintenance Lines	350,000						350,000
Chemicals	380,000						380,000
Miscellaneous COPS*	2,055,802						2,055,802
Total COPS - Other	4,610,802	-	-	-	-	-	4,610,802
Total Cost of Providing Services	8,210,802	-	-	-	-	-	8,210,802
Total Principal Payments on Debt Service in Lieu of Depreciation	3,426,938	-	-	-	-	-	3,426,938
Total Operating Appropriations	13,622,740	-	-	-	-	-	13,622,740
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	285,510						285,510
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	285,510	-	-	-	-	-	285,510
TOTAL APPROPRIATIONS	13,908,250	-	-	-	-	-	13,908,250
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	13,908,250	-	-	-	-	-	13,908,250
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation							-
Other							-
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-
TOTAL NET APPROPRIATIONS	\$ 13,908,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,908,250

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 681,137.00 \$ - \$ - \$ - \$ - \$ - \$ 681,137.00

Debt Service Schedule - Principal

Two Rivers Water Reclamation Authority

If Authority has no debt X this box

	Fiscal Year Ending in						Total Principal Outstanding		
	Adopted Budget Year 2019	Proposed Budget Year 2020	2021	2022	2023	2024		2025	Thereafter
<i>Treatment Plant</i>									
2000 Revenue Bond NJEIT	\$ 3,206,938	\$ 3,256,400							\$ 3,256,400
2016 Revenue Bond NJEIT	220,000	225,000	230,000	235,000	235,000	235,000	235,000	1,740,000	3,435,000
Type in Issue Name									
Type in Issue Name									
Total Principal	3,426,938	3,481,400	230,000	235,000	235,000	235,000	235,000	1,740,000	6,391,400
0									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
<i>Pump Stations</i>									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
<i>Structural Repairs</i>									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
<i>Pipeline</i>									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
TOTAL PRINCIPAL ALL OPERATIONS	\$ 3,426,938	\$ 3,481,400	\$ 230,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 1,740,000	\$ 6,391,400

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

Bond Rating	Moody's	Fitch	
Year of Last Rating	Standard & Poors		

Debt Service Schedule - Interest

Two Rivers Water Reclamation Authority

If Authority has no debt X this box

	Adopted Budget Year 2019	Proposed Budget Year 2020	Fiscal Year Ending in					Total Interest Payments Outstanding
			2021	2022	2023	2024	2025	
<i>Treatment Plant</i>								
2000 Revenue Bond NJEIT	\$ 224,700	\$ 107,127						\$ 107,127
2016 Revenue Bond NJEIT	60,810	71,875	67,094	62,206	56,919	51,519	46,006	149,138
Type in Issue Name								
Type in Issue Name								
Total Interest Payments	<u>285,510</u>	<u>179,002</u>	<u>67,094</u>	<u>62,206</u>	<u>56,919</u>	<u>51,519</u>	<u>46,006</u>	<u>149,138</u>
0								611,884
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments								
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments								
<i>Pump Stations</i>								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments								
<i>Structural Repairs</i>								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments								
<i>Pipeline</i>								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments								
Total Interest Payments	<u>\$ 285,510</u>	<u>\$ 179,002</u>	<u>\$ 67,094</u>	<u>\$ 62,206</u>	<u>\$ 56,919</u>	<u>\$ 51,519</u>	<u>\$ 46,006</u>	<u>\$ 149,138</u>
TOTAL INTEREST ALL OPERATIONS								
Total Interest Payments								
	<u>\$ 285,510</u>	<u>\$ 179,002</u>	<u>\$ 67,094</u>	<u>\$ 62,206</u>	<u>\$ 56,919</u>	<u>\$ 51,519</u>	<u>\$ 46,006</u>	<u>\$ 149,138</u>
								611,884

Net Position Reconciliation

Two Rivers Water Reclamation Authority
 For the Period November 1, 2019 to October 31, 2020

