

**TWO RIVERS WATER RECLAMATION AUTHORITY  
ONE HIGHLAND AVENUE  
MONMOUTH BEACH, NEW JERSEY 07750**

The Regular Meeting of the Two Rivers Water Reclamation Authority was held on **Tuesday, February 16, 2021** at 6:00 PM, by using Microsoft Teams considering the circumstances surrounding COVID-19.

**Mr. Barry J. Berdahl, Ph.D., Chairman – Presided:**

Via Teams Meeting:	Mr. Barry J. Berdahl, Ph.D., Chairman Mr. Thomas (Burt) Barham, Vice Chairman Mr. Scott Hartman, Secretary Mr. Michael MacStudy, Treasurer Mr. John Bonforte Mr. Jason Sena Mr. Richard Tocci, Asst. Treasurer
Via phone:	Mr. Greg Christopher
Absent:	Mr. Brian McPeak Mr. Eric Jaeger Mr. James F. Mazza Mr. Jonathan Peters, Asst. Secretary
Present in Board Room:	Mr. Gregory JnoBaptiste, Network and Instrumentation Coordinator
Via phone or Teams:	Mr. Michael A. Gianforte, Executive Director Mr. Dennis Galvin, Authority Engineer Mr. Johnny Rodriguez, Financial Manager Mr. David Laughlin, Esq., Birdsall & Laughlin Mr. John Vena, PS&S Ms. Anne Wallington, Executive Assistant

**NOTICE OF REGULAR MEETING**

Statement is hereby made that adequate Notice of Meetings has been provided by publishing the same in the **Asbury Park Press on Wednesday, December 23, 2020**, and **The Newspaper Media Group on Wednesday, December 30, 2020** and mailing the same on Wednesday, December 30, 2020 to the Clerks of the participant municipalities of the Boroughs of Fair Haven, Little Silver, Monmouth Beach, Oceanport, Shrewsbury and West Long Branch, and all customer communities whose geographic boundaries are co-extensive with those of this Authority, and by prominently posting said Notice in the entry way of the Authority's office building on Wednesday, December 23, 2020.

**CHAIRMAN RULES OF QUORUM**

Mr. Berdahl declared that a quorum was present. All present saluted the American Flag.

**OPENING STATEMENT TO THE CHAIRMAN OF THE BOARD**

Mr. Gianforte addressed the Chairman of the Board: In addition to Published notice, access to the meeting via computer and telephone was prominently displayed to the public by posting it on the front door of the office, as well as the front entrance gate, and on the first page of the TRWRA website.

**APPROVAL OF THE REGULAR MONTHLY  
MEETING MINUTES OF JANUARY 19, 2021**

Mr. Barham moved that the minutes from the regular monthly meeting held on January 19, 2021 be approved. The motion was seconded by Mr. Christopher.

Ayes:	Mr. Barry J. Berdahl, Ph.D., Chairman Mr. Thomas (Burt) Barham, Vice Chairman Mr. Scott Hartman, Secretary Mr. Michael MacStudy, Treasurer Mr. Richard Tocci, Asst. Treasurer Mr. John Bonforte Mr. Greg Christopher Mr. Jason Sena
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Absent: Mr. Brian McPeak  
Mr. Eric Jaeger  
Mr. James F. Mazza  
Mr. Jonathan Peters Asst. Secretary

### **CORRESPONDENCE**

Mr. Gianforte had nothing to add.

### **PUBLIC COMMENT ON AGENDA**

The meeting was opened to the public for comment. No public was present.

The Chairman commented that the agenda of the meeting was changed to better coincide with the Bylaws.

### **FINANCE AND INSURANCE** **RESOLUTION NO. 2021-02-07** **AUTHORIZING PAYMENT OF BILLS**

Mr. MacStudy moved Resolution No. 2021-02-07 for adoption. The motion was seconded by Mr. Sena and carried by the following vote on call:

Ayes: Mr. Barry J. Berdahl, Ph.D., Chairman  
Mr. Thomas (Burt) Barham, Vice Chairman  
Mr. Scott Hartman, Secretary  
Mr. Michael MacStudy, Treasurer  
Mr. Richard Tocci, Asst. Treasurer  
Mr. John Bonforte  
Mr. Greg Christopher  
Mr. Jason Sena

Absent: Mr. James F. Mazza  
Mr. Brian McPeak  
Mr. Eric Jaeger  
Mr. Jonathan Peters, Asst. Secretary

Mr. MacStudy inquired as to how we are making out on the audit. Mr. Rodriguez said that he has been diligently working in close contact with the Auditors and complying with all requests for information and that we are in good standing at this time.

