

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, December 17, 2019 at 6:00 p.m. at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. Barry J. Berdahl, Ph.D., Chairman - Presided

Members Present: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman
Mr. Scott Hartman, Assistant Secretary
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Eric Jaeger
Mr. Michael MacStudy
Mr. David Twigg

ABSENT: Mr. Brian McPeak
Mr. Brian Rice, Secretary
Mr. Jason Sena

Others Present: Mr. Michael A. Gianforte, P.E., Executive Director
Mr. John Vena P.E., Representing the Firm of PS&S
Mr. David Laughlin, Esq., Birdsall & Laughlin, LLC
Mr. Kevin Kinneally, Financial Manager
Mr. Dennis Galvin, Engineering Manager

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Thursday, December 27, 2018, and The Newspaper Media Group on Wednesday, January 02, 2019, and mailing the same on Thursday, January 3, 2019, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Thursday, January 3, 2019.

CHAIRMAN RULES OF QUORUM

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

**APPROVAL OF THE REGULAR MONTHLY
MEETING MINUTES OF NOVEMBER 18, 2019**

Mr. Barham moved that the minutes from the regular monthly meeting held on **November 18, 2019**, be approved. The motion was seconded by Mr. Tocci, and carried by the following vote on roll call.

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman
Mr. Scott Hartman, Assistant Secretary
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Eric Jaeger
Mr. Michael MacStudy
Mr. David Twigg

ABSENT: Mr. Brian McPeak
Mr. Brian Rice, Secretary
Mr. Jason Sena

CORRESPONDENCE

Mr. Gianforte had no items of correspondence.

PUBLIC COMMENT ON AGENDA

The meeting was opened to the public.

ENGINEERING COMMITTEE

ENGINEERING MANAGER'S REPORT

Dennis Galvin reported that we received 90% plans for Station 12. He went on to report that in Fort Monmouth we are working with the Army Corps Engineers to re-obtain some easements we had 50 years ago.

Pilot has been at the MPS and swapped out one of our pumps. We are in the process of taking clarifier #2 out of service.

There is an application for a sub-division that is on East Main Street in Oceanport. It is basically across the street from the Post Office. They are going to knock down the house and put up retail on the 1st floor and 8 apartments on the 2nd & 3rd floors.

CAPITAL CONSTRUCTION COMMITTEE

Mr. Hartman stated that the 30% drawings are done and they are on the SharePoint Site. The next committee meeting will be on Thursday, January 23, 2020, of which, the primary topic of that meeting will be the discussion of the 30% drawings.

Mr. Hartman gave a brief explanation on Resolution 2019-12-126.

RESOLUTON 2019-12-126 RESOLUTION TO AUTHORIZE A CONTRACT FOR PROFESSIONAL SERVICES WITH e4 SCIENCES FOR SEISMIC RELFECTION INVESTIGATION SERVICES TO REPLACE THE PLEASURE BAY INTERCEPTOR

Mr. Hartman moved Resolution #2019-12-126 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman
Mr. Scott Hartman, Assistant Secretary
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Eric Jaeger
Mr. Michael MacStudy
Mr. David Twigg

ABSTAIN: Mr. Gregory J. Christopher

ABSENT: Mr. Brian McPeak
Mr. Brian Rice, Secretary
Mr. Jason Sena

FINANCIAL MANAGER'S REPORT

RESOLUTION 2019-12-119 AUTHORIZING PAYMENT OF BILLS

Mr. MacStudy moved Resolution #2019-12-119 for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman
Mr. Scott Hartman, Assistant Secretary
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Eric Jaeger
Mr. Michael MacStudy
Mr. David Twigg

ABSENT: Mr. Brian McPeak
Mr. Brian Rice, Secretary
Mr. Jason Sena

RESOLUTION 2019-12-120

RESOLUTION RATIFYING THE 1/1/2020 – 12/31/2024 AGREEMENT BETWEEN TRWRA AND THE OFFICE OF PROFESSIONAL EMPLOYEES INTERNATIONAL (O.P.E.I.U) UNION LOCAL 32

Mr. Bonforte moved Resolutions #2019-11-110 for adoption. The motion was seconded by Mr. Christopher and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman
Mr. Scott Hartman, Assistant Secretary
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Eric Jaeger
Mr. Michael MacStudy
Mr. David Twigg