FY 2020 Proposed Budget

Treatment	0	N/A	Pump Stations	Structural Repairs	Pipeline	Total All Operations
Plant	0					\$ 59,239,037
\$ 59,239,037						
59,698,267						59,698,267
100,000						100,000
1,690,000						1,690,000
(2,249,230)						(2,249,230)
400,000						400,000
3,000,000						3,000,000
8,335,790						8,335,790
11,788,813						11,788,813
200,000						200,000
14,675,373						14,675,373
35,000			130,000	10,000	25,000	200,000
35,000			130,000	10,000	25,000	200,000
\$ 14,640,373			\$ (130,000)	\$ (10,000)	\$ (25,000)	\$ 14,475,373

TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)

- Less: Invested in Capital Assets, Net of Related Debt (1)
- Less: Restricted for Debt Service Reserve (1)
- Less: Other Restricted Net Position (1)
- Total Unrestricted Net Position (1)
- Less: Designated for Non-Operating Improvements & Repairs
- Less: Designated for Rate Stabilization
- Less: Other Designated by Resolution
- Plus: Accrued Unfunded Pension Liability (1)
- Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)
- Plus: Estimated Income (Loss) on Current Year Operations (2)
- Plus: Other Adjustments (attach schedule)

UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET

- Unrestricted Net Position Utilized to Balance Proposed Budget
- Unrestricted Net Position Utilized in Proposed Capital Budget
- Appropriation to Municipality/County (3)

Total Unrestricted Net Position Utilized in Proposed Budget

PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR

Last issued Audit Report (4)

- (1) Total of all operations for this line item must agree to audited financial statements.
- (2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.
- (3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County

\$ 689,452 \$ - \$ - \$ - \$ - \$ - \$ 689,452

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2020
Two Rivers Water
Reclamation

AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2020 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

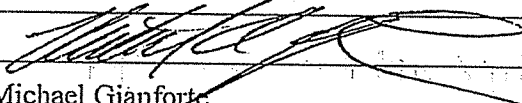
Two Rivers Water Reclamation Authority

FISCAL YEAR: FROM: November 1, TO: October 31,
2019 2020

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Two Rivers Water Reclamation Authority, on the 20th day of August, 2019.

OR

It is hereby certified that the governing body of the _____ Authority have elected NOT to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

Officer's Signature:			
Name:	Michael Gianforte		
Title:	Executive Director		
Address:	1 Highland Ave Monmouth Beach, NJ 07750		
Phone Number:	732-229-8578	Fax Number:	732-870-1442
E-mail address	mgianforte@trwra.org		

2020 CAPITAL BUDGET/PROGRAM MESSAGE

Two Rivers Water Reclamation Authority

FISCAL YEAR: FROM: November 1, 2019 TO: October 31, 2020

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program? No
2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority? Yes.
3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared? Yes.
4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules. It is projected that the proposed Capital Budget will have no impact upon the Members' rate, fee or service charges.
5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan. None.
6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan. None.

Add additional sheets if necessary.

Proposed Capital Budget

Two Rivers Water Reclamation Authority
For the Period November 1, 2019 to October 31, 2020

	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Other Capital Grants Sources
Treatment Plant					
Plant SCADA/PLC	\$ 650,000		\$ 650,000		
Plant VFD Replacement	75,000		75,000		
Filter Building	100,000		100,000		
Vehicle Replacement	35,000	35,000			
Total	860,000	35,000	825,000		
O					
Computer Software	40,000		\$ 40,000		
Switchgear PLC	100,000		100,000		
Biofilters	-				
Headworks Gates/MOV	-				
Total	140,000		140,000		
N/A					
Distribution Chamber Gates	50,000		\$ 50,000		
Seepex Pumps	120,000		120,000		
Effluent PS MCC Replacement	-				
KDN1-KDN3 Replacement	-				
Total	170,000		170,000		
Pump Stations					
Collection System Repairs/Cleaning	6,000,000			\$ 6,000,000	
Pump Station 1 Valves/Bypass/Pumps	100,000	100,000			
Pump Station Roofs	30,000	30,000			
Total	6,130,000	130,000		6,000,000	
Structural Repairs					
Pump Station Controls	-				
Pump Stations 3 and 5 VFD's	-				
Structural Repairs Pump Stations	10,000	10,000			
Total	10,000	10,000			
Pipeline					
Pipeline protection	25,000	\$ 25,000			
Plant Fire Alarm System Repairs	200,000		200,000		
MPS-Bay Crossing	2,500,000			2,500,000	
Fort Monmouth	10,000,000				10,000,000
Total	12,725,000	25,000	200,000	2,500,000	10,000,000
TOTAL PROPOSED CAPITAL BUDGET	\$ 20,035,000	\$ 200,000	\$ 1,335,000	\$ 8,500,000	\$ - \$10,000,000

