

**TWO RIVERS WATER RECLAMATION AUTHORITY  
ONE HIGHLAND AVENUE  
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, June 16, 2020 at 6:00 PM, by using Microsoft Teams considering the circumstances surrounding COVID-19.

**Mr. Barry J. Berdahl, Ph.D., Chairman – Presided**

Members Present

Via Teams Meeting: Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Thomas (Burt) Barham, Vice Chairman  
Mr. Scott Hartman, Secretary  
Mr. Jonathan Peters Asst. Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. Richard Tocci, Asst. Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Eric Jaeger  
Mr. Brian McPeak  
Mr. Jason Sena

Present in Board Room: Mr. Michael A. Gianforte, P.E. Executive Director  
Mr Gregory JnoBaptiste, Network and Instrumentation Coordinator

Others Present:

Via phone or Teams Ms. Anne Wallington, Asst. to Executive Director  
Mr. Dennis Galvin, Authority Engineer  
Mr. Kevin Kinneally, Financial Manager  
Mr. David Laughlin, Esq., Birdsall & Laughlin  
Mr. John Vena P.E., Representing the Firm of PS&S

Absent: Mr. James Mazza

**NOTICE OF REGULAR MEETING**

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Tuesday, December 31, 2019, and The Newspaper Media Group on Wednesday, January 08, 2020, and mailing the same on Friday, January 3, 2020, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co- extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Thursday, January 2, 2020.

**CHAIRMAN RULES OF QUORUM**

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

**OPENING STATEMENT TO THE CHAIRMAN OF THE BOARD**

Mr. Gianforte addressed the Chairman of the Board: Access to the meeting via computer and telephone was prominently displayed to the public by posting it on the front door of the office, as well as the front entrance gate, and on the first page of the TRWRA website.

**APPROVAL OF THE REGULAR MONTHLY  
MEETING MINUTES OF MAY 19, 2020**

Mr. Berdahl moved that the minutes from the regular monthly meeting held on MAY 19, 2020 be approved. The motion was seconded by Mr. Barham.

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Thomas (Burt) Barham, Vice Chairman  
Mr. Scott Hartman, Secretary  
Mr. Jonathan Peters Asst. Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. Richard Tocci, Asst. Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Eric Jaeger  
Mr. Brian McPeak  
Mr. Jason Sena

Absent: Mr. James Mazza

**CORRESPONDENCE**

- 1<sup>st</sup> Item:** Mr Gianforte informed the Board that we received a letter from the Township of Shrewsbury, thanking the Authority for a job well done, during an emergency.
- 2<sup>nd</sup> Item:** Mr. Gianforte reported to the Board that the Authority received a Notice of Violation from the NJDEP for an exceedance of the Chlorine limit and the Ph reading was outside acceptable limits and that we are requesting relief from the NJDEP as part of the Entero sampling protocol.

**PUBLIC COMMENT ON AGENDA**

The meeting was opened to the public. No public was present.

**ENGINEERING COMMITTEE**

**ENGINEERING MANAGER'S REPORT**

Mr. Galvin reported on the proposals for the construction observation services for Station 12 upgrade project and for the interceptor cleaning and lining project and that there are resolutions on the Consent Agenda for approval.  
Mr. Gianforte gave an update on FEMA after the conference call with FEMA.

**CAPITAL CONTSTRUCTION COMMITTEE**

Mr. Hartman reported on the 60% design milestone and that the next meeting on the 25<sup>th</sup> at 9:00 am may be converted to nuts and bolts staff level meeting based on the agenda.

**FINANCE AND INSURANCE**  
**RESOLUTION NO. 2020-06-55**  
**AUTHORIZING PAYMENT OF BILLS**

Mr. MacStudy moved **Resolution # 2020-06-52** for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on call:

Ayes:	Mr. Barry J. Berdahl, Ph.D., Chairman Mr. Thomas (Burt) Barham, Vice Chairman Mr. Scott Hartman, Secretary Mr. Jonathan Peters Asst. Secretary Mr. Michael MacStudy, Treasurer Mr. Richard Tocci, Asst. Treasurer Mr. John Bonforte Mr. Gregory J. Christopher Mr. Eric Jaeger Mr. Brian McPeak Mr. Jason Sena
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Absent:	Mr. James Mazza
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**PERSONNEL COMMITTEE**  
**RESOLUTION NO. 2020-06-56**  
**RESOLUTION RATIFYING THE HIRING**  
**OF AN UNLICENSED OPERATOR**

Mr. Barham moved **Resolution No. 2020-05-56** for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on call:

