

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, February 18, 2020 at 6:00 p.m. at One Highland Avenue, Monmouth Beach, New Jersey.

Mr. Barry J. Berdahl, Ph.D., Chairman – Presided

Members Present: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Scott Hartman, Assistant Secretary
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Michael MacStudy
Mr. James Mazza
Mr. Jonathan Peters
Mr. Jason Sena

Absent: Mr. Thomas (Burt) Barham
Mr. Eric Jaeger
Mr. Brian McPeak

Others Present: Mr. Michael A. Gianforte, P.E., Executive Director
Mr. John Vena P.E., Representing the Firm of PS&S
Mr. David Laughlin, Esq., Birdsall & Laughlin, LLC
Mr. Kevin Kinneally, Financial Manager
Mr. Nick Gizzi, Operations Technician

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Tuesday, December 31, 2019, and The Newspaper Media Group on Wednesday, January 08, 2020, and mailing the same on Friday, January 3, 2020, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Thursday, January 2, 2020.

CHAIRMAN RULES OF QUORUM

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

**APPROVAL OF THE REGULAR MONTHLY
MEETING MINUTES OF JANUARY 21, 2020**

Mr. Berdahl moved that the minutes from the regular monthly meeting held on January 21, 2020, be approved. The motion was seconded by Mr. Tocci.

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Scott Hartman, Assistant Secretary
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Michael MacStudy
Mr. James Mazza
Mr. Jonathan Peters
Mr. Jason Sena

Absent: Mr. Thomas (Burt) Barham
Mr. Eric Jaeger
Mr. Brian McPeak

CORRESPONDENCE

Mr. Gianforte had no items of correspondence other than what was distributed.

PUBLIC COMMENT ON AGENDA

The meeting was opened to the public. No public was present.

REPORT OF NOMINATING COMMITTEE

Mr. Berdahl turned the meeting over to the Nominating Committee, Commissioner Bonforte, for the Election of Officers. Mr. Bonforte stated that the Nominating Committee which consists of Mr. Christopher, Mr. Tocci, Mr., Jaeger, Mr. Sena and Mr. Hartman made the following unanimous nominations for the officers of the Authority for 2020 and 2021:

Chairman	Mr. Barry J. Berdahl
Vice Chairman	Thomas B. Barham
Secretary	Scott Hartman
Treasurer	Michael A. MacStudy
Assistant Secretary	Jonathan Peters
Assistant Treasurer	Richard N. Tocci

Mr. Bonforte asked if there were any other nominations from the floor. There being none, he asked for a motion to close the nominations for the above listed officers for 2020 and 2021 and authorized Mr. Sena to cast a vote for the slate. Said motion was made by Mr. Sena and seconded by Mr. Tocci and unanimously carried by the following vote on roll call:

Ayes:	Mr. Barry J. Berdahl, Ph.D., Chairman
	Mr. Scott Hartman, Assistant Secretary
	Mr. Richard N. Tocci, Assistant Treasurer
	Mr. John Bonforte
	Mr. Gregory J. Christopher
	Mr. Michael MacStudy
	Mr. James Mazza
	Mr. Jonathan Peters
	Mr. Jason Sena

Absent:	Mr. Thomas (Burt) Barham
	Mr. Eric Jaeger
	Mr. Brian McPeak

Mr. Gianforte confirmed that all the actions taken by the Nominating Committee Chairman were in accordance with the Robert's Rules.

Mr. Berdahl stated that he will change the order of the agenda for the meeting and move onto the Consent Agenda next.

CONSENT AGENDA: (For Resolutions 2020-02-07 through 2020-02-30)

The following Resolutions are routine and will be considered together, by Roll Call Vote, without discussion. If any Commissioner wishes to have any "discussion" on any of these routine matters, please identify any such Resolution and it will be removed from the Consent Agenda and addressed immediately thereafter.