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Two Rivers Water Reclamation Authority
For the Period November 1, 2019 to October 31, 2020

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget					
		Year 2020	2021	2022	2023	2024	
Treatment Plant							
Plant SCADA/PLC	\$ 650,000	\$ 650,000					
Plant VFD Replacement	75,000	75,000					
Filter Building	100,000	100,000					
Vehicle Replacement	35,000	35,000					
Total	860,000	860,000					
0							
Computer Software	40,000	40,000					
Switchgear PLC	100,000	100,000					
Biofilters	300,000			300,000			
Headworks Gates/MOV	112,000			112,000			
Total	552,000	140,000		412,000			
N/A							
Distribution Chamber Gates	50,000	50,000					
Seepex Pumps	120,000	120,000					
Effluent PS MCC Replacement	250,000		250,000				
KDN1-KDN3 Replacement	400,000		400,000				
Total	820,000	170,000	650,000				
Pump Stations							
Collection System Repairs/Clear	6,000,000	6,000,000					
\$0							
Pump Station 1 Valves/Bypass/f	100,000	100,000					
Pump Station Roofs	120,000	30,000	30,000	30,000	30,000		
Total	6,220,000	6,130,000	30,000	30,000	30,000		
Structural Repairs							
Pump Station Controls	60,000		\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	
Pump Stations 3 and 5 VFD's	150,000		150,000				
Structural Repairs Pump Station	40,000	10,000	10,000	10,000	10,000		
\$0							
Total	250,000	10,000	175,000	25,000	25,000	15,000	
Pipeline							
Pipeline protection	25,000	25,000					
Plant Fire Alarm System Repairs	200,000	200,000					
MPS-Bay Crossing	65,000,000	2,500,000	2,500,000	60,000,000			
Fort Monmouth	10,000,000	10,000,000					
Total	75,225,000	12,725,000	2,500,000	60,000,000			
TOTAL	\$ 83,927,000	\$ 20,035,000	\$ 3,355,000	\$ 60,467,000	\$ 55,000	\$ 15,000	\$ -

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Two Rivers Water Reclamation Authority
For the Period November 1, 2019 to October 31, 2020

	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
Treatment Plant					
Plant SCADA/PLC	\$ 650,000		\$ 650,000		
Plant VFD Replacement	75,000		75,000		
Filter Building	100,000		100,000		
Vehicle Replacement	35,000	35,000			
Total	860,000	35,000	825,000	-	-
0					
Computer Software	40,000	\$ 40,000			
Switchgear PLC	100,000		100,000		
Biofilters	300,000		300,000		
Headworks Gates/MOV	112,000		112,000		
Total	552,000	40,000	512,000	-	-
N/A					
Distribution Chamber Gates	50,000		\$ 50,000		
Seepex Pumps	120,000		120,000		
Effluent PS MCC Replacement	250,000		250,000		
KDN1-KDN3 Replacement	400,000		400,000		
Total	820,000	-	820,000	-	-
Pump Stations					
Collection System Repairs/Clean	6,000,000			\$ 6,000,000	
\$0	-				
Pump Station 1 Valves/Bypass/I	100,000	100,000			
Pump Station Roofs	120,000	120,000			
Total	6,220,000	220,000	-	6,000,000	-
Structural Repairs					
Pump Station Controls	60,000	\$ 60,000			
Pump Stations 3 and 5 VFD's	150,000	150,000			
Structural Repairs Pump Station	40,000	40,000			
\$0	-				
Total	250,000	250,000	-	-	-
Pipeline					
Pipeline protection	25,000	\$ 25,000			
Plant Fire Alarm System Repairs	200,000		200,000		
MPS-Bay Crossing	65,000,000			65,000,000	
Fort Monmouth	10,000,000				10,000,000
Total	75,225,000	25,000	200,000	65,000,000	10,000,000
TOTAL	\$ 83,927,000	\$ 570,000	\$ 2,357,000	\$ 71,000,000	\$ - \$ 10,000,000
Total 5 Year Plan per CB-4	\$ 83,927,000				
Balance check					

- If amount is other than zero, verify that projects listed above match projects listed on CB-4.

