

**TWO RIVERS WATER RECLAMATION AUTHORITY
ONE HIGHLAND AVENUE
MONMOUTH BEACH, NEW JERSEY 07760**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on **Tuesday, January 19, 2021** at 6:00 PM, by using Microsoft Teams considering the circumstances surrounding COVID-19.

Mr. Barry J. Berdahl, Ph.D., Chairman – Presided:

Via Teams Meeting:

Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Eric Jaeger
Mr. Brian McPeak
Mr. Richard Tocci, Asst. Treasurer(joined late)
Mr. Greg Christopher

Via phone:

Absent:

Mr. James F. Mazza
Mr. Jason Sena

Present in Board Room:

Mr. Michael A. Gianforte, P.E. Executive Director
Mr. Gregory JnoBaptiste, Network and Instrumentation Coordinator

Via phone or Teams:

Mr. Dennis Galvin, Authority Engineer
Mr. Kevin Kinneally, Financial Manager
Mr. Johnny Rodriguez, Financial Manager
Mr. David Laughlin, Esq., Birdsall & Laughlin
Mr. John Vena, PS&S
Ms. Anne Wallington, Executive Assistant

NOTICE OF REGULAR MEETING

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the **Asbury Park Press on Wednesday, December 23, 2020**, and **The Newspaper Media Group on Wednesday, December 30, 2020** and mailing the same on Wednesday, December 30, 2020 to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Wednesday, December 23, 2020.

CHAIRMAN RULES OF QUORUM

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

OPENING STATEMENT TO THE CHAIRMAN OF THE BOARD

Mr. Gianforte addressed the Chairman of the Board: In addition to Published notice, access to the meeting via computer and telephone was prominently displayed to the public by posting it on the front door of the office, as well as the front entrance gate, and on the first page of the TRWRA website.

**APPROVAL OF THE REGULAR MONTHLY
MEETING MINUTES OF**

Mr. Barham moved that the minutes from the regular monthly meeting held on **December 15, 2020** be approved. The motion was seconded by Mr. Jaeger.

Ayes:

Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Mr. Eric Jaeger
Mr. Brian McPeak

Absent:

Mr. James F. Mazza
Mr. Jason Sena
Mr. Richard Tocci, Asst. Treasurer

Mr. Christopher addressed Commissioner Berdhal and asked to let the Minutes reflect that he could not dial into the December 15, 2020 meeting because the Administration posted the incorrect information on the commissioners package (Proper meeting notice was provided).

CORRESPONDENCE

Mr. Gianforte reported that the only item of correspondence received was from FEMA where they granted the Authority's time extension for the completion of the major project. The Authority received their share of \$9 million dollars, and the time extension goes into 2023.

PUBLIC COMMENT ON AGENDA

The meeting was opened to the public for comment. No public was present.

ENGINEERING COMMITTEE

ENGINEERING MANAGER'S REPORT

Mr. Galvin reported on the two major contracts. The first being Contract 189 for PS 12 and the second is Contract 199 for the new Biofilter Odor Control in the dewatering complex area.

Mr. Galvin also discussed the installation of the Grinders from Pilot Electric that will prevent the staff from entering a dangerous wet-well which has been a concern every day for the last 50 years.

RESOLUTION 2021-01-01 AUTHORIZING THE PURCHASE OF CHANNEL GRINDERS AT PUMP STATIONS #3, 5, 12 & 13

Mr. Barham moved Resolution # 2021-01-01 for adoption. The motion was seconded by Mr. Jaeger and carried by the following vote on roll call:

Ayes:

Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Mr. Eric Jaeger
Mr. Brian McPeak

Absent:

Mr. James F. Mazza
Mr. Jason Sena
Mr. Richard Tocci, Asst. Treasurer

Mr. Vena reported on the FEMA BRIC application with the New Jersey OEM. PS&S finalized the application and the State expects to submit it to FEMA on January 29, 2021 and it will be several months until we get a response.

CAPITAL CONSTRUCTION COMMITTEE

Mr. Hartman stated that hopefully everyone received the flash drives that Gregory JnoBaptiste sent out with 100% drawings and requested that the Board provide any additional comments, it would be best to direct those questions to Mr. Galvin so he can put it in a report to Hazen and Sawyer.