Res. #2020-02-07	RESOLUTION APPROVING TRAINING AND CONFERENCE REQUESTS
Res. #2020-02-08	DESIGNATING THE AUTHORITY'S OFFICIAL DEPOSITORY BANKS
Res. #2020-02-09	RESOLUTION MEMORIALIZING THE ADOPTION AND IMPLEMENTATION OF A CASH MANAGEMENT PLAN
Res. #2020-02-10	APPOINTING ARCHER & GREINER, P.C. AS BOND COUNSEL FOR PUMP STATION 12 AND INTERCEPTOR PROJECT FUNDING
Res. #2020-02-11	APPOINTING DAVID A. LAUGHLIN AS AUTHORITY ATTORNEY PURSANT TO N.J.S.A. 19:44A-20.5

Res. #2020-02-12	APPOINTING DAVID A KAPLAN OF WISS & COMPANY, LLP AS AUTHORITY AUDITOR PURSUANT TO N.J.S.A. 19:44A-20.5
Res. #2020-02-13	APPOINTING JAMES J. DARBY AS FINANCIAL ADVISOR OF RECORD
Res. #2020-02-14	APPOINTING McMANIMON, SCOTLAND & BAUMANN AS AUTHORITY BOND COUNSEL AND FOR Ibank LOAN FOR NEW MPS
Res. #2020-02-15	APPOINTING MOREHOUSE ENGINEERING, INC. AS SPECIAL ENGINEERING CONSULTANT PURSUANT TO NJSA 19:44A-20.5
Res. #2020-02-16	APPOINTING PAULUS, SOKOLOWSKI AND SARTOR, LLC AS AUTHORITY CONSULTING ENGINEER PURSUANT TO N.J.S.A. 19:44A-20.5
Res. #2020-02-17	APPOINTING WILLIAM LARKIN AS BROKER OF RECORD FOR DENTAL AND LIFE INSURANCE
Res. #2020-02-18	AUTHORIZING EXECUTIVE DIRECTOR TO UTILIZE THE SERVICES OF JOHN HALL AND ASSOCIATES FOR SPECIAL NJDEP PERMITTING ISSUES
Res. #2020-02-19	AUTHORIZING EXECUTIVE DIRECTOR TO CONTRACT WITH AMBASSADOR MEDICAL SERVICES TO ADMINISTER THE DRUG AND ALCOHOL TESTING PROGRAM
Res.#2020-02-20	AUTHORIZING THE EXECUTIVE DIRECTOR TO CONTRACT WITH GARDEN STATE LABS FOR CERTIFIED LABORATORY ANALYSIS
Res.#2020-02-21	AUTHORIZING THE EXECUTIVE DIRECTOR TO CONTRACT WITH EMPLOYEE CONSULTING ASSOCIATES FOR AUTHORITY THE EMPLOYEE ASSISTANCE PROGRAM
Res.#2020-02-22	DESIGNATING THE ASBURY PARK PRESS AND THE NEWSPAPER MEDIA GROUP AS AUTHORITY'S OFFICIAL NEWSPAPERS
Res.#2020-02-23	APPOINTING JOHN WINSTON ENGINEERING AS SPECIAL ENGINEERING CONSULTANT PURSUANT TO N.J.S.A. 19:44A-20.5
Res.#2020-02-24	FINAL APPROVAL OF MAJOR SITE 804 RIVER ROAD LLC; BLOCK 52; LOT 10; IN THE BOROUGH OF FAIR HAVEN
Res.#2020-02-25	RESOLUTION GRANTING PRELIMINARY & FINAL APPROVAL FOR A PLOT PLAN TO GREG ROSEN FOR PROPERTY KNOWN AS BLOCK 45.01, LOT 5; IN THE BOROUGH OF MONMOUTH BEACH
Res.#2020-02-26	RESOLUTION AUTHORIZING ADDITIONAL WORK ON KOMLINE SANDERSON BELT FILTER PRESS
Res.#2020-02-27	RESOLUTION AUTHORIZING WORK ORDER PROVIDING PROCESS SUPPORT
Res.#2020-02-28	RESOLUTION AWARDING CONTRACT NO.190 PUMP & MOTOR REPAIRS
Res.#2020-02-29	RESOLUTION FOR GEOTECHNICAL SERVICES CONE PENETRATION TESTING – CONTRACT 181
Res.#2020-02-30	RESOLUTION AUTHORIZING A WORK ORDER FOR EASEMENT SURVEYS ON FORT MONMOUTH.

Mr. Berdahl moved Resolutions **2020-02-07 through 2020-02-30** for adoption. The motion was seconded by Mr. MacStudy and carried by the following vote on call.