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

Range of Accounts: 01-00-101-441- to 01-00-101-441-
 Current Period: 11/01/17 to 10/31/18
 Note: Transaction Beginning Balance includes all Adds/Changes occurring on or prior to the As of Date
 * Transaction is included in Previous and/or begin Balance
 En = PO Line Item First Encumbrance Date
 Include Cap Accounts: Yes AS Of: 10/31/18
 Skip Zero Activity: Yes
 ** Transaction is not included in Balance
 BC = Blanket Control BS = Blanket sub

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Retimbrsd YTD Retimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance	User
01-00-101-441-	ADM: Travel Expenses	0.00	3,000.00	0.00	0.00	3,000.00	491.85	84		
		255.00	2,551.65	0.00	43.50	0.00	491.85			
			2,551.65		43.50	2,508.15				
	Begin Balance: 11/01/17									
11/22/17	PO 15003080 1 Paid Ck 7738 PTR CAESARS ATLANTIC CITY STAY								3,000.00	MARGARET
12/20/17	PO 15003213 1 Paid Ck 7838 REIMBURSEMENT NJ LEAGUE OF MUNIC							152.99	3,000.00	MARGARET
12/20/17	PO 15003326 3 Paid Ck 7884 PETTY							186.61	2,813.39	MARGARET
01/09/18	PO 15003436 3 Deleted							5.88	2,807.51	MARGARET
01/09/18	PO 15003437 3 Deleted							5.88	2,807.51	MARGARET
01/31/18	Reimbursement LETTERS							5.88	2,807.51	MARGARET
03/21/18	PO 18000193 1 Paid Ck 8113 TRAVEL REIMBURSEMENT NJMWA							43.50	2,851.01	MARGARET
03/21/18	PO 18000198 6 Paid Ck 8150 PETTY							35.97	2,815.04	MARGARET
03/21/18	PO 18000227 1 Paid Ck 8120 TRAVEL REIMBURSMENT							9.00	2,806.04	MARGARET
03/21/18	PO 18000227 2 Paid Ck 8120 TRAVEL REIMBURSMENT							184.21	2,621.83	MARGARET
04/18/18	PO 18000269 1 Paid Ck 8178 REPLENISHMENT							20.00	2,601.83	MARGARET
04/18/18	PO 18000321 3 Paid Ck 8232 PETTY							155.00	2,446.83	MARGARET
04/18/18	PO 18000323 1 Paid Ck 8185 MILEAGE REIMB							18.53	2,428.30	MARGARET
05/16/18	PO 18000394 4 Paid Ck 8266 Reimbursements							34.34	2,393.96	MARGARET
06/20/18	PO 18000589 4 Paid Ck 8419 PETTY							10.00	2,383.96	MARGARET
07/18/18	PO 18000574 1 Paid Ck 8467 5-10-2018 TRAVEL							6.00	2,377.96	MARGARET
07/18/18	PO 18000574 2 Paid Ck 8467 5-10-2018 TRAVEL							86.66	2,291.30	MARGARET
07/18/18	PO 18000677 1 Paid Ck 8456 REPLENISHMENT							16.75	2,274.55	MARGARET
08/22/18	PO 18000802 1 Paid Ck 8553 AIRFARE REIMBURSMENT							110.00	2,164.55	MARGARET
08/22/18	PO 18000810 1 Paid Ck 8545 REPLENISHMENT							298.40	1,866.15	MARGARET
08/22/18	PO 18000894 3 Paid Ck 8598 PETTY							255.00	1,611.15	MARGARET
09/19/18	PO 18000944 1 Paid Ck 8624 REPLENISHMENT							19.62	1,591.53	MARGARET
09/30/18	Expenditure Reclclass travel expense							255.00	1,336.53	MARGARET
10/17/18	PO 18001061 1 Paid Ck 8709 REPLENISHMENT							322.68	1,013.85	KEVINK
10/17/18	PO 18001103 3 Paid Ck 8767 PETTY CASH							255.00	758.85	MARGARET
								12.00	746.85	MARGARET