**RESOLUTION NO: 2020-01-02
RESOLUTION AUTHORIZING THE ACQUISITION OF AN
EASEMENT UNDER BLOCK 40, LOT 66
IN THE BOIROUGH OF MONMOUTH BEACH, NJ
CONTRACT 200**

**RESOLUTION NO: 2020-01-03
RESOLUTION AUTHORIZING THE ACQUISITION OF AN
EASEMENT UNDER BLOCK 40, LOT 63
IN THE BOROUGH OF MONMOUTH BEACH, NJ
CONTRACT 200**

**RESOLUTION NO: 2020-01-04
RESOLUTION AUTHORIZING THE ACQUISITION OF AN
EASEMENT UNDER BLOCK 40, LOT 64.01
IN THE BOROUGH OF MONMOUTH BEACH, NJ
CONTRACT 200**

Mr. Hartman moved Resolutions **2021-01-02, 2021-01-03 and 2021-01-04** for adoption. The motion was seconded by Mr. Jaeger and carried by the following vote on roll call:

Ayes:

Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Eric Jaeger
Mr. Brian McPeak

Abstain:

Mr. Greg Christopher

Absent:

Mr. James F. Mazza
Mr. Jason Sena
Mr. Richard Tocci, Asst. Treasurer

**RESOLUTION NO: 2020-01-05
RESOLUTION AUTHORIZING A CONTRACT WITH CMS
CONSTRUCTION INC FOR INSTALLATION OF A SOLIDS
HANDLING BUILDING AND SLUDGE STORAGE TANKS
CONTROL SYSTEM – CONTRACT 199**

Mr. Hartman moved Resolution No: **2021-01-05** for adoption. The motion was seconded by Mr. MacStudy and carried by the following vote on roll call:

Ayes:

Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Mr. Eric Jaeger
Mr. Brian McPeak

Absent:

Mr. James F. Mazza
Mr. Jason Sena
Mr. Richard Tocci, Asst. Treasurer

FINANCE AND INSURANCE

Mr. MacStudy welcomed Mr. Johnny Rodriguez, Jr to his first Board meeting and to the Two Rivers Water Reclamation Authority.

Mr. MacStudy asked Mr. Kinneally to provide updates on the audit status and where we stand so far. Mr. Kinneally replied that Mr. Chuck Fallon who is our outside accountant and Mr. Johnny Rodriguez, are working with Mr. Kinneally and coordinating with the new Auditor.

The Board discussed Mike Andriola from PKF O'Connor Davies performing the 2021 ending audit and consider using Chuck Fallon to do the Customer Town bill calculation, effectively auditing it as a third party and the same with the Connection Fee.

Mr. Gianforte explained the online course on Employment Practices Liabilities. Sharon Ham, the Regulatory Compliance Manager will be sending out a self-explanatory email to all Commissioners.

RESOLUTION NO. 2021-01-06 AUTHORIZING PAYMENT OF BILLS

Mr. MacStudy moved **Resolution # 2021-01-06** for adoption. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

Ayes:

Mr. Barry J. Berdahl, Ph.D., Chairman
Mr. Thomas (Burt) Barham, Vice Chairman
Mr. Scott Hartman, Secretary
Mr. Jonathan Peters Asst. Secretary
Mr. Michael MacStudy, Treasurer
Mr. John Bonforte
Mr. Greg Christopher
Mr. Eric Jaeger
Mr. Brian McPeak

Absent:

Mr. James F. Mazza
Mr. Jason Sena
Mr. Richard Tocci, Asst. Treasurer

Mr. MacStudy took a moment to thank Mr. Kevin Kinneally for his years of service at the Authority and wished him the best in his future endeavors. All present joined in thanking Kevin for his service.

PERSONNEL COMMITTEE

Mr. Bonforte welcomed our newest employee, Mr. Johnny Rodriguez, Jr. to the Authority.

Mr. Christopher added that we still do not have 2 men on every shift, but we did do some hiring which is great.

CYBER COMMITTEE

Mr. Peter's had nothing to report at this time.

OUTREACH COMMITTEE

Mr. Barham had nothing to report other than Mr. Gianforte giving a presentation at Little Silver next month.

LEGAL COMMITTEE

Mr. Sena was not present, so Mr. Gianforte gave an update. Mr. Sena and Mr. Gianforte are working along with Chris Smith's office to see if we can get some additional support for our Bric Program Grant. Mr. Cory Booker and Senator Menendez took some credit for getting our share of the \$9 million dollars.

CONSENT AGENDA: (NO CONSENT AGENDA RESOLUTIONS TO VOTE ON)

OLD BUSINESS

Mr. Christopher would still like to see the Filter Building back in action. Mr. Gianforte wanted everyone to know that we had some samples taken in accordance with NJDEP guidance and we got a ten-fold reduction in our enterococcus samples, and we are getting better Enterococcus samples than ever before, even without the Filter Building being in place.

NEW BUSINESS

Mr. Brian McPeak stated: I am sure we are all anticipating there will be a major push on a recovery bill and new money coming in for infrastructure, so I think we are in a good position here with a "shovel ready project" to secure some new money. Mr. McPeak suggested for everyone to keep their eyes and ears open so that we can secure some new money to offset some construction costs.

OPEN TO THE PUBLIC

Mr. Barham moved that the meeting adjourn at approximately 6:30 p.m. The motion was seconded by Mr. Jaeger and carried by voice vote.

Mr. Berdahl stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,



Mr. Scott Hartman, Secretary

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