

**TWO RIVERS WATER RECLAMATION AUTHORITY  
ONE HIGHLAND AVENUE  
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on Tuesday, July 21, 2020 at 6:00 PM, by using Microsoft Teams considering the circumstances surrounding COVID-19.

**Mr. Barry J. Berdahl, Ph.D., Chairman – Presided**

Members Present

Present in Board Room: Mr. Barry J. Berdahl, Ph.D., Chairman  
Via Teams Meeting: Mr. Thomas (Burt) Barham, Vice Chairman  
Mr. Scott Hartman, Secretary  
Mr. Jonathan Peters Asst. Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. Richard Tocci, Asst. Treasurer  
Mr. John Bonforte  
Mr. Eric Jaeger  
Mr. Brian McPeak  
Mr. Jason Sena

Via phone: Mr. Gregory J. Christopher

Present in Board Room: Mr. Michael A. Gianforte, P.E. Executive Director  
Mr Gregory JnoBaptiste, Network and Instrumentation Coordinator

Others Present:

Via phone or Teams: Mr. Dave Kaplan, Auditor, Wiss & Co, LLP  
Ms. Anne Wallington, Asst. to Executive Director  
Mr. Dennis Galvin, Authority Engineer  
Mr. Kevin Kinneally, Financial Manager  
Mr. David Laughlin, Esq., Birdsall & Laughlin  
Mr. John Vena P.E., Representing the Firm of PS&S

Absent: Mr. James Mazza

**NOTICE OF REGULAR MEETING**

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the Asbury Park Press on Tuesday, December 31, 2019, and The Newspaper Media Group on Wednesday, January 08, 2020, and mailing the same on Friday, January 3, 2020, to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co- extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Thursday, January 2, 2020.

**CHAIRMAN RULES OF QUORUM**

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

**OPENING STATEMENT TO THE CHAIRMAN OF THE BOARD**

Mr. Gianforte addressed the Chairman of the Board: Access to the meeting via computer and telephone was prominently displayed to the public by posting it on the front door of the office, as well as the front entrance gate, and on the first page of the TRWRA website.

**APPROVAL OF THE REGULAR MONTHLY  
MEETING MINUTES OF June 16, 2020**

Mr. Berdahl moved that the minutes from the regular monthly meeting held on June 16, 2020 be approved. The motion was seconded by Mr. Barham.

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Thomas (Burt) Barham, Vice Chairman  
Mr. Scott Hartman, Secretary  
Mr. Jonathan Peters Asst. Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. Richard Tocci, Asst. Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Eric Jaeger  
Mr. Brian McPeak  
Mr. Jason Sena

Absent: Mr. James Mazza

## **CORRESPONDENCE**

### **Mr. Gianforte reported on the following items of correspondence:**

**1st Item:** The Authority received an email from Kara Kopack of FMERA letting us know how much she appreciated our help in getting the Hazen Drive sewer line relocated in the 400 Area.

**2nd Item:** Mr. Gianforte discussed the Notice of Violation from the NJDEP and explained that there is no enforceable CPO limitation in effect for our facility as a result of the settlement agreement with the NJDEP.

## **PUBLIC COMMENT ON AGENDA**

The meeting was opened to the public. No public was present.

Mr. David Kaplan thanked the Board for the opportunity for Wiss & Company to continue to represent the Authority as its independent auditor. Mr. Kaplan stated that the Authority's year-end audit for 2019 was complete. Management and the Finance Committee representatives met with Mr. Kaplan before releasing the audit. The report was issued on July 9, 2020. Mr. Kaplan reviewed the details of the audit and stated that the Authority's financial condition remained strong at year end.

### **RESOLUTION 2020-07-65 ACCEPTING ANNUAL AUDIT REPORT FOR THE FISCAL YEAR ENDING OCTOBER 31, 2019 AND 2018**

Mr. MacStudy moved Resolution **#2020-07-65** for adoption. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

Ayes:	Mr. Barry J. Berdahl, Ph.D., Chairman Mr. Thomas (Burt) Barham, Vice Chairman Mr. Scott Hartman, Secretary Mr. Jonathan Peters Asst. Secretary Mr. Michael MacStudy, Treasurer Mr. Richard Tocci, Asst. Treasurer Mr. John Bonforte Mr. Gregory J. Christopher Mr. Eric Jaeger Mr. Brian McPeak Mr. Jason Sena
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Absent:	Mr. James Mazza
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### **RESOLUTION 2020-07-66 MEMORIALIZING THE ADOPTION AND IMPLEMENTATION OF THE RECOMMENDATIONS STATED IN THE FYE 2019 & 2018 AUTHORITY AUDIT**

