

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, January 21, 2020 at 5:30 p.m. at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. Barry J. Berdahl, Ph.D., Chairman - Presided

Members Present: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman- (joined late via phone)
Mr. Scott Hartman, Assistant Secretary
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Eric Jaeger
Mr. Michael MacStudy
Mr. James Mazza
Mr. Brian McPeak
Mr. Jonathan Peters
Mr. Jason Sena

Others Present: Mr. Michael A. Gianforte, P.E., Executive Director
Mr. John Vena P.E., Representing the Firm of PS&S
Mr. David Laughlin, Esq., Birdsall & Laughlin, LLC
Mr. Kevin Kinneally, Financial Manager
Mr. Nick Gizzi, Operations Technician

Michael Gianforte and David Laughlin gave a presentation to Commissioners as part of the Municipal Excess Liability Joint Insurance Fund – Annual Elected Official’s Seminar.

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Tuesday, December 31, 2019, and The Newspaper Media Group on Wednesday, January 08, 2020, and mailing the same on Friday, January 3, 2020, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority’s office building on Thursday, January 2, 2020.

CHAIRMAN RULES OF QUORUM

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

**APPROVAL OF THE REGULAR MONTHLY
MEETING MINUTES OF DECEMBER 17, 2019**

Mr. Hartman moved that the minutes from the regular monthly meeting held on **December 17, 2019**, be approved. The motion was seconded by Mr. Tocci, Mr. Christopher noted that he should be referred to as Mr. Christopher in the minutes everywhere. The motion was carried by the following vote on roll call.

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Scott Hartman, Assistant Secretary
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Eric Jaeger
Mr. Michael MacStudy
Mr. Brian McPeak
Mr. Jason Sena

ABSTAIN: Mr. James Mazza
Mr. Jonathan Peters

ABSENT: Mr. Thomas (Burt) Barham, Vice Chairman
(called in with 5 minutes to go)

CORRESPONDENCE

Mr. Gianforte had no items of correspondence other than what was to be discussed at meeting.

PUBLIC COMMENT ON AGENDA

The meeting was opened to the public. No public was present.

ENGINEERING COMMITTEE

ENGINEERING MANAGER'S REPORT

Dennis Galvin, Engineering Manager was absent and Nick Gizzi, Operations Technician was present in his place.

1st item: Mr. Gianforte reported that the FY 2019 Annual Inspection Report was submitted by PS&S and distributed to the Board. The Board Unanimously accepted the FY 2019 Annual Inspection Report.

2nd item: Mr. Gianforte stated that PS&S has been irreplaceable with the negotiations on the Main Pump Station with FEMA.

CAPITAL CONSTRUCTION COMMITTEE

Mr. Hartman reported that we have the results of the Geo-Physical Survey that e4 Science performed. Mr. Hartman advised that all the documents are on the SharePoint Site.

FINANCIAL MANAGER'S REPORT

Mr. Kevin Kinneally gave an update on the Audit. The Audit field work is completed. The indications were that it was a positive experience. We will not have a finished Audit until we receive the information from the State regarding our Pension Liability, and that will most likely not be until April 2020.

RESOLUTION 2020-01-01 AUTHORIZING PAYMENT OF BILLS

Mr. MacStudy moved Resolution #2020-01-01 for adoption. The motion was seconded by Mr. Christopher and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Scott Hartman, Assistant Secretary
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Eric Jaeger
Mr. Michael MacStudy
Mr. James Mazza
Mr. Brian McPeak
Mr. Jonathan Peters
Mr. Jason Sena

ABSENT: Mr. Thomas (Burt) Barham, Vice Chairman

PERSONNEL COMMITTEE

1st Item: Mr. Bonforte welcomed and introduced the two new Commissioners, Mr. Jonathan Peters, Fair Haven and Mr. James Mazza, West Long Branch.

2nd Item: Mr. Bonforte reported that Mr. David Twigg will be at the February meeting when he will be presented with a plaque for his voluntary service.

3rd Item: Mr. Christopher suggested to have a meeting regarding the night shift. Mr. Bonforte and Mr. Gianforte agreed to the meeting.

**RESOLUTION 2020-01-02
RESOLUTION COMMENDING COMMISSIONER DAVID TWIGG AND
RECOGNIZING HIS YEARS OF SERVICE TO THE TRWRA**

Mr. Bonforte moved Resolution #2020-01-02 for adoption. The motion was seconded by Mr. Hartman and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Scott Hartman, Assistant Secretary
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Eric Jaeger
Mr. Michael MacStudy
Mr. James Mazza
Mr. Brian McPeak
Mr. Jonathan Peters
Mr. Jason Sena

ABSENT: Mr. Thomas (Burt) Barham, Vice Chairman

CYBER COMMITTEE

Mr. Berdahl stated that the Cyber Committee Chairmanship is vacant and asked if there were any volunteers. Mr. Jonathan Peters suggested that he does have some background experience in the field and volunteered for the position. Mr. Berdahl nominated Jonathan Peters to be Chairman of the Cyber Committee with the original members remaining.

OUTREACH COMMITTEE

Mr. Gianforte reported that he did a presentation with Mr. Bonforte and Mr. MacStudy at the Oceanport Town Hall, which was very well received.

LEGAL AFFAIRS COMMITTEE

Mr. Sena reported that the Hammell lawsuit is still pending.

CONSENT AGENDA: RES. # 2020-01-03 and 2020-01-04

Res No. 2020-01-03 RESOLUTION RATIFYING THE HIRING OF WINTER INTERN
MATTHEW DEL GUERCIO

Res No. 2020-01-04 RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO
EXECUTE NEW AGREEMENT WITH S.B.R.S.A.

Mr. McPeak moved Resolutions #2020-01-03 and 2020-01-04 for adoption. The motion was seconded by Mr. Tocci and carried by the following vote on roll call:

AYES: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Scott Hartman, Assistant Secretary
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Eric Jaeger
Mr. Michael MacStudy
Mr. James Mazza
Mr. Brian McPeak
Mr. Jonathan Peters
Mr. Jason Sena

ABSENT: Mr. Thomas (Burt) Barham, Vice Chairman

OLD BUSINESS

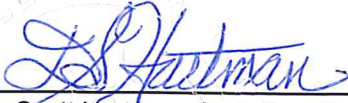
NEW BUSINESS

OPEN TO THE PUBLIC

Mr. Hartman moved that the meeting adjourn at approximately 6:15 p.m. The motion was seconded by Mr. Sena and carried by voice vote.

Mr. Berdahl stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,



Mr. Scott Hartman, Asst. Secretary

s:\administration\monthly meetings\board meetings\2020-January