### **LEGAL AFFAIRS**

Mr. Sena stated briefly that we are going to be awarded money through FEMA for our Pump Station claim through Hurricane Sandy and has made Congressman Smith's office aware of the claim. Regarding the second FEMA claim, once it receives the appropriate status in the application process, Mr. Sena will inform Congressman Smith's office so they are aware and there can be congressional oversight on the receipt of the funds.

### **ENGINEERING**

Mr. Galvin reported that the I-Bank has authorized the advertisement of the pipe-cleaning project and bids will be received virtually on March 9<sup>th</sup> at 10:30 am. Station 12 project continues to move along with the contractors taking field measurements for ventilation work.

In the Annual Inspection Report the two remaining items are some hatches in the pump stations. The replacement hardware has been ordered for the hatches in the Collection System. A Scope of Work is being prepared to repair the concrete on Storage Tank #2. These repairs will be completed in the spring.

RPM Development has requested a bond reduction for work completed on the North Post Officers' Housing. Discussions have been held with the developer and FMERA to resolve encroachments.

The Borough of Red Bank needs to replace some old clay pipes on Broad Street and they submitted a Treatment Works Approval that the Authority Executive Director needs to sign in order to submit to the state so that the Borough of Red Bank can move forward.

### **PERSONNEL**

Mr. Bonforte thanked the Commissioners for the contract they approved and discussed how it related to the COVID-19 policy for employees. It allowed the employees to continue to be productive and get through this difficult time as if COVID didn't exist.

Mr. Christopher added we still do not have 2 men on every shift 7 days a week. He said we should hire at least one more man.

### **CAPITAL CONSTRUCTION COMMITTEE**

Mr. Hartman asked Mr. Gianforte for an update on the easements. Mr. Gianforte provided an update on the status.

### **CYBER COMMITTEE**

Mr. Gianforte commented on the excellent job that Mr. Gregory JnoBaptiste did on reporting about the Florida Cyber Hack situation and the actions the Authority has already taken to prevent a similar situation.

### **OUTREACH COMMITTEE**

Mr. Barham reported that Mr. Gianforte, Mr. Hartman and Mr. McPeak presented in Little Silver and responded to questions that were being asked on what the current and future plans of the Authority are. Mr. Gianforte said the presentation went very well.

**CONSENT AGENDA: (For Resolutions 2021-02-08 THROUGH 2021-02-27)** The following Resolutions are routine and will be considered together, by Roll Call Vote, without discussion. If any Commissioner wishes to have any "discussion" on any of these routine matters, please identify any such Resolution and it will be removed from the Consent Agenda and addressed immediately thereafter.