Mr. MacStudy moved Resolution **#2020-07-66** for adoption. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

Ayes:	Mr. Barry J. Berdahl, Ph.D., Chairman Mr. Thomas (Burt) Barham, Vice Chairman Mr. Scott Hartman, Secretary Mr. Jonathan Peters Asst. Secretary Mr. Michael MacStudy, Treasurer Mr. Richard Tocci, Asst. Treasurer Mr. John Bonforte Mr. Gregory J. Christopher Mr. Eric Jaeger Mr. Brian McPeak Mr. Jason Sena
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Absent:	Mr. James Mazza
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## **ENGINEERING COMMITTEE**

### **ENGINEERING MANAGER'S REPORT**

Mr. Galvin reported that the PLC testing is underway for the replacement of the PLC SCADA system in the plant. Komline Sanderson has been on site to replace a PLC to control the gravity belt thickener. A new controller was installed at PS15, Horseneck Point Road. We are increasing security around the plant and have added five (5) additional CCTV cameras, some will be used for the construction on the upcoming tunnel project.

### **CAPITAL CONSTRUCTION COMMITTEE**

Mr. Hartman discussed retaining Bob Goodfellow from Aldea during the construction portion of the MPS project. Mr. Hartman also mentioned that the easements have now become part of the critical path for the permitting, so we hope to have retention of an expert on the agenda for the August Board meeting.

### **FINANCE AND INSURANCE** **RESOLUTION NO. 2020-07-64** **AUTHORIZING PAYMENT OF BILLS**

Mr. MacStudy moved **Resolution # 2020-07-64** for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on call:

Ayes:	Mr. Barry J. Berdahl, Ph.D., Chairman Mr. Thomas (Burt) Barham, Vice Chairman Mr. Scott Hartman, Secretary Mr. Jonathan Peters Asst. Secretary Mr. Michael MacStudy, Treasurer Mr. Richard Tocci, Asst. Treasurer Mr. John Bonforte Mr. Gregory J. Christopher Mr. Eric Jaeger Mr. Brian McPeak Mr. Jason Sena
Absent:	Mr. James Mazza

## **PERSONNEL COMMITTEE**

Mr. Gianforte informed the Board members that Mr. Tocci brought to his attention the opportunity to have no cost to participate COVID-19 testing for both Commissioners and Employees at the Urgent Care Facility in West Long Branch. Mr. Gianforte commented that even if you do not have insurance, it is still no cost to you.

Mr. Gianforte advised that WEFTEC is going to be a virtual event this year and if anyone is interested in attending virtually, they should read the brochure to see if it is worthwhile. Mr. Gianforte does not believe it will be worth for everyone to attend but suggested someone sign up so that we can receive the abstracts and papers.

Mr. Christopher raised the issue of two (2) men 7 days a week on every shift and he believes we need to have a Plant Supervisor. Mr. Christopher was advised that he should supply the support for his concern to the Personnel Chairman.

### **RESOLUTION NO. 2020-07-67** **RESOLUTION RATIFYING THE HIRING** **OF AN UNLICENSED OPERATOR**

Mr. Barham moved **Resolution No. 2020-07-67** for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on call:

Ayes:	Mr. Barry J. Berdahl, Ph.D., Chairman Mr. Thomas (Burt) Barham, Vice Chairman Mr. Scott Hartman, Secretary Mr. Jonathan Peters Asst. Secretary Mr. Michael MacStudy, Treasurer Mr. Richard Tocci, Asst. Treasurer Mr. John Bonforte Mr. Gregory J. Christopher Mr. Eric Jaeger Mr. Brian McPeak Mr. Jason Sena
Absent:	Mr. James Mazza

**RESOLUTION NO. 2020-07-68  
RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR  
TO PAY STIPENDS TO THE LICENSED OPERATORS IN CHARGE (LOIC)**

Mr. Barham moved **Resolution No. 2020-07-68** for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Thomas (Burt) Barham, Vice Chairman  
Mr. Scott Hartman, Secretary  
Mr. Jonathan Peters Asst. Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. Richard Tocci, Asst. Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Eric Jaeger  
Mr. Brian McPeak  
Mr. Jason Sena

