

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07760**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on **Tuesday, December 15, 2020** at 6:00 PM, by using Microsoft Teams considering the circumstances surrounding COVID-19.

Mr. Barry J. Berdahl, Ph.D., Chairman – Presided:

Via Teams Meeting: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. Eric Jaeger

Via phone: Mr. John Bonforte

Absent: Mr. Greg Christopher
Mr. James F. Mazza
Mr. Brian McPeak
Mr. Jason Sena

Present in Board Room: Mr. Gregory JnoBaptiste, Network and Instrumentation Coordinator

Via phone or Teams: Mr. Michael A. Gianforte, P.E. Executive Director
Mr. Dennis Galvin, Authority Engineer
Mr. Kevin Kinneally, Financial Manager
Mr. David Laughlin, Esq., Birdsall & Laughlin
Mr. John Vena, PS&S
Ms. Anne Wallington, Executive Assistant

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the **Asbury Park Press on Wednesday, December 23, 2020**, and **The Newspaper Media Group on Wednesday, December 30, 2020** and mailing the same on Wednesday, December 30, 2020 to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Wednesday, December 23, 2020.

CHAIRMAN RULES OF QUORUM

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

OPENING STATEMENT TO THE CHAIRMAN OF THE BOARD

Mr. Gianforte addressed the Chairman of the Board: Access to the meeting via computer and telephone was prominently displayed to the public by posting it on the front door of the office, as well as the front entrance gate, and on the first page of the TRWRA website.

**APPROVAL OF THE REGULAR MONTHLY
MEETING MINUTES OF**

Mr. Barham moved that the minutes from the regular monthly meeting held on **November 17, 2020** be approved. The motion was seconded by Mr. Jaeger.

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Eric Jaeger

Absent: Mr. Greg Christopher

Mr. James F. Mazza
Mr. Brian McPeak
Mr. Jason Sena

CORRESPONDENCE

Mr. Gianforte had no correspondence other than what was distributed.

PUBLIC COMMENT ON AGENDA

The meeting was opened to the public for comment. No public was present.

ENGINEERING COMMITTEE

ENGINEERING MANAGER'S REPORT

Mr. Galvin reported that staff are working with FMERA to get an easement for our sewer main along the Golf Course in the old Fort property.

Sharon Ham coordinated a training exercise by the Asbury Park Fire Dept in respect to a confined space rescue at our Pump Station 13 in Oceanport.

The Authority's Consulting Engineer PS&S has provided the Annual Inspection Report. Most issues identified in the report are substantially complete apart from the structural repair solutions suggested by PS&S. The 2020 Annual Inspection Report was accepted unanimously.

CAPITAL CONSTRUCTION COMMITTEE

Mr. Hartman reported on the project for the Odor Control System for the Solids Handling Building and the Sludge Control Tanks. There are approximately 16 different contractors who picked up the plans for the project.

**RESOLUTION NO. 2020-12-112
AUTHORIZING A CHANGE TO THE CONTRACT FOR
PROFESSIONAL SERVICES WITH HAZEN AND SAWYER**

Mr. Hartman moved **Resolution # 2020-12-112** for adoption. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

Mr. Peters questioned the request by Hazen and Sawyer asking for more resources and asked why and what's to say they won't do the same again in the future. Other questions were raised, and the Board debated the issue prior to the vote.

The resolution was carried by the following vote on roll call:

Ayes:	Mr. Barry J. Berdahl, Ph.D., Chairman Mr. Thomas (Burt) Barham, Vice Chairman Mr. Scott Hartman, Secretary Mr. Jonathan Peters Asst. Secretary Mr. Michael MacStudy, Treasurer Mr. Richard Tocci, Asst. Treasurer Mr. John Bonforte Mr. Eric Jaeger
Absent:	Mr. Greg Christopher Mr. James F. Mazza Mr. Brian McPeak Mr. Jason Sena

FINANCE AND INSURANCE
RESOLUTION NO. 2020-12-109
AUTHORIZING PAYMENT OF BILLS

Mr. MacStudy moved **Resolution # 2020-12-109** for adoption. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

Ayes:

- Mr. Barry J. Berdahl, Ph.D., Chairman
- Mr. Thomas (Burt) Barham, Vice Chairman
- Mr. Scott Hartman, Secretary
- Mr. Jonathan Peters Asst. Secretary
- Mr. Michael MacStudy, Treasurer
- Mr. Richard Tocci, Asst. Treasurer
- Mr. John Bonforte
- Mr. Eric Jaeger

Absent:

- Mr. Greg Christopher
- Mr. James F. Mazza
- Mr. Brian McPeak
- Mr. Jason Sena

PERSONNEL COMMITTEE
RESOLUTION NO. 2020-12-110
RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR
TO HIRE A FINANCIAL ADVISOR

Mr. Bonforte moved **Resolution # 2020-12-109** for adoption. The motion was seconded by Mr. Berdahl and carried by the following vote on roll call:

Ayes:

- Mr. Barry J. Berdahl, Ph.D., Chairman
- Mr. Thomas (Burt) Barham, Vice Chairman
- Mr. Scott Hartman, Secretary
- Mr. Jonathan Peters Asst. Secretary
- Mr. Michael MacStudy, Treasurer
- Mr. Richard Tocci, Asst. Treasurer
- Mr. John Bonforte
- Mr. Eric Jaeger

Absent:

- Mr. Greg Christopher
- Mr. James F. Mazza
- Mr. Brian McPeak
- Mr. Jason Sena

Mr. Gianforte suggested on behalf of Mr. Bonforte that Resolutions 2020-12-115 and 2020-12-116 be moved to the Consent Agenda. The Chairman agreed.

CYBER COMMITTEE

Mr. Peters had nothing to report as this time. Mr. Gianforte reported that Gregory JnoBaptiste provided an update on the status of the recommended actions in the Cyber evaluation. Gregory is taking proactive steps to protect the Authority.

OUTREACH COMMITTEE

Mr. Barham reported that there is nothing to report. Mr. Gianforte reported that the Authority is going to make a presentation in Little Silver with Mr. Hartman and Mr. McPeak to get their newest Councilman up to date.

LEGAL COMMITTEE

Mr. Gianforte reported that the Hamell case was settled.

Mr. Berdhal removed **Resolution No. 2020-12-111 Authorizing the Purchase of Channel Grinders at Pump Stations #3,5,12 & 13** from the Consent Agenda.

CONSENT AGENDA: (For Resolutions 2020-12-113 THROUGH 2020-12-117) The following Resolutions are routine and will be considered together, by Roll Call Vote, without discussion. If any Commissioner wishes to have any "discussion" on any of these routine matters, please identify any such Resolution and it will be removed from the Consent Agenda and addressed immediately thereafter.

- RES NO. 2020-12-113** RESOLUTION FOR THE ANNUAL NOTICE OF MEETINGS
- RES NO. 2020-12-114** RESOLUTION APPOINTING GOVERNMENTAL RISK MANAGEMENT ASSOCIATES, INC. AS RISK MANAGEMENT CONSULTANT PURSUANT TO N.J.S.A. 19:44A-20.5
- RES NO. 2020-12-115** RESOLUTION RATIFYING THE HIRING OF A NEW EMPLOYEE
- RES NO. 2020-12-116** RESOLUTION TO APPROVE CONFERENCE AND TRAINING REQUESTS
- RES NO. 2020-12-117** RESOLUTION AUTHORIZING THE PURCHASE OF A REPLACEMENT VEHICLE AND FUTURE SALE OF CURRENT VEHICLE

Mr. Barham moved **Resolutions # 2020-12-113 through 2020-12-117** for adoption. The motion was seconded by Mr. Jaeger and carried by the following vote on roll call:

Ayes:

Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. Richard Tocci, Asst. Treasurer
Mr. John Bonforte
Mr. Eric Jaeger

Absent:

Mr. Greg Christopher
Mr. James F. Mazza
Mr. Brian McPeak
Mr. Jason Sena

OLD BUSINESS

Mr. Gianforte reported to the Chairman that he has been working with Scott Hartman and providing updates to Mr. Sena on easement acquisition. Mr. Gianforte reached a tentative agreement on three of the lots and expects to move forward now with others.

NEW BUSINESS

There was no new business to report.

OPEN TO THE PUBLIC

Mr. Barham moved that the meeting adjourn at approximately 6:35 p.m. The motion was seconded by Mr. MacStudy and carried by voice vote.

Mr. Berdahl stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,



Mr. Scott Hartman, Secretary