ABSENT: Mr. Brian McPeak
Mr. Brian Rice, Secretary
Mr. Jason Sena

PERSONNEL COMMITTEE

Mr. Bonforte and Mr. Gianforte discussed the donation of sick days for employees with extenuating circumstances. Mr. Gianforte explained that the Authority has a policy where you are allowed to donate up to (2) two sick days per year to employees with extenuating circumstances. Our policy limits an employee to a total donation of (2) two days. The Authority would like to allow employees to donate more days, within reason, for co-workers with extenuating circumstances, as long as the Board does not object. Mr. Berdahl commented that since there is no resolution on this subject matter, he asked all those in favor, and all Commissioners agreed.

Mr. Gianforte advised that John Corneliusen Jr. retired, and the Board approved payroll including payment for unused sick time in accordance with Authority policy in 2019. The Authority was informed that the total payment to John Corneliusen Jr. is at \$10,593.32. The Board acknowledged the notification and there were no objections.

Discussion on Staffing Levels and alternatives was "TABLED" until after the Authority staff meet with Union members to get their insight.

CYBER COMMITTEE

OUTREACH COMMITTEE

Mr. Gianforte reported that he and the Shrewsbury representatives met with the town of Shrewsbury representatives and expect to meet with Oceanport representatives in January at their meeting.

LEGAL AFFAIRS COMMITTEE

In the absence of Mr. Sena, Mr. Gianforte explained about membership in the NACWA – The National Association of Clean Water Agencies that it would be to the Authorities benefit to join sometime in future, but not at this time.

CONSENT AGENDA: RES. # 2019-12-121 THROUGH 2019-12-125

- | | |
|---------------------|---|
| RES NO. 2019-12-121 | RESOLUTION FOR THE ANNUAL NOTICE OF MEETINGS – 2020 |
| RES NO. 2019-12-122 | APPOINTING GOVERNMENTAL RISK MANAGEMENT ASSOCIATES, INC. AS RISK MANAGEMENT CONSULTANT PURSUANT TO N.J.S.A. 19:44A-20.5 |
| RES NO. 2019-12-123 | RESOLUTION GRANTING PRELIMINARY AND FINAL APPROVAL FOR A MAJOR SITE PLAN TO MARTELLI SIGNATURE HOMES BLOCK 121, LOT 4; BOROUGH OF OCEANPORT |
| RES NO. 2019-12-124 | RESOLUTION APPROVING THE HIRING OF A TEMPORARY WINTER INTERN, IF NEEDED |
| RES NO. 2019-12-125 | RESOLUTION TO RATIFY THE ADVERTISEMENT ON GOVDEALS OF SURPLUS EQUIPMENT THROUGH SOURCEWELL AND AUTHORIZING THE EXECUTIVE DIRECTOR TO EFFECT THE SALE OF SURPLUS EQUIPMENT |

Mr. Tocci moved Resolutions #2019-12-121 thorough 2019-12-125 for adoption. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

AYES:

- Mr. Barry J. Berdahl, Ph.D., Chairman
- Mr. Thomas (Burt) Barham, Vice Chairman
- Mr. Scott Hartman, Assistant Secretary
- Mr. Richard N. Tocci, Assistant Treasurer
- Mr. John Bonforte
- Mr. Gregory J. Christopher
- Mr. Eric Jaeger
- Mr. Michael MacStudy
- Mr. David Twigg

ABSENT:

- Mr. Brian McPeak
- Mr. Brian Rice, Secretary
- Mr. Jason Sena

OLD BUSINESS

NEW BUSINESS

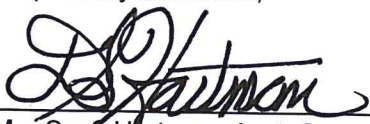
Greg Christopher proposed reinstating the Thanksgiving tradition of providing turkeys. Discussion ensued.

OPEN TO THE PUBLIC

Mr. Tocci moved that the meeting adjourn at approximately 6:20 p.m. The motion was seconded by Mr. Barham and carried by voice vote.

Mr. Berdahl stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,



Mr. Scott Hartman, Asst. Secretary

s:\administration\monthly meetings\board meetings\2019-December