Absent: Mr. James Mazza

**RESOLUTION NO. 2020-07-74  
RESOLUTION TO PROMOTE RAYMARR DOWLING  
TO THE POSITION OF MECHANIC**

Mr. Barham moved **Resolution No. 2020-07-74** for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Thomas (Burt) Barham, Vice Chairman  
Mr. Scott Hartman, Secretary  
Mr. Jonathan Peters Asst. Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. Richard Tocci, Asst. Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Eric Jaeger  
Mr. Brian McPeak  
Mr. Jason Sena

Absent: Mr. James Mazza

**CYBER COMMITTEE**

Mr. Peters had nothing to report.

**OUTREACH COMMITTEE**

Mr. Barham had nothing to report.

**LEGAL COMMITTEE**

Mr. Sena had nothing to report but did have a question regarding the approximate percentage of fees collected and if there was an update. Mr. Kinneally responded that he compared current to April, and the delinquencies have dropped to 18%, and it is a comparable situation to last year.

Mr. MacStudy had a question on **Resolution No. 2020-07-72** Awarding a Quotation for Pump Station Roof Repairs and asked if the work order was for all roofs or just the small ones. Mr. Gianforte confirmed that we budgeted for the small ones this year and the remainder next year. We are therefor awarding the small ones this year.

**CONSENT AGENDA: (For Resolutions 2020-07-70 through 2020-07-73 )**

The following Resolutions are routine and will be considered together, by Roll Call Vote, without discussion. If any Commissioner wishes to have any "discussion" on any of these routine matters, please identify any such Resolution and it will be removed from the Consent Agenda and addressed immediately thereafter.

Mr. McPeak requested that Resolution No. 2020-07-69 be removed from the Consent Agenda.

RES NO. 2020-07-70      APPROVING TRAINING AND CONFERENCE REQUEST

RES NO. 2020-07-71      RATIFICATION OF AUTHORIZATION TO ADVERTISE FOR BIDS ON CONTRACT #181 PUMP STATION 12 INFRASTRUCTURE AND CONTRCT # 68 INTERCEPTOR PIPE CLEANING

RES NO. 2020-07-72      RESOLUTION AWARDING A QUOTATION FOR PUMP STATION ROOF REPAIRS

RES NO. 2020-07-73

RESOLUTION TO APPROVE FRENCH AND PARRELLO FOR GIS/CONSULTANT APPOINTMENT

Mr. Barham moved **Resolutions # 2020-07-70 through 2020-07-73** for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Thomas (Burt) Barham, Vice Chairman  
Mr. Scott Hartman, Secretary  
Mr. Jonathan Peters Asst. Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. Richard Tocci, Asst. Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Eric Jaeger  
Mr. Brian McPeak  
Mr. Jason Sena

Absent: Mr. James Mazza

Mr. Brian McPeak left the room for the consideration of Resolution **#2020-07-69**

RES NO. 2020-07-69 RESOLUTION AUTHORIZING CHARGES AGAINST THE ENGINEERING INSPECTION ACCOUNT FOR MARTELLI DEVELOPMENT GROUP LLC, FOR PROPERTY KNOWN AS OCEANPORT BOROUGH HALL SUBDIVISION IN THE BOROUGH OF OCEANPORT, MONMOUTH COUNTY, NJ

Mr. Berdahl moved Resolution **#2020-07-69 for adoption**. The motion was seconded by Mr. Sena and carried by the following vote on roll call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Thomas (Burt) Barham, Vice Chairman  
Mr. Scott Hartman, Secretary  
Mr. Jonathan Peters Asst. Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. Richard Tocci, Asst. Treasurer  
Mr. John Bonforte  
Mr. Gregory J. Christopher  
Mr. Eric Jaeger  
Mr. Brian McPeak (Left the room and returned after the roll call)  
Mr. Jason Sena

Absent: Mr. James Mazza

**OLD BUSINESS**

No old business to report.

**NEW BUSINESS**

No new business to report.

Commissioner Berdahl wanted to thank the road crew for the timely response to the sinkhole. They did a great job.

**OPEN TO THE PUBLIC**

Mr. Berdahl moved that the meeting adjourn at approximately 6:55 p.m. The motion was seconded by Mr. Barham and carried by voice vote.

Mr. Berdahl stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,

  
Mr. Scott Hartman, Secretary

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