- Res. #2021-02-08** RESOLUTION TO APPROVE EMERGENCY ACTION TO REPAIR SLUDGE SCHWING PUMP AND HAUL LIQUID SLUDGE
- Res. #2021-02-09** RESOLUTION RATIFYING TRAINING AND CONFERENCE REQUESTS
- Res. #2021-02-10** DESIGNATING THE AUTHORITY'S OFFICIAL DEPOSITORY BANKS
- Res. #2021-02-11** RESOLUTION TO RATIFY THE ADVERTISEMENT ON GOVDEALS OF SURPLUS EQUIPMENT THROUGH SOURCEWELL AND AUTHORIZING THE EXECUTIVE DIRECTOR TO AFFECT THE SALE OF SUPRLUS EQUIPMENT.
- Res. #2021-02-12** RESOLUTION MEMORIALIZING THE ADOPTION AND IMPLEMENTATION OF A CASH MANAGEMENT PLAN
- Res. #2021-02-13** APPOINTING DAVID A. LAUGHLIN AS AUTHORITY ATTORNEY PURSANT TO N.J.S.A. 19:44A-20.5
- Res. #2021-02-14** RESOLUTION FOR ENGAGING FALLON & CO., LLP FOR SPECIAL CONSULTING SERVICES
- Res. #2021-02-15** APPOINTING JAMES J. DARBY AS FINANCIAL ADVISOR OF RECORD
- Res. #2021-02-16** APPOINTING McMANIMON, SCOTLAND & BAUMANN AS AUTHORITY BOND COUNSEL
- Res. #2021-02-17** APPOINTING MOREHOUSE ENGINEERING, INC. AS SPECIAL ENGINEERING CONSULTANT PURSUANT TO NJSA 19:44A-20.5
- Res. #2021-02-18** APPOINTING PAULUS, SOKOLOWSKI AND SARTOR, LLC AS AUTHORITY CONSULTING ENGINEER PURSUANT TO N.J.S.A. 19:44A-20.5
- Res. #2021-02-19** RESOLUTION APPROVING CONTINUATION OF A WORK ORDER PROVIDING PROCESS SUPPORT
- Res. #2021-02-20** APPOINTING JOHN WINSTON ENGINEERING AS SPECIAL ENGINEERING CONSULTANT PURSUANT TO N.J.S.A. 19:44A-20.5

- Res. #2021-02-21** APPOINTING JEFF KURTZ AS BROKER OF RECORD FOR DENTAL AND LIFE INSURANCE
- Res. #2021-02-22** AUTHORIZING EXECUTIVE DIRECTOR TO UTILIZE THE SERVICES OF JOHN HALL AND ASSOCIATES FOR SPECIAL NJDEP PERMITTING ISSUES
- Res. #2021-02-23** AUTHORIZING EXECUTIVE DIRECTOR TO CONTRACT WITH AMBASSADOR MEDICAL SERVICES TO ADMINISTER THE DRUG AND ALCOHOL TESTING PROGRAM
- Res. #2021-02-24** AUTHORIZING THE EXECUTIVE DIRECTOR TO CONTRACT WITH GARDEN STATE LABS FOR CERTIFIED LABORATORY ANALYSIS
- Res.#2021-02-25** AUTHORIZING THE EXECUTIVE DIRECTOR TO CONTRACT WITH EMPLOYEE CONSULTING ASSOCIATES FOR AUTHORITY THE EMPLOYEE ASSISTANCE PROGRAM
- Res.#2021-02-26** DESIGNATING THE ASBURY PARK PRESS AND THE NEWSPAPER MEDIA GROUP AS AUTHORITY'S OFFICIAL NEWSPAPERS
- Res.#2021-02-27** RESOLUTION APPOINTING PKF O'CONNOR DAVIES, LLP AS AUTHORITY AUDITOR PURSUANT TO N.J.S.A. 19:44A-20.5

Mr. Berdahl moved **Resolutions # 2021-02-08 through 2021-02-27** for adoption. The motion was seconded by Mr. Barham and carried by the following vote on roll call:

Ayes:

Mr. Barry J. Berdahl, Ph.D., Chairman  
 Mr. Thomas (Burt) Barham, Vice Chairman  
 Mr. Scott Hartman, Secretary  
 Mr. Michael MacStudy, Treasurer  
 Mr. Richard Tocci, Asst. Treasurer  
 Mr. John Bonforte  
 Mr. Greg Christopher  
 Mr. Jason Sena

Absent:

Mr. James F. Mazza  
 Mr. Brian McPeak  
 Mr. Eric Jaeger  
 Mr. Jonathan Peters, Asst. Secretary

**OLD BUSINESS**

There was no old business to report.

**NEW BUSINESS**

There was no new business to report.

**OPEN TO THE PUBLIC**

Mr. Berdahl moved that the meeting adjourn at approximately 6:35 p.m. The motion was seconded by Mr. MacStudy and carried by voice vote.

Mr. Berdahl stated that final copies of approved Resolutions will be available in the main office during the Authority's regular hours of business.

Respectfully submitted,



Mr. Scott Hartman, Secretary