Ayes:	Mr. Barry J. Berdahl, Ph.D., Chairman Mr. Thomas (Burt) Barham, Vice Chairman Mr. Scott Hartman, Secretary Mr. Jonathan Peters Asst. Secretary Mr. Michael MacStudy, Treasurer Mr. Richard Tocci, Asst. Treasurer Mr. John Bonforte Mr. Gregory J. Christopher Mr. Eric Jaeger Mr. Brian McPeak Mr. Jason Sena
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Absent:	Mr. James Mazza
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**RESOLUTION AUTHORIZING THE CARRY OVER OR BUYBACK  
OF UNUSED VACATION TIME RELATED TO THE COVID-19  
EXECUTIVE ORDER  
RESOLUTION NO: 2020-06-58**

Mr. Barham moved **Resolution No. 2020-05-58** for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on call:

Ayes:	Mr. Barry J. Berdahl, Ph.D., Chairman Mr. Thomas (Burt) Barham, Vice Chairman Mr. Scott Hartman, Secretary Mr. Jonathan Peters Asst. Secretary Mr. Richard Tocci, Asst. Treasurer Mr. John Bonforte Mr. Gregory J. Christopher Mr. Eric Jaeger Mr. Brian McPeak Mr. Jason Sena
Abstain:	Mr. Michael MacStudy, Treasurer
Absent:	Mr. James Mazza

**RESOLUTION ESTABLISHING ANNUAL SALARIES FOR  
CERTAIN ADMINISTRATIVE PERSONNEL  
RESOLUTION NO. 2020-06-57**

Mr. Barham moved **Resolution No. 2020-06-57** for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on call:

Ayes:	Mr. Barry J. Berdahl, Ph.D., Chairman Mr. Thomas (Burt) Barham, Vice Chairman Mr. Scott Hartman, Secretary Mr. Jonathan Peters Asst. Secretary Mr. Michael MacStudy, Treasurer Mr. Richard Tocci, Asst. Treasurer Mr. John Bonforte Mr. Eric Jaeger Mr. Brian McPeak Mr. Jason Sena
Abstain:	Mr. Gregory Christopher
Absent:	Mr. James Mazza

**CYBER COMMITTEE**

Mr. Peters reported that he submitted his minutes to Mr. Gianforte and can distribute to the other Commissioners. Mr. Peters mentioned that he had a good and productive meeting with Mr. Gregory JnoBaptiste, and they have an ongoing Cyber Monitoring Program in place but will have to continue to monitor because of the ongoing situation in the world.

**OUTREACH COMMITTEE**

Mr. Barham had nothing to report.

**LEGAL COMMITTEE**

Mr. Sena had nothing to report.

**CONSENT AGENDA: (For Resolutions 2020-06-59 through 2020-06-63)**

The following Resolutions are routine and will be considered together, by Roll Call Vote, without discussion. If any Commissioner wishes to have any "discussion" on any of these routine matters, please identify any such Resolution and it will be removed from the Consent Agenda and addressed immediately thereafter.

- RES# 2020-06-59 RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE TREATMENT WORKS APPROVAL IN CUSTOMER COMMUNITIES
- RES# 2020-06-60 RESOLUTION GRANTING FINAL APPROVAL FOR A MINOR SUBDIVISION PLAN TO GALWAY BUILDERS, LLC FOR PROPERTY KNOWN AS BLOCK 77, LOT 80; IN THE BOROUGH OF FAIR HAVEN
- RES# 2020-06-61 RESOLUTION AUTHORIZING CHARGES AGAINST THE ENGINEERING INSPECTION ACCOUNT FOR MARTELLI DEVELOPMENT GROUP LLC, FOR PROPERTY KNOWN AS OCEANPORT BOROUGH HALL SUBDIVISION IN THE BOROUGH OF OCEANPORT, MONMOUTH COUNTY, NJ
- RES# 2020-06-62 RESOLUTION FOR CONSTRUCTION OBSERVATION SERVICES FOR STATION 12 UPGRADE PROJECT
- RES# 2020-06-63 RESOLUTION FOR CONSTRUCTION OBSERVATION SERVICES FOR INTERCEPTOR CLEANING AND LINING PROJECT

**OLD BUSINESS**

No old business to report.

**NEW BUSINESS**

No new business to report.

**OPEN TO THE PUBLIC**

Mr. Berdahl moved that the meeting adjourn at approximately 6:38 p.m. The motion was seconded by Mr. Barham and carried by voice vote.

Mr. Berdahl stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,

  
Mr. Scott Hartman, Secretary

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