Ayes:

- Mr. Barry J. Berdahl, Ph.D., Chairman
- Mr. Scott Hartman, Assistant Secretary
- Mr. Richard N. Tocci, Assistant Treasurer
- Mr. John Bonforte
- Mr. Gregory J. Christopher
- Mr. Michael MacStudy
- Mr. James Mazza
- Mr. Jonathan Peters
- Mr. Jason Sena

Absent:

- Mr. Thomas (Burt) Barham
- Mr. Eric Jaeger
- Mr. Brian McPeak

ENGINEERING COMMITTEE

ENGINEERING MANAGER'S REPORT

Dennis Galvin, Engineering Manager was absent and Nick Gizzi, Operations Technician was present in his place. Mr. Gianforte reported that Nick Gizzi did a thorough analysis of the quotations for the PLCs and it will be on the agenda in March. We received 3 competitive quotes. The lowest quote is in accordance with the New Jersey Waster Water Cooperative Purchasing Pricing, and for a combined total of \$424,766.00, and it compares favorably to the \$491,000.00 and the \$679,000.00 competitor quotations. This action will be on the agenda in March 2020.

LEGAL COMMITTEE

- Item #1: Mr. Sena asked Mr. Gianforte if he had any updates regarding the FEMA claim. Mr. Gianforte replied that we have the analysis done and we are expected to meet with our team and will set up a meeting with FEMA immediately after.
- Item #2: Mr. Sena requested an update on the easement issue in Fort. Mr. Gianforte explained the resolution with the Fort issue stating there are two easements, and both had expired because they are 50-year easements and, therefore, the Fort would not give us the easements until the new surveys were done. We approved a resolution for \$2,500.00 for this purpose but still must deal with the Army to get the easements.

CAPITAL CONSTRUCTION COMMITTEE

- Mr. Christopher asked what does CPT mean? Mr. Hartman replied Cone Penetration Testing. Mr. Christopher asked about the 10 Borings, what did they find. Mr. Hartman explained the topic. Mr. Hartman also reminded the Capital Improvement Committee that there was a monthly meeting scheduled for next Thursday, February 27th.
- Mr. Berdahl thought it was an excellent idea for Mr. Hartman to redistribute the minutes to everyone at the meeting.
- Mr. Sena had to excuse himself from the meeting early because of another meeting he had to attend.

FINANCE AND INSURANCE

Mr. MacStudy asked Mr. Kinneally to certify that we want to pay bills in the amount of \$1,121,347.98? Mr. Kinneally corrected the total to reflect \$964,964.21.

RESOLUTION NO. 2020-02-05 AUTHORIZING PAYMENT OF BILLS

Mr. Mazza moved Resolution 2020-02-05 for adoption. The motion was seconded by Mr. Tocci.

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Scott Hartman, Assistant Secretary
Mr. Richard N. Tocci, Assistant Treasurer
Mr. John Bonforte
Mr. Gregory J. Christopher
Mr. Michael MacStudy
Mr. James Mazza
Mr. Jonathan Peters

Absent: Mr. Thomas (Burt) Barham
Mr. Eric Jaeger
Mr. Brian McPeak
Mr. Jason Sena (Excused early)

PERSONNEL COMMITTEE

Mr. Gianforte recommended Mr. Bonforte that Resolution #2020-02-06 Authorizing the Executive Director to Hire a New Employee be "TABLED". Mr. Gianforte explained that we have interviewed a few people and they are good candidates, but we are still checking references.

Mr. Christopher asked what we are doing about shift staffing. Mr. Bonforte restated his request that Mr. Christopher submit his concerns in writing so they can be addressed.

CYBER COMMITTEE

Mr. Peters is currently looking at the different systems and trying to understand where the potential risks are.

OUTREACH COMMITTEE

Mr. Berdahl requested a report. Mr. Gianforte stated that Monmouth Beach is scheduled for next Tuesday.

OLD BUSINESS

NEW BUSINESS

Mr. Christopher asked when we are going to bid for Station 12. Mr. Gianforte responded that design is being finalized for the rebid by PS&S and then it will be reviewed by the IBank. Discussion ensued.

OPEN TO THE PUBLIC

Mr. Tocci moved that the meeting adjourn at approximately 6:25 p.m. The motion was seconded by Mr. Peters and carried by voice vote.

Mr. Berdahl stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "S. Hartman", written over a horizontal line.

Mr. Scott Hartman, Secretary