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Canceled Pg/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance	User
01-00-101-441- 10/30/18 PO 18001174	ADM - Travel Expenses REPLENISHMENT									
		0.00	3,000.00	0.00	0.00	3,000.00	491.85 84	255.00-	491.85	MARGARET
		255.00	2,551.65	0.00	43.50	0.00	491.85			
			2,551.65		43.50	2,508.15				
	Control Total	0.00	3,000.00	0.00	0.00	3,000.00	491.85 84			
	Department Total	255.00	2,551.65	0.00	43.50	0.00	491.85			
			2,551.65		43.50	2,508.15				
	CAFR Total	0.00	3,000.00	0.00	0.00	3,000.00	491.85 84			
		255.00	2,551.65	0.00	43.50	0.00	491.85			
			2,551.65		43.50	2,508.15				
	Fund Budgeted	0.00	3,000.00	0.00	0.00	3,000.00	491.85 84			
		255.00	2,551.65	0.00	43.50	0.00	491.85			
			2,551.65		43.50	2,508.15				
	Fund Non-Budgeted	0.00	0.00	0.00	0.00	0.00	0.00 0			
		0.00	0.00	0.00	0.00	0.00	0.00			
			0.00		0.00	0.00				
	Fund Total	0.00	3,000.00	0.00	0.00	3,000.00	491.85 84			
		255.00	2,551.65	0.00	43.50	0.00	491.85			
			2,551.65		43.50	2,508.15				

SCHEDULE OF CHARGES

Subdivision – Site Plan	
Minor Site Plan	\$25.00
Major Site Plan	\$100.00
Minor Subdivision Plan	\$25.00
Major Subdivision Plan (plus \$10.00/Lot over 15 Lots, Maximum Fee \$250.00)	\$150.00 (Minimum)
Treatment Works Approval (WQM-003, LURP, etc)	\$100.00
Developer's Agreement (If required)	\$500.00
Performance Guarantee	100% of Sewer Improvements
Maintenance Guarantee (Minimum One (1) Year)	25% of Sewer Improvements
Engineering Inspection Fee	15% of cost of sewerage facilities up to \$30,000.00: 10% of cost of sewerage facilities between \$30,001.00 to \$50,000.00; 8% of cost of sewerage facilities between \$50,001.00 to \$100,000.00 and 5% of cost of sewerage facilities greater than \$100,001.00.
Connection Fees	\$5,500.00 per unit 11.1, 11.2, 11.4, 11.5, 11.6, 11.7, 11.8, 11.9, 11.10, 11.11, 11.13, 11.14, 11.15, 11.16, 11.17, 11.18
Existing Tap Charge	\$562.50
Disconnection Fee	\$200.00
Reconnection Fee	\$200.00
Sewer Search	\$15.00
Sewer Search Update	\$10.00
Copy Fees	
In accordance with Amendment to N.J.S.A. 47:1A-5.b	11.12
8 ½ x 11	\$ 0.05 per page
11 x 14	\$ 0.07 per page
Rules & Regulations on CD	\$10.00
Electronic Records – Free of Charge	
Industrial Dischargers	
Application Fee for Industrial Waste	\$150.00
Annual Fee, less than 100 GPD	\$50.00 Annually
Annual Fee, greater than 100 GPD	\$250.00 Annually
Grease/Oil/Sand Trap	\$75.00 Annually
Sewer Service	
Single Family Dwelling	\$360.00 ^{11.5}
Multi-Family	See Section 9
Commercial Users	See Section 9
Industrial users	\$360.00 per 75,000 gallons, plus \$4.80 for every 1000 gallons over 75,000 gallons